

Bhavan'S Sheth R. A. College of Arts and Commerce

Self Study report

Submitted to

NAAC Bangaluru

For Re-Accreditation Cycle 2

THE MANAGING COMMITTEE AHMEDABAD KENDRA

Bharatiya Vidya Bhavan at present is constituted by the following most Learned and noble members of the city's leading families whose aristocratic, philanthropic and progressive outlook have always proved a boosting force for the development of the college under their command with parental care.

Shri Rohitbhai C. Mehta	- Chairman
Shri Vipinbhai S. Parikh	- Vice-Chairman
Shri Mukeshbhai Patel	- Hon. Secretary
Shri H. M. Talati	- Treasurer
Shri Navnitbhai G. Chokshi	- Member
Shri Janakbhai Parikh	- Member
Shri Sudhirbhai Nanavati	- Member
Shri Prakashbhai Bhagawati	- Member
Lt. Col. (Retired) Shri D. K. Sharma	- Kendra Coordinator
Mr. Paavan Pandit	- Hon. Dir. Bhavan's H. B. Institute of Communication & Management
Dr. A. K. Shah	- Principal (I/C), Bhavan's Sheth R. A. College of Science
Dr. Neerja Arun	- Principal, Bhavan's Sheth R. A. College of Arts and Commerce

The then Hon'ble Chief Justice Shri J. M. Shelat, Hon'ble Chief Justice Shri P. N. Bhagwati, Hon'ble Chief Justice Shri B. J. Diwan, all of Gujarat High Court, were our former Chairmen. A full time coordinator is appointed by the Management to coordinate activities all the units under Bhavan's Kendra at Ahmedabad, for the purpose of its smooth functioning.



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380001**

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Preface:

Bhavan's Sheth R. A. College of Arts and Commerce submits this Self- Study report as part of the re-accreditation process, cycle two. This report documents study and analysis of the college by the members of the college community. Members of the faculty, staff, student body, administration, and Board of Trustees participated as members of the self-study committees.

Purpose of the Report

While this report was developed as a required part of the accreditation process, it also serves as a celebration of our strengths as an institution of higher learning and an evaluation of our weaknesses. It will be used to further the college's progress on institutional effectiveness and as a guide for addressing the college's weaknesses.

Bhartiya Vidya Bhavan is one of the premier Educational Trust in the country. The seed of the College was germinated in 1939s by Kulpati K. M. Munshi. In 1965 the College came into being and became one among the first in the eastern Part of the city with the objective of imparting higher education to second generation learners in the region. The college has flourished since then under the patronage of the worthy educationists, who expanded the college into the faculties of Arts and Commerce and added Culture and Philosophy, Courses for NRIs and multidisciplinary courses as major programmes.

The College is known for its tradition of excellence and distinguished alumni. It has produced generations of experts, businessmen, professionals, scholars and statesmen, who occupied many important positions in various walks of life. The glorious future seems ahead with need of quality education.

The globalization has divided the country into two spirits: Bharat and the India Shining. Bhavans Arts and Commerce College caters to the local need as well as fulfills its global responsibility. In fact it has a unique task to bridge the business oriented State environment with the ever expanding learning phenomenon. The recent collaborations of the College with International Institutions / Groups reflect its dimensions.

Though the present report is the culmination of the deliberations with the faculty members in various departments and observations of the facilities available in each department still much seems unrepresented in the columns of Self Study Report. The academic capacity of the College based on its infrastructure, personnel and institutional climate reflects in the all-round growth of the education in its premises.

This is an important year for the trust since it celebrates 75th years of its establishment. A long journey has been covered during this time. The college has strengthened itself in many ways.

Today it stands as a proud member of the educational community in higher educational scenario.

EXECUTIVE SUMMARY

Bhavan's Sheth R.A.College of Arts & Commerce is a Grant-in Aid affiliated with The Gujarat University and it educates men and women for productive and fulfilling lives, rewarding careers, service to the community, and advanced academic and professional study under Choice Based Semester System. The College challenges its students intellectually and emphasizes that learning is a lifelong endeavor – and pleasure.

Arts and Commerce are the foundation of the curriculum. It offers B Com, BA and M A in English courses in the campus. Instruction emphasizes critical thinking, reading and writing, analytical reasoning, listening and speaking, and making informed decisions. All academic programs reflect this emphasis. The College, both in its curriculum, and especially, in its support services, encourages students' self-development. Integrity and personal ethics are important to us. We want our students to respect themselves and each other, to appreciate their responsibilities as citizens and for the physical environment, and to respect other cultures and human differences.

The College is proud of the leadership it takes in the larger community, and in the region, and affirms its continuing commitment to serve the people. The purpose of Bhavan's Sheth R.A.College of Arts and Commerce is to provide excellent academic, experiential, and co-curricular programs that enable us to achieve these ends. Our pledge is to remember constantly that the hope of a deeper and more knowingly meaningful life is inherent in education. At the same time the college doesn't forget to serve the society at its call. In recent uttrakhand disaster the college went to Uttrakhand to provide services towards rehabilitation. So much so that today the principal has become a nodal person for rebuilding houses and villages. The college also has high belief in tradition and culture. This year the college is celebrating 75th year of tee establishment of its trust and 125th year of its founder Dr K m Munshi.. to observe both events the college has started an year long activities bringing on to the surface the cultural, traditional, academic, intelligence and Indian knowledge traditions before the society.

The College is located on the bank of river Sabarmati in Khanpur area. The land area is 4110 sq.mts. The College is mainly housed in a 5-storeyed building. It also has a big auditorium, ample parking space and seminar halls. The College is affiliated to Gujarat University and is included in the list under section 2(f) and 12(b) of the UGC Act right from 1965.

Bhavan's Sheth R.A.College of Arts and Commerce began in the 1965 as an institution designed to deliver a typical mid-twentieth-century liberal arts and pure sciences curriculum in Bhavan's Sheth R.A. College of Arts and Science was designed to deliver a typical mid-twentieth-century liberal arts and pure sciences curriculum in innovative ways Bhartiya Vidya Bhavan, Bombay, popularly known as "Bhavans" a trust registered under both, the societies registration act and Bombay Public Trust act, founded by late Dr. Kanaiyalal Munshi, has its centers at present all over India and abroad including USA & UK.

This prestigious institution of higher education is a constituent part of Bharatiya Vidya Bhavan, Mumbai established by the great visionary educationist late Shri K.M.Munshiji in 1965 in Ahmedabad with a specific objective of propagating India's most valuable treasure of cultural

heritage to up coming generations along with modern University education. The founder, Kulpati Dr.K.M.Munshiji, therefore took up this great task as a challenge to be realize through complete dedication, devotion and dynamism.

At Ahmedabad, Bhavan's established a two faculty college in 1965 with a benevolent donation of a three-storey building costing approximately Rs. 3 lacs from Sheth Shri Navnitlal Ranchhodlal and free land from government of Gujarat and named it as Bhavan's Sheth Shri Navnitlal Ranchhodlal College of Arts & Science. To further cater the needs of the society, Bhavan's expanded its activities at Ahmedabad and the college was bifurcated into two single – faculty colleges in 1967 as (i) Bhavan's Sheth R.A.College of Science and (ii) Bhavan's Sheth R.A.College of Arts and to house the colleges added two more storey to the building. In 1969 the Commerce faculty was added to Arts Faculty College, and an institution named H. B. Institution o Journalism & printing Technology (now named as H. B. Institute of Communication & Management) was also started. Subsequently Bhavan's added a Sugam Sangeet Vibhag and an air-conditioned auditorium in the campus. To summarise, Bharatiya Vidya Bhavan has following institutions at present its campus in Khanpur, Ahmedabad.

1. Bhavan's R.A.College of Arts & Commerce and Post Graduate Degrees. The college runs during morning hours and has students' strength of 1980. at present.
2. Bhavan's R.A.College of Science, which prepares the students for B.SC.And M.Sc. and 3 certificate technical courses. The college runs during afternoon hours and his student strength of 1200 approx.
3. Bhavan's H.B.Institute of Communication & Management, which prepares the students for one- year post –graduate govt. Recognised diplomas in communication and management and Certificate Course in English Speaking. The institute
4. runs during evening hours and has student strength of around 1200.
5. Bhavan's Jethalal Amratlal air conditioned auditorium having sitting capacity of 750.
6. Bhavan's Sugam Sangeet Vibhag.
7. Gandhi Institute of Computer Application which provides Computer education at almost negligible cost.

The college is awarded with the College With potential for Excellence CPE status by the UGC. It also availed Additional Development Grant. It has been able to get sponsorship from The State Bank of India as a large sum to celebrate Twin celebrations.

The college has organized National, International UGC and SBI sponsored Seminars and conferences. It has its In-House publication department. It also has an international journal with ISSN with a very reputed Editorial board.

The college has come out with quality publications.

The college has faculty as senate members, members of Board of Studies and Chairperson and members to a number of committees set by the department of Higher Education, Gov. of Gujarat and Gujarat University. The principal is also asked to Chair the activity related to Internal assessment according to NAAC for the colleges in Gujarat by HE Gujarat. The college is always set up as a model college by HE Gujarat Government and University to take up the challenges of any novel activity.

The college has entered into MOU with Global Universities from Canada, USA and Indonesia.

The curriculum required expertise and despite the fact that the physical resources for such programs were inadequate, infrastructure was built to match the study based as well as extra curricular activities. The students topped the University right from the first batch of the college. It

induced all students such values which were required to partake o cultural enrichment opportunities. Today the student population has become much more diverse; a majority of students now major in area that are oriented toward specific careers and computers are everywhere. In the 21st Century, the College continues to face a variety of challenges, many of them new enough that their implications are not fully understood. A number of new courses are introduced by the College are the University level in past one year and one Faculty has been nominated by Gujarat University to run these courses at the Campus. These courses include Study Abroad Programme, Semester in India Programme, Special course for NRIs and International Programme. This also includes M.Phil in Indian Diaspora, a multi disciplinary programme. The ollge is a recognized center for M Phil and Ph D by Gujarat University, Kadi Sarvavidyalaya University, Pacific University and JTT University.

Managed by a highly motivated and value – oriented Trust, the College resumed to Cater to the densely populated city area which is primarily inhabited by lower middle and middle class students, majority from Gujarati medium. The college faces the challenge of turning ordinary into excellent and as a result it.

The College challenges its students intellectually and emphasizes that learning is a lifelong endeavor – and pleasure. Educational support services have undergone many changes, but the provision of tutoring and expansion of career and internships opportunities helps the College meet is stated purpose. Enrollment management has been strengthened during the last few year to improve student recruitment and to make projections about student enrollment. Information about each of the above areas is presented elsewhere in this report. The College has improved its physical facilities; The inclusion of Air Conditioned 200 seater auditorium, Two Audio Visual Multi media supported room, Language laboratory, One online exam laboratory from DELL, Wi-fi campus, Internet facilities, Fully Automated library, fully automated administrative and financial system and renovations of the classrooms with interactive multi media tools of teaching including white boards, projectors, sound system, computer facilities etc. have helped the College better meet its stated purpose. The purpose of Bhavan’s Sheth R.A.College of Arts and Commerce is to excel in engaging students who want to succeed in life and work, and to develop those intellectual and social skills, and personal qualities of mind and heart, that will enable them to be responsible, productive, contributing, healthy, and fulfilled members of a diverse and free society in relation to their families, workplaces, communities, nation, and world.

The College has 1980 students on roll, permanent staff of 22 faculty and 5 management employees, Commerce, Accountancy, English, Gujarati, Psychology, Sociology, Economics make 7 main departments complemented with Sanskrit, Statistics, Physical Education and Computer Science for subsidiary studies.

The College is proud of the leadership it takes in the larger community, and in the region, and affirms its continuing commitment to serve the people. The purpose of Bhavan’s Sheth R.A.College of Arts and Commerce is to provide excellent academic, experiential, and co-curricular programs that enable us to achieve these ends. Our pledge is to remember constantly that the hope of a deeper and more knowingly meaningful life is inherent in education.

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B. Profile of the Affiliated /Constituent College

1. Name and address of the college:

Name: Bhavan's Sheth R A College of Arts and Commerce

Address: Vidyagauri Nilkanth marg, Khanpur, Ahmedabad 380001

2. For communication:

D e s i g n a t i o n	N a m e	Telep hone with STD code	M o b i l e	F a x	E m a i l
Pr in ci pa l	D r N ee rja A G u pt a	O: 079- 2560 0312 R:07 9- 2791 0213	9 8 2 5 0 1 2 9 8 4	0 7 9- 2 5 6 0 1 3 1 4	d r n e e r j a a r u n @ y a h

						O o . c o n
Vice Prin cipal		O: R:				
Steering Committee Coordinator	Dr Swati Kapadia	O: 079- 2560 0312 R:07 9- 2791 1952	9 8 2 4 5 1 8 5 1 3			S w a t i n i n e s h v y a s @ g n a i l . c o n

3. Status of the of Institution :

Affiliated College

es

Constituent College
Any other (specify)

4. Type of Institution:
a. By Gender

Article I.
i. For Men

Article II.
ii. For Women

Article III.
iii. Co-education

b. By shift

i. Regular
ii. Day
iii. Evening

5. Is it a recognized minority institution?

Yes
No

If yes specify the minority status (Religious/linguistic/ any other) and provide document

6. Source of funding:

Government
Grant-in-aid

Self-financing
Any other

7. a. Date of establishment of the college: 15/06/1965.....
(dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college
(If it is a constituent college Gujarat

c. Details of UGC recognition:

Order Section	Date, Month &	Remarks

	Year dd-mm- yyyy)	If any)
. 2 (f)	5/06/196 5	
i. 12 (B)	5/06/197 5	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC
(AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

n d e r S e c t i o n / c l a u s e	ecognition /Approval details Institution /Departme nt/ rogramme	a y / M o n t h a n d Y e a r d d - m m - y		e n a r k s
--	---	--	--	----------------------------

		y y y)		
i.	ommerc e	5 / 0 6 / 1 9 6 5		
ii.	rts	5 / 0 6 / 1 9 6 5		
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

No

If yes, has the College applied for availing the autonomous status?

Yes

No

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition: 16th September 2011..... (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes No

If yes, Name of the agency and

Date of recognition:

(dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

ocation *	Urban
URBAN	
campus area in sq.mts.	110.65 sq.mtrs.
uilt up area in sq.mts.	518.27

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities

- Sports facilities

- * play ground

- *

- * swimming pool

- *

- * gymnasium

- *

- Hostel

-

- * Boys' hostel

- i. Number of hostels

- ii. Number of inmates

es
es
es

0

iii. Facilities (mention available facilities)

* Girls' hostel

*

i. Number of hostels

0

ii. Number of inmates

iii. Facilities (mention available facilities)

* Working women's hostel

*

i. Number of inmates

0

ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers available -- cadre wise)

•

0

- Cafeteria --

•

es

- Health centre -

•

es

First aid, Inpatient, Outpatient,
Emergency care facility, Ambulance.....

Health centre staff -

Qualified doctor

0

Full time

Part-time

Qualified Nurse

Full time

Part-time

- Facilities like banking, post office, book

shops

•

0

- Transport facilities to cater to the needs of and staff

students

•

- Animal house

•

0

- Biological waste disposal

•

0

- Generator or other facility for management/regulation of electricity and

voltage

•

0

- Solid waste management facility

es

-
- Waste water management
-
- Water harvesting
-

es
es
o

12. Details of programmes offered by the college (Give data for current academic year)

	Programme Level	Name of the Programme / Course		Country Qualification	Medium of Instruction		
	Under-Graduate	A Com					

	o s t - G r a d u a t e	A					
	n t e g r a t e d P r o g r a m m e s P G						
	P h · D ·	n g l i s h o m n e r c e					

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	G D i p l o m a						
	G D i p l o m a	e s · P l S e e d e t a i l s b e l o w					

	n y O t h e r s p e c i f y a n d p r o v i d e d e t a i l s)						
--	--	--	--	--	--	--	--

PG Diploma

a. Courses: The Management

of the college runs a number of P.G. Diploma and Certificate courses in the evening under Bhavan's H. B. Institute of Communication and Management and Gandhi Institute of Computer Applications for professional and qualitative growth of the students which are not directly affiliated with the college but the college students are given preferences. The courses include English Speaking Courses, Diploma in Computer Applications, Management Courses and Communications courses like Journalism, Public Relations etc. The course are run under Rajendra Prasad Institute of Bhartiya Vidya Bhavan Mumbai and are recognized by Central Govt. and all State Governments. Bhavan's H. B. Institute of Communication and Management is headed by a faculty of Bhavan's Arts and Commerce College only and a number of teaching staff look after the courses in the evening.

13. Does the college offer self-financed Programmes?

Yes No

how many?

14. New programmes introduced in the college during the last five years if any?

es	o	umber	2
----	---	-------	---

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

articular s	G	G	esearch
----------------	---	---	---------

Particulars	G	G	Research
Science			
Arts	Departments : English, Sociology, Psychology, Gujarati, Economics		
Commerce	Departments : Economics, Commerce, Statistics, English, .		
Any Other not covered above			

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

a. annual system

b. semester system

c. trimester system

17. Number of Programmes with

a. Choice Based Credit System

b. Inter/Multidisciplinary Approach

c. Any other (specify and provide details) M P

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

a. Year of Introduction of the programme(s).....
(dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:

Date: (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If yes,

a. Year of Introduction of the programme(s).....
(dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:

Date: (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty			Non-teaching	Total
	Full-time	Part-time	Contract		

Recruited by the UGC / University / State Government										
Yet to recruit										
Recruited by the Management/society or other authorized bodies										
Yet to recruit										

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		
Permanent teachers							
.Sc./D.Litt.							
h.D.							
.Phil.							
G							
Temporary teachers							
h.D.							
.Phil.							
G							
Part-time teachers							
h.D.							

.Phil.							
G							

22. Number of Visiting Faculty /Guest Faculty engaged with the e.

23. Furnish the number of the students admitted to the college during the last four academic years.

C a t e g o r i e s	0	0	0	0
	0	1	1	1
	9	0	1	2
	-	-	-	-
	1	1	1	1
0	1	2	3	
C				
T				
B C				
e n				

e r a l								
t h e r s								

24. Details on students enrollment in the college during the current academic year:

T ype of students					
St udents from the same state where the college is located					
St udents from other states of India					
N RI students					
F oreign students					
T otal					

--	--	--	--	--	--

25. Dropout rate in UG and PG (average of the last two batches)

UG PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual)
divided by total number of
students enrolled)

(a) including the salary component

(b) excluding salary component

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes No

If yes,

a) is it a registered centre for offering distance education programmes of

another University

Yes No

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes No

28. Provide Teacher-student ratio for each of the programme/course offered

B.Com- 1:162

B.A.- 1:41

M.A.- 1:9

29. Is the college applying for

Accreditation : Cycle Cycle 2 Cycle Cycle 4

Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: ...16/09/2008..... (dd/mm/yyyy)
Accreditation Outcome/Result..... Cycle 2:
(dd/mm/yyyy) Accreditation Outcome/Result.....
Cycle 3: (dd/mm/yyyy) Accreditation
Outcome/Result.....

*** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.**

31. Number of working days during the last academic year.

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination

days)

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC12th December 2008.....
(dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) 16/09/2009..... (dd/mm/yyyy)
AQAR (ii) 16/09/2010..... (dd/mm/yyyy)
AQAR (iii) 16/09/2011..... (dd/mm/yyyy)
AQAR (iv) 16/09/2012..... (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include.
(Do not include explanatory/descriptive information)

1. Multidisciplinary multi faculty courses: 340 students
2. Online Examination center: 1
3. Collaborations with foreign universities: 9
4. Collaborations with Public Sector: 3

CITERIA WISE INPUTS

Introduction

Bhavan's Sheth R. A. College of Arts and Commerce submits this Self- Study report as part of the accreditation process. This report documents study and analysis of the college by the members of the college community. Members of the faculty, staff, student body, administration, and Board of Trustees participated as members of the self-study committees.

Purpose of the Report

While this report was developed as a required part of the accreditation process, it also serves as a celebration of our strengths as an institution of higher learning and an evaluation of our weaknesses. It will be used to further the college's progress on institutional effectiveness and as a guide for addressing the college's weaknesses.

History of the Institution

Bhavan's Sheth R .A. College of Arts & Commerce is a Grant-in Aid College affiliated with Gujarat University and it educates men and women for productive and fulfilling lives, rewarding careers, service to the community, and advanced academic and professional study. Bhavan's Sheth R. A. College of Arts and Commerce began in the 1965 as an institution designed to deliver a typical mid-twentieth-century liberal arts and pure sciences curriculum. Bhartiya Vidya Bhavan, Bombay , popularly known as "Bhavan's", a trust registered under both , the societies registration act and Bombay Public Trusts act, founded by late Dr. Kanaiyalal Munshi has its 187 centers at present all over India and abroad including USA & UK.

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- (2) Bhavan's R. A. College of Science
- (3) Bhavan's H .B. Institute of Communication & Management
- (4) Bhavan's Jethalal Amratlal auditorium with a capacity of 750 people
- (5) Bhavan's Sugam Sangeet Vibhag.
- (6) Gandhi Institute of Computer Application

At the commencement of the college most students were between the ages of 16 and 22, and until the late 1960s, all were Caucasian. The curriculum required expertise and despite the fact that the physical resources for such programs were inadequate infrastructure was built to match the study based as well as extracurricular activities. The students topped the University right from the first batch of the college. It induced all students such values which were required to partake of cultural enrichment opportunities. Today the student population has become much more diverse; a majority of students now major in areas that are oriented toward specific careers and computers are everywhere. The History, Sanskrit, Persian, major have been suspended. In the 21st Century, the College continues to face a variety of challenges, many of them new enough that their implications are not fully understood. A number of new courses are introduced by the College at the University level in past one year and one Faculty has been nominated by Gujarat University to run these courses at the Campus. These courses include Study Abroad Programme, Semester in India Programme, Special course for NRIs and International Programme. This also includes M. Phil. In Indian Diaspora, a multi disciplinary programme.

The College challenges its students intellectually and emphasizes that learning is a lifelong endeavor -- and pleasure. Educational support services have undergone many changes, but the provision of tutoring and expansion of career and internship opportunities helps the College meet its stated purpose. Enrollment management has been strengthened during the last few years to improve student recruitment and to make projections about student enrollment. Information about each of the above areas is presented elsewhere in this report. The College has improved its physical facilities; The inclusion of Audio Visual Multimedia supported room, Language laboratory, Internet facilities, Fully Automated library and renovations of the classrooms etc. have helped the College better meet its stated purpose. The purpose of Bhavan's Sheth R. A. College of Arts and Commerce is to excel in engaging students who want to succeed in life and work, and to develop those intellectual and social skills, and personal qualities of mind and heart, that will enable them to be responsible, productive, contributing, healthy, and fulfilled members of a diverse and free society in relation to their families, workplaces, communities, nation, and world.

The liberal arts and Commerce are the foundation of the curriculum. Instruction emphasizes critical thinking, reading and writing, analytical reasoning, listening and speaking, and making informed decisions. All academic programs reflect this emphasis. The College, both in its curriculum, and, especially, in its support services, encourages students' self-development. Integrity and personal ethics are important to us. We want our students to respect themselves and each other, to appreciate their responsibilities as citizens and for the physical environment, and to respect other cultures and human differences.

The College is proud of the leadership it takes in the larger community, and in the region, and affirms its continuing commitment to serve the people. The purpose of Bhavan's Sheth R. A. College of Arts and Commerce is to provide excellent academic, experiential, and co-curricular programs that enable us to achieve these ends. Our pledge is to remember constantly that the hope of a deeper and more knowingly meaningful life is inherent in education.

Criterion I: Curricular Aspects

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Ans.

The Vision Statement

Bhavan's Sheth R. A. College of Arts and Commerce will be a valued and vital community partner striving to enrich our expanding community and prepare our students to live and work in a locally challenging and diverse and demanding global environment.

The Mission Statement

Bhavan's Sheth R. A. College of Arts and Commerce, a comprehensive community college is an accessible, affordable learner-centered institution dedicated to student success serving the interior city area of Ahmedabad and beyond and will continually strive to impart quality education to enable its stakeholders to face the emerging challenges of the future.

Objectives

- Bhavan's Sheth R. A. College of Arts and Commerce will provide:
- A variety of college-level transfer programs to prepare students for seeking admission at senior colleges and universities.
- A variety of three year programs in Arts and Commerce designed to prepare students for employment immediately upon graduation.
- Gujarati medium Courses for students aspire to work in local environment.
- English Medium courses in Arts for students who have learnt from English as medium.
- B Stream Courses (English as a Second Language) for students seeking basic skills. A variety of continuing education opportunities designed for those who wish to upgrade employment skills or to pursue areas of personal interest.
- Economic development assistance in the form of expert guidance for business development and cooperative efforts with other economic development agencies and services in support of all educational programs to ensure student success and venues for cultural and social activities to enhance the quality of life in our community. Provide ICT based infrastructure and Information Technology support catering to timely demands of professional scenario.
- Bring in relevant changes, motivate research environment and contribute positively in society as human being.
- The College is a "College of access" providing opportunities mostly to the students who live in the walled city area, deprived of multi facet development of infrastructure in society, belonging to lower middle and middle class, most of them have studied through Gujarati as medium of study and many of them have never offered English in their studies. A bit less than half of the students belong to minority communities. This means that the institution accepts a number of "at risk" students. Students are considered to be "at risk" if their results show just passing marks. To meet the challenges of the Vision and Mission the college has formulated some Goals:

The Goals

Strategy: The overall plan of action to reach specific goals.

Structure: The grouping of activities and dissemination of authority within the educational institution.

Systems: The procedures and information flow in the educational institution.

Staff: The demographic characteristics of the management, teaching and non-teaching staff and students

- Who make up the educational institution.
- Style:** The behavioral pattern of the Management and Principal of the educational institution and its culture.
- Skills:** The things that the personnel and the educational institution as a whole do particularly with the Distinctive capabilities of the educational institution that sets apart from its competitors. For example Including ICT learning in Language and Commerce subjects.
- Subjects:** The inclusion of contemporary field of studies after thoughtful analytical study of the curriculum.
- Super ordinate:** The shared values and over-riding purposes to which Goals the members of the College are Dedicated.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

Ans.

Much, to put it mildly, has changed since the years of inception of the college. Competitive pressures; demographic, economic, and other cultural changes; and new personnel have produced new features at a speed that is sometimes bewildering. In the course of time the College developed and designed curriculum to serve non-traditional students too.

Looking into these aspects and to meet the mission the College currently offers a combination of traditional and innovative programmes. Some programmes are so new that they are perhaps the first and the only ones to be introduced in the country. The college has implemented the CBCS Semester system following the guide line of the Gujarat University since the academic year 2011. In the CBCS, along with the Core and Elective subjects, Foundation and Soft Skill Courses are added to the curriculum. Wherever possible, students are given choice to select Foundation and Soft Skill subjects. To add to the wide range of subjects, in the current year, the college has started several skill oriented multi courses for students, following the recognition as a model college and guide line of the Gujarat Government. Exceeding the target of 80 to 100 students attending these courses, more than 380 students have registered for the courses like Photography, Web Designing and Animation Fashion Designing, Competitive Examinations, etc., Our total student count for the current year is 1980. The College anticipates growing at the rate of 8-9% for the next few years. This growth arises from both an increase in the number of new students and an improvement in the rate of retention.

Students are encouraged to attend campus-wide lectures, and they are frequently involved in making presentations. Several disciplines, such as English, Sociology, Commerce, Economics and Psychology, require senior seminars in which students make oral presentations to the College community.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

Ans.

ICT has been introduced in a number of courses. These include English Phonetics/ Linguistics, Accounting, Psychology and of course Computer Science. The campus is Wi-fi enabled. To

enhance the use of ICT the **library is automated fully**, it also has an **internet kiosk** which is absolutely open for the students. One latest model **language lab** is also established in the college enabling students to progress through Computer techniques into Speech. The college also has online examination computerized laboratory from DELL. The college has 200 seater fully equipped air conditioned seminar hall. It also has two air conditioned fully equipped **audio – visual seminar rooms** specially designed with ICT enables equipments. Each department has minimum one computer and one laptop. Laptops are given to all faculties in the college. In all, the College has 39 computers, 6 interactive note pads and 12 laptops.

The College has a dynamic website www.bhavancollge.org which also has one online magazine to be run by students only. The website gives an opportunity for Online Libraries, Counseling, Grievance cell, and curriculum related issues. The college website also virtual research cell which gives up-to-date information about the global and national research activities and about the funding agencies. Each faculty can be approached by E_mail. Each student is made to own his/her mail account. Very often assignments projects are to be submitted in soft copy to the teachers concerned.

The College Management has also established Gandhi Institute of Computer Application in the campus only in which faculty and students are given training in Computer applications.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

Ans.

With the introduction of the CBCS, the department of Higher Education, Government of Gujarat decided to develop study material based on curriculum in all subjects. Principal Dr. Neerja Arun was appointed as coordinator for all humanities and commerce subjects. Many faculty members were appointed as writers – subject experts in the project. The details are as under:

Dr Neerja Arun: Coordinator for 16 subjects
Dr. Vidya Rao for English
Dr. Swati Kapadia for English.
Dr. T.K. Thakur for Management.
Dr. Deepak Bhavsar for Economics
Dr. Narendra Patel for Economics
Dr. Rajeshri Vaza for Economics.
Mr. Tejas Shah for Accountancy
Dr P. C. Chavda for Physical Education

1. The curriculum of our graduate courses is designed by the university. A number of students are members of Board of Studies
2. Whenever new curriculum is designed by the University, the curriculum is conveyed to the every department of the college. The faculty members of the department decide that how this curriculum or syllabus can be completed in stipulated time.
3. The feedback receives from previous students and stakeholders are also taken under consideration for effective curriculum delivery.
4. The College has been trying hard to develop an environment where both the staff and students may become techno survey computer and internet survey.
5. The college had taken the following initiative for effective curriculum delivery and transaction on the curriculum provided by our university.
6. Establishment of IQAC.

7. Encourage teachers to attend orientation and Refresher courses.
8. Faculty development programs.
9. Faculty wise meetings are held frequently.
10. Interaction between faculty members and students
11. MOUs with International Institutes
12. Organizing motivational lecture.
13. We have arranged one day workshop for improvisation of the syllabus in English
14. Special industrial visits are arranged.
15. Remedial classes are arranged as and when they require.
16. Quizzes, seminars and debates are organized frequently.
17. All these efforts have made our faculty and students aware about the requirements of the industries and society. We can now better understand and relate the curriculum with jobs and future career. Wherever we feel any need to teach extra, we do it on our own.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

Ans.

The institution interacts with the UGC, the University and several other beneficiary agencies for effective operationalisation of curriculum.

1. The institution has well established network through which all the stakeholders can interact with each other.
2. The curricula of all courses are designed to mould the students into good human beings as well as globally competent and skilled. The college interacts with the stake holders about the standard, scope and quality of the curricula.
3. We have many alumni of our college on higher position in different organization. We have developed Face book groups for social networking.
4. The experts invited from industry and research institution provides us detailed information about the requirement of industry. And require basic knowledge and skills for research.
5. We then, have meetings with HODs and senior teachers to deliberate upon these things for proper analysis helps us in bringing about or implementing any new strategies or planning as complementary to better implementation of curriculum.
6. Many of our faculty members have regular formal and informal meetings throughout the academic sessions to keep themselves abreast with operationalization of the curriculum.
7. Students are motivated to actively participate in seminars, workshops and panel discussions for quality enhancement. Placement and Training Cell has been established.
8. In order to keep the scientific and research temper alive in the campus, research scholars from the industrial sector are invited to ignite the research spark and culture among the students. Members of the faculty are encouraged to take up membership of professional research bodies and participate in research activities to further enhance their research capabilities.

The institution is a recognized P.G centre for M.A in English of Gujarat University. It receives grants from the University for the P.G centre. Several research scholars are invited to conduct classes in P.G. on regular basis. Dr. Titiksha Dhruv, Professor Achala Patel, Professor Kadia, Professor Manisha Shah, Dr. Kavita Patel, Prof. Ullupi Patel, Prof. Yogendra Shastri, Prof. John Bosco and Prof. Pragnesh Vyas are some of the research scholars invited by the institutions.

The institution has received a grant of Rs. 1 Crore under the CPE (**College with Potential for Excellence**) scheme of the UGC. A large quantum of the grant has been utilized for developing effective means of dealing with the curriculum. For example library resources, e-library, web resources, computer lab, seminar halls, etc are developed by the institution.

The institution also gets sponsorships for academic programs and activities from agencies like the State Bank of India and ONGC.

Industrial units like Adani conduct workshops and seminars at their cost for students in the institution.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback,teacher feedback, stakeholder feedback provided, specific suggestions etc.

Ans.

A number of faculties are member of senbate and Board of studies.

Dr. Neerja Arun, the principal of the college has been a member of Board of Studies- of English, Gujarat University from 2009-2012.

Dr Neerja Arun is the Chairperson of Board of studies of Indian diaspora which conducts M Phil course at the Gujarat University

Prof B. J Shah is the member of Board of Studies of Accountancy

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If ‘yes’, give details on the process (‘Needs Assessment’, design, development and planning) and the courses for which the curriculum has been developed.

Ans.The institution has been identified as a model college by the Government of Gujarat in the year 2012-13. Recognizing the need for skill oriented courses from the Government of Gujarat and the Gujarat University have started the student Portability Program. It was launched by the Education commissioner, Dr. Jayanti Ravi on 9th March, 2013 at Bhavan’s college. Under this project the institution has started many courses. The design, development and planning of curriculum of these courses as well as the assessment of these courses are done by the institution. The details of the courses offered with curriculum and planning are as under:

- i. Fashion Designing:**
- ii. Web Designing and Animation**
- iii. General Knowledge and competitive examinations**
- iv. Clinical Psychology**
- v. Photography**

1.1.8 How does institution anlyase/ensure that the stated objectives of curriculum are achieved in the course of implementation?

Ans.

The objectives of the curriculum are ensured by

- A. Teaching learning process and
- B. Evaluation.

The curriculum provided by the university or designed by the institution is discussed, analysed and explained in classrooms in regular periods as per the time table prepared by the institution. The faculty members also prepare study material for students. Whenever time permits, a question bank is prepared by the faculty and put up on the college website. In order to familiarize the students with the pattern of examination, university question papers are put up on the college website. Wherever required, language laboratory and computer laboratory are used for practical understanding of curriculum.

The achievements of objectives of curriculum are tested with a continuous evaluation process during the course. Students are given assignments and projects based on curriculum topics. An internal evaluatory examination is conducted by the institution in each semester.

The Institution ensures the achievement of the stated objectives of the curriculum through the critical analysis of the following:

Student Performance –internal assessment and grades, semester exams, project work, presentation, organizing Seminars and workshops, skill based programmes, internship performance and Curriculum based training.

Quality of Placement – the number of students placed in various cadres, the remuneration packages offered,

Placement in reputed industries.

Quality Enhancement of Faculty – regular enhancement of teaching and delivery skills along with the theoretical inputs through participation in national and international workshops, seminars, conferences, discussions etc.

Overall Performance of the Institution – results and top ranks obtained at the University level, participation in various cultural activities, Youth, Career Guidance program, Drug abuse program, **Environment awareness program** has been conducted through extension activities. Human Rights issues, competitive exams, and overall quality of placements achieved.

Social Responsible activities -- involved Disaster management rehabilitation, Rights, Environmental Issues, and Women Empowerment are other awareness programmes.

Inhouse Publications: the publication of journal, Books and research articles On the basis of the data received, a proper analysis is done. This is the way how we ensure that the stated objectives of the curriculum are achieved in the course of implementation.

Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

Ans.

Academic Flexibility

Bhavan's Sheth R. A. College of Arts and Commerce offers a liberal arts and Commerce curriculum, which includes a well-rounded, broad-based, general education component consisting of annual programmes, five majors and seven subsidiaries. The College offers an interdisciplinary Research Program that consists of classes designed for academically talented and motivated students. The college currently offers B. A., B. Com., M. A., M. Phil and Ph.D. All aspects of the educational programs at Bhavan's Sheth R. A. College of Arts and Commerce support the Statement of Institutional Purpose and reflect the importance of the arts and commerce at the College.

The College provides competent faculty and adequate physical resources. However, the financial resources of the College do not entirely support what it considers to be an effective educational program. Few majors in Sanskrit, Persian, History and one subsidiary in Secretarial Practice had been suspended during past few years.

There are five majors: **English, Gujarati, Economics, Psychology, Sociology** leading to a three years Bachelor of Arts degree, one major **Accountancy** leading to a Bachelor of Commerce degree and one **M. A. English** at two years

It also conducted M. Phil. course in Indian Diaspora on behalf of the Gujarat University at the University campus from 2008 to 2012. The faculty is also engaged in guiding M. Phil. and Ph. D. students. The college has recently offered many skill oriented multi courses under the recognition given to the college with affiliation to the Gujarat University. These courses include **Photography, Animation and Web Designing, Competitive examinations, Clinical Psychology, Fashion Designing, etc.** Apart from this the College Management runs a number of Post Graduate Diploma and Certificate courses affiliated with Bhavan's Kendra Mumbai, in the evening and during the day time which are not directly College programmes but they give preference to the College students. A number of students have taken the advantage since these programmes are considered as 16th year of education and are recognized by the State and Central government.

1.2.2 Does the institution facilitate programme that provides twinning or dual degree? If yes give detail.

Ans.

The Institution has partial twinning with Canadian Universities this includes organizing curriculum oriented seminars, lectures and student exchange programmes. Details are as under:

Date: 29/04/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Sydney University: Cape Breton University Remark: Verschuren Centre	Dale Keefe (Dean of Research & Graduate Studies, Professor of Chemistry, Marvin Harvey Building)	<input checked="" type="checkbox"/> 1. Faculty & Student Exchange <input type="checkbox"/> 2. <input checked="" type="checkbox"/> 3. Joint Research Program <input checked="" type="checkbox"/> 4. Student Exchange for internship / Summer Projects

Functional Understandings:

Delegate Name: Dr. Gupta Neerja Arun		
Date: 28/04/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Sydney University: The Cape Breton Craft Centre for Craft & Design	Dawn Henwood (VP – Instructional Design & Curriculum - Smartfirm)	<input checked="" type="checkbox"/> Faculty & Student Exchange <input checked="" type="checkbox"/> Joint Research Program

Date: 29/04/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Sydney University: Cape Breton University Remark: Verschuren Centre	Keith Brown (VP External, Purdy Crawford Chair in Aboriginal Business Studies, Professor of Marketing)	<input type="checkbox"/> Faculty & Student Exchange <input type="checkbox"/> Joint Research Program <input type="checkbox"/> Student Exchange for internship / Summer Projects

Date: 01/05/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Prince Edward Island University: University of Prince Edward Island Remark: Faculty Lounge, Main Building	Dr. Barbara Campbell (Director - International Relations, Associate Professor, School of Nursing)	<input type="checkbox"/> Faculty & Student Exchange <input type="checkbox"/> Joint Program 2+2 or 3+1 or _____

Date: 01/05/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Prince Edward Island University: University of Prince Edward Island Remark: Faculty Lounge, Main Building	Ms. Sherilyn Acorn (International Partnership Coordinator)	<input type="checkbox"/> Faculty & Student Exchange <input type="checkbox"/> Joint Program 2+2 or 3+1 or

Date: 01/05/2013	Meetings with:	Outcome (Select appropriate option) :

Place: Prince Edward Island University: University of Prince Edward Island Remark: Faculty Lounge, Main Building	Dr. Richard Lemm (Department of English)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Faculty & Student Exchange Joint Program 2+2 or 3+1 or <hr/> Joint Research Program Student Exchange for internship / Summer Projects
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Date: 01/05/2013	Meetings with:		Outcome (Select appropriate option) :
Place: Prince Edward Island University: University of Prince Edward Island Remark: Faculty Lounge, Main Building	Mamdouh Elgharib (International Relations office)	<input type="checkbox"/>	Joint Research Program

Date: 02/05/2013	Meetings with:		Outcome (Select appropriate option) :
Place: Moncton University: University of Moncton Remark: Atlantic Metropolis Centre	Dr Chedly Belkhodja (Professor of political science & co-director)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Faculty & Student Exchange Joint Program 2+2 or 3+1 or <hr/> Joint Research Program Student Exchange for internship / Summer Projects

Date: 02/05/2013	Meetings with:		Outcome (Select appropriate option) :

Place: Moncton University: University of Moncton Remark: Room 017A, Arts	Dr Ibrahim Ouattara (Professor – Philosophy & Social Philosophy)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Faculty & Student Exchange Joint Program 2+2 or 3+1 or <hr/> Joint Research Program Student Exchange for internship / Summer Projects
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Date: 02/05/2013	Meetings with:		Outcome (Select appropriate option) :
Place: Moncton University: University of Moncton Remark: Room 279, Taillon	Gilles Roy (Professor)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Faculty & Student Exchange Joint Research Program Student Exchange for internship / Summer Projects

Date: 03/05/2013	Meetings with:		Outcome (Select appropriate option) :
Place: New Brunswick University: University of New Brunswick Remark: UNB Campus	Dean of Arts	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Faculty & Student Exchange Joint Research Program Student Exchange for internship / Summer Projects

Date: 03/05/2013	Meetings with:		Outcome (Select appropriate option) :
Place: New Brunswick University: University of New Brunswick Remark: UNB Campus	Veronica McGinn (Project Coordinator, Centre for Property Studies)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Faculty & Student Exchange Joint Research Program Student Exchange for internship / Summer Projects

Date: 03/05/2013	Meetings with:		Outcome (Select appropriate option) :
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Place: New Brunswick University: University of New Brunswick Remark: UNB Campus	Karina LeBlanc (Executive Director – Pond Deshpande Centre)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Faculty & Student Exchange Joint Research Program Student Exchange for internship / Summer Projects
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Date: 04/05/2013	Meetings with:	Outcome (Select appropriate option) :	
Place: Newfoundland & Labrador University: Memorial University Remark: Coffee Matters, Military Road	Dr. Jamie Skidmore Assistant professor, Department of English Faculty of Arts	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Faculty & Student Exchange Joint Research Program Student Exchange for internship / Summer Projects

Delegate Name: Dr. Gupta Neerja Arun			
Date: 04/05/2013	Meetings with:	Outcome (Select appropriate option) :	
Place: Newfoundland & Labrador University: Memorial University Remark: Sheraton Hotel	Dr. Sean McGrath Associate Professor, department of philosophy Faculty of Arts	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Faculty & Student Exchange Joint Research Program Student Exchange for internship / Summer Projects

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability

- Range of Core /Elective options offered by the University and those opted by the college
- Choice Based Credit System and range of subject options
- Courses offered in modular form
- Credit transfer and accumulation facility
- Lateral and vertical mobility within and across programmes and Courses

Ans.

It is a Multi Faculty College offering a broad spectrum of programmes in Arts and Commerce. It also offers two medium of studies in Arts and Commerce: Gujarati medium and English medium.

The college provides sufficient flexibility within the range of programmes prescribed by the University in respect of permitted combination of optional, selection of special subjects etc.,. It offers course in nine departments with English, Sociology, Psychology, Economics, Gujarati as majors' electives in Arts and Accountancy in Commerce. The elective options in subsidiary subjects range from Psychology, Sanskrit, Sociology, Statistics, Gujarati and Computer Science. The College offers English medium in Economics, and Psychology for Arts faculty.

On behest of College an interdisciplinary M. Phil Course has been introduced at the University. The college ran the course for the University from 2008-2012.. It is the research course in Indian Diaspora and students who have passed post graduation with English, Sociology or History are eligible to take admission.

The college is doing its best to translate the curricular content into learner competencies, using the available opportunities and the flexibility present in the system.

The college provides sufficient flexibility within the range of programmes prescribed by the University in respect of permitted combination of optional, selection of special subjects and time frame etc..

The college has adapted the CBCS semester system since 2010-11, both at UG and PG. At Post Graduate level the subject offered is English core. At Under graduate level the choice of subjects widens specially in Arts. The subject options in core, elective and subject elective are as under:

For Arts:

Core Courses - English, Sociology (Guj. Med.), Gujarati, Economics (Guj. and Eng. Med.), Psychology (Guj. Med.)

Subject Elective I - Gujarati, Psychology, Economics, Sociology, Sanskrit, Statistical Methods.

Subject Elective II - Gujarati, Psychology, Economics, Sociology, Sanskrit, Statistical Methods, Computers

For Commerce:

Core Compulsory Subjects are: Human Resource Management, Economics, Accountancy (two papers), English, Business Communication and Statistics. In the CBCS two special courses are added to the curriculum-

Foundation Course and Soft skills course both in Arts and Commerce. These courses include a wide range of variety mentioned as under:

<u>Foundation courses:</u> <u>Commerce:-</u>	<u>Foundation courses:</u> <u>Arts:-</u>
<u>Semester-I</u> Time Management (Commerce) Human Rights (Gujarati) Tally (Accounts) Yoga and Meditation (Sports)	<u>Semester-I</u> Human Society & Ethics (Sociology, Commerce and Economics) Indian Epic Tradition (Sanskrit and Gujarati) Writing Skills in Gujarati

	(Gujarati)
<u>Semester-II</u> Environmental Study (Sociology, English, Psychology and Sanskrit)	<u>Semester-II</u> Environmental Study (Sociology, English, Psychology and Sanskrit)
<u>Semester-III</u> Tourism Management (Commerce) Indian Religion (Sanskrit and English) Service Management (Economics)	<u>Semester-III</u> Broadcast & Telecast Journalism (Static and Account) Travel & Tourism (Commerce and Sociology) Drawing & Painting (Sports)
<u>Semester-IV</u> World Trade Organisation (Economics) Right to Information (Gujarati)	<u>Semester-IV</u> Dress Design (Gujarati) Indian Cultural Heritage (Sports) Translation studies (English, Gujarati and Sanskrit) Indian Culture and Heritage Indian Epics
<u>Semester-V</u> Business Ethics (Economics) Rural Marketing (Commerce) Tourism Marketing (Sociology) Desaster Management (Psychology)	<u>Semester-V</u> Gandhian Philosophy (Sanskrit and Sociology) Adobe Photoshop (Computer) Office & Administrator Supports (Commerce and English) Indian Renaissance (English)
<u>Semester-VI</u> Cyber Laws (Computer) Financial Services (Account)	<u>Semester-VI</u> Gender Studies (Sociology and Gujarati) Fundamental Rights & Duties Data Analysis (Static and Economics) Time management Environment studies Translation studies Right to information

<u>Soft skill Courses</u> <u>Commerce:-</u>	<u>Soft skill Courses Arts:-</u>
<u>Semester-I</u> Stress Managements (Psychology) National Ethics (Sanskrit) Indian Culture and Heritage (Gujarati)	<u>Semester-I</u> Stress Managements (Psychology) Indian Constitution (Sociology) Indian Culture & Heritage (English and Sanskrit) National Ethics (Gujarati and Sports)
<u>Semester-II</u> Leadership Development (Commerce) Team Building (Psychology) Sports & Practice (Sports)	<u>Semester-II</u> Personality Development (Commerce) Leadership Development (Psychology and English)

	Sports & Practice (Sports)
<u>Semester-III</u> E-Communication (Computer) Computer Skills (Computer)	<u>Semester-III</u> Human Resource Development (Commerce, English and Sociology) E-communication (Economics) World Religion (Sanskrit and Gujarati) First Aid & Emergency Care (Sports and Statics)
<u>Semester-IV</u> Presentation Skills (Psychology and English) Research Skills (English and commerce)	<u>Semester-IV</u> Presentation Skills (Psychology and English) Indian Knowledge System (English and Sanskrit)
<u>Semester-V</u> Presentation Skills (Commerce, Psychology and English) Market Research (English) Handling of Household Equipments (Computer Science)	<u>Semester-V</u> Handling of Household Equipments (Computer) Photography (Statics) Child Councelling (Psychology)
<u>Semester-VI</u> Business History (Commerce) Basic of Performing Arts (English and Gujarati) Writing Skills (English and Gujarati)	<u>Semester-VI</u> Journalism (Sociology and Commerce) Basic of Self Performing Arts (English and Gujarati) Fundamental Duties & Rights (English and Sociology) Stress management Presentation skill Leadership development Sports and practice Ethics and society

h. Enrichment Courses:

The institution conducts certain enrichment courses to supplement the curriculum provided by the university. These courses include **Tele Accounting, Computer operations and English Speaking**. These self- financed courses are offered free of cost to students.

1.2.4 Does the institution offer self-financed programmes? If ‘yes’, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Ans.

The College has been made a special centre by Gujarat University for Study Abroad Programme and Semester in India programme which is run only for the foreign students. With this Gujarat University too becomes the first University to offer specialized Indian course for foreign students.

These include Gandhian Philosophy, Indian mythology and Culture and a host of other courses. 14 students have already completed the course in last six months and at present there are three students from different countries who take Gandhian Philosophy and Gujarati, Indian Films and Music, Indian Cuisine and Indian identities as specialised courses.

The college has recently started skill oriented programmes on the campus. These programmes are recommended by the Government of Gujarat and the Gujarat University initially, to the model colleges – selected by the Government –, gradually, to be started by all colleges. Under the Government recommended skill oriented programmes the college has started courses in **Photography, Web Designing and Animation, Competitive examinations, Clinical Psychology and Fashion Designing**. At the initial stage, the target number was 60 to 100. Instead, about 380 students have registered for these courses on the campus. This year, at least, no fees will be charged from the students. The faculty for these courses is internal as well as external, i. e, the permanent staff as well as visiting faculty from various fields. Principal Dr. Neerja Arun, Dr. T. K. Thakur are handling G. K. and Competitive examination course; Prof. M. T. Kahar teaches the Clinical Psychology.

A special self- financed course in English speaking is too organised by the institution for the summer vacations.

M. Phil. In Indian Diaspora, a multidisciplinary programme as University campus as a part of Study Abroad Programme. This is a self-financed programme and the uniqueness is that it offers M. Phil. Degree to anyone who has passed post graduation with minimum 55% marks in English, History or Sociology with English Medium. International faculty have been invited to take lectures and a special MOU has been done with GOPIO an international organization of NRIs/ PIOs to support the course. The fee is Rs. 15,000/- per student which in the institution? The faculty is involved at lecture to lecture basis and local and international faculty has different slabs of payments on lecture basis. The college conducted this course from 2008 to 2012.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries.

Ans.

The college has been identified as a model college by the government of Gujarat for conducting student portability project. Under this project several skill oriented programs have been introduced by the institution on the campus for enrolled students. These courses are self- financed courses. At the initial stage (March- April 2013) no fees were charged from the students. The institution got a sponsorship for these courses from the State Bank of India. From the next academic term these courses may be on chargeable bases for students. These courses are **Photography, Web Designing and Animation, Competitive Exams, Clinical Psychology and Fashion Designing**.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If ‘yes’, how does the institution take advantage of such provision for the benefit of students?

The University does not give any choice to the colleges to provide an option for Distance Learning.

1.3. Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

Ans.

Though curriculum is not an obligation of the College and it has to adopt the guidelines suggested by the University, innovative methods are evolved in carrying on with the prescribed syllabus.

To supplement the universities curriculum the institution makes several efforts. Some add-on enrichment courses are conducted by the institution. These courses include tell accounting, computer operations and English speaking. The first two courses are taught by the computer demonstrator of the institution. The institution invites a visiting faculty for conducting English speaking course.

Workshops, seminars and conferences related to curriculum are organised by the institution. The details are as under:

One day national seminar on **Human Right related to Women and Children; Concern and Initiatives** organised by the department of sociology on 21 November, 2011.

One day National seminar on **Indian-ness In Post Independence Indian English Writings** organised by department of English on 28th July, 2012.

The institution has conducted special workshops on curriculum in different subjects in the CBCS, organised by the KCG, founded by the government of Gujarat. In May 2012 a workshop in Sanskrit was conducted at the college.

Faculty members are sent to attend workshops on curriculum and the CBCS organised by the KCG. Prof. Mrinalini Thakar, Professor S.B. Mehta, Prof. B.J. Shah, Prof. N.M. Bhoya, Professor D. M. Dave, prof. D. J .Patel have attended these workshops.

1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

Ans.

The students are taught curriculum through lectures according to the pre defined time table which is prepared by the college. Apart from lectures, curriculum based projects and assignments are given to students in each semester. The process of preparing assignments and projects serves as training for further studies as well as jobs and businesses. Short presentations at the classroom level also help in understanding of the syllabus along with developing writing, reading and communicative skills on the part of the students.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

Ans.

In the CBCS semester system the university has introduced several areas of study in **Foundation studies and Soft Skills. Environmental Education** is introduced as a compulsory subject in **Foundation Studies** at Semester 4 – B.A. as well as B. Com. **Human ethics and Society** is one of the Soft Skills subjects which is offered by the University and taught in the college. In 2010 November the college organised a one day national seminar on **Human Rights for Women and**

Children in which renowned dignitaries from India – Hon. Justice Venkatchaliah and Justice Kamaleshwarnath expressed their valuable thoughts on Human Rights for women and children in India. Guest speakers are invited from time to time to deliver lectures on topics based on syllabus.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- **Moral and ethical values**
- **Employable and life skills**
- **Better career options**
- **Community orientation**

Ans.

As per the university guide line the college teaches Foundation and Soft Skills courses are part of curriculum. The college chooses these subjects from the given list. I am happy to note that the college has selected certain value - added courses in order to ensure holistic development of the students.

Community orientation and moral ethical values oriented courses are – *Indian Epic Traditions, Indian Culture and Heritage, Human Society and Ethics, Environmental Studies*, etc.

Employable and life skill courses are – *Broadcast, Telecast and Journalism, Right to Information, Presentation Skill, Leadership Development, Sports and Practice, Time Management, Stress Management* etc.

Better career options oriented courses are - *Presentation Skills, E-Communication, Translation Studies*, etc.

Apart from the Foundation Studies and Soft Skills courses the skill oriented programmes (mentioned above) started by the college are also designed as job, life skills and career oriented courses.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Ans.

The college welcomes feedback from the stackholders and takes it from time to time, formally as wel as informally. The feedback is considered and, wherever possible, the suggestions are implemented. For eg. The college at once accepted a teacher\s suggestion to buy cds of films based on the syllabus. Cds were bought and shown to students.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

Ans.

Evaluation of Foundation and Soft Skill courses is done by the college, sending the evaluation marl sheet to the University, which includes the marks in its external mark sheet.

Evaluation pattern of the skill oriented courses will be decided by the faculty handling the course.

1.4 Feedback system:

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Ans.

The faculty members of the college have been members of the Board of Studies, formed by the university which prepares the curriculum. Principal Dr. Neerja Arun was a member of the Board of Studies in the academic year 2011-12 – the landmark year in the history of Gujarat University, when the CBCS semester system was first implemented by the university in all departments as well as affiliated colleges. She has been a member of the core committee which prepared the framework of the semester system and got it approved by the Government.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If ‘yes’, how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Ans.

The feedback is gathered from time to time and minimum once in a year from the students, alumni and the community. However, the parents, employers and the academic peers are still not involved in the process.

The feedback received is carefully studied and analysed and then communicated to the Board of Studies. Many a times, these suggestions have been the channels to bring the vital changes in the curriculum. Not only these, the proposals from College faculty has even resulted in introducing minimum four new programmes of international repute. From the given list the college has chosen many value added options.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

Ans.

College has no authority to change the syllabus and it's done by the affiliating University only. Gujarat University has been very alert as far as the revision of syllabus is concerned. The revision process takes place after every three years and all the subjects are revised from time to time.

In 2011-12 with the CBCS semester system syllabus in all subjects has been reframed. Many new programmes have been introduced by the university in the semester system. Foundation Studies and Soft Skills are introduced as compulsory subjects in all semesters. Out of many options, given by the university, the college has selected its own options, following the feedback received from the students and the faculty. The list of subjects for Foundation and Soft Skills is as under:

Foundation Studies:

Sem. 1 B. Com.: Time Managements. B. A.: Human Society and Ethics

Sem. 2 B. Com and B. A.: Environment Studies

Sem.3 B. Com.: Indian Religions Sem.3 B. A.: Broadcast, Telecast, Journalism

Sem.4 B. Com.: Right to Information Sem.4 B. A.: Translation Studies

Soft Skills:

Sem.1 B. Com. and B. A.: Stress Management, Indian Culture and Heritage, Indian Epics
Sem.2 B. Com. and B. A.: Leadership Development, Sports and Practice
Sem.3 B. Com and B. A.: E-Communication
Sem.4 B. Com and B. A.: Presentation Skills

The administrative and educational support units of the College are the offices of Academic Affairs, Development, Finance, Information Systems, Student Welfare activities and Management.

The educational support services include the library, student support, information systems, student life, the internet and career center, and intercollegiate activities. Over the past 20 years the divisions have changed from one administrative unit to another; there has been a change in leadership in each of the units two or more times, bringing about a different operating philosophy.

CRITERIAN II:

TEACHING-LEARNING AND EVALUATION

2.1 Student Enrichment and Profile:

2.1.1 How does the college ensure publicity and transparency in the admission process?

Ans.

So far, in all these years, the college has made no publicity for admission. However, it has its exclusive prospectus as well as its own website. The policy for admission is very transparent. As per the university schedule, admission forms, collected from the university office, are distributed to applicants. The forms are scrutinized and then, the criterion (marks) for admission in different categories is decided by the admission committee. As per the schedule given by the university, first, second and, if need be, the third list of applicants is taken out by the college. Admission is given in General as well as reserved category. The admission process goes on for about a month.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

Ans.

As mentioned above, admission is given mainly according to the marks obtained by students at the HSSCE examination. At the time of admission, the college has pre- decided cut off marks in English (L.L) secured at 12th std. on the basis of which students are granted admission.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Ans.

The maximum and minimum levels of percentage of marks are decided each year at the time of admission process on the basis of the application received by the institution. The first merit list brought out by the institution (like all other colleges in the city) is generally indicative of the maximum percentage of marks for admission in the college. The last merit list (second or third as per the guide lines from the University) indicates the minimum percentage of marks decided by the college for the admission. Generally speaking the maximum percentage of marks for admission is 80% to 82%. The minimum percentage of marks for admission in commerce Gujarati medium is 66%, in commerce English medium is 66% and in arts, about 45%. It must be noted that for admission in commerce English medium minimum 50% marks are required in English. The admission to MA is given by taking out a merit list out of the received applications.

All the colleges of the Gujarat University follow the same procedure of the admission-putting up merit lists with maximum and minimum percentage of marks decided on the basis of application received. To site a few examples.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Ans.

Yes. An admission committee is formed for this purpose by the college which monitors the entire admission process and review the process after obtaining the feedback from the students. On the basis of feedbacks, reservation policy of the government and valuable suggestions of committee member, a modified admission process is prepared and implemented.

The student profile is reviewed annually or at the end of each semester (both are prevalent) through their results. No student is given readmission in the same class. The college has a pre determined policy not to give admission to failures. Such students' active status is converted to ex. Students. However, they are allowed to change Foundation and Soft Skills subjects.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- SC/S
- OBC
- Women
- Differently abled
- Economically weaker sections
- Minority community
- Any other

Ans.

Admission in different categories – General, SC/ST, Physically challenged, OBC – are given on the basis of merit decided according to the applications received. The merit for the special (reserved) category is generally lower than that of general category.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Ans.

Programmes	Number of Application	Number of students admitted	Demand Ratio
UG-2009-10 B.Com	UG-2009-10 No	UG-2009-10 No	
F.Y.B.Com	Comme	Comme	
S.Y.B.Com	rc	rc	
T.Y.B.Com	Eng	Eng m	
B.A	m Guj	Guj m	
F.Y.B.A	m	1 294	
S.Y.B.A	1 350	210	
T.Y.B.A	235	2 139	
UG-2010-11	2 139	213	
	213	3	
B.Com	3	Total-	
F.Y.B.Com	Total-	220	
S.Y.B.Com	220	No	
T.Y.B.Com	No	Art	
B.A	Arts	1	
F.Y.B.A	1	243	
S.Y.B.A	243	2	
T.Y.B.A	2	198	
UG-2011-12	198	3	
B.Com	3	189	
	189	2010-11	
Semester-I	2010-11	No	
S.Y.B.Com	No	Comme	
T.Y.B.Com	Comme	rc	
B.A	rc	Eng m	
Semester-I	Eng	Guj m	
S.Y.B.A	m Guj	1 411	
T.Y.B.A	m	203	
UG-2012-13	1 460	2 248	
B.Com	256	195	
	2 251	3 129	
Semester-I	199	179	
Semester-III	3 129	No	
T.Y.B.Com	179	Arts	
B.A	No	1	
Semester-I	Arts	133	
Semester-III	1	2	
T.Y.B.A	138	131	
	2	3	
	136	170	
	3	2011-12	
	175	No	

	2011-12 No Commerce Eng m Guj m Sem-I 322 265 2 370 181 3 227 175 No Arts Sem-I 167 2 145 3 114 2012-13 No Commerce Eng m Guj m Sem-I 385 139 Sem-III 241 146 3 359 272 No Arts Sem-I 150 Sem-III 92 3 131	Commerce Eng m Guj m Sem-I 269 180 2 365 173 3 227 175 No Arts Sem-I 164 2 140 3 114 2012-13 No Commerce Eng m Guj m Sem-I 298 158 Sem-III 229 141 3 359 272 No Arts Sem-I 149 Sem-III 89 3 131	
PG-M.A- 2009-10 Part I Part II	No. 55 05 No. 76 06	No. 49 05 No. 71 06	49:05 100%
PG-M.A- 2010-11 Sem-I			

Part II	No. 60	No. 56	
PG-M.A- 2011-12	21	21	
Sem-I	No. 46	No. 41	
Sem-III	53	53	
PG-M.A- 2012-13			
Sem-I			
Sem-III			
M. Phil	17		
Ph. D	9		
Value Added	380		
Certificate	380		
Skill Oriented Fashion Designing Photography Animation & Web Designing Clinical Psycholog y G. K & Competiti ve Examinati on	340	340	100
English Speaking	-	60	100

2.2 Catering to Diverse Needs of Students:

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

Ans.

As per Government policies, seats are reserved for physically challenged students. Such students are admitted under this special category for which the merit is different from the general category. The percentage of merit is lowered for such students.

Though the percentage of differently-able students in the college is very less, they are given special consideration during classroom teaching and also provided facilities as per their requirements.

There is also a foreign student in the college and the college looks after his special needs for example offering him subject elective subject matching his cultural environment.

Some special bridging classes are also organized for him.

The college also appoints students coordinators to look after such students.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Ans.

Students take admission in this college after passing HSSCE examination. Their HSSCE mark sheet is mainly the norm for assessing their eligibility to study a programme. Students who have studied L.L. English till HSSCE, willing to take admission in English medium are given admission on the basis of their marks obtained in English at std. 12. Generally speaking, students getting minimum 50% in L.L. English are considered for admission in B. Com. Programme. Secondly, in arts faculty the admission committee guides and motivates the students to choose subjects according to their ability and interest, judged from marks obtained.

2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/Enrichment Courses, etc.)

Ans.

- A. Students are enabled to cope with the programmes of their choice through regular lectures as per the pre determined time table.
- B. Students are motivated to use the college library. They are given library cards with which they can issue books from the library. The faculty members guide the students in selecting books.
- C. Students are motivated as well as facilitated to use web resources for their studies. The college has a provision for free internet access for students in the library.
- D. Students are shown movies related to their text books in languages. In 2011-12 students were shown films like *King Lear*, *Abhjnana Shakuntalam in the college*. This year students are shown *Romeo and Juliet*, *The Blue Umbrella*, etc. There is a paper called *Film Studies* at M.A. English. All the prescribed films for case study are shown to students in the college.
- E. Faculty members give material prepared by them to students to enable them to prepare for examinations.
- F. Guest speakers are, at times, invited to talk on different subjects related to courses.
- G. Activities like seminars, quizzes are done on small scale within the class to generate interest of the students, thereby, help them to understand their subjects well.
- H. The institution conducts certain add-on and enrichment courses free of cost for the enrolled students to enrich their knowledge to enable them to cop up with their regular programmes (courses) as well as to make them competent for their future prospect. In the year 2012-13 **Spoken English Course** has been conducted by the institution for P.G Classes. Ms Pooja was invited as the faculty for the course. The college paid the faculty from its own funds. Prof. S. M. Solanki teaches Computer Operations to students.
- I. As a model college chosen by the Government of Gujarat, the college has started several add on, skill oriented enrichment courses in 2012-13. These courses include **General Knowledge and Competitive Exams, Photography, Web Designing and Animation, Clinical Psychology and Fashion Designing**. Students are invited to enroll themselves in any one of course on their choice

- On the basis of their previous year's academic record, unit tests and seminars for students, the level of knowledge of enrolled students is analysed.
- Our college organizes special courses for weak students or slow learners in each department.
- Special care is taken in ensuring the progress of slow learners by conducting extra classes on holidays and by guiding them properly so that they are able to overcome their difficulties.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

Ans.

As per the guideline of the university, the college has a special cell for girls, called **Women Development Cell (WDC)**. Dr. Vidya Rao initially looked after the cell. Later on it is handled by Prof. Niranjana Brahmbhatt. Girls are sent in different seminars and workshops conducted by WDCs of various colleges. In 2012 Pooja Nayak, a student of T. Y. B. Com represented the college in the Poetry Recitation competition held by the WDC of the Navgujarat College, Ahmedabad.

Woman faculty members of the college take a personal interest in girl students of the college and guide and help them from time to time solving their problems. Principal Dr. Neerjaben had called a special meeting of all the woman faculty members and the girl students of the college to motivate the girls and make them aware of their identity, capability and role in society.

Ms. Mallika Sarabhai was invited as the guest speaker on 8 February, 2013 – the Nirvan Day of the founder of Bharatiya Vidya Bhavan Sri K. M. Munshiji. She spoke on contemporary issues related to women, thereby, trying to bring awareness regarding the self respect and identity of women. It was a part of a state wide campaign started by her.

There is a Ladies Room in the college for girl students.

Certain cultural activities like Rangoli, Mehendi and Hair styling competitions are held in the college, especially for girl students. Subjects of gender sensitivity like *Save the Girl Child*, *Status of Woman in Contemporary Indian Society* are given for On the Spot Painting, Essay writing and Elocution competitions.

Girl students are enrolled in NCC and NSS. To motivate NCC girls a separate space was given during the celebration of Cultural Days to the NCC to perform a Cultural Event. In the NSS comp (Organised by the institution as well as the University and other Institution) Girls students are actively involved by the faculty in-charge for NSS training and mission. About 12 girls participated actively In the NSS camp arranged at Chadasana by the institution in 2011-12. Girls from NSS are felicitated for their good work by the institution Bibin, Bhavena, Janvi, Shikha, have been recognized with trophies by the institution in the last two years. NSS students were taken to School for Blind Girls at Ranip on 15th December 2011. It was an amble attempt to sensitize students to needs and problems of the physically challenge for girls. 10 students from NSS were sent for awareness campaign *My Earth My Duty* organised by Youth Welfare Department of India from H.K Arts college ahmedabad on 6th August 2012. Saubhagsingh of B.A semester-IV and to other students attended the four day's camp at Ambaji on *Exploring the forest*, organised by Youth Welfare Department of the Gujarat University. Sensitivity towards environment is created also by conducting project like plantation, "Save Environments camping by the institution especially in NSS camp.

Environment Studies is taught as a compulsory subject in Foundation Studies at B.A./B. Com. Sem. II. Plantation is done as part of the NSS activity.

During the Cultural Week, one day is celebrated as Environment Day. Students dress up according to the theme, bring banners and placards on saving the environment.

Global warming, Pollution, Awareness towards Environment, etc. are given as subjects for elocution, drawing and essay writing competitions.

The institution recognized girls students for their academic performance by giving them medals Smt.Trilochana R. Parikh medal is given to the student securing highest marks among the girls in Accountancy at T.Y.B.Com annual examination. Prof. Ritaben R. Parikh medal is given to the highest scorer in Business Organization and Management (BOM) among girls at the annual examination of T.Y.B.Com.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

Ans.

- On the basis of their previous year's academic record, the college identifies the slow and advanced learners.
- For advance learners special assignments are given. Moreover, guidance and solution of earlier question papers of University is given.
- Various training sessions are organize to train the advanced learners in handling sophisticated instruments and softwares which are very useful in industries.
- They are motivated for various projects and scholarships schemes.
- They have provided information about such activities.
- They are encourage to participate in seminars and workshops held in other institutions
- We have the facility of enlist in our library where they are provided with different links to review different journals and trends in research.
- They are also provided information regarding competitive exams.
- We encourage them to be team leaders in group discussions and be useful to slow learners.

- Students are encouraged to participate in all the academic events organised by the institution. The college also sends students to other colleges for workshops and seminars. About 25 students are sent to different academic, co curricular events every year by the college.

The college runs an online magazine in which contributions from students are also included.

The college library is updated constantly. Many new books are bought and are even issued to students on their library cards.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?

Ans.

There is a continual assessment of students through the programme duration. The students' academic performance is assessed by their performance in the formative and summative evaluations as well as by their involvement in the classroom teaching and activities. Students are

given projects and assignments in each subject. There is an internal evaluator examination before the end semester final examination, conducted by the university. Students get internal marks on the basis of the internal examination, projects, assignments and their attendance as well as performance in the classes.

The college tries to stop the drop outs in its own capacity. Working students are given exemption from attending classes according to their job timings.

The administrative office of the college efficiently carries out the procedure of availing scholarships to students from disadvantaged sections of the society.

The principal and the faculty take personal interest in the problems of students and help to solve them.

The college runs a counseling cell for students. Students are invited to approach the cell for guidance to meet challenges and solve the problems faced by them. This also helps in checking the drop out ratio.

The number of drop outs in the year 2009-2010 in S.Y.B.A was 45 while in 2010-2011 it was 2. In 2011-12 the drop out ratio number was 24. In the CBCS the drop out number in the year 2012-13 from B.A semester-II to B.A semester-III has been 50. The details of drop out number in other classes are as under:

<p>2009-10 - S.Y.B.Com English Medium-155. Gujarati Medium no drop out but an increase by 3. T.Y.B.Com-46 T.Y.B.A-9</p>
<p>2010-11 - S.Y.B.Com English Medium-163. Gujarati Medium-18. T.Y.B.Com English Medium-118 Gujarati Medium-16 T.Y.B.A No drop outs an increase of -39</p>
<p>2011-12 - S.Y.B.Com English Medium no drop out an increase by 96 Gujarati Medium-8 T.Y.B.Com English Medium-138 Gujarati medium no drop out in 2 T.Y.B.A-24</p>
<p>2012-13 - B.Com Semester-III English Medium 69 Gujarati Medium-17 T.Y.B.Com English Medium no drop out an increase by 130 Gujarati Medium no drop out an increase by 131 T.Y.B.A no drop out an increase by 42</p>

It has been observed that number of drop out has been maximum in English Medium Classes to check this number as well as drop out due to incompetence in English. The institution has started course in Spoken English. The enrichment courses the teaching-learning competence and success in out-comes, Technological enrichment and the students central policies and

functioning of the institution have not only to check the drop out numbers but also as noticeable some classes, led to an increase of students of higher classes.

2.3 TEACHING-LEARNING PROCESS:-

2.3.1 How does the college plan and organise the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

Ans.

The college plans and organizes teaching, learning In July 2012 and evaluation according to the academic calendar of the University. However, in the CBCS semester system evaluation is a continuous process. Evaluation is done at two levels – internal and external. External evaluation is done through the examinations conducted by the University. Internal evaluation is done at multiple levels – a. internal evaluator examinations b. project and assignment work done by the students. students' attendance and performance in the regular classes d. workshops, short presentations at the departmental level, etc.

Each information is provided at the college website.

In the beginning of the academic year, college prepares its own academic calendar, proposing the activities and the probable dates of different activities like cultural, sports, Saptdhara, NSS and NCC. Each department prepares its own departmental calendar or action plan, containing detailed proposed activities like seminars, tours, workshops, expert lectures etc. Students seeking admission are given a printed detailed prospectus which gives information about subject combination, the rules regarding admission, college discipline, code of conduct in the campus, various awards and scholarship, academic calendar, and a list of management and all the teachers. The college has a formal teaching plan. At the beginning of the academic year, teachers are supposed to make their annual teaching plan.

Every H.O.D goes through in order to help and implement the teaching plan.

Teachers inform students about teaching plans. A copy of every teacher's timetable is submitted to the office. Teachers are encouraged to make ICT enabled teaching- learning by different materials, wherever possible. Academic tours are organized.

- Question papers and practical examination patterns and scheme of marking are explained to the students the beginning of the academic year.
- Exams are conducted as per the university schedule.
- Students are also evaluated through unit tests, tutorials and discuss in with the students in the classroom as well as in laboratories during
- practical hours and seminars and group discussions.
- Students are given suggestions about expected answers to the question asked, proper presentation of answers etc.
- The evaluation of the unit tests, assignments, projects and practical journals forms the basis of judging the performance of the students throughout the year.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

Ans.

IQAC works as a great guideline agency in our college. Through its mechanism of data and information, collection, and analysis, it suggests required changes in teaching and learning methods. The following improvements have been brought due to their guidelines.

- ❖ Project based learning
- ❖ Computer assisted learning
- ❖ Experimental learning
- ❖ Training programmes
- ❖ Seminars
- ❖ Direct method
- ❖ Grammar- Translator method
- ❖ Bilingual Method
- ❖ Indirect method
- ❖ Use of teaching Models and Charts
- ❖ Use of audio- visual aids.

Teachers use textbooks, reference books and internet for preparing study materials for effective teaching. Lecture method takes more time for explanation and students have less chance for interaction. During seminars, workshops, training sessions they have ample opportunities to make interactions.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Ans.

Recent developments in the field of higher education have brought many changes, where the whole process has become student centric. The attention is given to the process of making every student competitive with adequate skills to succeed in his future life. According to the vision statement of the college due attention is given in building an emotionally and morally strong personalities in the students.

The learning is made student centric by adopting variation in teaching methods suited to the learning abilities of the students. Besides lecture methods, teacher adopts various methods that have been mentioned earlier. In the classes where the strength is more, lecture is delivered with the aim that average students will be able to assimilate the concept.

The Gujarat University has implemented the CBCS Semester system for the last two years. The system in itself is student – centered. Under this system the students choose and study subjects of their own choice from those given by the college. Each subject has credits according to the weightage. The students are expected to take credits in order to get through. The course is divided in 6 semesters. At the end of each semester. There is a final exam. During the classes teachers have enough scope to make learning interactive. The project and assignment work given to students has a scope for interactive, collaborative and independent learning.

The strategy of the institution: In order to help the students to cope up with programmes in the new system and the faculty members to be updated and innovative as well as advanced, the institution has developed structures and systems with a vision and planning.

At the first stage, it has developed infrastructure with highly advanced technology. There are now multi -media class rooms, audio- visual room, advanced Language Lab., computer lab. Etc. In the college.

At the second stage, the college employed trainers to train the users, i.e. the faculty members. Today, most of the teachers have learnt to make use of the support system developed by the college with the help of technology.

In the next five years, the institution is looking forward to create environment for students to get used to the new system and also to use it appropriately.

The college has been declared as a model college by the Gujarat University and Department of Higher education, Gujarat state for implementation of the CBCS. As per government recommendations, the college has introduced several student interpretability courses as additional courses for overall development and future prospects of students. The college has introduced courses like *Web Designing and Animation, Competitive Examinations oriented Course, Fashion Designing, Clinical Psychology, etc.* The courses have been started in Feb. 2013. At the initial stage, while the target was 100 students, about 380 students have registered for these courses.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Ans.

Critical thinking of the students is provoked by thought provoking lectures and seminars arranged by the college for the students.

The art of living conducted one day seminar in the college “Walk Like A King” on 30, August 2012.

The institute of Chartered Accountants of India conducted a workshop on Financial Education in Sept 2012.

The CFA Group, Ahmedabad guided the students in one day seminar giving information about MBA course and also discussing topic like Stress Management, Personality Development, Communication Skill, Resume Writing, Time Management and Interview tips in Sept 2012.

On behalf of Adani, AICI conducted one day seminar on Campus to Corporate on 12, October 2012

Students are encouraged to ask questions in the class. Drawing and preparing material from books also lead to independent thinking.

To nurture creativity the college holds several cultural competitions in which students are motivated to participate. Essay writing, Best out of Waste, on the spot painting, Dance, etc. aim at nurturing the creativity of the students.

Students are sent to other colleges also for inter college competitions. In 2012-13 Pooja, Khushboo, Bibin, Manisha, Bhavik, and Sohil participated in Saptadhara competitions (Saptadhara is Government project) arranged at different centers

In 2012-13 the college hostate the Youth Festival in the City Zone of Gujarat University. Students participated as well as attended thought provoking as well as **creativity-oriented, cultural competition like elocution, Debate, Collage, Cartooning, Poster-Making, on the Spot Painting and Clay Modeling, Flock Dance, Skit, Mine, Mono Acting, Extempore, Classical and Light Music and Group Song**, Khushboo Vyas participated at won a price in

Extempore, Pooja, Sumit, Parag, Jay and Hardik won a price in Skit. Rakesh won a price in Cartooning while Heena in Poster Making. Rajvi, Peenal, Chandni and Group participated at Flock Dance. Nurul won a price in Western Solo Song. Bhavik bagged a price in Classical Instrumental. Sujita took part in Light Vocal and Divya Participated in Clay Modeling.

The winners of the Youth Festival then represented the zone in inter-zonal Youth Festival at VIRAM GAM from 13th to 15th October in 2012. Khushboo won the third price in Extempore.

Khushboo and Bibin won the first price in inter-college debate organised by S.V Art College in January, 2013

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

Ans.

As far as availability of structures and systems is concerned, the college has richly developed and implemented technological systems. Teachers as well as students have an easy access to internet through a Wi-Fai connection on the campus. Room nos. 5 and 1 are multi-media classrooms, equipped with projector, white board, CPU unit, etc. Educational c.ds, films and power point slides are shown to students. Many teachers often use ppt. in their regular lectures. The Government of Gujarat regularly telecasts educational programmes, specially for colleges and university departments under SANDHAN project run by the KCG (Knowledge consultium of Gujarat).The college faculty often goes there as resource persons. Dr. Neerja Arun, Dr. T. K. Thakur, Dr. Swati Kapadia, etc. have been going to the SANDHAN as resource persons. It is difficult to match with all live telecasts so we have purchased sets of CDs. prepared on these telecasts in all courses run by the college. The faculty makes use of these CDs. for students. E.g. In English core, the teacher showed the c.d. on Elizabethan Age to Sem. 2 students. Films related to curriculum like *Romeo and Juliet Sem. 2*), *The Blue Umbrella (Sem. 4)*, *Abhijyana Shakuntalam*, *The Kid (P.G.)* are also shown to students.

Students are also taken to the EMRC to participate in country-wide classroom tele-conference.

With the Wi-Fi connection faculty members can access internet even in small classrooms with the help of laptops and make teaching more effective and interesting. I may add that the college has given laptops to all departments.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Ans.

Good books are the best source of knowledge. The college library keeps buying new books. Books are also bought on recommendations by the faculty members. Academic journals like *The Bhavan's Journal*, *Bharatiya Manyaprad*, *Sanskriti*, *Parab* and *Kumar* are also means of knowledge.

The faculty members and the students have an easy access to internet. All the departments of the college are given laptops by the college. With the Wi-Fi on the campus, the faculty members have a very access to web resources.

The college has been organizing seminars, workshops and conferences for the faculty as well as students at local, national and international level. These inform and update them with the latest trends in education and scholarship.

The faculty members regularly participate in various conferences, seminars and workshop on recent development in their respective subjects. Project undertaken by the faculties also make them abreast with recent development in the subjects. Teachers do attend orientation and refresher courses. During regular lectures the teachers conveys the recent developments to the students. Many departments encourage student to collect and display newspaper cutting of the articles on the recent development in the subjects. Display of wall magazines with the articles on recent topics is also one of the ways used to update the knowledge of the students.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

Ans.

About 1,000 to 1,200 students, including majority of the final year students are benefited from seminars and workshops arranged by the college and also support and guidance given by the college during each year.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the the impact of such innovative practices on student learning?

Ans.

The faculty members try different methods and approaches, often innovative ones, for enabling learners to learn. Rather than simple direct method students are encouraged to participate through brief presentations, small-scale quizzes (MCQS), etc. They are often provided reading material in soft or hard copy and then the classes are held explaining the material given beforehand. Students are encouraged to use the college library. Innovative approaches are tried out in projects and assignments. For E.g. in a core group students were asked to draw MCQs and brief questions from the prescribed text as assignment.

The institution provides apt infrastructure for certain innovations such as e-learning. Appreciation and positive approach of the head of the institution and the management remain guiding as well as motivating forces for the faculty members.

2.3.9 How are library resources used to augment the teaching-learning process?

Ans.

Library resources include books, journals as well as educational c.ds. Students are issued library cards. They can issue books from the library. Several new books are bought regularly. In spite of the constraint of space, the library supports the faculty with text as well as reference books. Books needed by the faculty are never denied. They are purchased and issued to the faculty members.

There are some books like encyclopedias and dictionaries which are kept as reference books in the library.

There is an e-library as well. The e-library has educational CD's and CD's of art and culture. The educational CD's include CD's on Language, Communication Skills and CD's of live educational telecast SANDHAN. The faculty members issue books, general and CD's as per their requirement in teaching.

Students have a facility of internet in the library. They can have free access to internet in the library which makes e-learning possible.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Ans.

Irregularity of students due to several reasons like jobs, simultaneous studies, seasonal variations, college becoming a centre for university examinations in the mid semester, insufficient faculty leading to dependence on the visiting faculty, etc. are some of the challenges in completing the curriculum within the given period of time. To meet these challenges-

A during university examinations, regular classes are arranged until the time of the paper, i. e, at

least, until 9.30 (exams usually begin at 10.30).

B In the year 2012, a few new appointments have been made in the teaching staff with the designation

of Adhyapak Sahayak, following the sanction availed from the government.

C The faculty members arrange extra classes (apart from those in the time table) on their own, as per

the requirement before and after the internal evaluator examination.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

Ans.

The quality of teaching is monitored by getting feedbacks from students.

The institution provides facility of computers, laptops, internet, library, projectors, white electronic boards, etc. To enable the faculty to use the technology efficiently in teaching, training and orientation programmes and workshops are arranged from time to time by the institution. On 2 January 2013 the college arranged an **IT Awareness** workshop organised by **Telecommunications Consultants India Limited** for the faculty members, in the college. On 28th and 29th March, 2011 a two day training programme for Master Trainers under **The Knowledge Management Programme** organised by the **District coordinator of Knowledge Consortium of Gujarat, Ahmedabad** was arranged in the college for the faculty members of the colleges under the district.

The quality of learning is monitored and evaluated through involvement and participation of learners in the classroom teaching. Learners are also asked to make brief presentations on the syllabus topics. They are given projects and assignments based on the study topics. Quality of learning is evaluated through formative and summative assessments.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Ans.

Hig h e s t q u a l i f i c a t i o n	Professor		Associate Professor		Assistant Professor		T o t a l
	M a l f e	F e m a l e	M a l e	F e m a l e	M a l e	F e m a l e	
Permanent teachers							
D. S c / D . L i t t.	-	-	-	-	-	-	-
Ph. D	-	1	3	2	-	-	8
M. P h i l	-	-	1	1	-	1	3
PG	-	-	2	-	3	1	6
Temporary teachers							
Ph. D	-	-	-	-	2	-	2
M. P h i l	-	-	-	-	-	-	-
PG	-	-	-	-	3	-	3
Part-Time teacher							
Ph. D	-	-	-	-	1	-	1
M. P h	-	-	-	-	-	1	1

il							
PG	-	-	-	-	3	-	3

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Ans.

In the last three years syllabus in almost all subjects has been revised and updated. New dimensions are added to syllabus. E.g. In Sem. 1 B. Com Human Resource Management has been introduced as a core subject. Qualified senior faculty efficiently teaches this updating of Business Organisation Management. Similarly, Tele Accounting is taught by the computer teacher. The Foundation and Soft Skills courses are also taught by permanent teachers. E.G. Principal Dr. Neerja Arun has been teaching **Human Society and Ethics** in B. A. classes. Prof. B. J. Shah and Dr. T. K. Thakur, teachers of commerce faculty taught **Time Management** – a subject in Foundation Studies – at B. Com Sem. 1 in 2011-12. Prof. D. J. Patel, Prof. Chavada, Prof. Niranjana Brahmhatt taught subjects other than their specializations, in Foundation and Soft Skills. Dr. Vidya Rao, Dr. Swati Kapadia and Dr. A. A. Patel – faculty in English – have taught Stress Management a Soft Skills course at B. Com Sem. 1 in 2011-12. Prof. Bhoya teaches **Indian Epics** at BB.A. Sem. 1. Prof. S. M. Solanki, Prof. M. T. Thaker and Prof. Nehal Rajguru teach Environment Studies at Sem. 2. This year Dr. =Swati Kapadia and Prof. Niranjana Brahmhatt have been teaching **Translation Studies** in Sem.4 B. A. class. **E- Communication** is taught as a soft skill course to B. Com Sem.3 students by Prof. Narendra Patel and Prof Yejas Shah.(This was the year when the CBCS was implemented by the university in all affiliated colleges).

In 2013 as part of Student Portability programme, certain skill oriented courses are introduced for students on the campus. These courses are taught by permanent faculty of the college as well as visiting faculty. Principal Dr. Neerja Arun and Dr. T. K. Thakur have volunteered to guide students in the course **Preparation of Competitive Examinations**. Prof. S. M. solanki has been conducting classes on **Web Designing and Animation** and Prof. M. T. Kahar, on **Clinical Psychology**.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

Ans.

The Principal Dr. Neerja Arun had been a member of the core committee of the V. C. when the CBCS was implemented. She familiarized and trained the faculty members in the new system. She has conducted orientation and awareness programmes for the CBCS in many colleges. She has played a key role in framing the credit structure of the semester system. She has been a part of the curriculum designing exercise. As a member of the Board of Studies in 2010-11 she has framed the syllabus of the new system in English. Communicating with the syllabus committees of all subjects offered by the Gujarat University, she has uploaded the curriculum in all subjects. She has constantly been a guiding force for all the faculty members in the college, in handling the new curriculum in the new system.

In the year 2012 the (KCG) Knowledge Consortium of Gujarat) decided to prepare study and reference material in all subjects (Arts, Commerce and Science faculty) for students of all universities of Gujarat. Dr. Neerja Arun was the coordinator for English, Economics and all commerce subjects in this project. Many faculty members served as subject expert writers preparing the course material. The following list may be referred to:

Dr. Vidya Rao and Dr. Swati Kapadia – English
Dr. T. K. Thakur and Prof. Tejas Shah – Accountancy
Dr. Dipak Bhavsar, Dr. Rajeshree Vaza and Dr. Narendra Patel – Economics

In this project, the coordinator and the writers along with the chief advisers from the Government framed the curriculum as well as the format and style of its presentation.

In the new semester system, the revised question paper pattern in all subjects includes MCQs and brief answers. The faculty members prepared MCQs and short answer question bank in their subjects. It was uploaded in the college website.

The principal holds staff meetings to discuss issues related to teaching-learning in the college. She informs about the latest decisions made by the university and gets the circulators received circulated. There is a healthy, one to one and collective discussion regarding assessment and evaluation of learning achievements of students.

The institution facilitated an IT Awareness workshop by Telecommunications Consultants of India Limited (a government of India enterprise) on 2 January 2013.

The institution readily allows the faculty members to participate in workshops, seminars and conferences organised by other Institution and Universities. Though there is no obligation for DL in the new GR of the CBCS, the institution grants DL to faculty members for participating in seminars/ workshops as resource persons and for paper presentation in seminars and conferences in other institution. The details of the faculty members participating in seminars and workshops as well as presenting papers in seminar and conferences organised by the institution as well as other organization are as under:

Faculty going as key note speaker to seminars and conferences:

1. Principal Dr. Neerja Arun:

- a. Faculty in refresher and orientation workshops arranged by Academic Staff colleges across the country**
- b. On Board of different Universities in the country and abroad**
- c. On panel of journals' editorial board of international and national journals**

KEYNOTE ADDRES

- 1. Human Values and ethics:** Keynote, Human values and Ethics, DAV College, Bulandshar. 11th-13th March. 2013
- 2. Women in Corporate Sector and Meeting the Challenges:** ONGC. Mehsana Asset. 8th March, 2013
- 3. Women in Corporate Sector: Issues and challenges : Keynote and paper. UGC Center for Women Studies. Mohan Lal Sukhadia University, Udaipur. 15th -16th February. 2013**
- 4. Tagore and Gujarat; Locales Writings and Philosophy,** Gurudev Rabindranath Tagore- Yesterday, Today, Tomorrow: Retrospection, Review, Reconsideration, R G P G College. Meerut. 11t April. 2012
- 5. Leadership Skills in Lions Clubs: key Note and Prinicpal Workshop ,** District 323 H, Vadodara. 11th December 2011

6. **Equity to Grace and Privacy: Media Ethics Rights to Children**, National Seminar on Human rights Related to Women and Children, Bhavan's College, Ahmedabad. 21st November, 2011
7. **CBCS, A Necessity**: M. P. Arts & M H Commerce College for Women, Ahmedabad. 9th-10th July 2011
8. **Indian Diaspora: Needs, Roles and responsibilities: Socio-Cultural Dimensions of Indian Diaspora**. Bareilly College, Bareilly. 17th-18th February, 2011
9. **Folk Sociology and Dalits** (UGC National Conference, Dehradun), March 2009
10. सही उच्चारण और वर्तनी में होने वाली भूलें , Akashvaani, Ahmedabad. 29th December, 2008
11. **Equity and Access in the Knowledge Economy**, M. P. Arts & M H Commerce College for Women, Ahmedabad. July 13, 2008

PLENARY SPEAKER

1. "Conference on Teaching English as a Foreign Language" from 11 to 12 May 2013. Department of English, At UNIVERSITAS MUHAMMADIYAH PURWOKERTO, Indonesia
2. 'WHO', 'WHAT', 'HOW': ELT IN THE GLOBAL CONTEXT May 18th & 19th, 2013 at Amity University, Lucknow
3. "Literature to Cinema: Appropriation, Adaptation, Adulteration" 1-3 June 2013 at National Institute of Technology Durgapur, West Bengal, India.
4. **Responsibility of a Leader**: All India Principal's Association's Conference, Goa. 21st-23rd February, 2013
5. **Women's Empowerment in Ancient India**, Empowering Women in 21st century, School of law. Gujarat University. January 2013
6. **A Commentary on locales and treatment: Legends of Khasak, Mythology**. National English Seminar, Bhavan's Arts and Commerce College, Ahmedabad. 28th July, 2012
7. **Association for principals**, United World, March 2010, Ahmedabad.
8. **Capacity Building and Managerial Excellence**. Sardar Patel Institute of Public administration, Ahmedabad. 18-22nd January, 2010
9. **Equity of Participation: Women development in 21st century. Gujarat University WDC, 30-31st January, 2010.**
10. **Implementing tele education in India Through Edusat: A New perspective Of Knowledge** (National Seminar On Usage of EDUSAT in Indian Perspective by UGC and CERC, New Delhi, November, 2004)
11. **Concept of Democracy in Literary writings: Atal Bihari Vajpai and Ada Ahorani** Symbols and Theories of World democracies and World cultures, Bharatiya Vidya Bhavan's Ahmedabad Kendra. 30th December 2012
12. **General Semantics and Impact on Business Communication**: Transformations in ELT: Contexts, Agents and Opportunities. NELTA, Kathmandu, 6th-18th February, 2012
13. Role Play and the extended role of English teacher: Transformations in ELT: Contexts, Agents and Opportunities. NELTA, Kathmandu, 6th-18th February, 2012
14. Cultural aspects in the teaching of English: Transformations in ELT: Contexts, Agents and Opportunities. NELTA, Kathmandu, 6th-18th February, 2012

Faculty going as Resource Persons or Guest Speakers:

Dr Neerja Arun: Faculty at refresher Courses and Orientation programmes organized by Academic Staff

Colleges in India

Dr .T.K Thakur : was invited as a resource person in the orientation program at the Academic Staff

College, Gujarat University, Ahmedabad on 28th March 2013.

Dr. Vidhya Rao : was invited to speak on Feminism and Sports at NID, Ahmedabad, 2009.

Prof. Niranjanaaben : was invited as the guest speaker in Munshi Vyakhyan Mala (Lecture series) by Bhavans

science college in 2010.

Faculty Presenting Papers in workshops/ seminars/ conferences:

Dr. Neerja Arun:

National:-

Folk Sociology and Dalits (UGC National Conference, Dehradun), March 2009

Equity of Participation: Women development in 21st century. Gujarat University WDC, 30-31st January, 2010.

Capacity Building and Managerial Excellence. Sardar Patel Institute of Public administration, Ahmedabad. 18-22nd January, 2010

Association for principals, United World, March 2010, Ahmedabad.

Indian Diaspora: Needs, Roles and responsibilities: Socio-Cultural Dimensions of Indian Diaspora. Bareilly College, Bareilly. 17th-18th February, 2011

CBCS, A Necessity: M. P. Arts & M H Commerce College for Women, Ahmedabad. 9th -10th July 2011

Equity to Grace and Privacy: Media Ethics Rights to Children, National Seminar on Human rights Related to Women and Children, Bhavan's College, Ahmedabad. 21st November, 2011

Leadership Skills in Lions Clubs: key Note and Principals Workshop , District 323 H, Vadodara. 11th December 2011

Tagore and Gujarat; Locales Writings and Philosophy, Gurudev Rabindranath Tagore-Yesterday, Today, Tomorrow: Retrospection, Review, Reconsideration, R G P G College. Meerut. 11th April. 2012

A Commentary on locales and treatment: Legends of Khasak, Mythology. National English Seminar, Bhavan's Arts and Commerce College, Ahmedabad. 28th July, 2012

Women's Empowerment in Ancient India, Empowering Women in 21st century, School of law. Gujarat University. January 2013

Women in Corporate Sector: Issues and challenges : Keynote and paper. UGC Center for Women Studies. Mohan Lal Sukhadia University, Udaipur. 15th -16th February. 2013

Responsibility of a Leader: All India Principal's Association's Conference, Goa. 21st-23rd February, 2013

Women in Corporate Sector and Meeting the Challenges: ONGC. Mehsana Asset. 8th March, 2013

Human Values and ethics: Keynote, Human values and Ethics, DAV College, Bulandshar. 11th-13th March. 2013.

International:-

Multifaces of Words, with Style, in Context, Rashtrasant Tukdoji Maharaj Nagpur University & Indian Institute of Indian languages, Mysore, 2008

The Democracy of Peace . (International seminar, Forum On Contemporary Society, Shreveport / Benaras) December 2008.

Redressing Shakespeare (SOAS, University of London, Seminar on Plurilingualism) February 2010

Needs and demand with Indian Diaspora: Bareilly College, Bareilly. February 2010

Professional Courses, Academic English & sandwich Approach: Strategic Communication: learning from Mistakes. University of Petroleum and Energy Studies, Dehradun. 4-5th November 2011

Specialized English In techno fields:TESOL Internatioanl, Shardabai pawar Women’s College Baramati College, Baramati, 2nd -4th December 2011

Connecting Spiritually, Indian Diaspora Inter Linkages and Synergy, SAP, Gujarat University, 12-13 January, 2012

Moving territory and Space less Theatre: CPRACISIS, Visual Spaces, Chennai, 21-22 January 2012.

Pains of development: the lyrical expressions Pacific Institute of Tribal Development International Seminar on Tribal Development(01-02)June,2012, Udaipur

Spiritual Connection and Indian Diaspora: Mini Prabasi bhartiya Diwas, Mahatma Gandhi Institute, Mauritius. 23rd – 30th October, 2012

Literary Ramrajya: Media and Utopia: Imagination, history, technology. Forum On Contemporary Society,Vadodara, University of Allahabad. Shreveport . Allahabad. 16th – 19th December. 2012

Concept of Democracy in Literary writings: Atal Bihari Vajpai and Ada Ahorani Symbols and Theories of World democracies and World cultures, Bharatiya Vidya Bhavan’s Ahmedabad Kendra. 30th December 2012

General Semantics and Impact on Business Communication: Transformations in ELT: Contexts, Agents and Opportunities. NELTA, Kathmandu, 6th-18th February, 2012

Dr. Vidya Rao:

UGC National Seminar Kamala Das: A Tribute, Paper-- “Conversion: A Compulsion, Coercion or Confusion?” Jan 11-12, 2010.

International Conference at Ahmedabad, Paper—“Phir Bhi Dil Hai Hindustani” Jan 12-13, 2012.

UGC National Seminar at Pune Paper—“Sita’s Agnipariksha and Mother’s Scorpion Sting: An Ordeal By Fire” Feb 20-21, 2012.

UGC National Seminar Paper—“The Journey of the Magi: Whitney Houston” March 16-17, 2012.

UGC National Seminar Paper—“Fascinating Foods and Flavors: A Taste of India”2012

Dr. Swati Kapadia:

National	International
Seminar on ‘Indian-ness in Post-independence Indian English Writings’ org. by Bhavan’s Sheth R. A. College of Arts and Commerce on 28 th July, 2012. Paper – ‘Indianness Translated: A Study of Javed Akhtar’s Poetry in Translation’	Conference on “Indian Diaspora” org. by SAP and GOPIO – 12 th and 13 th January, 2012. Paper – ‘Indian Diaspora and Indian Classical Music’
Seminar on “Quality Management and Global Challenges in Higher Education” org. by Uma Arts and Nathiba Mahila Commerce College, Gandhinagar – 6 th and	Paper in the Global Conference at Bhavan’s Sheth R. A. College of Arts & Commerce 29-31 December 2012

4 th August, 2010 Paper ‘Teaching as a Profession, the Role of a Teacher and Teacher Ethics in the Context of Globalisation’	
Seminar on “Triangulation of Literary Theory, Text and Literariness” org. by N. S. Patel Arts College, Anand on 27 th and 28 th August, 2011. Paper – ‘Triangulation of Theories as Well as an Achievement in Creativity: A Study of Mahesh Dattani’s <i>Tara</i>	

Dr. T. K. Thakur:

National	International
National seminar on Human Rights.	

Prof. Norankana Brahmhatt:

1. Papers presented at seminar / conferences with dates/titles

National	International
Kruti Samiksha : Mahila Jiv Dt.18/19-01-2010	Paper in Global Conference at Bhavan’s Sheth R. A. College of Arts & Commerce 29-31 December 2012

Prof. Manoj Pandya:

National	International
Role of Sarpanch in Panchayatiraj and Rural Development, 1 st & 2 nd January 2011(C.B.Patel Arts college,Nadiad) Paper-“Gramin vikasna Avrodhak paribalo)	
Human rights related to women and children: concern and Initiative.Date-21/22/2011 (Bhavans R,A.college of Arts & comm.,Ahmedabad)	Human rights fir Children
“Environment & Human rights”Date 3 rd &4 th february2012.(Arts & Comm.College,Vaso)	Rights of Children.

Prof. Mrinalini Thaker:

National	International

<p>The observance and Relevance of the Woes of Mahatma Gandhi at UGC Sponsored National Seminar on Gandhi and Concept of Rural Development AT B.R.S. College, dated <u>10/11 Oct. 2009</u>, Dumiyani.</p>	<p>presented paper on Perseverence of Destiny : A Way of life as depicted in “Illussion” by Richard Bach, “Alchemist”by Paulo Coelho, “The Monk who sold his Farrarie” by Robin Sharma : A Comparative Study in International Conference organized by Dept. of English & CLS, Saurt. University, Rajkot & CLAI & CIIL & Sahitya Akademi, New Delhi.on <u>29, 30, 31 March 2010</u>.</p>
<p>Presented paper in National Conference paper on <i>Managing Stress & Spiritual Growth as Depicted in the Works of Robin Sharma</i> organized by Smt. KSN Kansagara Mahila College on <u>5, 6 March, 2011</u>.</p>	

Prof. Narsinhbhai Bhoya:

National	International
2/10/2011	
4/12/2009	
30/7/2008	

Dr. Deepak Bhavsar:

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Dr. Narendra Patel:

	L	Title	Sponsored By	Organised By	Date
	N	Life Style and Stress	U.G.C.	D.D.Thakar Arts & Comm. College, Khedbrahma	27th & 28th M

					a r c h , 2 0 1 0
	N	Global Financial Crisis & its Impact on India	Indian Eco no mic s Ass ocia tion	N.S.Patel Arts College, Anand	1 9 t h S e p t , 2 0 1 0
	S	Recent Econo mic Change s in Gujarat	U.G.C.	Adivasi Arts & Comme rce College , Bhiloda	2 1 s t J a n u a r y , 2 0 1 1
	N	Climate Change, Disaster s and Security in India Context	U.G.C.	I.V.Patel College of Comme re, Nadiad	2 6 t h F e b r u

					2011
	N	Unemployment among Indian Youth: An Overview	U.G.C.	Dept. of Business Economics, M.S. Uni.	4th & 5th March, 2011
	N	Economic Development in Gujarat	S.R.D. C.	Dharmendrasinhji Arts College, Rajkot.	13th March, 2011

Prof. Nehal Rajguru:

National
21 November 2011 paper Human Rights in Relation to woman & Children.

Prof. Mahesh Kahar:

National	International
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27 th January 2008.	7 th -9 th February 2008
26 th February 2008	
16 th -18 th January 2009	
26 th -27 th December 2009	
2 nd – 3 rd March 2011	

Faculty attending workshops/ seminars / conferences:

Prof. Bharat Motwani:

Human Rights Related to Women
And Children: Concerns and Initiatives(Bhavan's Sheth R.A. College Of Arts & Commerce Ahmedabad)

Prof. D. M. Dave:

National	International
“IMPACTS OF STATISTICS ON SCIENCE AND SOCIETY” 25-26, FEBRUARY.2010. DEPT.OF STAT.M.G. SCIENCE INSTITUTE, AHMEDABAD.	“APPLIED MATHEMATICS AND STATISTICS”(ICAPMS-2011) DEC-16-18, 2011. DEPT.OF STAT.GUJ. UNI. AHMEDABAD.
“RECENT APPLICATIONS IN STATISTICS” 26 TH GSA NATIONAL LEVEL CONFERENCE.26THMARCH.2011. DEPARTMENT OF STAT. SAURASHTRA UNIVERSITY, RAJKOT- 360005.	
“HUMAN RIGHTS RELATED TO WOMEN AND CHILDREN” 21 ST NOV. 2011	
“EMERGING TRENDS IN APPLIED STATISTICS”MARCH -31, 2012 ORG: GUJ. STAT.ASSO.AND H.L.COLLOF COMM.	
INDIAN NESS IN POST INDEPENDENCE INDIAN ENGLISH WRITING. ORG: BHAVAN'S ARTS COMM. COLL.ENG.DEPT.AHMEDABAD.	
KNOWLEDGE CONSORTIUM OF GUJARAT, GOVT. OF.GUJ. KNOWLEDGE MANAGEMENT OF PROGRAMME (KMP)28-29 MARCH-2011, BHAVAN'S ARTS-COMM.COLLO. KHANPUR.	
KCG.DEPT. OF EDU.GOVT.OF GUJ.ORG: KCG, A.M.A.	

Prof. Manoj Pandya:

National	International
Seminar on “NSS in the 21 st Century & HIV/AIDS Awareness.” 17-18 January 2009(ode)	Seminar on Gujarati Diaspora on global Platform: Perceptions Contribution Experience. Date-09/01/2010 (S.P. University,V.V.Nagar)
Role of Sarpanch in Panchayatiraj and Rural Development, 1 st & 2 nd January 2011(Nadiad)	
Human rights related to women and children: concern and Initiative.Date-21/22/2011(Bhavans college,Ahmedabad)	
“Environment & Human rights” Date 3 rd &4 th february2012.(Vaso)	
“Samajik vignanome Takniki sabdavalika Nirman,prayog aevm chunautia”Date-5 th &6 th July2012.(Dahod)	
‘Indian-Ness in Post Independence Indian English Writing’ Date-28/07/2012.(Bhavans college,Ahmedabad)	

Papers presented at seminar / conferences with dates/titles

National	International
Role of Sarpanch in Panchayatiraj and Rural Development, 1 st & 2 nd January 2011(C.B.Patel Arts college,Nadiad) Paper-“Gramin vikasna Avrodhak paribalo)	
Human rights related to women and children: concern and Initiative.Date-21/22/2011(Bhavans R,A.college of Arts & comm.,Ahmedabad)	Human rights fir Children
“Environment & Human rights”Date 3 rd &4 th february2012.(Arts & Comm.College,Vaso)	Rights of Children.

Prof. Naresh Modiya:

National
2 nd & 3 rd March 2011
28 th July 2012

Prof. Niranjana Brahmbhatt:

National	International
Naval katha Sahitya MulyaBodh 28-02-2009	Seminar To Celebrate Tagore’s 150 th Birth Anniversary On 15-10-2011
Research Paper Writing in Languages 22/01/2010-24/01/2010	

Gujarati Lok Sahitya 4/01/2011-6/01/2011	
Human Rights Related To Women And Children 21-11-2011	
C.W.D.C. – 20/12/2011	
Indianess In Post Independence Indian English Writings – 28/07/2012	

Dr. Vidya Rao:

National International

National conference “Mumbai in Literature, Art and Film” Jan 8-9

2010. “International conference on Environmental Issues in Emerging and
Advanced Economies: Canada, India” Dec 6-8, 2009.

National Colloquium “Indian Women Writers in English” Nov 12-13, 2011.

National Seminar “Human Rights Related to Women and Children: Concerns
and Initiatives” Nov 21, 2011.

National Seminar “Dalit Literature: Past, Present, and Future” Dec 5-6, 2011.

National Symposium on “Indian English Literature into Film: Journey of Indian Cinema” Oct 28
,2012.

Prof. Mrinalini Thaker:

Day meet on Vanche GUJARAT Abhiyan and Orientation of various initiatives of Commissionerat organized by Saur. Uni. And commissioner of Higher Education on 7th July 2010
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Prof. Narsinhbhai Bhoya:

National
8/7/2012
/10/2011
/4/2011
9/9/2011
1/2009
12/2009
9/7/2008

Prof. Pravin Patel:

National

Prof. S. M. Solanki:

National
12-12-2009 to 13-12-2009 National conference
One day national Seminar 28-07-2012

Dr. T. K. Thakur:

National	International
Human Rights	

Prof. Narendra Patel:

Sr No.	Level	Theme	Sponsored By	Organised By	Date
1	International	Human resource Management	Ganpat University	Faculty of Management Studies, Ganpat Uni.	24 th to 26 th Feb, 2011
2	National	Indian-ness in Post-Independence Indian English Writings	U.G.C.	Bhavan's Sheth R.A.College of Arts & Commerce Ahmedabad.	28 th July, 2012

Prof. Nehal Rajguru:

National
1.Facility Development Program On Occupational Health for college Teacher 15/10/2012
2.Social analysis of Gujarat Date:4 th &5 th March 2011.
3. woman Empowerment – Challenges Ahead Date 8 th March 2011
4. Knowledge Management Programme (KMP) Date 28 th – 29 March 2011
5.Indian NESS in Post Independence Indian English Writings Date 28 th July 2012

Prof. Mahesh Kahar:

National	International
8 th - 19 th January 2008	1 st -9 th February 2008
7 th January 2008	
5 th February 2008	
5 th -18 th January 2009	
5 th -27 th December 2009	
7 th November 2010.	
1 st -23 rd January 2011	

d – 3 rd March 2011	
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Dr. Swati Kapadia:

National
Workshop on “Content Development for Core Disciplines of BCS” by KCG – 23 rd , 24 th March, 2012
Workshops above – 13 th April, 2012
Seminar on “Women Empowerment-Challenges Ahead” organized by WDC, Guj. Uni. – 9 th March, 2011.
Training Programme for Master Trainers” organized by KCG – 28 th and 29 th March, 2011.
Workshop for Preparation of English Workbooks organized by GC Academic Staff College, Guj. Uni. A’bad – 6 th and 7 th July, 2009.
Seminar on ‘Human Rights Related to Women and Children: Concerns and Initiatives”Org. by Bhavan’s College on 21 st Nov. 2011.

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	2
RD Programmes	3
Orientation Programmes	-
Staff training conducted by the university	2
Staff training conducted by other institution	7
Summer/ winter schools, workshops, etc.	6

C Percentage of faculty

- invited as resource persons in workshops/ seminars/ conferences organised by external professional agencies: **20%**
- participated in external in workshops/ seminars/ conferences organised by national/ international professional bodies: **100%**
- presented papers in workshops/ seminars/ conferences organised by external professional agencies: **95%**

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

Ans.

The institution always encourages and motivates activities related to research and academic enhancement. The college has a website magazine. It publishes articles by teachers as well as students. There is a research committee looking after different issues related to research.

There are in-house publications by the institution. For this, there is an editorial board appear review committee and a research committee in the institution the principals and the faculty members are the member of their committee. Two books are published by the institution.

1. Ed. Dr. Arun, Neerja. Human Rights Related to Women and Children, concerns and Initiativas, Ahmedabad Bhartiya Vidhya Bhavan, 2012.

2. **Voices and Versions: Indian Diaspora**, (Creative Publications, New Delhi, 2012)

3. Forthcoming:

4. The book is forwarded by Hon. Justice Kamleshwarnath.Dr.Sharma, Sanjivekumar. *Thinking Politically* Ahmedabad, BVB, 2013

The book is forwarded by Hon. Justice Venkatachaliya

Three more books are in the process:

1. **Contemporary Writings of Indian Diaspora : Poetry**(Ahmedabad Bhartiya Vidhya Bhavan)
2. **Fourth World Literature: A Collection of Essays**, (Ahmedabad Bhartiya Vidhya Bhavan)
3. **Indian Diaspora: A Critique** (Ahmedabad Bhartiya Vidhya Bhavan)

Many faculty members go to other institutions to teach at post graduate classes. Dr. P. C. Chavada teaches P.G. classes at the Gujarat university department of Physical Education. Prof. M/ T. Kahar visits the C. U. Shah Arts College for classes of M. A. in Psychology. Dr. Manoj Pandya and Prof. Nehal Rajguru teach at M. A. Sociology in H. K. Arts College and L. D. Arts College respectively.

The faculty members are also invited as key notes speakers, resource persons, cleanery speakers, guest speakers and faculty in orientation and refresher courses, Seminars, workshops and conferences, lecture series, and also in specialized courses in reputed national and international institutions and Universities.

1. **Principal Dr. Neerja Arun** has delivered key note address at the following places on the following topics

KEYNOTE ADDRESSES

- **Human Values and ethics**: Keynote, Human values and Ethics, DAV College, Bulandshar. 11th-13th March. 2013
- **Women in Corporate Sector and Meeting the Challenges**: ONGC. Mehsana Asset. 8th March, 2013
- **Women in Corporate Sector: Issues and challenges : Keynote and paper**. UGC Center for Women Studies. Mohan Lal Sukhadia University, Udaipur. 15th -16th February. 2013
- **Tagore and Gujarat; Locales Writings and Philosophy**, Gurudev Rabindranath Tagore- Yesterday, Today, Tomorrow: Retrospection, Review, Reconsideration, R G P G College. Meerut. 11th April. 2012
- **Leadership Skills in Lions Clubs: key Note and Principal Workshop** , District 323 H, Vadodara. 11th December 2011
- **Equity to Grace and Privacy: Media Ethics Rights to Children**, National Seminar on Human rights Related to Women and Children, Bhavan's College, Ahmedabad. 21st November, 2011
- **CBCS, A Necessity: M. P. Arts & M H Commerce College for Women, Ahmedabad. 9th-10th July 2011**
- **Indian Diaspora: Needs, Roles and responsibilities: Socio-Cultural Dimensions of Indian Diaspora**. Bareilly College, Bareilly. 17th-18th February, 2011
- **Folk Sociology and Dalits** (UGC National Conference, Dehradun), March 2009
- सही उच्चारण और वर्तनी में होने वाली भूलें , Akashvaani, Ahmedabad. 29th December, 2008
- **Equity and Access in the Knowledge Economy**, M. P. Arts & M H Commerce College for Women, Ahmedabad. July 13, 2008

PLENARY SPEAKER

- "Conference on Teaching English as a Foreign Language" from 11 to 12 May 2013. Department of English, At UNIVERSITAS MUHAMMADIYAH PURWOKERTO, Indonesia
 - 'WHO', 'WHAT', 'HOW': ELT IN THE GLOBAL CONTEXT May 18th & 19th, 2013 at Amity University, Lucknow
 - "Literature to Cinema: Appropriation, Adaptation, Adulteration" 1-3 June 2013 at National Institute of Technology Durgapur, West Bengal, India.
 - Responsibility of a Leader: All India Principal's Association's Conference, Goa. 21st-23rd February, 2013
 - Women's Empowerment in Ancient India, Empowering Women in 21st century, School of law. Gujarat University. January 2013
 - A Commentary on locales and treatment: Legends of Khasak, Mythology. National English Seminar, Bhavan's Arts and Commerce College, Ahmedabad. 28th July, 2012
 - Association for principals, United World, March 2010, Ahmedabad.
 - Capacity Building and Managerial Excellence. Sardar Patel Institute of Public administration, Ahmedabad. 18-22nd January, 2010
 - Equity of Participation: Women development in 21st century. Gujarat University WDC, 30-31st January, 2010.
 - Concept of Democracy in Literary writings: Atal Bihari Vajpai and Ada Ahorani Symbols and Theories of World democracies and World cultures, Bharatiya Vidya Bhavan's Ahmedabad Kendra. 30th December 2012
 - General Semantics and Impact on Business Communication: Transformations in ELT: Contexts, Agents and Opportunities. NELTA, Kathmandu, 6th-18th February, 2012
 - Role Play and the extended role of English teacher: Transformations in ELT: Contexts, Agents and Opportunities. NELTA, Kathmandu, 6th-18th February, 2012
 - Cultural aspects in the teaching of English: Transformations in ELT: Contexts, Agents and Opportunities. NELTA, Kathmandu, 6th-18th February, 2012
2. Dr.T.K Thakur was invited as a resource person in the orientation program at the Academic Staff College, Gujarat University, Ahmedabad on 28th March 2013.
 3. Dr.Vidhya Rao was invited to speak on Feminism and Sports at NID, Ahmedabad, 2009. Prof. Niranjana was invited as the guest speaker in Munshi Vyakhyan Mala (Lecture series) by Bhavans science college in 2010.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

Ans.

Principal Dr. Neerja Arun has received The Shiksha Bhartiya Award by Achievers Foundation of India in 2011. The institution has also won the same award for its overall excellence at par at multilevel in the same year. Thus the institutional culture and environment is developed by and in its turn, develops the faculty. The infrastructure research facilities in terms of resources,

technology and leave, transparency of policies at all levels, academic concerns and progressiveness of the institution inspire, Motivate and support faculty.

Prizes / Medals /Awards / Honours

- 1. Invited by Government of Canada under Mission education to visit Canadian State Universities as an educational delegation from Gujarat. April 26th 2013 to May 7th 2013**
- 2. Invited by COTEFL , Indonesia as invited speaker at international conference 11th 12th May 2013**
- 3. One of the Best paper Presenters: International Conference on Tribal development; Pacific University, Udaipur 2012**
- 4. Shiksha Bharti Puruskar, 2011: Achievers Foundation of India**
- 5. Best President of the Multiple District 323: Lions Clubs international**

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Ans.

The institution gets feedback from the students please find and close the feedback form as under:

- (1) Questionnaire for Graduating Students (UG and PG).
- (2) Student Feedback on Teachers.
- (3) Student's Evaluation Course and Teaching

The evaluation by students becomes on the means for the institution to assess the academic experiences and teaching abilities of the teachers. The teachers are invited to take suggestions from the student's feedback and implement them in their own ways.

2.5 Evaluation Process and Reforms:-

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

Ans.

The institute has very transparent policy of internal evaluation .The system of internal evaluation is decided by the institution in the CBSC. The faculty members becomes a part of the decision making process.

Before CBSC implemented the system of college and University evaluation was fixed and determined by the University. For the last two year (June 2011) since the CBSC has been implemented the institution is free to decide its own system of internal evaluation.

Evaluation is a continuous process. Its different aspects are made known to students. Every year in the beginning of the academic term, an orientation program is organised for the student by the institution, to acquaint them with CBSC evaluation pattern, college activities, etc.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

Ans.

The University has implemented the semester system since 2011. As the affiliated college the institution also adapted the system. In the semester system. Which the system, external evaluation done at the end of each semester, i.e twice in year. There is a provision of carry forward for the failures till semester-5, i.e students are promoted to higher semester irrespective of their result. This is done till semester-5, they must clear all the semester before going to semester-6.

For internal evaluation the University has determined projects, assignments and evaluatry tests. The institution does internal evaluation by projects assignments, evaluatery examination.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

Ans. The implementation of evaluation reforms are is made effective by acquainting the students tailing admission in semester-I with the evaluation pattern.

The evaluation is done with the co-ordination of the teaching as well as non teaching staff.

The faculty members actively do the internal evaluation of the students by correcting projects, assignment answer sheet and also through junior supervision during the examination.

2.5.4 Provide details on the formative and summative evaluation approaches dopted to measure student achievement. Cite a few examples which have positively impacted the system.

Ans.

In the semester system there is one formative assessment [Internal evaluator exam] both, at UG and PG assignment and project related to syllabus in each subject, are part of summative assessment. Regularity, behavior, class performance etc. are norms for evaluating the students' projects and assignments are intended to prepare students for final examinations By self preparation of project and assignments, the students, the students at least in small group learn to search, analyze and write on their own. It aims at developing representation and research skills of students, At PG level students have to prepare brief dissertations on a selected topic: They have to make an oral presentation of their right up as well. In PG semester-4 students have to make a PPT presentation. They have to appear mock interview.

This kind of evaluation has had very positive impact on achievement of students. Virali a student who studied both, UG and PG from the college feels that the project seminar, dissertations have developed her writing skills; she is able to take up Translation as professional career. She is inspired to study journalism because of the presentation skills tough at PG.

Nandita another bright student of the college consider the teaching learning process having played a key role in her success as a media person. Professional skill developed through the course (Paper 511 and evaluated minutely has made Altafkhan competent as a marketing person and also as a successful achiever in PGDCA course. To site few more examples, Smishad (PG sem-4, Shikha, Saubhagsingh and Bibin (UG sem-4) and Sakeena (UG sem-2) have also develop through the exercise of preparing project, amassments and research papers as well as for summative assessment at the end of each semester.

2.5.5 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and

explain the differences if any and patterns of achievement across the programmes/courses offered.

Ans.

(A) Until 2011 the college followed the annual system of courses and evaluation two internal evaluatory exams were taken by the college during a year marks were put up on notice board the total internal marks attained by student(out of 30) were also put up on notice board of the college. At the end of each year students appeared for the annual examination held by the University. The University sent mark sheets for each year indicating student's marks at the internal as well as external evaluation. Students were promoted to higher classes on the basis of their performance indicated in the University mark sheet

(B) The CBCS semester system has been implemented in the college since 2011. The progress and performance of the student have been evaluated continuously and at various levels during the course. Marks attend by student in the internal examination, projects, assignments and also on the basis of their behavior and performance. During the semester are combined for internal evaluation. The internal marks are put up on the college website (www.bhavancollege.org) as well as on the college notice board.

Analysis:

2.5.6 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

Ans.

(A) In the annual system internal marks were given on the basis of two examinations-on of 50 marks and the other of 75- and behavior and attendance in the classes in the semester system, evaluation is the continues. Process internal assessment consists of one mid semester examination of 50 marks, project, assignments, performance and behavior of students during the semester.

(B) The policy of the institution in internal assessment has always been very transparent the internal marks of student are put up on the college website. Secondly, the college follows the guidelines laid down by the University for Internal Assessment. The university software has been installed for calculating internal marks

(C) In both the system, behavioral aspect carries three percent of internal assessment. At T.Y.B.A English the internal as well as external examination include a viva-voce in paper 10A which carries 20% weight age of marks.

At P.G (M.A English) independent learning and communication skills of students are evaluated in each semester the details are as under:

In each semester, the 5th paper consists of self preparation of assort dissertation and an oral presentation as well as viva-voce. The written part carries 70 marks and the oral carries 30 marks.

Semester-I: Paper Communicative English I- 405 viva-voce communication skills-Rapid reading, Pronunciation and intonation.

Semester-II: Paper Communicative English II-409 viva-voce evaluating reading comprehension listening skills.

Semester IV: Paper -511 professional skill power point presentation, group discussion, mock interview, mock open defense and quiz.

NOTE: - In all semester viva-voce carries 15% (only in semester-4 30%) weight age of marks.

2.5.7 Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Ans.

Evaluation is the means of evaluating achievement of learning and planning. Students are promoted higher semester until semester with whatever result they get (internal and external). However, they must pass in all five semester in order to be promoted to the final semester that is i.e, semester-6. They must reappear in the examination both external and internal (whichever is applicable), submit the pending projects and assignments before being promoted to semester-6.

At individual level, teachers may plan the process of teaching and teaching strategies according to the evaluation results of students. Collectively, student's performance and achievements of learning objectives are evaluated through the formative and summative assessments

2.5.8 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

Ans.

There is a provision of Rechecking both at the college and the University level. Students are required to fill and application form for rechecking within a given period of time. At the college level, students are allowed to go for rechecking of the total internal marks as well.

At the University level there is a provision of reassessment as well. However it is allowed to students of final year.

2.6 Student's performances and Learning Outcomes:-

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Ans.

Learning outcomes of all University affiliated colleges are the results in the examinations. Result in formative and summative assessments determine the learning outcomes of students. Each course has two components theory and practice. The practical aspect of the course practice is tested by project and assignment given to students during the program. The shows how the students put their theoretical knowledge in practice.

The outcome of teaching is that students should be empowered. Workshops presentations, performance counseling guiding student response may be stated as outcomes of teaching.

Learning outcomes:-

Gaining knowledge understanding getting through examinations preparing for competitive market, availing skills, etc are the intended learning outcomes.

The outcomes of assessment related to that of teaching and learning and learning are determined by the University. Students who secure 35% and above are considered as pass in a semester. Students must pass individually in both external and internal evaluation. In internal assessments (30 marks in each subject) students must get minimum 11 marks. In the external examination (70 marks) passing marks are 25. Failing to attain the minimum score in either, they must reappear in the examination. In the annual system, in case of internal ATKT students were required to reappear only in the examination in the college. In the CBCS semester system internally failing students is supposed to reappear in the internal examination as well as submit project and assignments (Whichever is left)

2.6.2 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

Ans.

Teaching outcomes the strategies of the institution are as follows:-

(A) Regular time table framed on the basis of the credits decided by the for each course.

(B) Infrastructure provided by the institution for:

Direct teaching ,Workshops ,Counseling ,Power point presentations , Holding practicals in Computer Studies , Using web resources

(C) Library facility

Library is a great source of study material as well as knowledge and enhancement by extra reading. There are text books, reference books and also several other journal book on different subject like literature, language, society, economics, management, personality development, journal knowledge and competitive exams in the library. The library is constantly updated. The UGC grand for the library enrichment a large quantum of CPE grand are used for updating and enriching the library. There are also some rare books, encyclopedias, dictionaries, scriptures in the reference section. Many leading local, national and international journals are subscribed by the institution. Some of these are *The Bhavan's Journal, Time, and Sanskrit Kumar*. Almost all needing dailies of the state are subscribed by the institution for the library. The Times of India, Indian Express, DNA, Gujarat Samachar, Sandesh, Divya Bhaskar, Jan Satta, Economic Times, Financial Express are some of them The faculty and the students are to free to take full advantage of the library. Students are issued books and journals on library cards.

Students also have an easy access to web resources in the college library. Free Internet facility is made available for students in the library.

There is also an e-library for the faculty members. There are educational CD's on Art and Culture, Language and Literature in the library. There are also complete sets of CD's of live educational telecast on deferent subject by SANDHAN. Run by the Department of Higher Education Government of Gujarat

In the CBCS semester system students are given library work by the faculty. They have to prepare assignment and projects for which library resources need to be explored by them

(D) Inviting Research Scholars as Visiting Faculty:-

The institution invites many research scholars as visiting faculty at UG as well as PG. Details of the visiting faculty in the four years are as under:

For Under Graduate Classes:

Ms Minakshi (C.A) - Commerce
Ms Sejal – Commerce
Ms Divya – Economics
Ms Prisha – Psychology
Mr. Ankush – Statistics
Ms Sonu Gohil – English
Mr. Himanshu – English
Mr. Sagar Vyas – English
Mr. Hardik – English

For Post Graduate Classes:

Prof. Achla Patel
Dr. Titiksha Dhuruv
Prof. Manish Shah
Prof. Yogendra Shastri
Prof. John Bosco
Prof. Glory Bosco
Prof. Pragnesh Vyas
Dr. Kavita Patel
Prof. Ulupi Patel
Prof. Kadiya
Prof. Pavan Pandit

(E) Arranging guest Lectures, Workshops Seminars, and Quiz etc:

Guest Lectures, Workshops, Presentation by Students, Quiz etc are arranged by different department to motivate students participation in the process of teaching- learning. Dr. Rupali Burke was invited by the department of English to speak on Translation Theory.

Was invited by the economics department to speak on Global Economy

The institution planning to invite renowned scholar Dr. Sanjevkumar Sharma from Meerut University to speak on *Abhijnayana Shakuntalam*.

Literary quiz was arranged as part of assignment for students of B.A Semester-I English by Dr. Swati Kapadia in 2011-12.

(F) Putting up Audio-Visual Shows:

Where ever possible students are shown films related to their courses. In the last four year films shown to student in the college include *The Kid, Mother India, the Red, King Lear, Abhijnayana Shakuntalam, The Blue Umbrella and Romeo and Juliet,*

Learning outcomes Strategies are:-

1. Motivating students to use college library. Involving students in workshops and seminars organised by the institution.

- 52 Students participated in the one day national seminar on “Human Rights Related to Women and Children”: Concerns and Initiatives by The Sociology Department of the College on 21, November 2011.
- 25 students participated in one day national seminar on Indian-ness in Post Independence Indian English Writing on 28, July 2012
- 100 students participated in the Global conference of on “Simples and Theories of World Democracies and World Cultures” during- 29, 30, 31 December 2012.

2. Sending the students to other colleges for workshops

- A team of three students was sent for two years (2009-10 and 2010-11) to participate in inter-college literary quiz competition L & C Mehta Arts College, Law Garden, Ahmedabad
- Four students were sent to participate in the workshop and competition on Bhagwat Gita

3. Facilities of web resources , (internet access) to students

- students have a free access to internet in the college library, They are motivated and guided by the faculty members to refer to web resources for their courses.

4. Giving them exposure to larger issues related to their courses

- Students of English department were motivated to attend the national seminar organised by the institution on Indian-ness in Post Independence Indian English Writing on 28, July 2012.

5. Specials seminars and programs are arranged by the institute for students:

- The art of living conducted one day seminar in the college “Walk Like A King” on 30, August 2012.
- A work Shop in Financial Education by The institute of Chartered Accountants of India in Sept. 2012. The CFA Group, Ahmedabad guided the students in one day seminar giving information about MBA course and also discussing topic like Stress Management, Personality Development, Communication Skill, Resume Writing, Time Management and Interview tips.
- On behalf of Adani, AICI conducted one day seminar on Campus to Corporate on 12, October 2012.

- One day seminar Skill oriented courses on Career Guidance by Edwise International on 3, August 2012.
- One day seminar Skill oriented courses on Career Guidance by Career Launcher India Ltd. on 17, January 2013.
- An informative seminar about IT studies TCIL by Gujarat Center of Co-Operative Management .
- One day seminar on Career Guidance by FBI , Ahmedabad Center.
- One day seminar on T.I.M.E (Triumphant Institute of Management Education Pvt. Ltd) on 22, January 2013.
- One day seminar by Fed Uni. -Programs Information Center.

2.6.3 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

Ans.

(A) The college has selected Foundation and soft skills courses which have contemporary socio-economic relevance which are Job-effective and which open up avenues of further research.

Foundation Courses:-

- (1) Time Management
- (2) Human Society and Ethics
- (3) Indian Religion
- (4) Broad Cast, Tele Cast, Journalism
- (5) Environment Studies
- (6) Translation Studies
- (7) Right to Information

Soft Skills Courses:-

- (1) Stress Managents
- (2) E-Communication
- (3) Leadership Managents
- (4) Sports and Practice
- (5) Presentation Skills

(B) The college regularly organizes workshops and seminars for students in career guidance, research, job orientation etc for enhancements and research aptitude of students as well as for socio-economic relevance of the courses offered to students. The following is a list of workshops and seminars organised by the institution for Career Guidance, Job Orientation, Knowledge Acquisition as well as for promotion of Research in the college:

The art of living conducted one day seminar in the college “Walk Like A King” on 30, August 2012.

A work Shop in Financial Education by The institute of Chartered Accountants of India

- The CFA Group, Ahmedabad guided the students in one day seminar giving information about MBA course and also discussing topic like Stress Management, Personality Development, Communication Skill, Resume Writing, Time Management and Interview tips

- On behalf of Adani, AICI conducted one day seminar on Campus to Corporate on 12, October 2012.
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- One day seminar on Career Guidance by FBI , Ahmedabad Center on
- One day seminar on T.I.M.E (Triumphant Institute of Management Education Pvt. Ltd) on 22, January 2013.
- One day seminar by Fed Uni. -Programs Information Center on One day national seminar “Human Rights Related to Women and Children”: Concerns and Initiatives by The Sociology Department of the College on 21, November 2011.
- A Global conference of on “Symbols and Theories of World Democracies and World Cultures” during- 29, 30, 31 December 2012.

(C) As a model college indentified by the Government of Gujarat, the college has conducted many skill-oriented courses for the enrolled students to ensure the socio-economic relevance of the courses opted by the students for degree. These skill oriented courses were offered free of cost to students. The institution bore the cost of running there courses. These courses are-

- Animation and Wed Designing.
- Photography.
- General Knowledge and Competitive Examinations.
- Fashion Designing.
- Clinical Psychology.

(D) The institution conducts courses in English Speaking. A visiting faculty is invited for coaching. A compulsory coaching was given to Post Graduate student for January 2013 to March 2013 at free of cost. A self Financed course on English Speaking has been organised by the institution of the campus during this summer vacation.

In addition, Computer Operations are taught free of cost to students by Prof. S.M Solanki, the computer instructor of the college.

(E) The college is a member of several reputed boards, councils, research bodies and extension service bodies of the country. The association with these reputed rational bodies cultivates encourages research aptitude, entrepreneurship and innovations it also widens the horridness learning, equitation of knowledge and widens the scoop and opportunities offered by the courses. The following is a list of the national bodies with which the college is associated with and the faculty in-charge.

Sr No	Name	Faculty
1	dian Council for Cultural Relations	r.Neerja Arun
2	Army Wives Welfare Association	r.Neerja Arun
3	ons Clubs International -Ahmedabad	r.Neerja Arun
4	ission Innovative India-New Delhi	r.Neerja Arun
5	ujarat Women's Action Group -Ahmedabad	r.Neerja Arun
6	ujarat Vidyapith Gandhi Darshan and Shanti Sansodhana Center	r.Neerja Arun
7	ender Resource Centre -Ahmedabad	r.Vidya Rao

8	Centre of Studies In Social Sciences-Pune	Dr. Swati Kapadia
9	Society For Creation of Opportunity Through Proficiency in English (SCOPE)	Dr. Swati Kapadia
10	Knowledge Consortium of Gujarat (KCG)	Dr. Swati Kapadia
11	City Pulse of Film & Television	Prof. N.M. Bhahmbhatt
12	Swavalamban Trusts -Ahmedabad	Prof. D.J. Patel
13	Rotary Club of Ahmedabad	Prof. D.J. Patel
14	S.S. Gujarat University – Ahmedabad	Prof. D.J. Patel
15	Aids Control Society AMC Ahmedabad	Prof. D.J. Patel
16	Gujarat Vidyapith	Prof. D.J. Patel
17	Bandhi Shanti Pratishthan Kendra –Ahmedabad	Prof. D.J. Patel
18	Ministry of Youth Affairs & Sports –New Delhi	Prof. D.J. Patel
19	Gujarat Cancer & Research Institute – Ahmedabad	Prof. D.J. Patel
20	Indian Red Cross Society-Gujarat	Dr. Dipak Bhavsar
21	Red Ribbon Club	Prof. M.T. Kahar
22	Yoga Clubs of Chandkheda - Ahmedabad	Prof. M.T. Kahar
23	Ahmedabad Traffic Consultative Committee	Dr. P.C. Chavada
24	Sri Ramakrishna Ashrama-Rajkot	Dr. D.A. Bharvad

2.6.4 How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?

Ans.

There are 3 types' strategies to measure the outcomes of assessments.

The data on students learning outcomes is collected at multiple levels:-

- (a) Feedback forms.
- (b) Project and assignments.
- (c) Internal evaluation results.
- (d) External (University) Examinations results.

2.6.5 How does the institution monitor and ensure the achievement of learning Outcomes

Ans.

The institution follows the strategies, discuss in 2.6.2 to ensure and monitor the achievement of learning outcomes. Achievement of learning outcomes is monitored by formative and summative assessment as well as continues comprehensive evaluation.

(A) Formative Assessment

- Project and assignment in each subject
- Attendance, behavior and participation in regular classes
- Internal evaluatory examination.

(B) Summative Assessment

- University Examination at the end of each semester.

2.6.6 What are the graduates attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

Ans.

Graduate attributes:-

(A) Student takes a particular no of credits in each course

- Arts- four credit for each course in core subject.
- Four credits for each course in elective subjects
- To credits for subject electives
- To credits for each for compulsory English and Sanskrit (Sanskrit only in semester-I and II)
- One credit each for Foundation Course and Soft Skill Course Commerce- four credits for each of the following core courses
- Human Resource Management
- Statistics
- Economics
- Accountancy- 2 Papers
- Two credits each for English (only in Semester-I and II) and Commercial Communication
- One credits each for Foundation Course and Soft Skill Course.

(B) He passes with minimum 35% marks in internal evaluation which is done at multiple levels.

(C) He gets through the external examination taken by the University with minimum 35% of marks.

CRITERION –III:

RESEARCH, CONSULTANCY AND EXTENSION:

3.1 Promotion of Research:

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

Ans.

The institution is a recognized research centre of the affiliating university as well as three other universities for M. Phil and Ph. D. studies. Principal Dr. Neerja Arun is a recognized guide for M. Phil and Ph. D. in Indian Diaspora and in English in the Gujarat University. She is also a recognized guide for Ph. D. in Pacific University, Udaipur and J. J. Tibbrewal University.. Dr. Vinod Nayak is a recognized guide for Ph. D. in Singhania University, Udaipur. Dr. A. A. Patel is a recognized guide of Kadi University, Gandhinagar for Ph. D. studies. Dr. T. K. Thakur has been guiding students at M. Phil in Gujarat University. The institution got recognition as a regular centre for M. Phil and Ph. D. studies in Indian Diaspora in 2008. Dr. Neerja Arun had been the coordinator of the centre, run, on the Gujarat University campus.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Ans.

The institution has an in-house research committee. Heads of all departments in the institution are members of this committee by default. Thus, the members of the research committee are – Dr. Vidya Rao, Prof. M. T. Kahar, Dr. Deepak Bhavsar, Prof. Niranjana Brahmhatt, Prof. Shilnidhi Mehta and Prof. D. J. Patel (Prof. Mehta has retired). The committee very actively looks into the multi faceted issues related to research. The recommendations made by the committee are regarding

- organizing national and international seminars and conferences
- themes of the seminars

- outcome of seminars
- in-house publications

The committee calls for papers in seminars, selects out of those received and hand them over to the editorial board of the college. The institution has successfully brought out ***Human Rights Related to Women and Children: Concerns and Initiatives*** in 2012. The book contains articles received in response to the call for papers for the one day national seminar on Human Rights Related to Women and Children, selected by the research committee inviting speakers and research scholars peer review committee, etc.

This year the institution is celebrating the 125th birth anniversary of the founder of Bharatiya Vidya Bhavan and the 85th year of the establishment of Bharatiya Vidya Bhavan. This twin celebration is research oriented. As part of celebration, the BVB Ahmedabad Kendra organizes a scholarly talk every month. Renowned scholars from all over the country are invited as guest speakers.

The institution has a research committee in which heads of all departments of the college are members by default. The committee very actively looks into multifaceted issues related to research. The recommendations of the committee are regarding:

- Organizing national and international seminars
- Themes of seminars
- Coming up with outcomes of research
- In-house publication
- Inviting speakers and research scholars, etc.

This year the institution, along with all other institution established by Bhartiya Vidhya Bhavan is celebrating as Twin Celebration Year-75th year of Bhartiya Vidhya Bhavan and 125th Year of Its Founder Shri K.M.Munshiji. The Twin Celebration is research oriented. As part of Twin Celebration one intellectual lecture by an invited scholar from the country.

On 08th February 2013 Ms Mallika Sarabhai address the faculty and the students as well invited guest on **Rising Ahmedabad**-a campaign for awareness of society.

On 9th March 2013, the Education Commissioner, Gujarat State Dr. Jayanti Ravi launched the ambitious project of the Government of Gujarat Students Portability Programme in the presence of Student Faculty and Media. The Media courage this distinguishes achievement of the institution is documented here with:

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ભવન્સમાં આજે ગ્લોબલ કોન્ફરન્સનું આયોજન

• સિટી રિપોર્ટર . અમદાવાદ

જાણીતા ગુજરાતી સાહિત્યકાર અને સ્વાતંત્ર્ય સેનાની કનૈયાલાલ મુનશીની 30 ડિસેમ્બરે 125મી જન્મજયંતીની ઉજવણી કરવામાં આવશે. હાલમાં ભારતીય વિદ્યા ભવનના શતાબ્દિ વર્ષ અને કનૈયાલાલ મુનશીની 125મી જન્મજયંતીના વર્ષની બેવડી ઉજવણી સંદર્ભે આખા વર્ષ દરમિયાન વિવિધ

સામાજિક અને સાંસ્કૃતિક કાર્યક્રમો યાજાઈ રહ્યા છે. 30 ડિસેમ્બર રવિવારે એક દિવસની ગ્લોબલ કોન્ફરન્સનું આયોજન કરવામાં આવ્યું છે. આ ગ્લોબલ કોન્ફરન્સનો વિષય વૈશ્વિક લોકશાહિ અને વૈશ્વિક

સંસ્કૃતિના પ્રતીકો તેમજ સિદ્ધાંતો છે. તેના પર દેશ અને દુનિયામાંથી આવેલાં સાહિત્ય અને શિક્ષણ ક્ષેત્રના નિષ્ણાતો પેપર અને પ્રેઝન્ટેશન રજૂ કરશે તેમ એમ ભવન્સ અમદાવાદ કેન્દ્રના સેક્રેટરી મુકેશ પટેલે જણાવ્યું હતું.

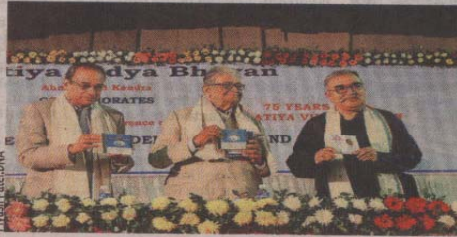
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Panelists re-define Indian version of democracy

Priya Adhyaru-Majithia • AHMEDABAD

"We live in impossible democracy," said Chittatosh Mukherjee, former chief justice, Mumbai high court and chairman, Bharatiya Vidya Bhavan, Kolkata. He was speaking at one-day international conference in the city on Sunday. The conference Symbols and Theories of World Democracies and World Cultures was organized to celebrate the 125th birth anniversary of freedom fighter KM Munshi and mark the completion of 75 years of Bharatiya Vidya Bhavan.

While governor of Gujarat Dr Kamla inaugurated the event, Mukherjee delivered the key note address. Noted experts of various fields including Rajendra Sinha, DGM, SBI, professors IS Mathur, RJ Mathai, NID, Amit Kumar, GM, ONGC, Dr ZN Patil, English and Foreign Languages University, Hyderabad, CV Gopinath, sr DDG and ex-officio additional secretary to government of India, Dr Sanjeev Sharma, honorary secretary, Indian Political Science Association, and Dr Neerja Arun analysed various definitions of democracy to re-define Indian version of the same concept. "There is no alternative to democracy," said Mukherjee adding that Indian democracy is defined as impossible system. As it continues to prevail in conditions like large territory, illiteracy, variety of cultures and sub-cultures and diverse



Based on discussions at this conference, our team will soon come out with a detailed book which will document various types of democracies that prevail in our country."

—Dr Neerja Arun

people and under any of these conditions can affect the running model of democracy, he said. "However, we have that system up and running as our people wants it," he added.

Reasoning on the same line, Dr Sharma said, "Generally, definition of democracy worldwide is based on western models and concepts. This is the first time that we are trying to understand and define this political system with our perspective. Experts from Maharashtra, UP, Gujarat, Jammu, Delhi, Kolkata, Karnataka and other parts of the country have arrived to attend this meet. The discussions are being documented and this is commendable effort to analyse democracy and re-define it in the local context."

Similarly, stating that democracy is a

political concept which alters according to local contexts, Dr Neerja said, "Democracy has different meanings in UK, US or India and each country and state and city has different symbols to reflect that concept of democracy.

As the experts were trying to assimilate their deliberations on democracy in the local contexts, Dr Neerja described the democratic set up of all individual cities. She said that while Ahmedabad has a mass-corporate-democracy, Mumbai is democratic, Hyderabad has an aristocratic-democracy and Lucknow has nawabi-democracy.

"Based on discussions at this conference, our team will soon come out with a detailed book which will document various types of democracies that prevail in our country," she said.



Strategic Media Services

ભારતીય વિદ્યા ભવનના ૭૫માં વર્ષ અને કં. મા. મુનશીની ૧૨૨મી જન્મ જયંતિ પ્રસંગે
ભારતીય વિદ્યા ભવન અમદાવાદ કેન્દ્ર દ્વારા ટવીન સેલિબ્રેશન સ અંતર્ગત
વૈશ્વિક લોકશાહી અને વૈશ્વિક સંસ્કૃતિ અંગે આંતરરાષ્ટ્રીય કોન્ફરન્સ



અમદાવાદ, તા. ૨૯ ડિસેમ્બર ૨૦૧૨ : આભાનગમ શીકમ કોર્પોરેશન અને લેખક ડો. કનૈયાલાલ માલોકલાલ મુનશીની આગમી ૭૫મી ડિસેમ્બરે ૧૨૨મી જન્મ જયંતિ ઉજવાઈ રહી છે અને બીજી બાજુ કં. મા. મુનશી દ્વારા સ્થાપિત આંતરરાષ્ટ્રીય અગ્રણી પ્રથમ એવા દેશના કલા-સંસ્કૃતિ અને વૈભવી વારસા સમા ભારતીય વિદ્યા ભવનનું ૭૫મું જયંતિનું જુબિલાઈ વર્ષ ઉજવાઈ રહ્યું છે ત્યારે આ બેવડી ઉજવણી અંતર્ગત ભારતીય વિદ્યા ભવનના અમદાવાદ

કેન્દ્ર દ્વારા ૩૦મી ડિસેમ્બર ૨૦૧૨ના રોજ કં. મા. મુનશીના જન્મ જયંતિ પ્રસંગે એક દિવસની આંતરરાષ્ટ્રીય કોન્ફરન્સ યોજવામાં આવી છે. મહત્વનું છે કે અમદાવાદ કેન્દ્ર દ્વારા ૧૯૯૨ અને ૨૦૧૨ વચ્ચે ૨૦૧૨ની ડિસેમ્બર ૨૯મી સુધી એક વર્ષ દરમિયાન વિવિધ સામાજિક અને સાંસ્કૃતિક અને મુનોવજક કાર્યો ઉજવવામાં આવી રહ્યા છે, જેમાં મુખ્ય સહયોગી તરીકે સ્ટેટ બેન્ક ઓફ ઇન્ડિયાનું પણ મહત્વનું યોગદાન છે.

આ આંતરરાષ્ટ્રીય કોન્ફરન્સનો વિષય વૈશ્વિક લોકશાહી અને વૈશ્વિક સંસ્કૃતિના પ્રતિષ્ઠા તેમજ વિદ્યાનો છે, જેમાં પર દેશ અને દુનિયાભાંરી આવેલા સાહિત્ય અને શિક્ષણ જગતના મહાપુરુષોનો યોતના પેપર પ્રેઝન્ટેશન કરશે તેમજ પ્રથમવાર એક જ જ અંગે દેશ અને દુનિયાના ભારતીય વિદ્યા ભવનના તમામ મહત્વના કેન્દ્રોના અધ્યક્ષો અને પ્રોફેસર્સ સાજર રહેશે.

આ ઉજવણી અંગે ભારતીય વિદ્યાભવન, અમદાવાદ કેન્દ્રના એકેડેમી મુકેશ પટેલે જણાવ્યું હતું કે અમારા મહિ મુખ્ય જ મુશીની વાત છે કે આ જ વર્ષે ભારતીય વિદ્યા ભવનની સ્થાપના ૭૫ વર્ષ ઉજવવામાં આવી રહ્યા છે અને સાથે સાથે ભવનના સ્થાપક, પ્રથમ કુલપતિ ત્રાજુ સિંઘે એવા અગ્રણી કે. કનૈયાલાલ મુનશીની આ ૭૫મી ડિસેમ્બરે ૧૨૨મી જન્મ જયંતિ પણ છે ત્યારે આ બંને સારા પ્રસંગોને અમારા આ અમદાવાદ કેન્દ્ર ખાતે ઉજવતા અમે મુશી સાથે ગર્વની યાગણી અડકુનવતા અમારા અમદાવાદ કેન્દ્રને ભાગ્યે જ કોઈ સમયે કોઈ એન્ડ થોમસ્ટીન ઓફ વર્લ્ડ મોકેસીસ એન્ડ વર્લ્ડ કલ્ચર વિષય પર એક દિવસની ગ્લોબલ કોન્ફરન્સ યોજા છે. આ કોન્ફરન્સ આ પ્રજા આગમી વર્ષ સુધી આ બેવડી ઉજવણી અંતર્ગત વિવિધ કાર્યોમાં ઉજવાશે અને ભવનના સ્થાપક કં. મા. મુનશીના દેશ પ્રવેશક સંબંધમાં તમામ વિદ્યાર્થીઓને આજિવ્યે અંગે આજની પેઢીને જણાવશે ઉપરાંત તેમની દુરદર્શિતા સમા અમારા આ ભારતીય વિદ્યાભવનની રાજ્ય તેમજ દેશમાં ફેલાયેલી સર્વવ્યાપી, વિચારસરણી અને તેની સંકળતાને રજૂ કરવા કાર્યક્રમ કરાશે.

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भारतीय विद्या भवन द्वारा एक दिवसीय अन्तरराष्ट्रीय कॉन्फ्रेंस का आयोजन

अहमदाबाद। ख्याति प्राप्त स्वतंत्रता सेनानी एवं लेखक डॉ. कन्हैयालाल माणेकलाल मुंशी की 30 दिसम्बर को 125वीं जयंती मनाई जा रही है। उनके द्वारा स्थापित अन्तरराष्ट्रीय ख्याति प्राप्त भारतीय विद्या भवन का प्लेटिनम जुबली वर्ष मनाया जा रहा है। इस अवसर पर भारतीय विद्या भवन में अहमदाबाद केन्द्र द्वारा 30 जनवरी को एक दिवसीय अंतरराष्ट्रीय कॉन्फ्रेंस का आयोजन किया गया है। साथ ही अहमदाबाद केन्द्र द्वारा नवम्बर 2012 से दिसम्बर 2013 तक एक वर्ष के दौरान विविध सामाजिक एवं सांस्कृतिक एवं मनोरंजक कार्यक्रम आयोजित किए जा रहे हैं। अंतरराष्ट्रीय कॉन्फ्रेंस का विषय वैश्विक लोकशाही एवं वैश्विक संस्कृति के प्रतीक एवं सिद्धांत हैं, जिस पर शिक्षा जगत महानुभाव पेपर प्रजेंटेशन करेंगे। इस अवसर पर भारतीय विद्या भवन के तमाम महत्व के केन्द्रों के अध्यक्ष एवं प्रोफेसर उपस्थित रहेंगे। भारतीय विद्या भवन, अहमदाबाद केन्द्र के सचिव मुकेश पटेल ने कहा कि हमारे लिए खुशी की बात है कि इस वर्ष भारतीय विद्या भवन की स्थापना का 75वां वर्ष मनाया जा रहा है। साथ ही भवन के स्थापक एवं प्रथम कुलपति एवं लेखक डॉ. कन्हैयालाल मुंशी की 30 दिसम्बर को 125वीं जयंती है, जो हमारे लिए गर्व की बात है। कन्हैयालाल द्वारा किए गए कार्यों एवं लेखन साहित्यों से मौजूदा पीढ़ी को अवगत कराया जाएगा। उन्होंने कहा कि इस कॉन्फ्रेंस के बाद एक वर्ष तक भारतीय विद्याभवन की राज्य तथा देश में फैली कार्यप्रणाली विचारधारा एवं उनकी सफलता पर आधारित कार्यक्रम प्रस्तुत किए जाएंगे। इस कॉन्फ्रेंस में दोपहर 12.00 बजे मुख्य अतिथि के रूप में राज्यपाल डॉ. श्रीमती कमला वेनीवाल उपस्थित रहकर कॉन्फ्रेंस का उद्घाटन कर प्रासंगिक संबोधन करेंगी। साथ ही अन्य मुख्य अतिथि के रूप में मुम्बई हाईकोर्ट के पूर्व मुख्य न्यायाधीश तथा भारतीय विद्या भवन कोलकाता चेयरमैन चित्ताक्रोश मुखर्जी उपस्थित रहेंगी तथा गेस्ट ऑफ ऑनर के रूप में एसबीआई अहमदाबाद सर्कल में चीफ जनरल मैनेजर एस.ए. रमेश रंगन उपस्थित रहेंगे। इस इन्वोग्रल सेशन के बाद राज्यपाल डॉ. श्रीमती कमला जस्टिस चित्तातोश मुखर्जी को रत्नमणि अवार्ड प्रदान करेंगी।

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

- **Autonomy to the principal investigator**
- **Timely availability or release of resources**
- **Adequate infrastructure and human resources**
- **time-off, reduced teaching load, special leave etc. to teachers**
- **Support in terms of technology and information needs**
- **facilitate timely auditing and submission of utilization certificate to the funding authorities**
- **Any other**

Ans.

The institution has taken fruitful measures to facilitate research.

(A) The institution has created infrastructure which is conducive to research. There is a research laboratory equipped with CPU, projector and electronic white board. There is a computer

laboratory and a language lab in the college. There are also two seminar halls – one with the capacity of 150 and the other, of 350.

(B) The availability of resources in terms of books, other print resources and web resources is ensured to the researchers by the institution. The college library is regularly updated with latest print resources like books and journals. There is an e-library as well which consists of audio and visual c.ds. on art, culture, language and other subjects. There is also an easy access to web resources for researchers. There is a computer with a wi fi connection in the library. Laptops have (C)been given to all departments of the college.

(C) Technology, conducive to research has been developed at an advanced level, by the institution. There are multimedia classrooms. There is a wi fi internet connection on the campus. The faculty and the pg students have an access to internet anywhere on the campus. There are two Xerox machines and three to four printers in the college. There is a facility of reprography and scanning in the college.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

Ans.

(A) The institution organizes many local, national, international, seminars, workshops and conferences and which scholars from all over the country participate as recourse person or as research scholars. Learned research papers are presented along with distinguish key note addresses and clenary sessions in there seminars and conferences. Students are actively involved in such activities as cultivate a scientific and research culture as well as research aptitude among students.

- One day national seminar “Human Rights Related to Women and Children: Concerns and Initiatives” on 21, November 2011. On Hon. Justice Venkatachalya delivered a key note address, Justice Kamleshwar Nath was the plenary speaker.
- One day national seminar on Indian-ness in Post Independence Indian English Writing on 28, July 2012 Dr. Komalesha from Kolkata and renowned Gujarati Poet Shri Rajendra Shukla delivered the key note addresses. Dr. Neerja Arun, Dr. Starpayal iyer, Dr. Komalesha and Dr. Z.N.Patil were the panelist in the panel discussion. About 25 research papers were presented by research scholars
- A Global conference of on “Symbols and Theories of World Democracies and World Cultures” during- 29, 30, 31 December 2012. Eminent authority on law Justice Chittosh Mukherjee was the key note speaker. Re-nouned scholars from various disciplines were invited to focus on democratic culture and symbol in their discipline. Prof. I.S.Mathur from NID (Film and media), Dr.Pradip Malek from the Times of India(Print Media), Dr.Sanjev Sharma from Merut University (Political Science), C.V.Gopinath from BVB Maysur etc. enlighten the audience with their value-able comments about 30 research paper were presented by research scholars coming from all over India.

(B) At post Graduate classes students study a special paper on Research Mythology in semester-III. In each of the four semesters students are made to prepare a research paper on selected papers. The faculty of the institution as well as the invited scholars guides the students in preparation of research papers.

(C) Above all, there is an R&D cell in the college. Its scope, span and eminent may be known by the fact that the Gujarat University has integrated out website of R&D with its own. The mission and vision of the cell, as state on the website, are as under:

Vision

- To promote research in newly emerging frontier areas various academic fields including multidisciplinary fields.
- To selectively promote the general research capability in relevant areas taking into account capability of the host institutions.
- To encourage academics to take up challenging R&D activities.
To give special encouragement to projects from relatively small and less endowed University Departments and Institutions.
To encourage patenting facilities in the country for Indian and foreign patents on a sustained basis

Mission

- The research cell has the broad mission of promoting and challenging new areas with focus on basic research in all disciplines. It also encourages involvement of academic and research institutions to undertake research in identified areas. It also acts as a mechanism for inter agency coordination with other agencies for better management of R&D funding through joint/ complimentary funding in major projects.
- Academic excellence has been the traditional strength of Gujarat University, and serving as the foundation of the epitome.
- Achieving Research Excellence has been the top priority of the Institute, besides achieving . Academic excellence, Aiming at global identity.
- Academic Mission and Research Mission to go hand in hand, complimenting each other. The college has is own Research and development Cell. The Gujarat University has connected its Cell with the Cell of the college. The Cell gives information about the researches done in particular subjects and promotes researches.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Ans.

(A) Dr. Neerja Arun and Dr. Alkesh Patel are recognized guide for PhD. Dr. Neerja Arun has been Guiding- Students for PhD studies. She is a recognized guide in 3 University:

- I- Gujarat University, Ahmedabad: English and Indian diaspora
- II- Pacific University, Udaipur, English and Multicultural studies
- III- SJJ Tibrewal University, Mumbai, English.

At present she has been guiding 16 research scholars for M. Phil and 9 for Ph. D including three US based scholars.

Dr. Alkesh Patel a recognized guide in Kadi University. Dr. Hitendra Patel has completed his Doctorate studies in English under the guides of Dr. Alkesh Patel. Five more students are at present registered under him.

(B) Dr. T. K. Thakur is recognized as M. Phil. Guide in Madurai, Kamaraj University.

(C) In the last four years some faculty members have completed their research studies of M.Phil and PhD. Dr Swati Kapadia has completed PhD studies in 2011; Dr. Vidhya Rao has been awarded Doctorate in 2012. Dr.P.C.Chawada completed Ph.d Studies from Gujarat University in 2013.

Some faculty members have been in the process of gated Dr.Prof Mrinaline Thakar has submitted their Ph. d thesis in Saurashtra University. Prof. Niranjana Brahmbhatt have been preparing synopsis of her thesis for ph. d in Gujarat, submitted to Kadi University. Prof. B. J. Patel has been preparing for Ph. d for Gujarat University.

On behalf of Study Abroad Program, Gujarat University Dr. Neerja Arun was given a research project by the government of Gujarat in October 2011 to prepare a survey and documentation of Non Resident Gujarati American's contribution towards the development of the state with reference to six district- Amreli, Banaskatha, Patan, Mehsana, Surendranagar and Sabarkatha. The project was intended for enabling the government to create a database of Gujarati diaspora. The duration of the project was 5 months.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbining research culture among the staff and students.

Ans.

(A) The institution has organised training programs in research in collaboration with the KCG- A unit of Department of Higher Education, Government of Gujarat on various subjects like English and Sanskrit

(B) Dr. Neerja Arun has been the coordinator in the content develop project under taken by the Government of Gujarat, for Humanities and commerce subjects. The project has laid to several workshops involving the coordinator as well as the faculty members who served as subject experts authors. Dr. T. K. Thakur (for Business Management) Dr. Swati Kapadia and Dr. Vidya Rao(for English), Dr. Deepak Bhavsar, Dr. Narendra Patel and Dr. Rajeshree Vaza(for economics) and Prof. Tejas Shah (for accountancy) have attended these workshops along with others research scholars as writes and coordinator Dr. Neerja Arun.

(C) A training program in I. T. Awareness conducted by TCIL was facilitated for the faculty members by the institution on 2nd January 2013.

(D) A two day's workshop Master Trainers was organised by the institution under the guide lines of the Government of Gujarat in 28,29, March 2011. The faculty of the institution and also research scholar from other institution of the zone (zones identified by the Government) attended the workshops.

The institution conducts several orientation programs and workshops for students to sensitized them towards research activity and imbibe a research culture in them. The details of the workshops, seminars and conferences organised by the institution for the faculty and the students are as under:

- I. One day national seminar on *Human Rights Related to Women and children, Concerns and Initiatives* on 21 November, 2011.
- II. One day national seminar on *Indian-ness in Post Independence Indian English Writings* on 28 July, 2012.

III. Global conference on *Symbols and Theories of World Democracies and Word Cultures* during 29, 30 and 31 December, 2012.

3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

Ans.

The details of prioritised research area and the expertise available with the institution are put up in the college website. Details are as unser:

Areas of Specialization

Name of the Faculty

Dr.Neerja Arun

Indian Poetics, Indian Diaspora, English Literature, ELT, Communication Skills, Indian Culture and Religion, Old Hindi Films and Music, World Cinema, Telemedicine, Tele-education, Heritage Studies, Corporate Communication, Communication Management . Organisational Communication. Public relations and Strategic Communication, Indian national movement, Tribal Writings, Gandhian philosophy, Comparative Poetry/ Drama, Nationalism.

1-Poerty	Dr.Swati Kapadia
2-Indian Diaspora	Dr.Neerja Arun and Dr.Vidhya Rao
3- Indian Literature in English	Dr.Swati Kapadia
4-Medieval Gujarati Literature	Prof. Niranjana Brahmhatt
5-Gujarati Pros	Prof. N. M.Bhoya
6-Clinical Psychology	Prof.M.T.Kahar
7-Industrial Psychology	Prof.Naresh Modia and Prof P.N.Patel
8-Marketing	Dr. T.K.Thakur
9-Accountancy	Prof.B.J.Shah, Prof.Y.N.Vyas and Prof.Vinod Nayak
10-E-Learning	Prof.S.M.Solanki
11-Statistic	Prof.D.M.Dave

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

Ans.

The Institution has a reputation as one of the fifty best colleges of India as per different serves under taken by *The Week and India Today* its trust Bharatiya Vidhya Bhavan is a globally recognized institution of Indian Culture and Sciences- Heritage and Technology. Eminent research scholars from all over the country have readily accepted our invitation to visit the college on various occasions and interact with teachers and students. The Institution invites research scholars in seminars workshops and conferences. It organizes Munshi Lecture Series. Every year a guest speaker is invited on this occasion.

(A) Research Scholars as Chief Guest:-

- i. Dr.J.C.Sharma and Dr.Kavita Sharma from Delhi in 2010
- ii. Dr.Z.N.Patil from Hyderabad in 2011
- iii. Education commissioner, Gujarat state Dr.Jayanti Ravi in March 2013.

(B)Research Scholars Guest Speakers:-

- i. Dr. Prasad Bhrambhatt (Gujarati Critic and Translator, Director Academic Staff College-Gujarat University) as the guest speaker Munshi Lecture Series in 2009.
- ii. Dr. Saurab Choksi (Principal, J. G. College of Commerce, Ahmedabad) as the guest speaker Munshi Lecture Series in 2010.
- iii. Ms Mallika Sarabhai as the guest speaker on the Nirvan Divas of Shri Munshiji on 8th February 2013.

(C) Research Scholars as Keynote Speakers:-

- i. Hon. Justice Venkatchaliya in one National Seminar on *Human Rights Related to Women and children, Concerns and Initiatives* on 21 November, 2011.
- ii. Eminent Gujarati poet Shri Rajendra Shukla and Dr. S.H.Komalesha from Kolkata in one day National Seminar on *Indian-ness in Post Independence Indian English Writings* on 28 July, 2012.
- iii. Hon. Justice Chittosh Mukherjee Global Conference on *Symbols and Theories of World Democracies and Word Cultures* during 29, 30 and 31 December, 2012.

(D) Research Scholars as Plenary Speakers:-

Dr. Sanjiv Kumar Sharma (Meerut University), Prof. I.S.Mathur (N.I.D), Dr.Z.N.Patil, Mr. Pradeep Malek, Dr. Indra Nityanandam, etc.

(E) Research Scholars as Paper Presenters in Seminars and Conferences:-

Dr. Indra Nityanandam, Dr. V. Chari, Dr. Mamta Bharam Bhatt, Prof. Sunbhash Ishai (Chota Udaipur), Dr. Smita Pandya (Dabhoi), Dr. L.S.Pathak, Dr. Arundhati (Kolkata), Dr. Geeta Patil (Aurangabad), Dr. Prabhakar, Dr. Sharmila Ghoghe (Mumbai), etc.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

Ans.

There is no provision for sabbatical leave in the University.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

Ans.

(A) Taking guidance from faculty members many research students have written remarkable research papers, dissertation and thesis.

Some remarkable ones are:-

A Travelogue on Journey to West Bangluru- Nandita Sarkar.

A Travelogue on moving about in Kerala by Ashly Checko.

T.S.Eliot and Modernism by Priyanka Rajput.

Dr. Neerja Arun is a recognized guide for M. Phil in Indian Diaspora in Gujarat University and for Ph. d in English and Diaspora studies in three University Gujarat University, Pacific University,

Udaipur and JJJ Tibrewal University, Mumbai. So far ____ Students have completed M. Phil studies and ____ have completed Ph. d under her.

Dr. Alkesh Patel has successfully guided Prof.Hitendra Vyas in his study of *Attitudes of Learners in Arts colleges of the Gujarat University*.6 more students are working under his guide ship.

(B) As part of twin celebration the talks which are arranged by the institution are open for all. Management, faculty, students of the college, Alumni members as well as eminent citizens of the city attend these lectures. Some remarkable lectures are:-

- i. C.V. Gopinath's scholarly lecture on Omkar in Vedic Tradition
- ii. Eminent Gujarati poet Rajendra Shukla's keynote address and poetry recital at the inauguration of National seminar on *Indian-ness in Post Independence Indian English Writings* on 28 July, 2012.
- iii. Justice Chittatosh Mukarjee's keynote address at the inauguration of Global Conference on *Symbols and Theories of World Democracies and Word Cultures* during 29, 30 and 31 December, 2012.
- iv. Hon. Justice Venkatchaliya's keynote address in one National Seminar on *Human Rights Related to Women and children, Concerns and Initiatives* on 21 November, 2011.

(C) Media are made to play an important role in transferring relative findings and information to the community. There have been two major press conferences – One at the time of lunching twin celebration and one at the time of launching students portability program began with the recommendation of the Government of Gujarat and affiliation of the Gujarat University.

(D) The faculty members have been reading research papers in seminars and conferences held by the institution and even by other college and Universities

Faculty Presenting Papers in workshops/ seminars/ conferences:

Dr. Neerja Arun:

Publications

Published Books

1. **Going to Wipe Their Tears: Gandhi's biography: revised for** (Mapin Publication, Singapore, 2008)
2. **Ecology and Literature; Global Perspective. Edited and written** (Publisher: Creative Books, Delhi) 2009
3. **Indian Aesthetics: theory of Natyashastra, Rasa Siddhant and Dhvani** (Publisher: Creative Books, Delhi), 2009
4. **Summarising History of Indian Diaspora**, (Publisher: Ashok Prakashan, Ahmedabad), 2010
5. **An E Card From Across the Border : Collection of essays on Indian Diaspora Community, VOL. I**, (SAP, Gujarat University)
6. **Commercial Communication** (C. Jamnadas Publication, Ahmedabad.) 2011
7. **Human Rights related to Women and Children: Concerns and initiatives** (Bhartiya Vidya Bhavan's Pub. , Ahmedabad. 2011)
8. **Voices and Versions: Indian Diaspora**, (Creative Publications, New Delhi, 2012)
9. **Books under Publication**
10. **Contemporary Writings of Indian Diaspora : Poetry**(Ashok Prakashan, India)
11. **Hindi Translation of HINDU DHARMA by Mahatma Gandhi** (Publisher: (Mapin Publication)
12. **Fourth World Literature: A Collection of Essays**, (Publisher: (Fortune Publication)
13. **Indian Diaspora: A Critique** (Fortune Publication)

Titles published as part of collection in Books/ Journals from 2008

1. **Inheritance of Loss: A Study of Conflict and Culture of Local and Global Identities**, Anthology on Kiran Desai, ed. P D Nimsarkar, 2008
2. **Cultural Constructions : An Existence of Her Own in Anita Nair's Satyr of The Subway: *Urban Tales*** :an anthology on Anita Nair, 2009
3. **The Landscape and Places in Adiga's *The White Tiger***, An Anthology on Arvind Adiga, ed. P D Nimsarkar , 2009
4. **Transcending Generations with Time-Slip Fantasy through *The Shadow Lines*** THE FICTION OF AMITAV GHOSH , ATLANTIC, Ed. Vivekanand Jha, 2013
5. भारतीय डायस्पोरा के विभिन्न आयाम: डायस्पोरा : महात्मा गाँधी अंतर्राष्ट्रीय हिंदी विश्वविद्यालय , वर्धा , २०१३
6. भारतीय डायस्पोरा तथा प्रवासन पहचान : महात्मा गाँधी अंतर्राष्ट्रीय हिंदी विश्वविद्यालय , वर्धा , २०१३

Communicated:

1. **Literary Ramrajya**: Media and Utopia: Imagination, history, technology. Forum On Contemporary Society, Vadodara,
2. **General Semantics and Impact on Business Communication**: Transformations in ELT: Contexts, Agents and Opportunities. NELTA, Kathmandu

Research papers presented at International Journals, Conferences/ seminars proceedings: from 2008
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1. **Multifaces of Words, with Style, in Context**, Rashtrasant Tudkoji Maharaj Nagpur University & Indian Institute of Indian languages, Mysore, 2008
2. **The Democracy of Peace** . (International seminar, Forum On Contemporary Society, Shreveport / Benaras) December 2008
3. **Reflection of Indian Cultural Aspects in Indian Women Writings in English**: ESL/ EFL Journal, Janardan Rai Nagar Rajasthan Vidyapeeth, Udaipur, November 5-7th 2009
4. **Redressing Shakespeare (SOAS, University of London, Seminar on Plurilingualism)** February 2010
5. **Needs and demand with Indian Diaspora: Bareilly College, Bareilly. February 2010**
6. **Professional Courses, Academic English & sandwich Approach: Strategic Communication: learning from Mistakes**. University of Petroleum and Energy Studies, Dehradun. 4-5th November 2011
7. **Specialized English In techno fields: TESOL Internatioanl, Shardabai pawar Women's College Baramati College, Baramati, 2nd -4th December 2011**
8. **Connecting Spiritually, Indian Diaspora Inter Linkages and Synergy, SAP, Gujarat University, 12-13 January, 2012**
9. **Moving territory and Space less Theatre: CPRACISIS, Visual Spaces, Chennai, 21-22 January 2012.**
10. **Pains of development: the lyrical expressions Pacific Institute of Tribal Development International Seminar on Tribal Development(01-02)June,2012, Udaipur**
11. **Spiritual Connection and Indian Diaspora: Mini Prabasi bhartiya Diwas, Mahatma Gandhi Institute, Mauritius. 23rd – 30th October, 2012**
12. **Literary Ramrajya: Media and Utopia: Imagination, history, technology. Forum On Contemporary Society, Vadodara, University of Allahabad. Shreveport . Allahabad. 16th – 19th December. 2012**

13. **Concept of Democracy in Literary writings: Atal Bihari Vajpai and Ada Ahorani Symbols and Theories of World democracies and World cultures, Bharatiya Vidya Bhavan's Ahmedabad Kendra. 30th December 2012**
14. **General Semantics and Impact on Business Communication: Transformations in ELT: Contexts, Agents and Opportunities. NELTA, Kathmandu, 6th-18th February, 2012**
15. **Equity and Access in the Knowledge Economy, M. P. Arts & M H Commerce College for Women, Ahmedabad. July 13, 2008**
16. **A Study of Begum Rokeya Sakhawat Hassan's Concern for Women and Muslim Society: Literature and Society, S D Arts & B R Commerce College, mansa, 25th-26th July, 2008**
17. **NKC and Impact on Bharat, Gujarat University, BAOU, Ahmedabad and Shiksha Sanskriti Utthan Nyas, August 9th 2008**
18. **सही उच्चारण और वर्तनी में होने वाली भूलें , Akashvaani, Ahmedabad. 29th December, 2008**
19. **Folk Sociology and Dalits (UGC National Conference, Dehradun), March 2009**
20. **Equity of Participation: Women development in 21st century. Gujarat University WDC, 30-31st January, 2010.**
21. **Capacity Building and Managerial Excellence. Sardar Patel Institute of Public administration, Ahmedabad. 18-22nd January, 2010**
22. **Association for principals, United World, March 2010, Ahmedabad.**
23. **Indian Diaspora: Needs, Roles and responsibilities: Socio-Cultural Dimensions of Indian Diaspora. Bareilly College, Bareilly. 17th-18th February, 2011**
24. **CBCS, A Necessity: M. P. Arts & M H Commerce College for Women, Ahmedabad. 9th-10th July 2011**
25. **Equity to Grace and Privacy: Media Ethics Rights to Children, National Seminar on Human rights Related to Women and Children, Bhavan's College, Ahmedabad. 21st November, 2011**
26. **Leadership Skills in Lions Clubs: key Note and Prinicpal Workshop , District 323 H, Vadodara. 11th December 2011**
27. **Tagore and Gujarat; Locales Writings and Philosophy, Gurudev Rabindranath Tagore- Yesterday, Today, Tomorrow: Retrospection, Review, Reconsideration, R G P G College. Meerut. 11t April. 2012**
28. **A Commentary on locales and treatment: Legends of Khasak, Mythology. National English Seminar, Bhavan's Arts and Commerce College, Ahmedabad. 28th July, 2012**
29. **Women's Empowerment in Ancient India, Empowering Women in 21st century, School of law. Gujarat University. January 2013**
30. **Women in Corporate Sector: Issues and challenges : Keynote and paper. UGC Center for Women Studies. Mohan Lal Sukhadia University, Udaipur. 15th -16th February. 2013**
31. **Responsibility of a Leader: All India Principal's Association's Conference, Goa. 21st-23rd February, 2013**
32. **Women in Corporate Sector and Meeting the Challenges: ONGC. Mehsana Asset. 8th March, 2013**
33. **Human Values and ethics: Keynote, Human values and Ethics, DAV College, Bulandshar. 11th-13th March. 2013**

Dr. Vidya Rao:

UGC National Seminar Kamala Das: A Tribute, Paper-- "Conversion: A Compulsion, Coercion or Confusion?" Jan 11-12, 2010.

International Conference at Ahmedabad, Paper—“Phir Bhi Dil Hai Hindustani” Jan 12-13, 2012.

UGC National Seminar at Pune Paper—“Sita’s Agnipariksha and Mother’s Scorpion Sting: An Ordeal By Fire” Feb 20-21, 2012.

UGC National Seminar Paper—“The Journey of the Magi: Whitney Houston” March 16-17, 2012.

UGC National Seminar Paper—“Fascinating Foods and Flavors: A Taste of India”2012

Dr. Swati Kapadia:

National	International
Seminar on ‘Indian-ness in Post-independence Indian English Writings’ org. by Bhavan’s Sheth R. A. College of Arts and Commerce on 28 th July, 2012. Paper – ‘Indianness Translated: A Study of Javed Akhtar’s Poetry in Translation’	Conference on “Indian Diaspora” org. by SAP and GOPIO – 12th and 13th January, 2012. Paper – ‘Indian Diaspora and Indian Classical Music’
Seminar on “Quality Management and Global Challenges in Higher Education” org. by Uma Arts and Nathiba Mahila Commerce College, Gandhinagar – 6th and 4th August, 2010 Paper ‘Teaching as a Profession, the Role of a Teacher and Teacher Ethics in the Context of Globalisation’	Paper in the Global Conference at Bhavan’s Sheth R. A. College of Arts & Commerce 29-31 December 2012
Seminar on “Triangulation of Literary Theory, Text and Literariness” org. by N. S. Patel Arts College, Anand on 27th and 28th August, 2011. Paper – ‘Triangulation of Theories as Well as an Achievement in Creativity: A Study of Mahesh Dattani’s Tara	

Dr. T. K. Thakur:

National	International
National seminar on Human Rights.	

Prof. Norankana Brahmhatt:

Papers presented at seminar / conferences with dates/titles

National	International
Kruti Samiksha : Mahila Jiv Dt.18/19-01-2010	Paper in Global Conference at Bhavan’s Sheth R. A. College of Arts & Commerce 29-31 December 2012

Prof. Manoj Pandya:

National	International
Role of Sarpanch in Panchayatiraj and Rural Development, 1st & 2nd January 2011(C.B.Patel Arts college,Nadiad) Paper-“Gramin vikasna Avrodhak paribalo)	
Human rights related to women and children: concern and Initiative.Date-21/22/2011(Bhavans R,A.college of Arts & comm.,Ahmedabad)	Human rights fir Children
“Environment & Human rights”Date 3rd &4th february2012.(Arts & Comm.College,Vaso)	Rights of Children.

Prof. Mrinalini Thaker:

National	International
<i>The observance and Relevance of the Woes of Mahatma Gandhi at UGC Sponsored National Seminar on Gandhi and Concept of Rural Development AT B.R.S. College, dated <u>10/11 Oct.</u> 2009, Dumiyani.</i>	<i>presented paper on Perseverance of Destiny : A Way of life as depicted in “Illussion” by Richard Bach, “Alchemist”by Paulo Coelho, “The Monk who sold his Farrarie” by Robin Sharma : A Comparative Study in International Conference organized by Dept. of English & CLS, Saurt. University, Rajkot & CLAI & CIIL & Sahitya Akademi, New Delhi.on 29, 30, 31 March 2010.</i>
<i>Presented paper in National Conference paper on Managing Stress & Spiritual Growth as Depicted in the Works of Robin Sharma organized by Smt. KSN Kansagara Mahila College on 5, 6 March, 2011.</i>	

Prof. Narsinhbhai Bhoya:

National	International
2/10/2011	
4/12/2009	
30/7/2008	

Dr. Deepak Bhavsar:

Dr. Narendra Patel:

Sr N.	Level	Title	Sponsored By	Organised By	Date
1	National	Life Style and Stress	U.G.C.	D.D.Thakar Arts & Comm. College, Khedbrahma	27th & 28th March, 2010
2	National	Global Financial Crisis & its Impact on India	Indian Economics Association	N.S.Patel Arts College, Anand	19th Sept, 2010
3	State	Recent Economic Changes in Gujarat	U.G.C.	Adivasi Arts & Commerce College, Bhiloda	21st January, 2011
4	National	Climate Change, Disasters and Security in India Context	U.G.C.	I.V.Patel College of Commere, Nadiad	26th February, 2011
5	National	Unemployment among Indian Youth: An Overview	U.G.C.	Dept. of Business Economics, M.S. Uni.	4th & 5th March, 2011
6	National	Economic Development in Gujarat	S.R.D.C.	Dharmendrasinhji Arts College, Rajkot.	13th March, 2011

Prof. Nehal Rajguru:

National
21 November 2011 paper Human Rights in Relation to woman & Children.

Prof. Mahesh Kahar:

National	International
27 th January 2008.	7 th -9 th February 2008
26 th February 2008	
16 th -18 th January 2009	
26 th -27 th December 2009	
2 nd - 3 rd March 2011	

3.2 Resource Mobilization for Research:-

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

Ans.

32% of the total budget is enmarked for research activities. The major heads of expenditure are

–

- a **making the infrastructure available**” The infrastructure includes wi fi on the campus, reprography service in the library, laptops given to staff members, constructing and renovating Seminar Halls, etc
- b **organizing national, and international workshops, trainings, seminars and conferences**
- c **publishing books and journals**

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

Ans.

Provisions are made not in terms of seed money but in the form of support and equipment facility created in the institution for the purpose of the research. The institution bares lots of expenses in providing support and equipment facilities for research to the staff and the students.

- A. Many computers are set up in the college; staff room as well as Library.
- B. Department wise laptop are given to the staff members
- C. There is Wi-Fi made available to the entire staff of the college.
- D. Each of the faculty members is given the Pen-drive.
- E. Faculty members are given duty leave to participate in seminars and conferences in other institution and Universities though as per the new GR as per the CBCS, it is not obligatory to grand DL to teachers.
- F. The college publishes books and online journal. The faculty and the students get an opportunity to contribute in them and do research activity

3.2.3 What are the financial provisions made available to support student research projects by students?

Ans.

- A. The institution bears full expenses of sending students to other institution for workshops, seminars and other academic events. In March 2013 Saubhag Singh Sodha and Sikha Rajput of B.A semester-IV participated in an easy writing competition organised by Umiya College for Girls and wrote easy on Indian-ness in Indian English Poetry. Four students participated in a workshop on Translations from Bhagwat Geeta along with a faculty in February 2013. A team of three students was sent at L&C Mehta Arts College, Ahmedabad to participate in inter-college Literary Quiz Competition in 2008-09.
- B. Students are invited to participate in the research seminars, workshops and conferences organised by the institution at nominal registration fees, at times, even free of cost. In the one day national seminars on Human Rights Related to Women and children, Concerns and Initiatives organised on 21 Nov. 2011, the research scholars were charged rupees 75 for registration while students were charged only rupees 50. Similarly in the national seminar on Indian-ness in Post Independence Indian English Writings, organised on 28 July 2012, students were charged only rupees 50 for registration. In the Global Conference organised by the institution during 29,30,31 December 2012 on Symbols and Theories of World Democracies and Word Cultures students were invited to attend to free of cost.
- C. At Post Graduate level many resource persons are invited from other institution to guide the students for their project, presentation as well as courses. In each of the four semester of M.A there is a course called seminar. The topics are suggested by the University at the same time students have a choice to select any other topic and prepare a short desertation. The visiting resource person along with the regular faculty guide students in areas of their subjects. For the

last four year. Prof. Achla Patel, Dr. Titiksha Dhuruv, Prof. Manish Shah, Prof. Yogendra Shastri, Prof. John Bosco, Prof. Glory Bosco, Prof. Pragnesh Vyas, Dr. Kavita Patel, Prof. Ulupi Patel, Prof. Kadiya and Prof. Pavan Pandit have been guiding students in their research paper from time to time.

D. Prof. Yogendra Shastri teaches a course called *Professionals skills (511)* at M.A semester-IV. Students are supposed to prepare power point presentation on their choice. Group discussion, Mock Interview, Mock Open Defense, Quiz and Elocution are also part of this course. The teacher guide the students and also evaluate them

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

Ans.

The institution very successfully organizes inter-disciplinary research oriented national and international seminars and conferences. The whole staff participates actively in all seminars and conferences wherever possible, the faculty member's contribution research papers also. All the members become part of organizing-making arrangement-research programs. *Human Rights Related to Women and children, Concerns and Initiatives* was a one day national seminar given as such to Sociology Department of the College. Selected papers were published in the book form. Apart from research article by all the three faculty members of Sociology Department- Prof. S.B.Mehta, Dr. Manoj Pandya and Prof. Nehal Rajguru-Faculty members from other departments also contributed research article to the book. Dr. Neerja Arun contributed as the editor as well as a writer. Dr. T.K.Thakur, a faculty of Commerce Department, Contributed a research article.

In December 2012 the institution organised a global conference on inter-disciplinary theme *Symbols and Theories of World Democracies and Word Cultures*. Apart from attending the three day conference as participants, many faculty members presented learned research papers Dr. Neerja Arun, Dr. Vidya Rao, Dr. Swati Kapadia, Dr. P.C.Chavada, Prof. Neranjana Bharanbhatt and Prof. Nehal Rahguru presented research in the conference.

In the one day National seminar on *Indian-ness in Post Independence Indian English Writings*, organised by the English department of the college, all the faculty members attend the seminar as participant.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

Ans.

The institution has all equipments and facilities required for research. The staff and the student have an easy access to all these facilities.

(A) Library :-

The staff members can avail library facilities at multiple levels. They can issue any number of books, Journals, magazines and CD's from the library for desired pried of time. They can also recommend books for purchase and get new books on demand.

Students too can freely use the library as reading room and issue books on their library card.

The institution has a membership of the British Library. The staff members can easily access The British Library and avail the library facilities.

There is a reprography service in the library which is very helpful in research. Useful documents can be scanned and even Xeroxed.

(B) Web Recourses:-

The college campus and building are equipt with the Wi-Fi. Students have a free access to internet through computers in the library. Staff members are given Laptops department-wise by the college. With the Wi-Fi made available, they can have a very easy access to web resources.

(A) The college Website:-

There is special R&D Cell of the college. We feel happy to note that theof Gujarat University has linked its R&D Cell. With the Cell of the college. The library is connected with the INFLIBNET and the Soul software.

(B) Technology and Infrastructure:-

The infrastructure of the college is conducive to research. There are Multimedia Class rooms, an Audio-Visual room, a Language Laboratory and a computer Lab in the college. There is a research laboratory as well with a projector; an Electronic White Board and a Desktop. There are three seminar halls of different capacities. The smallest one, on the third floor, has a capacity of 80 persons. Another one, in the basement of the building opposite to the college building, is again an a.c. hall with a capacity of 150 persons. The third one, in the same building, is a big auditorium with a capacity of 500 persons. Research oriented programs- Power Point Presentations, Workshops, Seminars and conferences are effectively conducted in the college.

To insured optimal news of equipments and research facilities, the college has employed Mr. Ashok Shah- a technician- for any kind of technical assistance.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

Ans.

In the last four year the institution has received grants sponsorships and financial aid from mainly three agencies

- (A) UGC
- (B) ONGC
- (C) The State Bank of India

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

Ans.

Nature of the Project	Duration Year	Title of the Project	Number of the funding	Total grand		Total grant received
				Sanctioned	Received	

	From To		agency			till date
Minor Projects						
Major Projects						
Interdisciplinary Projects						
Industry sponsored (The State Bank of India)	2012-2014	Symbols and theories of World democracies	SBI	5,00,000	2,50,000	2,50,000
Student's research Project						
Any other (specify)						

3.3 Research Facilities:-

3.3.1 What are the research facilities available to the students and research scholars within the campus?

Ans.

The Research scholars and students have all possible facilities for research on the college campus.

(A) The Library :-

There are many course books and reference books in all the subject offered by the institution, available in the library. Every year many new books are purchased by the institution for the enrichment of the library. Several academic journals have been subscribed and are made available to the staff and the students from the library. These journals include *The Bhavan's Journal*, *Sanskiriti*, *Parab*, etc.

There is an e-library facilitated to the faculty. The e-library consists of CD's on Culture, Heritage, Language and Communication and Educational Telecasts on SANDAN by research scholars of all over Gujarat.

(B) Technological Facilities:-

- i. Reprography - There are two xerox machines in the college. There is a scanner as well.
- ii. Printer- There is a printers in the library made available for researchers.
- iii. Computers- There are three computers (PCs) in the library, one in the staff room and one in the principal's cabin. The college has given Laptops to all departments of the college with the Wi-Fi on the campus, the faculty has an easy access to web resources. Students to can refer to web resources by using internet on the two computers plays specially from them in the library.
- iv. There are equipments like note taking boards, white boards, Projectors, and L.C.Ds which are made available to faculty for academic purpose.

(C)Wi-Fi for internet:-

(D)R&D Cell:-

The R&D Cell of the Gujarat University is merged with the R&D of the college. Thus, the R&D Cell on the college website gives and information about oncoming researches seminars. The inflibnet gives information about the researches done by research scholars on various subjects.

(E) The infrastructure:-

There are Multimedia Class rooms, an Audio-Visual room, a Language Laboratory and a computer Lab in the college. There is research laboratory as well with a projector; an Electronic White Board and a Desktop there are three seminar halls of different capacities (80,150,350). Research oriented programs- Power Point Presentations, Workshops, Seminars and conferences are effectively conducted in the college.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

Ans.

The institution creates and upgrades the infrastructure with a systematic planning. As per the upcoming areas of research, the infrastructure of the campus is constantly updated.

(A) In the last four years the infrastructure of the campus has been developed in such a way the seminars, conferences, and workshops can be well organised on the campus itself. Three seminar halls of different capacity have been made on the campus. The national seminar on *Indian-ness in Post Independence Indian* and the global conference on *Symbols and Theories of World Democracies and Word Cultures* where organised by the institution on the campus itself.

(B) In order to facilitate easy availability of web resources the campus has been equipped with Wi-Fi.

(C) With a view to motivating research each department is given a Laptop by the institution. An advanced computer lab has also been developed on the campus.

(D) Many other facilities conducive to research have been created by the institution to promote and support research activities these facilities include Library, E-library, Multimedia Class rooms with Projectors, White e-boards, L.C.D's, Computers and Air-conditioners, A Language Laboratory, Scanner, Printers, Xerox Machines etc.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments/ facilities created during the last four years.

Ans.

The institution receives different types of grants like grant for the library from the UGC.

In 2012-13 the college has received a grant of rupees of 1 Crore with the identification as CPE (College with Potential for Excellence).

Apart from UGC, ONGC and the SBI are also the supporting agencies for the institution.

With the grants and financial aid received from above mention agencies. The facilities created during last four year are as under:

- A. Wi-Fi on the campus
- B. Electronic Boards
- C. Multimedia in 6 class room
- D. Geeta Hall: a Seminar Room with a capacity of 150 People
- E. Room5: A research laboratory cum a small seminar room equips with BISAG system, White board, projector L.C.D, Computer and Air-conditioners.
- F. Audio-Visual Room
- G. CCTV Camera
- H. 13 Computer
- I. Laptop-7
- J. 2 Note Taking Boards
- K. 3 Digital Cameras, 2 Handicaps
- L. 3 L.C.D's-Principals room, Staff room, Room no.5
- M. 2 Xerox Machine
- N. 2 Refrigerator
- O. 2 Projectors
- P. 3 Air-conditioners
- Q. 3 DVD Players
- R. 2 Audio System and One Portable Audio System
- S. Conference System
- T. 4 Laser Printer: Three Black and White and 1 Colour.
- U. 1 Fax Machine
- V. Intercom in the Office, Principals cabin, Accounts office, Library and Staff room.
- W. Attendance system (Finger Print)
- X. 2 Cupboards

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

Ans.

(A)The institution has institutional membership of the British Library Ahmedabad. The faculty members are free to make use of the card issued by the British Library

(B)The institution is allowed to use the University Senate Hall for research oriented programs. An international conference on Indian Diaspora was organised by the Study Abroad Program Center of the College in the University Senate Hall and University Convention Hall.

(C) The institution has established connection with several reputed research center and institute of International and national Institutes. The details of the association of the college with the institution and the in charge faculties are as under:

Canada:

- a. Cape Breton University
- b. The Cape Breton Craft
- c. Cape Breton University
- d. University of Prince Edward Island
- e. University of Moncton
- f. University of New Brunswick
- g. Memorial University

Institution	Faculty
I. Indian Counsel Cultural Relations	Dr. Neerja Arun
II. Mission Innovative India- New Delhi	Dr. Neerja Arun
III. Gujarat Vidyapith Gandhi Darshan and Shaheed Sansodhana Center	Dr. Neerja Arun
IV. Gender Resource Center Ahmedabad	Dr. Vidya Rao
V. Center of Study in Social Science- Pune	Dr. Swati Kapadia
VI. Knowledge Consortium of Gujarat (KCG)	Dr. Swati Kapadia

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

Ans.

(A) The college has Virtual R&D cell at its website. This is also been accessed and used by the University faculty members.

The R&D cell gives information of the researches done in different areas the researchers may avail information about the research work done in their areas of interest. The cell also gives information about the oncoming seminars and conferences

(B) The college Library gets research journals to motivate, Promote, equip researchers. The following are a few research oriented journals subscribe by the college Library:

- i. *Sandarbha Sankalan*
- ii. *Kumar*
- iii. *Journal of Library and Information Technology*
- iv. *The Indian journal of Political Science*
- v. *Voices*
- vi. *The Bhavans Journals*
- vii. *Sports India*

Encyclopedias, dictionaries, thesaurus etc are resource in the library for the searchers

The library is well equip with books useful for research it is constantly updated with edition of new books familiarising researchers with latest trade in research.

(C) Web resources are made available to researchers through Wi-Fi on the campus.

(D) The e-library which consists of CD's on culture, language and educational telecasts of SANDHAN and Archives on Heritage help the researchers to times to times.

3.3.6 What are the collaborative research facilities developed / created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

Ans.

The government of Gujarat runs Knowledge Consortium of Gujarat (KCG), Society for Creation of Opportunity through Proficiency in English (SCOPE) SANDHAN etc programs. As part of the SCOPE, Digital English Language Laboratory is established by the Government on the college campus.

Apart from DELL, there is a well equipped language lab in the college. It also provides an online examination center. There are also two advanced computer laboratories in the college.

There is an autonomous computer centre on the campus called *Mahatma Gandhi Institute* which runs various certificate and diploma courses in computer science.

There is a dish and the system for telecasting the educational programmes of SANDHAN.

3.4 Research Publications and Awards:

3.4.1 Highlight the major research achievements of the staff and students in terms of

- .. Patents obtained and filed (process and product)**
- .. Original research contributing to product improvement**
- .. Research studies or surveys benefiting the community or improving the services**
- .. Research inputs contributing to new initiatives and social development**

Ans.

Details of original research contributing to product development (books) Per Faculty are as under:

(A) Principal Dr. Neerja Arun

Published Books

- 1. Going to Wipe Their Tears: Gandhi's biography: revised for** (Mapin Publication, Singapore, 2008)
- 2. Ecology and Literature; Global Perspective. Edited and written** (Publisher: Creative Books, Delhi) 2009
- 3. Indian Aesthetics: theory of Natyashastra, Rasa Siddhant and Dhvani** (Publisher: Creative Books, Delhi), 2009
- 4. Summarising History of Indian Diaspora,** (Publisher: Ashok Prakashan, Ahmedabad), 2010
- 5. An E Card From Across the Border : Collection of essays on Indian Diaspora Community, VOL. I,** (SAP, Gujarat University)
- 6. Commercial Communication** (C. Jamnadas Publication, Ahmedabad.) 2011
- 7. Human Rights related to Women and Children: Concerns and initiatives** (Bhartiya Vidya Bhavan's Pub. , Ahmedabad. 2011)
- 8. Voices and Versions: Indian Diaspora,** (Creative Publications, New Delhi, 2012)
- 9. Books under Publication**
- 10. Contemporary Writings of Indian Diaspora : Poetry**(Ashok Prakashan, India)
- 11. Hindi Translation of HINDU DHARMA by Mahatma Gandhi** (Publisher: (Mapin Publication)
- 12. Fourth World Literature: A Collection of Essays,** (Publisher: (Fortune Publication)
- 13. Indian Diaspora: A Critique** (Fortune Publication)

(B) Dr. T.K.Thakur

- Text Book Class X "Elements of commerce".
- "Business organization & Management" for F.Y. B.Com
- "Business organization & Management" for S.Y.B.Com.
- "Business organization & Management" for T.Y.B.Com.
- Text Book for Class IX "Secretarial Practice & Commercial communication"
- Text Book for Class X "Secretarial practice & commercial communication".
- 'Human Resource Management' for CBS Semester-I.

(C) Dr. Swati Kapadia

- Looking forward to E-publication of a book on Spoken English

(D) Prof. S. M. Solanki:-

Details of research inputs contributing to new initiatives per faculty are as under:

(A) Principal Dr. Neerja Arun:-

Titles published as part of collection in Books/ Journals from 2008

1. **Inheritance of Loss: A Study of Conflict and Culture of Local and Global Identities**, Anthology on Kiran Desai, ed. P D Nimsarkar, 2008
2. **Cultural Constructions : An Existence of Her Own in Anita Nair's Satyr of The Subway: Urban Tales** :an anthology on Anita Nair, 2009
3. **The Landscape and Places in Adiga's *The White Tiger***, An Anthology on Arvind Adiga, ed. P D Nimsarkar , 2009
4. **Transcending Generations with Time-Slip Fantasy through *The Shadow Lines*** THE FICTION OF AMITAV GHOSH , ATLANTIC, Ed. Vivekanand Jha, 2013
5. भारतीय डायस्पोरा के विभिन्न आयाम: डायस्पोरा : महात्मा गाँधी अंतर्राष्ट्रीय हिंदी विश्वविद्यालय , वर्धा , २०१३
6. भारतीय डायस्पोरा तथा प्रवासन पहचान : महात्मा गाँधी अंतर्राष्ट्रीय हिंदी विश्वविद्यालय , वर्धा , २०१३

Research papers presented / Published at International Journals, Conferences/ seminars proceedings: from 2008

1. Multifaces of Words, with Style, in Context, Rashtrasant Tudkoji Maharaj Nagpur University & Indian Institute of Indian languages, Mysore, 2008
2. The Democracy of Peace . (International seminar, Forum On Contemporary Society, Shreveport / Benaras) December 2008
3. Reflection of Indian Cultural Aspects in Indian Women Writings in English: ESL/ EFL Journal, Janardan Rai Nagar Rajasthan Vidyapeeth, Udaipur, November 5-7th 2009
4. Redressing Shakespeare (SOAS, University of London, Seminar on Plurilingualism) February 2010
5. Needs and demand with Indian Diaspora: Bareilly College, Bareilly. February 2010
6. Professional Courses, Academic English & sandwich Approach: Strategic Communication: learning from Mistakes. University of Petroleum and Energy Studies, Dehradun. 4-5th November 2011
7. Specialized English In techno fields:TESOL Internatioanl, Shardabai pawar Women's College Baramati College, Baramati, 2nd -4th December 2011
8. Connecting Spiritually, Indian Diaspora Inter Linkages and Synergy, SAP, Gujarat University, 12-13 January, 2012
9. Moving territory and Space less Theatre: CPRACISIS, Visual Spaces, Chennai, 21-22 January 2012.

10. Pains of development: the lyrical expressions
11. Pacific Institute of Tribal Development International Seminar on Tribal Development (01-2) June, 2012, Udaipur
12. Spiritual Connection and Indian Diaspora: Mini Prabasi bhartiya Diwas, Mahatma Gandhi Institute, Mauritius. 23rd – 30th October, 2012
13. Literary Ramrajya: Media and Utopia: Imagination, history, technology. Forum On Contemporary Society, Vadodara, University of Allahabad. Shreveport . Allahabad. 16th – 19th December. 2012
14. Concept of Democracy in Literary writings: Atal Bihari Vajpai and Ada Ahorani Symbols and Theories of World democracies and World cultures, Bharatiya Vidya Bhavan's Ahmedabad Kendra. 30th December 2012
15. General Semantics and Impact on Business Communication: Transformations in ELT: Contexts, Agents and Opportunities. NELTA, Kathmandu, 6th-18th February, 2012
16. Research papers published/ presented at National journals, Conferences/ seminars Proceedings from 2008
17. Equity and Access in the Knowledge Economy, M. P. Arts & M H Commerce College for Women, Ahmedabad. July 13, 2008
18. A Study of begum Rokeya Sakhawat Hassan's Concern for Women and Muslim Society: Literature and Society, S D Arts & B R Commerce College, mansa, 25th-26th July, 2008
19. NKC and Impact on Bharat, Gujarat University, BAOU, Ahmedabad and Shiksha Sanskriti Utthan Nyas, August 9th 2008
20. सही उच्चारण और वर्तनी में होने वाली भूलें , Akashvaani, Ahmedabad. 29th December, 2008
21. Folk Sociology and Dalits (UGC National Conference, Dehradun), March 2009
22. Equity of Participation: Women development in 21st century. Gujarat University WDC, 30-31st January, 2010.
23. Capacity Building and Managerial Excellence. Sardar Patel Institute of Public administration, Ahmedabad. 18-22nd January, 2010
24. Association for principals, United World, March 2010, Ahmedabad.
25. Indian Diaspora: Needs, Roles and responsibilities: Socio-Cultural Dimensions of Indian Diaspora. Bareilly College, Bareilly. 17th-18th February, 2011
26. CBCS, A Necessity: M. P. Arts & M H Commerce College for Women, Ahmedabad. 9th-10th July 2011
27. Equity to Grace and Privacy: Media Ethics Rights to Children, National Seminar on Human rights Related to Women and Children, Bhavan's College, Ahmedabad. 21st November, 2011
28. Leadership Skills in Lions Clubs: key Note and Prinicipal Workshop , District 323 H, Vadodara. 11th December 2011
29. Tagore and Gujarat; Locales Writings and Philosophy, Gurudev Rabindranath Tagore- Yesterday, Today, Tomorrow: Retrospection, Review, Reconsideration, R G P G College. Meerut. 11t April. 2012
30. A Commentary on locales and treatment: Legends of Khasak, Mythology. National English Seminar, Bhavan's Arts and Commerce College, Ahmedabad. 28th July, 2012
31. Women's Empowerment in Ancient India, Empowering Women in 21st century, School of law. Gujarat University. January 2013
32. Women in Corporate Sector: Issues and challenges : Keynote and paper. UGC Center for Women Studies. Mohan Lal Sukhadia University, Udaipur. 15th -16th February. 2013
33. Responsibility of a Leader: All India Principal's Association's Conference, Goa. 21st-23rd February, 2013

34. Women in Corporate Sector and Meeting the Challenges: ONGC. Mehsana Asset. 8th March, 2013
35. Human Values and ethics: Keynote, Human values and Ethics, DAV College, Bulandshar. 11th-13th March. 2013
36. Dr.Swati Kapadia:-
37. Article ‘Displacement and quest for the unknown in Amitav Ghosh’s *Sea of Poppies*’ – Published in *Three Indian Novelists* Published by Creative Publishers in 2012

Looking forward to publication of article ‘**TRIANGULATION OF THEORIES AS WELL AS AN**

ACHIEVEMENT IN CREATIVITY: A STUDY OF MAHESH DATTANI’S TARA’

(A) Dr. Manoj Pandya

Article in the book *Human Rights Related Women & Children: Concern & Initiatives* Ed. Dr. Neerja Arun. Ahmedabad: Bharatiya Vidya Bhavan, 2012.

(B) Prof. Mrinalini Thaker:-

Papers/ articles/ Abstracts published in national journals (details with titles/ journals)

Published Research Paper titled *Express of Indianess Through Vocabulary With Special Reference to Selected Short-Stories of Indian Writers in English* in **Journal of Information, Knowledge and Research In Humanities And Social Sciences**. ISSN: 0975-6701/ NOV 11 to Oct 12/ Volume 2, Issue 1

Published Research Paper titled *Elogation of Divinity-as Depicted in New Age Fiction with special reference to Illusion by Richard Bach, The Alchemist by Paulo Coelho and The Monk Who Sold His Ferrari by Robin Sharma* .in **SPARK International Online Journal**. ISSN 0975-7929

Papers/ articles/ Abstracts published in Inter- national journals (details with titles/ journals)

Published Research Paper Titled *The Immigrant Experience In ‘Arranged Marriage’, by Chitra Bannerjee Divakaruni*. In **Philica** ISSN: 1751-3030 Article number 350.(2012)

Published Research Paper titled *Spiritual Escalation of self - as depicted in ‘The Monk Who Sold His Ferrari’ by Robin Sharma* in **Recent Thoughts – the Referred International Journal** ISSN : 2278 – 4608 Reg. E 1260/ 02-07-2012 Year:1 Vol : 1(2)

(C) Prof. Nehal Rajguru

Articles Published in the book *Human Rights-Related to woman & Children: Concerns and initiatives* Editor Neerja Arun. Published by: Bharatiya Vidya Bhavan Ahmedabad.

(D) Dr. Rajeshree Vaza:-

1. **Reading in social science** ISBN No. 978-81-923075-1-0 (2012) Article - *global crisis and Indian economy*.

2. **Samajik samasayao ni pagdandi** ISBN No. 978-81-923075-2-7(2012)

Article - *21^{me} sadi darmian bharatno vedesh vyaparno kad*

1. **Aanvisheeki** ISBN No.978-93-82124-47-4(2012)

Article – *gujaratma nana payana udayog nee vikas gatha*

2. **JALSTRAV VIKAS YOJANA ANE KRUSHI VIKAS**

ISBN – NO 978-81-923075-3-4(2012)

The institution had received a project from the government of Gujarat on behalf of the study abroad program which was run by the institution from 2008-12. This project was refused by the Institution. However the details are as under:

The project was conducting a survey of Contribution of The Non Resident Gujarati American towards the development of the state. The area covered consisted of six districts Amreli, Banaskatha, Patan, Mehsana, Surendranagar and Sabarkatha. It was *Vatan Seva Project of the Gujarat Government*. The project was to be carried out in the following five stages:

1. Group meetings with key informants.
2. Group meetings with key informants i.e Talatis, Sarpanch and other community leaders at Taluka level.
3. Visit to the field at the village level where actual work/service is offered Interviewing community leaders/
people and seeking their feedback.
4. Compilation, Analysis and Documentation

5. Submission of report

Rs.23,00,000 and 10,000 were offered as seed money for the project.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

Ans

The institution publishes an online journal titled Anugunj. It is completely handled by students.

International Social Sciences Directory, EBSCO host, etc.) Question:-

3.4.3 Give details of publications by the faculty and students:

..Publication per faculty

..Number of papers published by faculty and students in peer reviewed journals (national / international)

..Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database -

..Monographs

..Chapter in Books

..Books Edited

..Books with ISBN/ISSN numbers with details of publishers

..Citation Index

..SNIP

..SJR

..Impact factor

..h-index

Ans.

(A) Publication per Faculty:-

Principal Dr. Neerja Arun

• Books Published and Under publication:-

1. **Going to Wipe Their Tears: Gandhi’s biography: revised for** (Mapin Publication, Singapore, 2008)
2. **Ecology and Literature; Global Perspective. Edited and written** (Publisher: Creative Books, Delhi) 2009
3. **Indian Aesthetics: theory of Natyashastra, Rasa Siddhant and Dhvani** (Publisher: Creative Books, Delhi), 2009
4. **Summarising History of Indian Diaspora,** (Publisher: Ashok Prakashan, Ahmedabad), 2010

5. **An E Card From Across the Border : Collection of essays on Indian Diaspora Community, VOL. I,** (SAP, Gujarat University)
6. **Commercial Communication** (C. Jamnadas Publication, Ahmedabad.) 2011
7. **Human Rights related to Women and Children: Concerns and initiatives** (Bhartiya Vidya Bhavan's Pub. , Ahmedabad. 2011)
8. **Voices and Versions: Indian Diaspora,** (Creative Publications, New Delhi, 2012)
9. **Contemporary Writings of Indian Diaspora : Poetry**(Ashok Prakashan, India)
10. **Hindi Translation of HINDU DHARMA by Mahatma Gandhi** (Publisher: (Mapin Publication)
11. **Fourth World Literature: A Collection of Essays,** (Publisher: (Fortune Publication)
12. **Indian Diaspora: A Critique** (Fortune Publication)

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1. **Inheritance of Loss: A Study of Conflict and Culture of Local and Global Identities,** Anthology on Kiran Desai, ed. P D Nimsarkar, 2008
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3. **The Landscape and Places in Adiga's *The White Tiger*,** An Anthology on Arvind Adiga, ed. P D Nimsarkar , 2009
4. **Transcending Generations with Time-Slip Fantasy through *The Shadow Lines*** THE FICTION OF AMITAV GHOSH , ATLANTIC, Ed. Vivekanand Jha, 2013
5. भारतीय डायस्पोरा के विभिन्न आयाम: डायस्पोरा : महात्मा गाँधी अंतर्राष्ट्रीय हिंदी विश्वविद्यालय , वर्धा , २०१३
6. भारतीय डायस्पोरा तथा प्रवासन पहचान : महात्मा गाँधी अंतर्राष्ट्रीय हिंदी विश्वविद्यालय , वर्धा , २०१३

Research papers presented / Published at International Journals, Conferences/ seminars proceedings:

1. **Multifaces of Words, with Style, in Context,** Rashtrasant Tudkoji Maharaj Nagpur University & Indian Institute of Indian languages, Mysore, 2008
2. ***The Democracy of Peace*** . (International seminar, Forum On Contemporary Society, Shreveport / Benaras) December 2008
3. ***Reflection of Indian Cultural Aspects in Indian Women Writings in English:*** ESL/ EFL Journal, Janardan Rai Nagar Rajasthan Vidyapeeth, Udaipur, November 5-7th 2009
4. ***Redressing Shakespeare*** (SOAS, University of London, Seminar on Plurilingualism) February 2010
5. ***Needs and demand with Indian Diaspora: Bareilly College, Bareilly. February 2010***
6. ***Professional Courses, Academic English & sandwich Approach: Strategic Communication: learning from Mistakes.*** University of Petroleum and Energy Studies, Dehradun. 4-5th November 2011
7. ***Specialized English In techno fields:TESOL Internatioanl, Shardabai pawar Women's College Baramati College, Baramati, 2nd -4th December 2011***
8. ***Connecting Spiritually, Indian Diaspora Inter Linkages and Synergy,*** SAP, Gujarat University, 12-13 January, 2012
9. ***Moving territory and Space less Theatre:*** CPRACISIS, Visual Spaces, Chennai, 21-22 January 2012.
10. ***Pains of development: the lyrical expressions***
11. **Pacific Institute of Tribal Development International Seminar on Tribal**

Development(01-02)June,2012, Udaipur

12. **Spiritual Connection and Indian Diaspora: Mini Prabasi bhartiya Diwas, Mahatma Gandhi Institute, Mauritius. 23rd – 30th October, 2012**
13. **Literary Ramrajya: Media and Utopia: Imagination, history, technology. Forum On Contemporary Society,Vadodara, University of Allahabad. Shreveport . Allahabad. 16th – 19th December. 2012**
14. **Concept of Democracy in Literary writings: Atal Bihari Vajpai and Ada Ahorani Symbols and Theories of World democracies and World cultures, Bharatiya Vidya Bhavan's Ahmedabad Kendra. 30th December 2012**
15. **General Semantics and Impact on Business Communication: Transformations in ELT: Contexts, Agents and Opportunities. NELTA, Kathmandu, 6th-18th February, 2012**

Research papers published/ presented at National journals, Conferences/ seminars Proceedings

1. **Equity and Access in the Knowledge Economy, M. P. Arts & M H Commerce College for Women, Ahmedabad. July 13, 2008**
2. **A Study of begum Rokeya Sakhawat Hassan's Concern for Women and Muslim Society: Literature and Society, S D Arts & B R Commerce College, mansa, 25th-26th July, 2008**
3. **NKC and Impact on Bharat, Gujarat University, BAOU, Ahmedabad and Shiksha Sanskriti Utthan Nyas, August 9th 2008**
4. **सही उच्चारण और वर्तनी में होने वाली भूलें , Akashvaani, Ahmedabad. 29th December, 2008**
5. **Folk Sociology and Dalits (UGC National Conference, Dehradun), March 2009**
6. **Equity of Participation: Women development in 21st century. Gujarat University WDC, 30-31st January, 2010.**
7. **Capacity Building and Managerial Excellence. Sardar Patel Institute of Public administration, Ahmedabad. 18-22nd January, 2010**
8. **Association for principals, United World, March 2010, Ahmedabad.**
9. **Indian Diaspora: Needs, Roles and responsibilities: Socio-Cultural Dimensions of Indian Diaspora. Bareilly College, Bareilly. 17th-18th February, 2011**
10. **CBCS, A Necessity: M. P. Arts & M H Commerce College for Women, Ahmedabad. 9th-10th July 2011**
11. **Equity to Grace and Privacy: Media Ethics Rights to Children, National Seminar on Human rights Related to Women and Children, Bhavan's College, Ahmedabad. 21st November, 2011**
12. **Leadership Skills in Lions Clubs: key Note and Prinicpal Workshop , District 323 H, Vadodara. 11th December 2011**
13. **Tagore and Gujarat; Locales Writings and Philosophy, Gurudev Rabindranath Tagore- Yesterday, Today, Tomorrow: Retrospection, Review, Reconsideration, R G P G College. Meerut. 11t April. 2012**
14. **A Commentary on locales and treatment: Legends of Khasak, Mythology. National English Seminar, Bhavan's Arts and Commerce College, Ahmedabad. 28th July, 2012**
15. **Women's Empowerment in Ancient India, Empowering Women in 21st century, School of law. Gujarat University. January 2013**
16. **Women in Corporate Sector: Issues and challenges : Keynote and paper. UGC Center for Women Studies. Mohan Lal Sukhadia University, Udaipur. 15th -16th February. 2013**
17. **Responsibility of a Leader: All India Principal's Association's Conference, Goa. 21st-23rd February, 2013**
18. **Women in Corporate Sector and Meeting the Challenges: ONGC. Mehsana Asset. 8th**

March, 2013

19. **Human Values and ethics: Keynote, Human values and Ethics, DAV College, Bulandshar. 11th-13th March. 2013**

(C) **Dr.Swati Kapadia:-**

Article ‘Displacement and quest for the unknown in Amitav Ghosh’s *Sea of Poppies*’ – Published in *Three Indian Novelists* Published by Creative Publishers in 2012

Looking forward to publication of article ‘**TRIANGULATION OF THEORIES AS WELL AS AN ACHIEVEMENT IN CREATIVITY: A STUDY OF MAHESH DATTANI’S TARA**’

Looking Forward to E-publication of a book on spoken English.

(D) Dr. Manoj Pandya

Article in the book *Human Rights Related Women & Children: Concern & Initiatives* Ed. Dr. Neerja Arun. Ahmedabad: Bharatiya Vidya Bhavan, 2012.

(E) Prof. Mrinalini Thaker:-

Papers/ articles/ Abstracts published in national journals (details with titles/ journals)

- Published Research Paper titled *Express of Indianess Through Vocabulary With Special Reference to Selected Short-Stories of Indian Writers in English* in **Journal of Information, Knowledge and Research In Humanities And Social Sciences**. ISSN: 0975-6701/ NOV 11 to Oct 12/ Volume 2, Issue 1
- Published Research Paper titled *Elogation of Divinity-as Depicted in New Age Fiction with special reference to **Illusion** by Richard Bach, **The Alchemist** by Paulo Coelho and **The Monk Who Sold His Ferrari** by Robin Sharma* .in **SPARK** International Online Journal. ISSN 0975-7929
- Papers/ articles/ Abstracts published in Inter- national journals (details with titles/ journals)
- Published Research Paper Titled *The Immigrant Experience In ‘Arranged Marriage’, by Chitra Bannerjee Divakaruni*. In **Philica** ISSN: 1751-3030 Article number 350.(2012)
- Published Research Paper titled *Spiritual Escalation of self - as depicted in ‘The Monk Who Sold His Ferrari’ by Robin Sharma* in **Recent Thoughts – the Referred International Journal** ISSN : 2278 – 4608 Reg. E 1260/ 02-07-2012 Year:1 Vol : 1(2)

(B) Prof. Nehal Rajguru

Articles Published in the book *Human Rights-Related to woman & Children: Concerns and initiatives* Editor Neerja Arun. Published by: Bharatiya Vidya Bhavan Ahmedabad.

(C) Dr. Rajeshree Vaza:-

1. **Reading in social science** ISBN No. 978-81-923075-1-0 (2012)Article - *global crisis and Indian economy*.

2. **Samajik samasayao ni pagdandi** ISBN No. 978-81-923075-2-7(2012)

Article -*21^{me} sadi darmian bharatno vedesh vyaparno kad*

3. **Aanvisheeki** ISBN No.978-93-82124-47-4(2012)

Article – *gujaratma nana payana udayog nee vikas gatha*

4. **JALSTRAV VIKAS YOJANA ANE KRUSHI VIKAS**

ISBN – NO 978-81-923075-3-4(2012)

(D)Dr. T. K. Thakur:-

- Text Book Class X “Elements of commerce”.
- “Business organization & Management” for F.Y. B.Com
- “Business organization & Management” for S.Y.B.Com.
- “Business organization & Management” for T.Y.B.Com.
- Text Book for Class IX “Secretarial Practice & Commercial communication”
- Text Book for Class X “Secretarial practice & commercial communication”.
- ‘Human Resource Management’ for CBS Semester-I.

(B) Number of Papers Published by Faculty and students in Peer Reviewed Journals (National/International):-

(C) Chapters in books:- (and journals)

(A) Principal Dr. Neerja A. Gupta

1. **Inheritance of Loss: A Study of Conflict and Culture of Local and Global Identities**, Anthology on Kiran Desai, ed. P D Nimsarkar, 2008
2. **Cultural Constructions : An Existence of Her Own in Anita Nair's Satyr of The Subway: Urban Tales** :an anthology on Anita Nair, 2009
3. **The Landscape and Places in Adiga's *The White Tiger***, An Anthology on Arvind Adiga, ed. P D Nimsarkar , 2009
4. **Transcending Generations with Time-Slip Fantasy through *The Shadow Lines*** THE FICTION OF AMITAV GHOSH , ATLANTIC, Ed. Vivekanand Jha, 2013
5. भारतीय डायस्पोरा के विभिन्न आयाम: डायस्पोरा : महात्मा गाँधी अंतर्राष्ट्रीय हिंदी विश्वविद्यालय , वर्धा , २०१३
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(B) Dr.Swati Kapadia:-

1. Article ‘Displacement and quest for the unknown in Amitav Ghosh’s *Sea of Poppies*’ – Published in *Three Indian Novelists* Published by Creative Publishers in 2012
2. Looking forward to publication of article ‘**TRIANGULATION OF THEORIES AS WELL AS AN ACHIEVEMENT IN CREATIVITY: A STUDY OF MAHESH DATTANI’S TARA**’

(C) Dr. Manoj Pandya

1. Article in the book *Human Rights Related Women & Children: Concern & Initiatives* Ed. Dr. Neerja Arun. Ahmedabad: Bharatiya Vidya Bhavan, 2012.

(D) Prof. Mrinalini Thaker:-

1. Papers/ articles/ Abstracts published in national journals (details with titles/ journals)
2. Published Research Paper titled *Express of Indianess Through Vocabulary With Special Reference to Selected Short-Stories of Indian Writers in English* in **Journal of Information, Knowledge and Research In Humanities And Social Sciences**. ISSN: 0975-6701/ NOV 11 to Oct 12/ Volume 2, Issue 1
3. Published Research Paper titled *Elogation of Divinity-as Depicted in New Age Fiction with special reference to *Illusion* by Richard Bach, *The Alchemist* by Paulo Coelho and *The Monk Who Sold His Ferrari* by Robin Sharma* .in **SPARK International Online Journal**. ISSN 0975-7929

4. Papers/ articles/ Abstracts published in Inter- national journals (details with titles/ journals)
5. Published Research Paper Titled *The Immigrant Experience In 'Arranged Marriage'*, by Chitra Bannerjee Divakaruni. In **Philica** ISSN: 1751-3030 Article number 350.(2012)
6. Published Research Paper titled *Spiritual Escalation of self - as depicted in 'The Monk Who Sold His Ferrari'* by Robin Sharma in **Recent Thoughts – the Referred International Journal** ISSN : 2278 – 4608 Reg. E 1260/ 02-07-2012 Year:1 Vol : 1(2)

(E) Prof. Nehal Rajguru

Articles Published in the book *Human Rights-Related to woman & Children: Concerns and initiatives* Editor Neerja Arun. Published by: Bharatiya Vidya Bhavan Ahmedabad.

(F) Dr. Rajeshree Vaza:-

1. **Reading in social science** ISBN No. 978-81-923075-1-0 (2012)Article - *global crisis and Indian economy*.
2. **Samajik samasayao ni pagdandi** ISBN No. 978-81-923075-2-7(2012)
Article - *21^{me} sadi darmian bharatno vedesh vyaparno kad*
3. **Aanvisheeki** ISBN No.978-93-82124-47-4(2012)
Article – *gujaratma nana payana udayog nee vikas gatha*
4. **JALSTRAV VIKAS YOJANA ANE KRUSHI VIKAS**
ISBN – NO 978-81-923075-3-4(2012)

(D)Books Edited:-

Principal Dr. Neerja A. Gupta

1. **Ecology and Literature; Global Perspective. Edited and written** (Publisher: Creative Books, Delhi) 2009
2. **Indian Aesthetics: theory of Natyashastra, Rasa Siddhant and Dhvani** (Publisher: Creative Books, Delhi), 2009

3.4.4 Provide details (if any) of

..research awards received by the faculty

..recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally

..incentives given to faculty for receiving state, national and international recognitions for research contributions.

Ans.

1. Principal Dr. Neerja Arun has received awards and recognition for research works as under:
2. Invited by Government of Canada under Mission education to visit Canadian State Universities as an educational delegation from Gujarat. April 26th 2013 to May 7th 2013
3. Invited by COTEFL , Indonesia as invited speaker at international conference 11th 12th May 2013
4. One of the Best paper Presenters: International Conference on Tribal development; Pacific University, Udaipur 2012
5. Shiksha Bharti Puruskar, 2011: achievers Foundation of India
6. Best President of the Multiple District 323: Lions Clubs international.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

Ans.

The college has strong affiliations with the industry. It gives ample opportunities to different industries for showcasing their environment to the students. Many a times on the location training is also provided to the students. The industry keep visiting campus for direct recruitments, for mentioning their demands and for conducting a number of workshops and orientation programmes. Under such programmes the students are short listed and are given employments. Last years saw organizations like TCS, Vodafone, HCL and Reliance visiting campus, providing training in their campuses and recruiting the students.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

Ans.

The institution is actively involved in consultancy. The availability is known by word of mouth, personal, professional networking and by promotion of Institutes and organizations. The consultancy limits to academic, professional, official and social organizations. Recently the college principal is appointed by Parmarth Niketan to be the consultant in its rehabilitation programme in Uttarakhand on behalf of Government of Uttarakhand. Prof. M. T. Kahar is also a consultant in a number of organizations as counselor.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

Ans.

The institution always encourages any academic, research, technical and co-curricular activities as consultancy services.

Dr. Neerja Gupta gives services as a consultant in different universities. She is a member of the advisory body of the following universities:

- **Advisor**, Gujarat University Study Abroad Program (SAP), for following faculties/ Institutes:
 1. Study Abroad Program
 2. M. Phil. in Indian Diaspora
 3. Integrated Ph.D Program in Indian Diaspora
 4. Special courses for NRIs and Foreign Students
 5. International Programs for Professionals
 6. Institute of International Studies
 7. Courses in World Languages
 8. Organizational Communication
 9. Ministries/ Outer agencies/ International Universities/ Foreign Scholarships

- **Advisor**
 1. ICCR
 2. Diaspora Course in Mahatma Gandhi Antarashtriy Hindi Vishvavidyala, Wardha
 3. Central University, Gandhinagar
 4. CBCS, (Choice Based Credit System) Gujarat University
 5. CBCS, Maharashtra State
 6. Content development: Gujarat Government Higher Education Department

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

Ans.

The institution is known for its consultancy in academics and professional areas. The faculty including principal are on boards of various educational institutions, government bodies and commercial organizations and setups. At the same time the college faculty does all the consultancy on honorary basis and does not earn out of it. Major consultancy is provided at following platforms;

- CBCS Program, Arts Faculty Gujarat University
- **Chairperson:** Academic and Administrative Audit AAA, Gujarat State peer team/s
- IQAC / NAAC Gujarat Government
- **Member tender committees,** Higher Education, Gujarat Government
- **Coordinator:** Content Development for University Granth Nirman Board for Commerce and Humanities (All subjects), Physical Education for higher education department, Gujarat Government
- **Uttrakhand Government** disaster management Unit

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Ans.

The Institution does not earn from the income of individual faculty. However the income earned from the activities from infrastructure is counted like providing technical consultancy in organizing seminars etc. for the social and official bodies.

3.6 Extension Activities and Institutional Social Responsibilities:-

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

Ans.

The Institution forms students union every year. Students with highest score of marks in the semester from each class are the member of the union. This activity is an attempt to train them in leadership and cultivate other skills [skills like organizing planning, representing in students]. From the union one student of the final year-student with the highest percentage of marks in S.Y.BA/ S.Y.B.Com- is selected as the GS (General Secretary). There is ladies representative and a cultural secretary.

The college has extension activities NCC and NSS for students.

• **NCC:**

The NCC division of the college is registered under 9th Gujarat battalion of the NCC division, Ahmedabad. It is training for 2 years. Every year, about 100 students from the college are enrolled in the NCC. In 2012-13 105 students enrolled under 60 students are from first year (B.A/B.Com) and 45 from second year (B.A/B.Com)

Activities:

(A) Parade: Every Sunday there is a parade of NCC students on NCC ground. Each candidate is supposed to arrange at least 20 parades in a year.

(B) Awareness lectures: At the end of the parade in each session inspiring lectures are given by faculties in charge of different colleges. These lectures aim at personality development, developing self-confidence, self-discipline and cultivating feeling of patriotism in the students.

(C) Blood donation

(D) Rallies: Arranged with a special purpose – e.g.: Thalassemia awareness, social issues, environmental awareness etc. time of emergencies like natural calamities, NCC students are sent to help in relief work.

(E) Army training: Army training is given to NCC students in training camps and parades.

(F) NCC Camps:

This is a significant activity students are supposed to do in NCC. Each student must attend at least on camp a year. Camps are arranged by the NCC division in and outside Ahmedabad. There are different types of training camps organized by the NCC.

i. RDC Republic Day Camp at Delhi: Students from battalion are selected for this national camp. In the

year 2013 DipakVaishnav- A student of this college, studying in B.com sem-3 was selected for RDC.

ii. CATC- Combined Annual Training Camp.

iii. TTC- Thalassemia training Camp.

iv. OTA – Officer training.

In such camps students are recognized for their good performance in camps students are recognized for the best drill, discipline, Kirpan training and also as Best Seniors. Students of our college are recognized from time to time for the performance.

1) Parihar Saurabh [Roll no. 389, B.Com Sem 4] has got recognition as Best Senior. Sijapati Naresh [Roll no. 238 Bcom Sem 2] has been recognized as Best Runner. Prajapati Kirti [Roll no. 162 B.A semi 4] has attended 14 camps and has won most of the recognition awards given in the camp. Sgt. Rajput Kartik [Roll No. 448 B.Com Sem2] is recognized for best discipline.

The following are a few documentary details and photographs of the activities done by the NCC unit of the college.

No.	Board title of the programme	Place	Unit & Rank	No. of students participating	Name of the month during which the activities is to be done
1	Combined annual training camp	9 Guj. BN NCC Ahmedabad	9 Guj. BN NCC CDT	50	10th to 19th Oct. 2011
2	Combined annual training camp	9 Guj. BN NCC Ahmedabad	9 Guj. BN NCC CDT	30	18th to 27th Nov. 2011
3	Bikers Rally For Road Safety Awareness	RTO Ahmedabad to Andhjanmandal	9 Guj. BN NCC CDT	25	1st Jan 2012
4	Combined annual training camp - II	9 Guj. BN NCC Ahmedabad	9 Guj. BN NCC CDT	35	01st to 10 Feb. 12
5	Save Energy	Bhavans Sheth R.A. College of	9 Guj. BN NCC	30	30th March 2012

		Arts & Commerce	CDT		
6	SSB Screening Capsule Course,	NCC Officers Training Academy, KAMPTEE	SUO	01	07th to 16th May 2012
7	Combined annual training camp	1 BN NCC Ahmedabad	9 Guj. BN NCC, CDT & SUO	25	25th to 04 Jun 2012
8	Combined annual training camp – III	9 Guj. BN NCC Ahmedabad	9 Guj. BN NCC, CDT & SUO	15	22nd to 31st Jul 2012
9	Combined annual training camp – IV	9 Guj. BN NCC Ahmedabad	9 Guj. BN NCC, CDT & SUO	08	4th to 13 Aug. 2012
10	Combined annual training camp of NCC	VASO	9 Guj. BN NCC, CDT & SUO	05	18th to 27th Aug. 2012
11	Inter group competition (TSC)	Vaso	SUO	01	27th Aug 2012
12	Combined annual training camp of NCC	Thamna-IX (Dte TSC-I)	9 Guj. BN NCC, CDT & SUO	05	3rd to 12 Sep 2012

NSS:-

The NSS unit is very active in the college. During the years 2009 and 2010 prof. Naresh Modia had been the in-charge faculty for NSS. The activities done during those years are listed below:

NO.	Board title of the programme	Details of activities	No. of students participating	Hours of work in activities	Name of the month during which the activities is to be done
1	Orientation	Introduction of N.S.S. activities, fill up enrollment	100	10 hrs.	July
2	Visit to a Hospital & other activities	Visit to hospital placed, visit to a blind school, jail & other places	50 25 25	Twice a week	Aug. to Dec.
3	Training	N.S.S. activities of training & social welfare places	50	In the hole year	July to March
4	Adopted village	Survey, adult education, tree plantation, children health, safai jumbesh, competition & other activities	50	In month	Aug to Nov
5	College campus activities	Tree plantation, flag day, annual day, anand saptah		100	Jan

6					
7	Annual camp	Ceremony , tree plantation, medical check up camp, praudh shikshan, drawing picture, essay writing, drug addiction awareness, safai jumbesh, save environment	65	10 days	Diwali vacation

NO.	Board title of the programme	Details of activities	No. of students participating	Hours of work in activities	Name of the month during which the activities is to be done
1	Orientation	Introduction of N.S.S. activities, fill up enrollment	100	10 hrs.	July
2	Visit to a Hospital & other activities	Visit to hospital placed, visit to a blind school, jail & other places , red ribbon seminar, independent programme of Uni.	50 25 25	Twice a week	Aug. to Dec.
3	Training	N.S.S. activities of training, anti terrisom awareness & training, N.S.S. pre- republic day pared camp, social welfare places	50	In the hole year	July to March
4	Adopted village	Survey, adult education, tree plantation, children health, safai jumbesh, competition & other activities	50	In month	Aug to Nov
5	College campus activities	Tree plantation, flag day, red ribbon & aids awareness, blood donation, annual day, anand saptah, drawing competition	100		Aug to Dec
6					
7	Annual camp	Ceremony , tree plantation, Eyes check up camp, leadership development, drawing picture, essay writing, ac cue pressure & magnetic therapy, awareness of consumer protection, save	65	10 days	January

		water, dealing with primary schools students			
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Since 2011: Prof. D J Patel has been the in-charge Faculty in charge.

- **26th Jan 2011:** NSS Students were flag hoisting Gujarat University.
- **11th March 2011:** Sex Education Seminar 16 [Senate Hall Youth welfare Dept. of Guj Uni]
- **6th April 2011:** Tagore Hall Jatiya Shikshan: - Aashirwad ke Abhishap, National Seminar by Red Ribbon: faculty & 11 students attended.
- Blood Donation and Medical checkup Camp on the Campus in April 2011.
- **July 2011:** Cleanliness in college by students
- **15th August 2011:** flag hoisting at the University: 4 Students.
- **30th Sept 2011 to 3rd Oct 2011:** Bhavan's College Seminar on personality Development Resources from Dr. N.A, 2 guest lecturers, and all students of NSS.
- **21st Nov 2011:** Human Rights Seminar; 20 Students of NSS.
- **30th Nov 2011 and 1st Dec 2011:** AIDS Campaign by Red Ribbon at H.K. Arts [1day Seminar and Rally on 1st 20 NSS Students of our college went with Banner.
- **15th Dec 2011:** School for Blind, Ranip; Visit Orientation about Arts Subject, CD was given to the School.
- **June 2011:** thalassemia Indian Red Cross Society Campaign for blood Donation for Thalassemia, 15 NSS students attended the campaign.
- **June 2012:** 1 Day Seminar on injection safety Organized by Guj. Uni. At Senate hall.
- **July 2012:** Cleanliness in College.
- **6th Aug 2012:** Awareness Campaign on My Earth, My Duty organized by Youth Welfare Dept. of India at H.K Arts College, 10 students.
- **15th Aug 2012:** Flag Hoisting.
- **1st Sept 2012 to 5th Sept 2012:** Youth Conference regarding thoughts of Gandhi organized by Gujarat Vidhyapith, 4 student from Virampur and Amreli, Nitesh , Chirag, Saubhag Singh, Akshay.
- **7th Nov 2012:** HIV Aids Awareness Campaign by AMC at Lal Darwaja, the Faculty attended.
- **29th, 30th Oct 2012:** Right to Information Day Seminar Organized by SPIPA Guj. Uni. GTU, Kadi Sasv Vidyalaya with collaboration of the above stated; NSS regional Centre of A'bad at SPIPA, 2 student.
- **6th Jan 2013 to 9th Jan 2013:** Marine Camp Organized by Guj.Uni, 2 students [Nitesh and Jagdish] went to Okha for 4 days.
- **Jan 2013:** Jangal paribhraman [Forest Visit], 4 days to Ambaji by Y.W. Dept. Guj.Uni. Saubhag Singh.
- **26th Jan 2013:** Flag hoisting.
- **6th Dec 2012:** Voting Awareness Campaign organized by youth Officer, Govt. of India, 16 students participated in rally and seminar at the Guj. Uni, Staff members also attended.
- Since **2012 Jun:** NSS students had been going to karunamay Charitable Trust run Cancer Hospital to offer services with the principal Dr. N.A
- **23rd Jan 2013:** Dept. of NSS Govt. of India organized, conducted by AMC, one day Seminar on HIV AIDS Awareness at Senate hall Guj. Uni, the Faculty Attended it.
- **12th Jan 2013:** 54 students went to Gandhinagar to attend the celebration of birth Anniversary of Swami Vivekananda.
- **12th Jan 2012:** AS ABOVE
- **22nd Feb 2012 to 28th Feb 2012:** CAMP -2012 Chadasana, 25 students' free medical checkup as well as Medicines.
- 1 day Visit Hospital Doctor
- 1 day Govt. Ayurveda hospital.
- Doctors:

- 30 to 35 students served as volunteers at youth festival hosted by the college and also participated in the rally.
- **8th Feb 2013**: Mallika Sarabhai at the College called to attend the Campaign on 14th Feb 2013. About 15 students joined the rally and other activities of the campaign on Guj. Vidyapith ground.
- **27th Dec 2012 to 29th Dec 2012**: Dept. Seminar of NSS for NSS training students hosted by L.D.Arts. 4 students [Bhavana, Brijesh, Nitesh, Jagdish at Junagadh]
- 13th March 2012**: NSS Dept. organized Plantation program at Naroda Arts College. 5 students participated.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

Ans.

The institution tries to bring awareness among the students prevailing social issues and movements. Under the NSS and NCC students are exposed to an understanding of current issues and movements through guest lectures programs conducted by Youth Welfare Department of the University, NSS and NCC units of the college and other colleges, NCC and NSS camps, rallies, etc.

The biggest role that the college has played recently is to take part as an active partner in rehabilitation activities in disaster hit Uttarakhand in association with NDRF, CRPF and Government of Uttarakhand. Parmarth Niketan played a big role in conducting this exercise. As a result the college is today a major agency in coordinating rehabilitation and rebuilding destroyed villages in Uttarakhand.

This year (2013-13) the college is celebrating 75th year of the establishment of Bharatiya Vidya Bhavan and 125th birth year of its great founder late Shri K. M. Munshiji. The twins celebration was launched on 10 December 2012 in the esteem presence of Shri Murari babu. In his inspiring lecture he focused on Cultural Heritage of India and its relevance in the present times and need for value based education.

Within the college, this awareness is created by giving the students a platform to express and exchange their thoughts on such issues for example "Save The Girl Child", "Status and Role of Women in Contemporary Indian Society", "Challenges of Globalisation", "Corruption" are given as topics for debate, elocution, Group Discussion, Essay writing, Drawing, Collage completion.

On 8th February 2013- The Nirvana Divas of Shri Munshiji- Ms. Mallika Sarabhai was invited to address the faculty and the students. As a social activist and reformer she gave a call to the audience to join the movement, **Ahmedabad Rising**. This is the Movement about bringing awareness as well as solution to issues related to women.

NCC and NSS students are recognised for their performance by the college. Trophies are awarded to students in Annual Function at the hands of the chief guest. This motivates the students to join and perform well in extension activities.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

Ans.

The institution sends students to participate in the stakeholder programs organised by different outside

agencies. The quality and development of the institution are solicited by –

- A. number of students registered for such programs,
- B. certificates received by the students and the institution at the end of programs and

C. Feedback received from the community or the organizing agency.

- i. Students of NSS and NCC are sent for flag-hosting to the University every year.
- ii. Five students were sent to Pune to attend Students Parliament Convention during 10, 11, 12 January,
- iii. 2013.
- iv. On 30th Nov 2011 and 1st Dec 2011 20 students of NSS went with the Banner of the college in the 2 day
- v. program on AIDS aware-ness Campaign organised by Red Ribbon at H.K. Arts Ahmedabad.
- vi. On 15th Dec 2012 students visited the Girl's School for Blind, Ranip for orientation about various
- vii. subjects in Arts faculty.
- viii. 10 students attended the aware-ness campaign "My Earth My Duty" organised by Youth Welfare Department of India H.K Arts College on 6th August 2012.
3 students of the college attended the Workshop on "Gandhi Vichar Abhimukhata (toward Gandhian Thoughts)" Organised by Gujarat Vidya Pith at Virampur, Ambheti during 1st Sep 2013 to 5th Sep 2012.
- ix. Students of NSS attended 2 day Seminar on Right to Information organised by SPIPA Gujarat University, GTU, and Kadi Sarva Vidyalay at SPIPA on 29 and 30th October, 2012.
- x. 2 students attended the Marine Camp at Okha organised by the Gujarat University from 6th to 9th January, 2013.
- xi. The faculty and about 20 students participated in the rally and seminar on Voting Awareness Campaign organised by Youth Officer, Government of India on 6th Dec, 2012.
- xii. 54 students went to Gandhinagar to attend the celebration of Birth Anniversary of Swami Vivekanand on 12th January 2012 and 2013.
- xiii. About 15 students joined the rally and other activities of the campaign- Ahmedabad Rising-launched by Mallika Sarabhai at Gujarat Vidya Pith on 14th Feb 2013.
- xiv. students of the institution participated in the Plantation program organised by the NSS unit of Naroda Arts College on 13th March 2012.
- xv. The NCC students participated in Bikers Rally For Road Safety Awareness RTO Ahmedabad to Andhjanmandal on 1st Jan 2012.
An NCC student participated in Inter Group Competition at Vaso on 27th Aug 2012.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

Ans.

(A)The institution runs NSS and NCC units as part of extension services there is a faculty in-charge for each of these the NCC unit is registered under the 9th battalion of the NCC division, Ahmedabad. The NSS unit is linked the Youth Welfare Department of Gujarat University. The activities of the NCC are determined by the NCC division Ahmedabad. Moreover, The College tries to motivate students by giving them some space for performance and also by felicitating them. The institution plans the NSS activities on its own. It also responds to the invitation from NSS units of other colleges as well as the University and Youth Welfare Department of India and sends students and faculty in-charge for the activities (Seminar, workshop, camp, rally, lectures, etc.).

(B)The college gets no direct funds for NCC. Uniforms, Conveyance Money etc. are given to students by the NCC division Ahmedabad.

The Youth Welfare Department of the Gujarat University gives grants for holding activities in NSS. Every year the institution gives a grant of Rs.22000 for organising different activities under the NSS. It also gets an additional grant of Rs.22000 for organising NSS camp from Youth Welfare Department of the Gujarat University for organising NSS camp. The institution takes support from other agencies in terms of service oriented activities, lectures, etc. No financial aid is generally taken from any other agency for activities of NSS.

(C)The extension activities contribute to over all development of the students. By actively participating these activities the students learn community services and understand the need for services. They are exposed to the large masses, the under privileged classes of society. They learn to serve them they also developed qualities like leadership sharing, leaving together in groups and helping one another. In NCC students also learns discipline and its importance in life. They get army tanning and look forward to joining the Indian Army. Three students of the institution have joined the Police Force some students have also joined the Indian Army. In short through these activities students learn to become good citizen of the country. Some of the programmes and activities contributing to such input are as under:

In-House Activities:-

- I. Cleanly-ness in the college by students at least, one a year.
- II. NSS camp at Por in January 2010 and at Chadasana in February 2012.
- III. Blood donation and Medical checkup camp on the campus in the April 2011
- IV. Workshop on Leadership and Personality Development.

Outdoor Activities:-

- I. Flag hosting twice every year at the University.
- II. Parade on NCC ground on every Sunday.
- III. Visit to Cancer Hospital
- IV. Awareness campaign like one on “My Earth My Duty”(6th August 2012) organised by Youth Welfare Department of India at H. K. Arts College; another on AIDS awareness (13th Nov. and 1 Dec. 2011) organised by Red Rabin at H. K. Arts College; Voting Awareness campaign; Seminar on Right to Information.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

Ans.

(A)There are in-charge faculties for NCC and NSS in the college. Students are given a choice to opt for these programs in semester-I. The in-charge faculty arranges an orientation meeting with students of semester-I and makes them aware of nature and scope of these extinction programs. After explaining these programs there interested students are invited to register for program of their choice with the respective faculty in-charge.

(B)Pared of NCC students at some time arranged in the college before the staff and the students. Space was given to NCC students to perform an event during the celebration of cultural days in the college 30 and 31 January 2012. NCC students are generally made to remain present while receiving guest in the college.

(C)Every year selected students from NCC and NSS are recognized and felicitated with trophies for their sincere participation and good performance in extension activities.

(D)Every year an NSS camp is organized for students by the institution. The faculty in-charge for NSS selects students from NSS unit to attend the camp. The camp is arranged in a village surrounding Ahmedabad. Students stay there and do different activities like holding free medical check-up camp arranging blood donation camp, inspiring guest lecturers for villagers, caring out projects like plantation, Motivating school children by arranging different competition in the village school and rewarding the winners. In 2010-11the NSS camp arranged in Por near Chandkheda with the assistance of the faculty in-charge Prof. Naresh Modia and the in-charge helper Shri Naresh Mehta. In the Year 2011-12 the NSS camp was arranged at Chadasana, a village near Ahmedabad, under the supervision and guidance of the faculty in-charge Prof-D.J.Patel and the helper Mrs Naresh Mehta. In order to motivate the students, all the faculty members visit the camp destination at least once in the 10 days.

(E)The institution motivate students participation in extension activities by extending financial assistance to students for participation in activities for example Students are given convene to attend workshops rallies, seminars and other such activities conducted by the university and other institution within the city. 5 students were sent to Pune to attend the Indian Students Parliament from 10th to 12th January 2013. The institution bore total cost of travelling, lodging and boarding of the students.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from underprivileged and vulnerable sections of society?

Ans.

(A)The college organised a one day seminar *Human Rights Related to Women and Children, concerns and initiative* 21st November, 2011. Hon. Justice Vankatachalaia as a key note speaker and Justice Kamleshwarnath as the guest of Honor and plenary speakers on a focus on current trance of thought as well as issues related to Human Rights in the present times. Students of NSS unit were especially involved as participatance in the seminar.

(B)On 15th December 2011 students of NSS visited the Girl's school of Blind Ranip along with the faculty in-charge. They motivated oriented students of the school in various subjects they can study at college and also gave an informative CD's about the introduction and prospect of the arts subjects.

(C)The Reginald Center at Ahmedabad organized a seminar on *Right to Information* in collaboration with SPIPA, GU, GTU and Kadi Sarva Vidyalay at SPIPA on 29th and 30th October 2012. Two students from NSS participated in the seminar.

(D)On 6th December 2012 Voting Awareness Campaign was held by the Youth Officers, government of India at the University Senate Hall on University campus 16 NSS students, the faculty in-charge and most of the staff members attended the program.

(E)In 2011-12 the NSS camp was organised at Chadasana. The NSS students carried out several activities related to social service, empowerment of the weaker sections and awareness in the community in the village. For this people associated with social service association like Lions Club were invited to address the villagers; one-to-one talks were held by the students with the villagers.

(F)O n 8th February, 2013 Ms. Mallika Sarabhai, a social activist and reformer addressed the students. She gave a call to join the campaign *Ahmedabad Rising* which to be launched on 14th

February, 2013. Several students attended the launching program on 14th February, 2013 at Gujarat Vidyapith, Ahmedabad

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

Ans.

The extension activities in the institution aim at inculcating Human Ethics, good citizenship, community values and democratic values in students. To specify certain objectives of extension activities.

- (A) To enable the students to understand the community in which they work and to understand and Themselves in relation to the community
- (B) To identify the needs and problems of social and provide service without any bias
- (C) To inculcate social welfare in students and develop a sense of social commitment and Civic Responsibility.
- (D) To learn living to gather in group and sharing responsibility on the part of the students
- (E) To enables students to acquire leadership quality and democratic ideals.
- (F) To develop ability to meet emergencies like natural calamities.
- (G) To apply their (student's) formal education in finding practical solution and to individual and Community problems and learn practical lesson through their learning experience
- (H) To cultivate feeling of patriotism among the students

Extension activities of the college compliment the overall learning experience including academic learning of the students

Ability of living in groups and sharing responsibilities is developed through NCC and NSS camps. Students also learn self disciplines in these camps

Students are thought willingness to help the needy by taking them close to the under privilege section of society

Students learn to live in groups to share work and to be committed to their work and in NSS and SCC camps. They also learn self discipline in these camps.

Students are taken for awareness rallies and campaigns. This way they learn about the contemporary problems and the argent need to solve them. They also join in the campaigns to over-comes the problems.

Service to society is service to God- students learn and develop willingness to serve the society by going to villages visiting hospitals and municipal schools. They develop the feeling of compassion for the sick and the needy. They prepare themselves to be good citizens of the country by actively participating in extension activities of the college students in the NCC in addition have a chance to learn the Indian Army.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

Ans.

The extension services are intended to reach out to the community, thereby serve the community as well as teach the students good citizenship and enable them to be good human being and community being. The involvement of the community in different activities is of different kind. In some, community is at the receiving end, in some it as the participant and in some others. It is the larger body merging with the smaller one.

Community as Receptient:-

Under Disaster management cell the relative community becomes the beneficiary. Latest in this list is the State of Uttarakhand.

In the NSS camp medical check up, eye check up camps are organised for the villagers. Medicine are given free of cost to patients. Social workers and people from renowned social service institution addressed the villagers and try to bring awareness in them and improve their living conditions.

Students visit the Karuna Nithi Trust Cancer Hospital and comfort the patients by spending time with them.

(A) Participating end:-

In the Medical Check-up camps arranged in Chadasana about 400 people took advantage of medical check-up by expert doctors. About 350 people came for free eye check-up in the Eye check-up camp about 250 villagers donated blood in the blood donation camp organised at Chadasana. Children of primary school participated in various cultural and sports competitions organised by the NSS section of the college in Chadasana and won prize. Similarly in NSS camp arranged at Por in 2010-11 school children participated in big no. in cultural and sports events and medical check-up camps.

(A) Merging with Smaller Bodies:-

In rallies and campaign several bodies of the community join hands to reach out to the larger bodies- The Mass. There have been rallies and campaign on awareness on Thalassemia, HIV, Addiction to Tobacco, Need for Voting, Environment related issues etc.

Faculty and students participating in extension activities get recognition for the institution as well as on the individual basis in terms of Certificates and Trophies. In addition to this, the institution gets letters of appreciation and recognition from various agencies for its outreach programs....**recognition letter**

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

Ans.

The institution collaborates with Lions Club of Chandkheda, Lions Club of Ahmedabad Center, ONGC, etc. in carrying out extension programs. In the NSS camps arranged at Por in 2010-11 and Chadasana in 2011-12. The institution carried out activities with the support of Lions Club Chandkheda.

The Women Development Cell of the institution is directly linked with the WDC of the Gujarat University

The institution has established relationship with the following agencies and institution for extension activities

Sr No	Name	Faculty
1	Army Wives Welfare Association	Dr.Neerja Arun
2	Lions Clubs International –Ahmedabad	Dr.Neerja Arun
3	Gujarat Women's Action Group - Ahmedabad	Dr.Neerja Arun
4	Rotary Club of Ahmedabad	Prof. D.J.Patel
5	N.S.S. Gujarat University – Ahmedabad	Prof. D.J.Patel
6	Aids Control Society AMC Ahmedabad	Prof. D.J.Patel
7	Gujarat Vidyapith	Prof. D.J.Patel
8	Gandhi Shanti Pratishthan Kendra – Ahmedabad	Prof. D.J.Patel
9	Ministry of Youth Affairs & Sports – New Delhi	Prof. D.J.Patel
10	Gujarat Cancer & Research Institute - Ahmedabd	Prof. D.J.Patel
11	Indian Red Cross Society-Gujarat	Dr.Dipak Bhavsar
12	Red Ribbon Club	Prof.M.T.Kahar
13	Lions Clubs of Chandkheda - Ahmedabad	Prof.M.T.Kahar
14	Ahmedabad Traffic Consultative Committee	Dr.P.C.Chavada

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Ans

(A)Dr. Neerja Arun has got **The Shiksha Bharti** award and the Institution has also got the same award in the year 2011. These are composite awards. Dr. Neerja Arun is given the award for overall excellence as the institutional head. The institution is given the award for its academic as well as extracurricular performance and potential.

(B)Dr Neerja Arun has got the award the Best President of the Multiple District 323: Lions Clubs international

(C)Prof. R. D. Jani has won life time recognition as major from the president of India.

3.7 Collaboration:

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Ans.

(A)The institution has collaborated with the SBI for its research activities. It has organised two national seminars and one Global Conference with the Financial Support from the SBI. In the

Global Conference on Symbols and *Theories of World Democracies and World Cultures* organised during 29, 30, 31 December, 2012. The SBI participated as through its representative as a panelist in the Panel Discussion.

(B)In the Global Conference, the institution collaborated with other institution and industry as well. Prof I. S. Mathur from the NID joint the conference as a panelist and a plenary speaker. The Times of India Press was also involved in the conference. Mr. Pradip Malik, the sub editor of the Times of India represented the print media as a panelist in the conference. The institution also collaborated with well known publishing house of the state, C. Jamanadas Prakashan in the conference. Mr. Dhaval Shah, the prop writer of the publisher of the publishing house, attended the conference as panelist.

(C)Many industries and institute collaborate with the institution to hold workshops and seminars for students

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

The Institute gets engaged in a member of activities in collaboration with different agencies.

Local Bodies / Community: A number of local bodies work constantly with the college.

Lions Clubs, different Trusts and Banking sector frequent in this list.

State: There is no continuity at this level but college collaborated as and when required
i.e. college students took part in earthquake relief work for the Govt.

National: The College conducts its activities with army and other NGOs out of state the activities are already mentioned in detail.

Document with Details all boards/councils/groups/societies in the college

	Name	Faculty
	Indian Council for Cultural Relations	Dr.Neerja Arun
	Army Wives Welfare Association	Dr.Neerja Arun
	Lions Clubs International -Ahmedabad	Dr.Neerja Arun

	Mission Innovative India-New Delhi	Dr.Neerja Arun
	Gujarat Women's Action Group -Ahmedabad	Dr.Neerja Arun
	Gujarat Vidyapith Gandhi Darshan and Shanti Sansodhana Center	Dr.Neerja Arun
	Gender Resource Centre -Ahmedabad	Dr.Vidya Rao
	Centre of Studies In Social Sciences-Pune	Dr.Swati Kapadiya
	Society For Creation of Opportunity Through Proficiency in English (SCOPE)	Dr.Swati Kapadiya
	Knowledge Consortium of Gujarat (KCG)	Dr.Swati Kapadiya
	City Pulse of Film & Television	Prof.N.M. Bhahmbhatt
	Swavalamban Trusts -Ahmedabad	Prof. D.J.Patel
	Rotary Club of Ahmedabad	Prof. D.J.Patel
	N.S.S. Gujarat University – Ahmedabad	Prof. D.J.Patel
	Aids Control Society AMC Ahmedabad	Prof. D.J.Patel
	Gujarat Vidyapith	Prof. D.J.Patel
	Gandhi Shanti Pratishthan Kendra –Ahmedabad	Prof. D.J.Patel
	Ministry of Youth Affairs & Sports –New Delhi	Prof. D.J.Patel
	Gujarat Cancer & Research Institute - Ahmedabd	Prof. D.J.Patel
	Indian Red Cross Society-Gujarat	Dr.Dipak Bhavsar
	Red Ribbon Club	Prof.M.T.Kahar
	Lions Clubs of Chandkheda - Ahmedabad	Prof.M.T.Kahar
	Ahmedabad Traffic Consultative Committee	Dr.P.C.Chavada
	Shri Ramakrishna Ashrama-Rajkot	Shri.D.A.Bharvad

International:

In the year 2013 the college has entered in two prestigious MOUs with Canadian universities as under:

Canada:

- a. Cape Breton University
- b. The Cape Breton Craft
- c. Cape Breton University
- d. University of Prince Edward Island
- e. University of Moncton
- f. University of New Brunswick
- g. Memorial University

It also has sharing in MOU status along with bhavan's center with an American University:

The College faculty is constantly involved in activities of the International level of late collaboration with GOPIO has brightened the quality of M.Phil. In Indian Diaspora to be started in June 2008.

Industry: Collaborative exercises with legal expert and Banking sector have been a part of college activities. The lawyers provide legal awareness to the students.

Service sector: NA

Agriculture sector: NA

Administrative agencies: NA

Any other: Spiritual Establishment: Parmarth Niketan. The college jointly has established integral relations during the natural calamity of uttrakhand. The college shall provide its services in rebuilding the devastated villages by coordinating with donors and government.

University, Department Sahitya Parishad, Respective Subject Bodies. SAP Department., Gujarat University

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

Ans.

The college has been able to develop its infrastucte with Microsoft in the form of its Compnuter lab. Also india Career Portal, an agency in Mumbai handles the placement cell of the college in online mode

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Ans.

(A) Research Scholars as Chief Guest:-

- i. Dr.J.C.Sharma and Dr.Kavita Sharma from Delhi in 2010
- ii. Dr.Z.N.Patil from Hyderabad in 2011
- iii. Education commissioner, Gujarat state Dr.Jayanti Ravi in March 2013.

(B) Research Scholars Guest Speakers:-

- i. Dr.Prasad Bhrambhatt (Gujarati Critic and Translator, Director Academic Staff College-Gujarat University) as the guest speaker Munshi Lecture Series in 2009.
- ii. Dr.Saurab Choksi (Principal, J. G. College of Commerce, Ahmedabad) as the guest speaker Munshi Lecture Series in 2010.
- iii. Ms Mallika Sarabhai as the guest speaker on the Nirvan Divas of Shri Munshiji on 8th February 2013.

(C) Research Scholars as Keynote Speakers:-

- i. Hon. Justice Venkatchaliya in one National Seminar on *Human Rights Related to Women and children, Concerns and Initiatives* on 21 November, 2011.
- ii. Eminent Gujarati poet Shri Rajendra Shukla and Dr. S.H.Komalesha from Kolkata in one day National Seminar on *Indian-ness in Post Independence Indian English Writings* on 28 July, 2012.

iii. Hon. Justice Chittosh Mukherjee Global Conference on *Symbols and Theories of World Democracies and Word Cultures* during 29, 30 and 31 December, 2012.

(D) Chief Guest, Research Scholars as Plenary Speakers:-

Justice Mukherjee, Chief justice of Mumbai Highcourt, Dr. Sanjeev Kumar Sharma (Meerut University), Prof. I.S.Mathur (N.I.D), Dr.Z.N.Patil, Mr. Pradeep Malek, Dr. Indra Nityanandam, C.V. Gopinath, Ex Secretry General of India

(E) Research Scholars as Paper Presenters in Seminars and Conferences:-

Dr. Indra Nityanandam, Dr. V. Chari, Dr. Mamta Bharam Bhatt, Prof. Sunbhash Ishai(Chota Udaipur),

Dr.Smita Pandya (Dabhoi), Dr. L.S.Pathak, Dr.Arundhati (Kolkata), Dr. Geeta Patil (Aurangabad), Dr.

Prabhakar, Dr, Sharmila Ghoghe (Mumbai),etc.

Conferences arranged by the College in last four years:

1 National Seminar: Human Rights related to Women and Children: 21st November, 2011. Chief guest

Chief Justice: M N Venkatachaliah, guest of honour: Justice Kamleshwar Nath Gupta

2. National Conference: *Indian-ness in Post Independence Indian English Writings*, organised on 28 July

2012, Dr Komalesha, IIT Kharagpur was the Keynote speaker. Eminent Gujarati poet shri rajendra

Shukla was the Chief Guest

3. GLOBAL CONFERENCE: Symbols and Theories of the World Democracies. This was a unique event where the Kendra plans to organize a Global conference of all the Kendras from around the world and from all the Kendras from India participated. Justice Mukherjee, chairman Kolkata Kendra was the Chief Guest. A number of kendra Chairmen from all around the world participated. Very famous people from media, renowned scholars, Banking, Public sector, Publication, Institutions and Film industry participated in its panel discussion.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

- a) Curriculum development/enrichment
- b) Internship/ On-the-job training
- c) Summer placement
- d) Faculty exchange and professional development
- e) Research
- f) Consultancy
- g) Extension
- h) Publication
- i) Student Placement
- j) Twinning programmes
- k) Introduction of new courses
- l) Student exchange
- m) Any other

Ans.

The institution has collaborated with several national and international bodies for multitude of purposes as mentioned in the question. The details of collaboration and activities done, i.e, achievements out of them are as under for students exchange, collaborative workshops, research publications, research activities, seminars, conferences, expert lectures, Online workshops, Colloquia, panel discussion, cultural exchanges, cultural activities, joint workshops, training and orientation workshops and publications :

International:

Canada:

- a. Cape Breton University
- b. The Cape Breton Craft
- c. Cape Breton University
- d. University of Prince Edward Island
- e. University of Moncton
- f. University of New Brunswick
- g. Memorial University

National:

boards/councils/groups/societies in the college

	Indian Council for Cultural Relations
	Army Wives Welfare Association
	Lions Clubs International -Ahmedabad
	Mission Innovative India-New Delhi
	Gujarat Women's Action Group -Ahmedabad
	Gujarat Vidyapith Gandhi Darshan and Shanti Sansodhana Center
	Gender Resource Centre -Ahmedabad
	Centre of Studies In Social Sciences-Pune
	Society For Creation of Opportunity Through Proficiency in English (SCOPE)
	Knowledge Consortium of Gujarat (KCG)
	City Pulse of Film & Television
	Swavalamban Trusts -Ahmedabad
	Rotary Club of Ahmedabad
	N.S.S. Gujarat University – Ahmedabad
	Aids Control Society AMC Ahmedabad
	Gujarat Vidyapith
	Gandhi Shanti Pratishthan Kendra –Ahmedabad
	Ministry of Youth Affairs & Sports –New Delhi
	Gujarat Cancer & Research Institute - Ahmedabd
	Indian Red Cross Society-Gujarat
	Red Ribbon Club

	Lions Clubs of Chandkheda - Ahmedabad
	Ahmedabad Traffic Consultative Committee
	Shri Ramakrishna Ashrama-Rajkot

- A. Every year an NSS camp is arranged in collaboration with Lions Club of Chandkheda. In 2010 the camp was organised at Por; in 2011 it was at Chadasana.
- B. A special cultural programme for Alumni Association was arranged by the college in collaboration with Indian Council for Cultural Relations on 7 November 2012.
- C. Several training programmes for teachers have been arranged at the college in collaboration with KCG
- D. The College actively responds to the programmes organised by the NSS Department of Gujarat University.
- E. Every year a Blood Donation Camp, Personality Development Programme, etc. are arranged in collaboration with Lions Club International.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations. Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

Ans.

The college does extensive activities under research, consultancy and linkages.

1. The college principal was invited by the Canadian Government to visit the Canadian universities in April 2013. During this visit the college has entered into valuable collaboration with three Canadian universities to jointly organize research and academic events.
2. In its extension services the college has created a unique reputation by participating in disaster management activity. During recent Uttarakhand disaster the college took a team of NCC students led by the principal and distributed material and has undertaken activity to rebuild a number of village in association with Uttarakhand government and Parmarth Niketan

Criterion IV- INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of Infrastructure that facilitate effective teaching and learning?

Ans.

The institution has created infrastructure to insure in house research activities on regular basis .it aims at smoothening teaching- learning process and making it more effective to ensure realization of expected put comes the infrastructure is consist of

- (A) Library facilities
- (B) Technology
- (C) Three seminar room with a capacity of 100, 150, 400 respectively.
- (D) Administrative Office

- (E) Principals Cabin
- (F) Class Rooms
- (G) Other Facilities for the staff and the Students

Brief Description of the Infrastructure:-

There are two buildings in all on the campus.

The main Building:-

- It has five floors.
- First Floors- Principals Cabin, Administrative office rooms and wash rooms for the office staff, Physics Lab (mention because classes are held in the physics lab).
- Landing- Accounts Office
- Second Floor- Room no. 1 to 4, Ladies rooms, Ladies toilet, Store rooms and Library.
- Landing- Room no.18
- Third Floor- Staff room, Room no.5, Room no.9, Psychology Lab.
- Fourth Floor- Room no.6, 7, 8,

Along with in house infrastructure, the institution the institution also ties-up, from time to time, with infrastructure of external agencies like government, University, Chamber of Commerce, Mile owner's Association. The one day national seminar on *Human Rights Related to Women and Children, concerns and initiative* was organised by the institution at ATMA Hall (Ahmedabad textile mills owner association hall). The institution hosted The Gujarat University Youth Festival of the City Zone in 2012-13. The whole event was conducted at three venues- The Town Hall, The College Campus and The University Senate Hall. The Bharatiya Vidya Bhavan held a display of Publications and prospectus at The Rajpath Club in April, 2013. The international conference on Indian Diaspora, organised by the Study Abroad Program on (handled by the institution) was held at The University Convention in January 2012.

4.1.2 Detail the facilities available for

- a) **Curricular and co-curricular activities – classrooms, technology enabled learning paces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, pecialized facilities and equipment for teaching, learning and research etc.**
- b) **Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

Ans.

(A) Curricular and Co-Curricular Activities:-

For curricular and co-curricular activities the institution has 18 big and small class rooms located on four floors, eight of them are big halls, the rest are smaller rooms. All class rooms have a stage for teachers and benches for students. The bigger room has a table and a chair. Benches are arranged in four rows. There are white boards in six class rooms with multi-media, two projectors and L.C.D's room no.5 is developed at research laboratory and a small seminar room with a capacity for 80 participants. The room has 4 air-conditioned, a projector, an L.C.D, a desktop and a huge white board and screen.

Room numbers 1-4 are on the 2nd floor, room number 5 and 9 on the 3rd floor, room number 18 on the landing and the rest of the rooms are on the 4th floor. In addition to class rooms, there is an Audio-Visual room at the back side of the building opposite the college building. There is a Psychology lab on the third floor. Room no. 9 used as the DELL Lab. There is an advanced Computer Lab as well on the campus.

Apart from the small seminar room, mentioned about, there are two other seminar halls on the campus. One on the basement of the opposite building is an advanced, centrally air-conditioned seminar hall with a capacity for 150 people. There is also an auditorium- used as a big seminar hall- with a capacity for 400 people.

Infrastructure in terms of technology is as under:

- A. Wi-Fi campus
- B. Electronic Boards
- C. Multimedia in 6 class room
- D. Geeta Hall: a Seminar Room with a capacity of 150 People
- E. A research laboratory cum a small seminar room equipped with BISAG system, White board, projector L.C.D, Computer and Air-conditioners.
- F. Audio-Visual Room
- G. CCTV Camera
- H. 13 Computer
- I. Laptop-12
- J. 2 Note Taking Boards
- K. 3 Digital Cameras, 2 Handicaps
- L. 3 L.C.D's-Principals room, Staff room, Room no.5
- M. 6 Xerox Machine
- N. 2 Refrigerator
- O. 2 Projectors
- P. 3 Air-conditioners
- Q. 3 DVD Players
- R. 2 Audio System and One Portable Audio System
- S. Conference System
- T. 4 Laser Printer: Three Black and White and 1 Colour.
- U. 1 Fax Machine
- V. Intercom in the Office, Principals cabin, Accounts office, Library and Staff room.
- W. Biometric attendance system (Finger Print)
- X. Fully automated administrative and finance services software

(B) Extra Curricular Activities

For Cultural Activities the institution has perfect infrastructure most of the inter-college competition in the University City Zone Youth Festival hosted by the institution in 2012-13, were held on the college campus. There are two halls for Dramatic, Musical and Dance performances the bigger one is an auditorium with a capacity for 400 people. It has a big stage, act for professional performances. The smaller hall is an air-conditioned, Blue Carpeted hall with acoustics. It has a capacity for 150 people. I may not humbly that the college is a member of The Spic Macy- the only member in Ahmedabad. As a Spic Macy program a Mohiniattam dance performance by an artist of National fame was held in this hall. The annual function as well as the cultural events of the college is always held on the college campus. The auditorium and the hall, the college compound as well as the class rooms are used for holding cultural events. There are 2 Audio Systems There is a also portable audio system so Debates, Group Discussion, Elocution, Extempore, etc. events can be held conveniently in any of the big class rooms or halls.

For development of communicative skills, there is an advanced language laboratory in the college. Under Society for Creation of Opportunity through Proficiency in English (SCOPE) program the government of Gujarat has set up DELL Labs (Digital Electronic Lab) in the colleges. The process of setting up a DELL Lab in the college has begun.

In the limited space, the infrastructure needs to be used at multiple levels. Room no.5 is developed as NSS and NCC room as well.

Sports competitions like high jump and long jump are held in the college ground. For Practice of Cricket, Kabaddi, Football and other team games, students go to the University Play Ground.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

Ans.

(A) For handling and maintaining technology a technologist is employed maintains, installs assists the faculty.

(B) The institution organised a special training in computers for the faculty. A training program in *I. T. Awareness* conducted by TCIL was facilitated for the faculty members by the institution on 2nd January 2013. Earlier also a faculty from the Gandhi Institute (on campus) was invited to train the faculty in using computers by now, the institution has ensured almost 100% computer literacy on the part of the faculty.

(C) Along with the regular library, e-library has been developed by the institution for the use of the faculty. The e-library has CD's on language and communication, Art and Culture, and some classic films there are also CD's of live educational telecast on the State Wide class room from BIASAG.

(D) Introductory lectures for students by all HODs have been prepared in CD format in the Audio-Visual room by the institution. These CD's are shown as per requirement, to students taking admission in semester-I.

(E) Seminars, conference and workshops are organised by the institution on the campus. The infrastructure is perfectly act for such research activities as mentioned about, there are three seminar halls because of the Wi-Fi on the campus, the research scholars can easily present their papers using PowerPoint.

(F)

In the year 2012-13 the institution hosted the Gujarat University Youth Festival of the City Zone. Youth Festival is a cultural event- a program of the Gujarat University. It involved about 29 Inter-College competitions in Music, Dance, Dramatics, Academic, and Fine Arts. About 33 colleges from the city zone participated in 29 competitions in the Youth Festival. Most of the competitions were held on the college campus.

(G)

In the year 2012-13, the college has been identified as a model college by the Department of Higher Education, Government of Gujarat. The ambitious Students Portability Program of the Department of Higher Education, Government of Gujarat was launched in the college in the esteemed presence of the Education Commissioner of Dr. Jayanti Ravi. As part of the program several new courses were introduced for students. The courses included Fashion Designing, Web Designing and Animation, Photography, Clinical Psychology and G.K and Competitive Examinations. The infrastructure was utilized for conducting these courses in the campus.

(H)

The institution has become a member of the reputed organization speak Macy which facilitates dance and music performances by eminent artists to the students the institution has appropriate infrastructure to hold such performances on the campus a dance (Mohiniattam) performance was held in the college hall in April 2013.

(I)

Every year the college celebrates a cultural week, all kinds of competitions (academic, musical, dance, dramatic and Fine Arts, days) are held during the week. The whole event is organized on the college campus

Existing Physical infrastructure of the institution and the campus:-

(A)The campus:-

- i. College Building
- ii. Seminar Hall
- iii. Auditorium
- iv. Audio Visual Hall
- v. Parking Area
- vi. Cafeteria
- vii. Drinking Water Facility
- viii. Wash Room for Boys and Girls
- ix. Language Laboratory
- x. Computer Lab
- xi. Mahatma Gandhi Institution
- xii. H.B. Institute of Management & Management

(B) College Building:-

The college building has five Floors, Floor wise Infrastructure is as under:

- i. First Floor- Administrative Office and wash room for the non teaching staff, Principals cabin and wash room, A small room for computer data entries etc, Physic Lab (Use as a class room by the college).
- ii. Landing- Accounts Office.
- iii. Second Floor- Library, Ladies room with wash room, store room, class rooms 1 to 4.
- iv. Landing- class room number 19.
- v. Third floor- Staff room with wash room, Drinking water facilities with cooler for students, DELL Lab (Digital Electronic Language Lab), Psychology Lab, Class room number 5 (Used as a research lab,

- small seminar room, NSS and NCC room)
- vi. Fourth floor- class room number 6-8, 10-18,
- vii. Fifth Floor- Waste room with Xeroxing and Terrace

Future planned expansions:

Fully Airconditioned auditorium. Theatre hall, e recording theatre, bigger library, indoor sports room, individual cabins for HODs, waiting room outside principal's office

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

Ans.

It must be noted that number of students with physical disabilities is very meagre most of the year nil. Yet the infrastructure facilities meet some of the requirement such students.

A. The Auditorium, Seminar Hall, Computer Lab- none of these is on the top floor. each of these is either ten

steps down in the basement or ten step above the ground.

B. The administrative office and the principals cabin are on the first floor

C. Drinking water facilities and wash rooms are right on the campus.

Though most of the class rooms are on the second and the fourth floor, provisions are always made with consideration in case of genuine cases. For example Divya Hundia, a student of B.A semester-IV had made with an accident before examination. Arrangements were made for her to appear for internal evaluatory examination on the ground floor in the campus.

4.1.5 Give details on the residential facility and various provisions available within them:

***Hostel Facility – Accommodation available: NIL**

***Recreational facilities, gymnasium, yoga center, etc.: Yoga classes held regularly**

***Computer facility including access to internet in hostel: Wi-fi campus. No hostel facilities**

***Facilities for medical emergencies: : first aid, ambulance on call**

***Library facility in the hostels: Nil**

***Internet and Wi-Fi facility: yes. The campus is Wi-fi. All computers are connected via internet**

***Recreational facility-common room with audio-visual equipments: Common room is available with reading room facility.**

***Available residential facility for the staff and occupancy: NIL**

Constant supply of safe drinking water :Yes, in the college campus

***Security: yes. Outside agency is appointed for the security services.**

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

Ans.

(A) Students and staff are given guidance regarding health through one day seminar organised by the institution from time to time on awareness on Thalesemia, HIV, etc.

(B) There is a “Dr. on Call” facility in the whole state. The institution is free to avail it any time when ever

needed.

(C) Every year of free health check-up for the first year students, facilitated by University is carried out by the institution. A team for health check-up of the students, appointed by the University comes to the college for examining students.

(D) Students are sent to participate in campaigns related to health awareness and health care.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Ans.

(A) There is a ladies room on the second floor on the college building.

(B) There is an Auditorium with a capacity of 400 people on the campus

(C) The IQAC Cell is on the third floor.

(D) The NSS and NCC room is to be identified on the third floor.

(E) There is canteen offering light snacks, tea, coffee in the campus

(F) Counseling and career guidance are done on the third floor. It is also available online at the college website.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Ans.

Yes. The Principal and heads of all departments of the institution form the Advisory Committee of the Library. Thus, the members of the Advisory Committee of Library are Dr. Neerja Arun, Dr. T. K. Thakur, Dr. Vidya Rao, Prof. B. J. Shah, Prof. D. J. Patel, Prof. N. M. Brahmhatt and Prof. D. M. Dave. The Principal is the head of the Committee. In the beginning of every new academic year and since 2011 in the beginning of each new semester, the Committee makes recommendations for books to be purchased. The books include text books, reference books and even other general books. Throughout the year the College may even suggest subscription of new journals and magazines. The Committee involves in taking decisions as under:

- a. Infrastructural requirement in library
- b. Up gradation of equipments.
- c. ICT facilities, automation services
- d. Purchase of Books and Material,
- e. Subscription to Journals, Magazines etc.
- f. PBL scheme.
- g. Purchase of PBL books and distribution policy etc.
- i. Disposal of out dated books.
- j. Policy of issuing – return of books by staff and students.
- k. Creating facilities, circulating notices – information etc.
- l. Providing / Maintaining Internet for Students
- m. reprography services
- n. Xeroxing facilities
- o. Downloaded curriculum related material

4.2.2 Provide details of the following:

- ..Total area of the library (in Sq. Mts.) 1010.6**
- ..Total seating capacity: 30**
- ..Working hours on working days: 8 hours**
on holidays NIL
before examination days ; 8 hours
during examination days: 8 hours
during vacation: 8 hours
- Layout of the library**
individual reading carrels: NIL
lounge area for browsing Yes
relaxed reading: YES
IT zone for accessing e-resources YES

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Ans.

Library holdings	2009-2010		2010-2011		2011-2012		2012-2013	
	Number	Total cost	Number	Total cost	Number	Total cost	Number	Total cost
Text books	406	111615	490	177231	545	324046	829	147314
Reference Books	102	27904	123	44308	136	81011	207	36828
Journals/ Periodicals	9	6045	10	7540	13	14045	9	6045
e-resources								
Any other (specify)	3432	9000	3430	8950	3433	9300	3429	8900

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

OPAC YES

..Electronic Resource Management package for e-journals YES

..Federated searching tools to search articles in multiple databases YES

..Library Website YES

..In-house/remote access to e-publications YES

..Library automation YES Fully automated

..Total number of computers for public access: 40

- ..Total numbers of printers for public access: 2
- ..Internet band width/ speed : 1mbps
- ..Institutional Repository YES
- ..Content management system for e-learning: YES
- ..Participation in Resource sharing networks/consortia (like Inflibnet)

Ans.

- a OPAC- Yes
- b Electronic Resource Management package for e- journals – not subscribed as yet
- c Federated searching tools to search articles in multiple databases – no
- d Library Website – no
- e in-house/remote access to e-publications – yes We are directly connected with INFLIBNET
- f Library automation – yes
- g Total number of computers for public access – 2 computers in the library
- h Total number of printers for public access – one
- I Internet band – speed – 2mbps
- J Institutional repository - -----
- K Content Management System for e-learning – no
- L Participation in resource sharing networks – yes direct connectivity with INFLIBNET n-list

4.2.5 Provide details on the following items:

- ..Average number of walk-ins
- ..Average number of books issued/returned
- ..Ratio of library books to students enrolled
- ..Average number of books added during last three years
- ..Average number of login to opac (OPAC)
- ..Average number of login to e-resources
- ..Average number of e-resources downloaded/printed
- ..Number of information literacy trainings organized
- ..Details of “weeding out” of books and other materials

Ans.

- a Average number of walk ins in the library – 50 a day
- b. Average no. of books issued/ returned – 36 a day
- c Ratio of library books to students enrolled – 70:1
- d Average no. of books added during last three years – 900 a year
- e Average no. of login to OPAC – 20 a day
- f Average no. of login to e-resources – 30
- g Average no. of resources downloaded – 25 a day – printed – 20

4.2.6 Give details of the specialized services provided by the library

- ..Manuscripts
- ..Reference
- ..Reprography
- ..ILL (Inter Library Loan Service)
- ..Information deployment and notification (Information Deployment and Notification)
- ..Download

- .. **Printing**
- .. **Reading list/ Bibliography compilation**
- .. **In-house/remote access to e-resources**
- .. **User Orientation and awareness**
- .. **Assistance in searching Databases**
- .. **INFLIBNET/IUC facilities**

4.2.6 Library services:

- a. Manuscripts – no
- b. Reference – There are many books, some rare ones as well – in the reference section of the library. The reference section includes encyclopedias, dictionaries, Scriptures and treatises, etc. Some books in the reference section are listed below:
Encyclopedia Britannica, OED, The Oxford Companion to English Literature, Master Plots, Mahabharata, -----
Books in reference section are generally not issued. They are restricted to library use only. The students as well as the faculty may refer to these books in the college premises only.
- c. Reprography – There is a multi function printer in the library. It facilitates printing, Xeroxing, etc. There is also a scanner in the library.
- d. ILL (Inter Library Loan Service) - Yes
The institutional membership of the British Library, Ahmedabad has facilitated ILL service in the college.
- e. Information deployment and notification – No
- f. Download – There is a facility and practice of downloads in the library. Books, study material, reference articles as well as films based on the syllabus are downloaded. On an average, there are about 30 downloads a day in the library.
- g. Printing – Important documents related to library, downloads.
- h. Reading list/ Bibliography compilation – OPAC
- i. In-house remote access to e-resources – There are two computers with a wi fi internet facility. There is also a direct connectivity with INFLIBNET n-list
- j. User orientation and awareness – Yes
- k. Assistance in searching database – Yes
- l. INFLIBNET facilities – yes connected to n-list

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

Ans.

The library staff consists of two people – a librarian and a peon. The librarian is a qualified M Lib. with knowledge of computer. He maintains and keeps updating OPAC. He assists the faculty and the students in finding books. The library also gets periodicals, journals and newspapers. Dailies are displayed for the visitors. A visitors’ register is maintained in the library. As per the instructions received, the librarian places orders for books with publishers and book sellers. The library facilitates downloads, printing material for students, issue of books to faculty and students and issue of cds from the e-library.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

4.2.8 There haven't been any visually challenged students in the college in all these years. The library has no special facilities for visually challenged readers. However, such students are sure to get help from normal students who may read books to them.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

5.2.9 The library gets a feedback from the faculty. The advisory committee of the library makes recommendations based on the feedback. The principal collects oral feedback from the faculty. The feedback is considered in new purchases

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system)**
- Computer-student ratio**
- Stand alone facility**
- LAN facility**
- Licensed software**
- Number of nodes/ computers with Internet facility**
- Any other**

Ans.

The details of computing facility with configuration are as under:

The entire college is computer facilitated. There are many computers (PCs) as well as laptops facilitated to the faculty and even to students of the college. There are 40 PCs. in the computer laboratory. There are 3 PCs in the library, one in the staff room, one in the Principal's cabin, 3 in the administrative office and one in the Accounts office.

Apart from PCs. There is a facility of laptops for the faculty. The college has bought 12 laptops for the use of the faculty. Commerce, English, Gujarati, Sanskrit, Psychology, etc. departments are given laptops by the college.

The college also has 6 interactive note pads.

It also has one speech recognition software.

The configuration of the PCs is as under:

Article IV. Vostro 260s Slim Tower Desktop 3PC

Article V. Chipset

- Intel® 6 Series H61 Chipset

Optical Drive

- 16X DVD-ROM Drive
16X CD/DVD burner (DVD+/-RW) with double layer write capability

Graphics Integrated:

Intel ® HD2000 Graphics

Discrete Mini-Tower:

1GB AMD Radeon HD6450

1GB AMD Radeon HD6670

1GB Nvidia GT420

Discrete Slim-Tower:

1GB AMD Radeon HD6450

- **Connectivity**

- **Integrated:**

10/100/1000 Ethernet LAN on system board

Optional:

Dell 1525 Wireless WLAN 11n PCIe Card

Standard I/O Ports

Video: VGA, HDMI

USB: 8 externally accessible USB Ports (2 front, 6 back); 2 internal USB ports

Audio: Three back-panel connectors for line-in, line-out, microphone-in, two front-panel connectors for headphone-output and microphone-in

Other: 1 Serial & 1 PS/2 for Keyboard and Mouse(Optional), 1 RJ-45

10/100/1000

Ports, Slots & Chassis

Dell	Backup				Options
Dell	DataSafe		Online		Back-up
	Backup	and	Recovery		Manager

Expansion

PCIe		x1:		3	Slots
PCIe	x16		(Graphics):	1	Slot
3.5"	Bays:		1	internal	bay
5.25"	Bays:		1	external	bay

Chassis

Weight

Mini-Tower

Height:

14.17

&

inches

Dimensions:

(360mm)

Width: 6.89 inches (175mm)
Depth: 17.18 inches (436.3mm)
Weight: ~18.08lb (8.2 kg)

Slim **Tower**
Height: 14.17 inches (360mm)
Width: 4.02 inches (102mm)
Depth: 17.05 inches (433.1mm)
Weight: ~16.76lb (7.6 kg)

Multimedia

- ST: 8-in-1 media card reader

Security

- Trend Micro Worry Free for Small Business
EasySafe HDD Protection Software Solution (China only)
Physical security – Cable lock chassis security slot and padlock loop

Power

- Slim Tower: 250W ATX, Auto-ranging Active-PFC with 115/230VAC line switch (varies by country), 50/60 Hz

Compaq Presario CQ3550IX Desktop PC

12PC

Product release information

Product number

BZ608AA

Motherboard MS-7613 (Inverness)

- Manufacturer: MSI
- Form factor: Micro-ATX - 24.4 cm (9.6 inches) x 24.4 cm (9.6 inches)
- Chipset: Intel H57 Express chipset
- Memory sockets: 2 x DDR3
- Front side bus speeds: 2.5 GT/s DMI
- Processor socket: LGA1156
- Expansion Slots:
 - 1 PCI Express x16 slot for graphics card
 - 3 PCI Express x1 slots
 - 1 PCI Express x1 minicard slot

Processor Intel Core i3 550

- Operating speed: Up to 3.2 GHz
- Number of cores: 2
- Socket: 1156
- Bus speed: DMI (Direct Media Interface) - 2.5 GT/s

Processor upgrade information TDP: 95W

Memory 2 GB

- Amount: 2 GB
- Speed: PC3-10600 MB/sec

- Type: DDR3-1333

Memory upgrade information

- Dual channel memory architecture
- Two DDR3 DIMMs (240-pin) sockets
- Supported DIMM types:
 - PC3-8500 (DDR3-1066)
 - PC3-10600 (DDR3-1333)
- Non-ECC memory only, unbuffered
- Supports up to 8 GB on 64-bit systems
- Maximum memory only if using 4GB DDR3 DIMM modules

Video graphics Intel Graphics Media Accelerator HD

- Integrated video: Intel Graphics Media Accelerator HD
- Also supports PCI Express x16 graphics cards

Sound/Audio Integrated Realtek ALC662 Audio

- Integrated High Definition audio
- 5.1 channel high-definition audio

Networking LAN: 10-Base-T

- Interface: Integrated into motherboard
- Technology: Realtek RTL8105E
- Data transfer speeds: up to 10/100 Mb/s
- Transmission standards: 10-Base-T Ethernet

Hard drive 500 GB

- Size: 500 GB
- Interface: SATA
- Rotational Speed: 7200 RPM

CD/DVD disc drive

Super Multi DVD Burner with Light Scribe Technology drive

- Interface: SATA
- Data buffer memory: 2 MB minimum
- Light Scribe: yes
- Disc diameter: 120 mm
- Write and read speeds for supported formats and disc types are shown in this table:

Memory Card Reader 6-in-1 multimedia card reader

Supports the following cards:

- Memory Stick (MS) and Memory Stick Pro (MS-Pro)
- Multi Media Card (MMC)
- Multi Media Card Plus (MMC plus)
- Secure Digital (SD)
- Secure Digital High Capacity (SDHC)
- xD Picture Card (xD)

Computer Case Mid-size ATX

Height: 38.40 cm (15.12 inches)

Width: 16.58 cm (6.53 inches)

Length: 42.90 cm (16.89 inches)

Power Supply Internal 250W (100-240V)

- Form factor: internal ATX
- Total Wattage: 250W
- Nominal input voltage range:
 - 100-127V ~6A
 - 200-240V ~3A
- Dimensions: 150mm x 140mm x 86mm (5.9 x 5.5 x 3.4 inches)

I/O Ports Front I/O ports

- USB: 2
- Headphone: 1
- Microphone: 1
- **4 USB 2.0**
- **2 - RJ45 Network (LAN)**
- **3 - Video Graphics Adapter port**
- **4 - Line In port (light blue)**
- **5 - Line Out port (lime)**
- **6 - Microphone port (pink)**
- **7 - DVI port**

Keyboard, mouse and input devices

Compaq USB keyboard

- Interface: USB
- Cable length: 1.33 m (4 feet, 4 inches)
- Dimensions:
 - Height: 27 mm (1.1 inch)
 - Width: 147.6 mm (5.8 inches)
 - Length: 456 mm (18 inches)
- Special buttons*:
 - Volume up
 - Volume down
 - Mute

Compaq USB optical mouse

- Interface: USB
- Cable length: 1.8 m (6 feet)

- Buttons: left, right, and clickable scroll wheel

The configuration of laptops:

Dell Inspiron 15R / Dell Inspiron N5010 : 3PC

Processor: Intel core i3 & i5 processor

Operating System : Windows 7 Home Premium 64-Bit

Memory: 4GB RAM & 500GB Hard Drive

Display: 15.6 inch XGA display (1366x768)

Audio & Speakers : SRS Premium Sound

Power : 3 to 4 hrs

Camera : 1.3MP Integrated Webcam

Wireless: Wi fi & Bluetooth

Ports, Slots & Chassis : Externally Accessible

(3) USB 2.0 compliant ports

(1) e SATA/USB2.0

HDMI Port

VGA Port

AC adapter connector

Audio jacks (1 line-out, 1 Mic-in)

Integrated network connector 10/100 LAN (RJ45)

7-in-1 Media Card Reader

Digital (SD) Memory Card

Hi-Capacity Secure Digital (SDHC)

Hi-Density Secure Digital (SDHD)

Multi Media Card (MMC)

Memory Stick (MS)

Memory Stick PRO (MS Pro)

xD Picture Card (xD)

Dimensions & Weight : Width: 14.80"

Height: 1.25" front / 1.34" back

Depth: 10.31"

Starting weight of 5.83 lbs (2.648 kg) (15.6" HD display, 6 cell battery, integrated graphics, DVDRW)

Sony Laptop SVE15113EN Processor Name Intel® Core™ i3-2350M
Processor 2.30 GHz*1

Chipset Intel® HM65 Express Chipset

Cache Memory 3 MB (L3 Cache)

Main Memory

Pre-installed/Max 2 GB (2 GB (SO-DIMM) x 1) DDR3 SDRAM*2 (upgradeable up to 8 GB*3)

SO-DIMM slots DDR3 SO-DIMM slots (Unused Memory slot 1)
Memory Speed 1333 MT/s
Hard Disk Drive 320 GB*4 (Serial ATA, 5400 rpm)
Optical Disc Drive DVD Super Multi Drive

Graphics

Graphics Accelerator NVIDIA® GeForce® 410M GPU
Dedicated Video Memory 512 MB DDR3

Display Type

15.5 (39.37 cms) wide (WXGA: 1366 x 768) TFT colour display (VAIO Display, LED backlight)

Interface USB

Hi-Speed USB (USB 2.0) port Type A Connector x 4
Network (RJ-45) Connector 1000BASE-T/100BASE-TX/10BASE-T x 1

Display Output Connector Analogue RGB, mini D-sub 15 pin x 1

Headphone Stereo, Mini Jack x 1

Microphone Stereo, Mini Jack x 1

HDMI In/Out Connector HDMI Out x 1

Memory Stick Slot "Memory Stick Duo"("Memory Stick PRO" compatible, Not support for copyright protection)*5

SD Memory Card Slot

SD memory card(SDHC, SDXC compatible, Not support for copyright protection)*5

DC IN x 1

Wireless Connection

Wireless LAN Type IEEE 802.11b/g/n*6

Wireless LAN Data Rate Maximum transmission speed: 150 Mbps*7, Maximum receipt speed: 150 Mbps*7

Bluetooth Bluetooth® standard Ver. 3.0 + HS

Camera

Front Side Camera web camera (Resolution: 640 x 480, Effective Pixels: 0.3 Mega pixels)

Audio Sound Chip Intel® High Definition Audio

Speaker Internal, Stereo speakers

Microphone Internal, Monaural microphone

Keyboard/Input Device

Keyboard 19.05 mm key pitch/2.0 mm keystroke, 103 keys

Touchpad Touchpad (Gesture supported)

Battery Life

Bundled Battery VGP-BPS26 Lithium-ion battery: up to 3.0 hours of use*8

Optional Battery VGP-BPL26 Lithium-ion battery: up to 6.5 hours of use*8

Bundled Battery : VGP-BPS26 Lithium-ion battery: up to 3.0 hours of use*8

Optional Battery : VGP-BPL26 Lithium-ion battery: up to 6.5 hours of use*8

Size : Dimensions (WxHxD) 369.8 x 31.3-36.8 x 248.4 mm

Weight : 2.7 kg (including the supplied battery)

Included Software

AV Entertainment Media Gallery, WinDVD, Quick Web Access

Content Creation/Editing PMB VAIO Edition

Word Processor / Spreadsheet Microsoft® Office Starter 2010*9

Tool Adobe® Reader® X

Utilities VAIO Control Center, VAIO Gate, WebCam Companion, Magic-

i™ Visual

Effects, Remote Keyboard*10, Remote Play with PlayStation®3*11,

Media Go

Security Trend Micro™ Titanium™ Maximum Security 60days*12

Support VAIO Care, VAIO Care Rescue, VAIO Update, VAIO Transfer Support, Norton™

Online

Backup 60-day Free Trial*12

b. Computer – student ratio –

c. Stand alone facility – The details of stand - alone facility are as

under:

1. PCs: _____ in the Computer lab, ___ in the Language lab, , 3 in the library, one in the staff room, one in the Principal's cabin, 3 in the administrative office and one in the Accounts office.

2. CCTV Camera

3. Xerox Machine – 1

4. Server (ERP)

5. Multi function printers – 2: one in the Principal's cabin and the other in the library

6. Laser Printer – two in the Administrative office, one in the Accounts office

7. A Scanner in the Library

8. A Fax Machine

9. Projectors – 6

There is a wi fi in the entire campus so all the PCs and laptops have an internet facility.

d. LAN Facility –

1. Wi fi for internet access on the entire campus

2. 7 Laptops given to the faculty

e. Licensed Software –

1. Windows XP

2. Windows 7

3. EMR Software (Electronic Media Records)

4. Speech Recognition Software

5. Anti virus Software

6. Fees Collection Software

7. Accounting Software

8. Library Software (SOLO)

f. Number of nodes/ computers with internet facility – There is a wi fi for internet access on the entire campus so all computers and laptops easily facilitate internet

g. Any other – Apart from the above mentioned infrastructure in terms of technology, there are also –

1. 3 audio systems and one portable audio system,
2. BISAG facility for the faculty and the students – (This is the Dish for receiving live telecasts from SANDHAN)
3. 2 Take note [ads
4. 6 Interactive White Boards and
5. 6 pieces of Attendance System in the college.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Ans.

There is a PC in the staff room. Laptops are given to different departments. Initially 3 laptops were spared for the teaching staff. Now each department of the college has a laptop.

The entire campus has a wi fi for internet. The laptops, the PC in the staff room, those in the library and one in the Principal's cabin – all these are, at present, logged in with wi fi. However, as per requirement, it is possible to link all the computers with wi fi and facilitate internet access.

Students also have an easy access to internet in the library.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

Ans.

The institution has deployed IT infrastructure to cultivate a research culture in the college and also to improve and advance the quality of teaching – learning process. To cope with the changing times, the institution has deployed IT infrastructure and constantly goes on upgrading it. The institution has deployed and developed IT infrastructure with a systematic strategy and planning.

1. Computers (PCs) were bought at an initial stage to introduce IT in the institution .PCs were set in the office, library and staff room. About 5 PCs were put in the staff room out of which one was connected with internet. There was a printer as well in the staff room. An instructor was engaged by the institution to teach computers to the faculty.
2. Once computer literacy was ensured, slowly and gradually, IT infrastructure was developed – projectors, laptops, interactive white boards, audio systems, and many other aids were bought. To assist the faculty in using IT appliances, to install and to maintain the IT infrastructure, the institution has employed a technician.
3. Students are allowed an access to IT. Two computers are set in the library on which students may have an easy access to internet. The entire campus has been equipped with a wi fi. Multimedia classrooms are developed. Laptops are given to staff members to enable them to advance their teaching and to motivate them to go into research.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

EXPENSE HEAD	GRANT HEAD				TOTAL
	Development	Merge scheme	Additional	UGC CPE	
2007-2008					0
Building					0
Furniture					0
Equipments					0
Computers	70898				70898
Vehicle					0
Any other					0
Books	25000				25000
2008-2009					0
Building					0
Furniture					0
Equipments	50515				50515
Computers					0
Vehicle					0
Any other					0
Books	41752				41752
2009-2010					0
Building					0
Furniture					0
Equipments	59000				59000
Computers					0
Vehicle					0
Any other					0
Books	116970				116970
2010-2011					0
Building					0
Furniture					0
Equipments	61000		1829360		1890360
Computers	119500		420640		540140
Vehicle					0
Any other	60112				60112
Books	80338				80338
2011-2012					0
Building					0
Furniture					0
Equipments	3350	75550		159246	238146
Computers				160375	160375
Vehicle					0
Any other				364782	364782
Books		223758		199342	423100

EXPENSE HEAD	GRANT HEAD				TOTAL
	Development	Merge scheme	Additional	UGC CPE	
2012-2013					
Building				1058983	1058983
Furniture				492075	492075
Equipments	299990	165200		997740	1462930
Computers				189775	189775
Vehicle					0
Any other				1192801	1192801
Books	110531	96242		184881	391654
					0
					0
TOTAL	1098956	560750	2250000	5000000	8909706
GRANT RECD	1096832	560000	2250000	5000000	8906832

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

Ans.

In order to enable the faculty to use ICT resources optimally, the institution has equipped the campus with a wi fi. All the departments are facilitated with laptops. The faculty can take the laptop to any classroom and make use of web resources. PPTs can be prepared and shown to larger classes in multimedia classroom with the help of projector. The research lab or the small seminar hall can be used to show academic presentations. Seminars, workshops and conferences are organised by the institution in the campus.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Ans.

The institution has displayed and has been constantly upgrading the ICT infrastructure for betterment of teaching- learning process facilitating the students and the faculty with latest ICT appliances, promoting research oriented and other academic activities and preparing students for a bright career and feature.

Learning technologies are used extensively for students

- ICT enabled classrooms are used for PPT by the faculty.
- Different agencies holding workshops and seminars for students find it easy to reach out to students also find it easy to understand new concepts
- Ref. material sometimes text books like old classics are downloaded to help students prepare for examination when students have an easy access to text-books they are spared from spending money for buying those texts.
- Films are downloaded and shown to students. The Blue Umbrella Romeo- Juliet. To
- CD's are purchased and show to students: The King Lear Drama, *Shakuntala* King Lear. The B Umbrella Gulliver's Travels BISAG CD's.
- 4.3.6 The institution has deployed and has been constantly upgrading the ICT infrastructure for betterment of teaching-learning process facilitating the students and the faculty with latest ICT appliances, promoting research oriented and other academic activities and preparing students for a bright career and future,
- Learning technologies are used extensively for students.
 - a. ICT enabled classrooms are used for PPT by the faculty.
 - b. Different agencies holding workshops and seminars for students find it easy to reach out to students through Power Point Presentations. Students also find it easy to understand new concepts.
 - c. Reference material, sometimes text books like old classics (*The Vicar of Wakefield, Hamlet* etc) are downloaded to help when students prepare for examination to text-books, they are spared from spending money for buying those texts.
 - d. Films are downloaded and shown to students. For example. *The Blue Umbrella, Romeo and Juliet, To kill a Mocking Bird* were shown to students in 2012-13.
 - e. CDs are purchased and shown to students For example *The Kyd, Abhijnana Shakuntalam, King Lear, The Blue Umbrella, Gulliver's Travels* were bought in the last two years. Sets of BISAG CDs are bought by the institution. They are frequently used by the faculty for students. Dr. Manoj Pandya, Dr. Vidya Rao, Dr. Swati Kapadia, Prof. Kahar and Prof. Solanki have used BISAG CDs in their regular classes.
 - f. There are many e-books in the library. The faculty members have an easy access to them. They are also used, as per requirement, by the faculty for enhancing teaching.
 - g. The faculty members have laptops. The Wi-Fi on the campus enables teachers to use web resources, e-books etc in any of the classrooms. Thus even in smaller classrooms (10, 11, 12, 13,14,15,16,17,18) students can learn through latest (ICT) learning technology.
 - h. Students can themselves use computers and have an access to web resources in the college library.
 - i. The teacher often plays the role of a facilitator in the institution by
 - a) guiding the students in accessing web resources,
 - b) showing PPTs, downloads, cds etc and then motivating students to work on their own,
 - c) giving print outs of the required content,
 - d) giving projects and assignments and guiding the students to prepare them on their own and
 - e) in P.G. classes, guiding students in preparing their dissertations, PPTs, etc.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No it doesn't connect via NTN.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

- a. Building
- b. Furniture
- c. Equipment
- d. Computers
- e. Vehicles
- f. Any other

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

Ans.

The campus area consists of college building, Seminar Hall, Auditorium Audio – Visual Hall, Parking area, Cafeteria, Drinking water facility and wash rooms for boys and girls.

The college building is regularly maintained and white washed. Its furniture is repaired and the expenditure is shared by the colleges. The systems of reporting and taking action are well maintained. The upkeep of cleanliness and repair/maintenance is catered from the annual maintenance grant received by the colleges.

24 hour security is ensured on the campus. The security guard looks after the vehicles parked in the campus.

Equipments and computers are individually bought and maintained by each of the colleges. Our college has employed a technician for the upkeep and maintenance of equipments and computers.

The drinking water area has coolers where cold water is available to the students and the staff.

Washrooms of boys/girls are cleaned with chemicals and phenyl and keep the area healthy. Separate parking area is allotted for the staff, students and principals. The electric installation is fitted with modern gadgets and fluctuation and tripping is well looked into without major hassles. The campus has security guard and complete campus is fitted with CCTV Cameras with monitors in the chambers of Principals and the CampusCo-ordinator.

The Cafeteria caters for healthy and hygienic eatables with reasonable rates under the strict supervision of the Campus Co-ordinator.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

The institution has an in-house technical assistant. It calibrates the ICT facilities on regular basis. So much so the internal sharing platforms are also developed in-house.

The institution individually buys and maintains equipments and other ICT resources. However, in joint functions and events the colleges collaborate and share expenses of the use of ICT resources.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)? Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

Ans.

As mentioned, the institution has engaged a technician for maintenance of ICT equipments. For maintaining and repairing voltage fluctuations and sensitive electrical equipment, an electrician is

engaged on call by the institution. Whenever need be, the Torrent Power and the BSNL are approached.

The UPS are there to support the voltage fluctuations.

Any Other:

- a) The institution has developed ICT infrastructure and learning resources immensely in the last four years. With the CPE grant of Rs.1 Crore, Additional development grants from UGC.
- b) Collaboration with beneficiaries like the SBI and ONGC an environment conducive to research is created in the institution. The management and the principal create opportunities and encourage optimal use of the infrastructure.

CRITERION V:

STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Ans.

Yes, Prospectus proves to be a comprehensive document of the institution which contains information on academic, administrative and financial details of the institution. The prospectus is both, in English and in Gujarati. The cover pages (front and back) display the vision, mission, prayer and photographs of some memorable moments of the institution. After the Principal's message there is information of the establishment and development of the institution. The prospectus also gives information about the admission process, subjects offered, courses offered, faculty members, different committee, cp curricular and extra curricular activities and the best practiced of the college.

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

As mentioned in 5.1.3

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

Name of Scholarship	2012-13	2013-14
S.C.	157-100%	150-100%
S.T.	02-100%	03-100%
O.B.C.	60-13%	70-15%
NT/DNT	03-90%	03-95%
P.H.	01-100%	00-00
Minority	48-60%	50-70%
Other	02-100%	05-100%

5.1.4 What are the specific support services/facilities available for

- _ Students from SC/ST, OBC and economically weaker sections**
- _ Students with physical disabilities**
- _ Overseas students**
- _ Students to participate in various competitions/National and International**
- _ Medical assistance to students: health centre, health insurance etc.**
- _ Organizing coaching classes for competitive exams**
- _ Skill development (spoken English, computer literacy, etc.,)**
- _ Support for “slow learners”**
- _ Exposures of students to other institution of higher learning/ corporate/business house etc.**
- _ Publication of student magazines**

A Students from SC/ ST/ OBC: such students get scholarships from the government schemes. The office sincerely puts in efforts to work as mediators. The forms for scholarships are given to students. The filled forms are checked and then sent to the relevant government office and scholarships are availed to students

B students to participate in various competitions:

- 1. students participating in the Youth festival are given training by professional trainers. The college spends for this training.**
- 2. during the training period, students spend more time in the college. The college spends for refreshments, snacks etc as well.**
- 3. students are accompanied by faculty at the venue of different events in Youth festivals and other occasions. The college pays for the transportation as well as other expenses made during the events. In short students are not expected to share any financial burden for any event they participate.**
- 4. whenever students are sent outside Ahmedabad to participate in NSS programmes or or any other extra curricular events, the college bears full expenses of their travelling, stay as well as registration cost. For example in January 2013, 4 students were sent to Pune for the Indian Student Parliament. 2 students were sent to Okha for NSS training in January 2013. College bore total expenses of all these participations.**

5. Divya Hundia, a student of BA semester V was nominated by the college for visit to China under cultural exchange programme by Ministry of Youth Welfare affairs, new delhi under NSS. The college supported her with all documents and helped her to prepare for her participation.
 6. the cultural committee, the NSS incharge and the PE teacher guide students and ven accompany them-whenver required-for competitions and co-curricular activities.
- F** as part of student portability programme, launched at the college by the department of higher education, Gujarat State, the college, introduced several 2 credit courses on the campus. General knowledge and preparation for competitive exams was one of them. The courses are self-financed. The first cycle was made free of cost for students. The Principal and the programme coordinator also conducted a few classes in this course and guided the students.
- G** in the student portability programme mentioned above several skill oriented courses were offered to students. These self financed courses were financed by the college. About three hundred students were registered in these courses. The courses included fashion designing, animation and web designing etc.
- Apart from courses under student portability programme, the college runs skill development courses like spoken English for students. The computer center on the campus gives training in computers free of cost.
- J** the college has an online magazine ANUGOONJ. It is completely run by the students.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

Ans.

The institution has started student portability multi choice based courses entrepreneurial skills, among the students and the impact of the efforts.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- * additional academic support, flexibility in examinations
- * special dietary requirements, sports uniform and materials
- * any other

- A. The college tries to collect information of the areas of interest of the students at the time of admission. The Cultural Committee and the P. E. teacher also maintain a record of students interested in various extra curricular activities. For all in-house and inter college events, notice is put up on the notice board and circulated in all class rooms.
- B. The college encourages student participation in events like Youth Festival by providing training by pprofessional trainers free of cost.
- C. General Knowledge books are given to students participating in Quiz competition.
- D. Stusents are guided bu the teachers for participation in different activities.
- E. In very special cases like student going for RDC Camp, the college does remain flexible in examination. Such students are allowed to take exams at a later date in given time limit.

Article VI. Vostro 260s Slim Tower Desktop 3PC

Article VII. Chipset

- Intel® 6 Series H61 Chipset

Optical Drive

- 16X DVD-ROM Drive
16X CD/DVD burner (DVD+/-RW) with double layer write capability

Graphics Integrated:

Intel ® HD2000 Graphics

Discrete Mini-Tower:

1GB AMD Radeon HD6450

1GB AMD Radeon HD6670

1GB Nvidia GT420

Discrete Slim-Tower:

1GB AMD Radeon HD6450

- **Connectivity**

- **Integrated:**

10/100/1000 Ethernet LAN on system board

Optional:

Dell 1525 Wireless WLAN 11n PCIe Card

Standard I/O Ports

Video: VGA, HDMI

USB: 8 externally accessible USB Ports (2 front, 6 back); 2 internal USB ports

Audio: Three back-panel connectors for line-in, line-out, microphone-in, two front-panel connectors for headphone-output and microphone-in

Other: 1 Serial & 1 PS/2 for Keyboard and Mouse(Optional), 1 RJ-45

10/100/1000

Ports, Slots & Chassis				Options
Dell	Backup		Online	Back-up
Dell	DataSafe	and	Recovery	Manager
Expansion				Slots
PCIe	x1:		3	Slot
PCIe	x16	(Graphics):	1	Slot
3.5"	Bays:	1	internal	bay
5.25"	Bays:	1	external	bay
Chassis				
Weight		&		Dimensions:
Mini-Tower				
Height:	14.17		inches	(360mm)

Width:	6.89	inches	(175mm)
Depth:	17.18	inches	(436.3mm)
Weight:	~18.08lb (8.2 kg)		

Slim			Tower
Height:	14.17	inches	(360mm)
Width:	4.02	inches	(102mm)
Depth:	17.05	inches	(433.1mm)
Weight:	~16.76lb (7.6 kg)		

Multimedia

- ST: 8-in-1 media card reader

Security

- Trend Micro Worry Free for Small Business
EasySafe HDD Protection Software Solution (China only)
Physical security – Cable lock chassis security slot and padlock loop

Power

- Slim Tower: 250W ATX, Auto-ranging Active-PFC with 115/230VAC line switch (varies by country), 50/60 Hz

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIRNET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

Yes, The institution arranged the classes/Seminars for preparing for the competitive exams. A special course on **General Knowledge and Preparation for Competitive Exams** was conducted by the college at its own cost under student portability programme.

and give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIRNET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

1. Academic: Subject choice, Study Problems, Projects and Assignments guidance:-

At the starting of the Graduation level many of the students have problems to choose the Subject, what they have to select as a major and a first and second subsidiary subjects. To select their career related subject the counselling guide the students, Many of the students have problems to language problem related to study and it also common to all students that they have a memory problem to study.

At the end of the year or semester students have to submit there project and Assignment in the college. Many of the time students have a problem how to prepare their project and Assignment and at that time they are counselled and given guidance to solve their problems.

2. Personal: Individual Problems, Family Problems:-

Students have problems like time management, economical and Financial problems and family related problem and they are counselled and given guidance to solve their problems.

3. Career Guidance, Career Counselling:-

To select their career related subject and they are counselled and given guidance to solve their problems. To choose right career they are given career guidance through the seminars and orientation programs organised by well known companies and industries.

4. Psycho-social:-

Many students have psychological problems like Anxiety, Exam Fear, Stage Fear, emotional problems and personality problems and they are counselled and given guidance to solve their problems.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Ans.

Yes, the institution has a structured mechanism for career guidance and placement of its students. The institution arranges many seminars, workshops, orientation programs, campus interviews, job fair, job placements by many well known companies and industries.

- (1) A work Shop in Financial Education by The institute of Charter Accountants of India on
- (2) The CFA Group, Ahmedabad guided the students in one day seminar giving information about MBA course and also discussing topic like Stress
- (3) Management, Personality Development, Communication Skill, Resume Writing, Time Management and Interview tips on
- (4) On behalf of Adani, AICI conducted one day seminar on Campus to Corporate on 12, October 2012.
- (5) One day seminar Skill oriented courses on Career Guidance by Edwise International on 3, August 2012.
- (6) One day seminar Skill oriented courses on Career Guidance by Career Launcher India Ltd. on 17, January 2013.
- (7) An informative seminar about IT studies TCIL by Gujarat Center of Co-Operative Management (
- (8) One day seminar on Career Guidance by FBI , Ahmedabad Center
- (9) One day seminar on T.I.M.E (Triumphant Institute of Management Education Pvt. Ltd) on 22, January 2013.
- (10) One day seminar by Fed Uni. -Programs Information Center on (

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years

Ans.

Yes,

Some subjects and courses are not available add-on courses, Benches in the class room are not well cleaned, Bathrooms and washrooms are not sufficient and not cleaned and there is no space for reading rooms. There is no space for sports and library is very small, according to students the

days what they want are not celebrated. Campus, class rooms are not cleaned regularly. Many students have problems related to time management, such as students can not reach the institution in time, because of distance, bus problems etc.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

Ans.

The Institution sends students in CWDC. Legal actions are taken whenever necessary and the Institution has arranged the Drop Box for the Students to report problems of sexual harassments.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Ans.

Yes, the institution has anti-ragging committee. We are happy to note that no instances of ragging have been reported during the last four year.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

Ans.

The Institution organises the Orientation programme for the welfare of the students. Many workshops are arranged for the students free of cost. The Institution is connected with the Red Ribbon club. Programmes and campaigns like the awareness about AIDS are arranged in collaboration with the club.. The Institution helps the students through UDISHA, where the job placements, campus interviews are organised. Many Students have financial problems and the Institution helps them in this regard.

5.1.14 Does the institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructure development?

Ans.

The institution has an Alumni Association. Every year the graduating students are registered in it and thus, the strength of the Association goes on increasing. At least, one programme in a year is arranged by the college for the Alumni Association.

The Alumni Association is maintained through the website of the Institution. Many events are organised by the Alumni Association, The Alumni Association helps two needy student of the colleges for paying fees. It is associated with cultural activities of the college.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Ans.

Student progression %

UG to PG

PG to M.Phil.

PG to Ph.D.

Employed

Campus selection

Other than campus recruitment

Student progression %	2008-09%	2009-10 %	2010-11 %	2011-12
UG to PG	>70	>78	>70	>72
PG to M Phil	-----	-----	1	1
PG to Ph D	1	2	3	3
Employed				
Campus selection	>30	>40	>36	>35
Employed				
Other than campusrecruitment	>50	>50	>60	>50

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)?

Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Subject	Year	Name of the course/program (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
					*M	*F	
English	2009-2010	F.Y.B.A.	243	31	21		67.74
		S.Y.B.A.	198	38	26		68.42
		T.Y.B.A.	189	42	37		88.10
	2010-2011	F.Y.B.A.	155	19	10		52.63
		S.Y.B.A.	132	18	18		100.00
		T.Y.B.A.	171	27	18		66.67
	2011-2012	BA SEM-I	153	22	22		All Promoted
		BA SEM-II	153	22	22		All Promoted
		S.Y.B.A.	140	18	16		88.89
		T.Y.B.A.	114	18	13		72.22
	2012-2013	BA SEM-I	149	46	46		All Promoted
		BA SEM-II	149	46	46		All Promoted
BA SEM-III		89	24	24		All Promoted	
BA SEM-IV		89	24	24		All Promoted	
T.Y.B.A.		131	23	0		0.00	

Subject	Year	Name of the course/program (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
					*M	*F	
Gujarati	2009-2010	F.Y.B.A.	243	39	22		56.41
		S.Y.B.A.	198	31	26		83.87
		T.Y.B.A.	189	30	26		86.67
	2010-2011	F.Y.B.A.	155	32	18		56.25
		S.Y.B.A.	132	17	17		100.00
		T.Y.B.A.	171	25	14		56.00
	2011-2012	BA SEM-I	153	24	24		All Promoted
		BA SEM-II	153	24	24		All Promoted
		S.Y.B.A.	140	27	19		70.37
		T.Y.B.A.	114	15	4		26.67
	2012-2013	BA SEM-I	149	15	15		All Promoted
		BA SEM-II	149	15	15		All Promoted
BA SEM-III		89	7	7		All Promoted	
BA SEM-IV		89	7	7		All Promoted	
T.Y.B.A.		131	23	0		0.00	

Subject	Year	Name of the course/program (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
					*M	*F	
Economics	2009-2010	F.Y.B.A.	243	68	38		55.88
		S.Y.B.A.	198	36	32		88.89
		T.Y.B.A.	189	57	48		84.21
	2010-2011	F.Y.B.A.	155	27	15		55.56
		S.Y.B.A.	132	37	32		86.49
		T.Y.B.A.	171	29	26		89.66
	2011-2012	BA SEM-I	153	40	40		All Promoted
		BA SEM-II	153	40	40		All Promoted
		S.Y.B.A.	140	31	21		67.74
T.Y.B.A.		114	34	29		85.29	
2012-2013	BA SEM-I	149	49	49		All Promoted	
	BA SEM-II	149	49	49		All Promoted	
	BA SEM-III	89	17	17		All Promoted	
	BA SEM-IV	89	17	17		All Promoted	
	T.Y.B.A.	131	21	0		0.00	

Subject	Year	Name of the course/program (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
					*M	*F	
Psychology	2009-2010	F.Y.B.A.	243	48	31		64.58
		S.Y.B.A.	198	50	50		100.00
		T.Y.B.A.	189	33	25		75.76
	2010-2011	F.Y.B.A.	155	34	20		58.82
		S.Y.B.A.	132	28	28		100.00
		T.Y.B.A.	171	51	43		84.31
	2011-2012	BA SEM-I	153	33	33		All Promoted
		BA SEM-II	153	33	33		All Promoted
		S.Y.B.A.	140	27	27		100.00
		T.Y.B.A.	114	21	12		57.14
	2012-2013	BA SEM-I	149	16	16		All Promoted
		BA SEM-II	149	16	16		All Promoted
		BA SEM-III	89	19	19		All Promoted
		BA SEM-IV	89	19	19		All Promoted
		T.Y.B.A.	131	28	0		0.00

Subject	Year	Name of the course/program (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
					*M	*F	
Sociology	2009-2010	F.Y.B.A.	243	57	36		63.16
		S.Y.B.A.	198	43	40		93.02
		T.Y.B.A.	189	27	24		88.89
	2010-2011	F.Y.B.A.	155	43	18		41.86
		S.Y.B.A.	132	32	31		96.88
		T.Y.B.A.	171	39	27		69.23
	2011-2012	BA SEM-I	153	34	34		All Promoted
		BA SEM-II	153	34	34		All Promoted
		S.Y.B.A.	140	37	29		78.38
		T.Y.B.A.	114	26	24		92.31
	2012-2013	BA SEM-I	149	23	23		All Promoted
		BA SEM-II	149	23	23		All Promoted
		BA SEM-III	89	22	22		All Promoted
		BA SEM-IV	89	22	22		All Promoted
		T.Y.B.A.	131	36	0		0.00

Bhavan's Sheth R.A.College Of Arts & Commerce,
Khanpur,Ahmedabad.

2009-2010										
Class	Admit	F		Exam	Result					
		M		FORM	1st Class	2nd Class	3rd Class	A.T.K.T.	Total	Persenteg
F.Y.B.A.	244	167	77	255	1	28	68	51	148	58%
S.Y.B.A.	198	96	102	219	6	46	79	43	174	79%
T.Y.B.A.	189	73	116	187	9	67	66	0	132	71%
F.Y.Bcom	509	385	124	621	5	78	179	183	445	72%
S.Y.Bcom	351	251	100	366	9	115	117	56	297	81%
T.Y.Bcom	220	154	66	258	3	58	103	0	164	64%
2010-2011										
F.Y.B.A.	160	106	54	164	4	33	32	60	129	79%
S.Y.B.A.	131	78	53	152	2	26	55	38	121	80%
T.Y.B.A.	171	78	93	181	5	52	72	0	129	71%
F.Y.Bcom	630	474	156	668	17	128	177	242	564	84%
S.Y.Bcom	444	316	128	465	20	156	149	66	391	84%
T.Y.Bcom	308	213	95	306	15	106	115	0	236	77%
2011-2012										
B.A.Sem 1	165	107	58	112	4	14	6	0	24	21%
B.A.Sem 2	164	105	59	93	5	29	21	33	88	95%
S.Y.B.A.	142	92	50	141	6	42	42	32	122	86%
T.Y.B.A.	115	68	57	115	4	36	52	0	92	80%
Bcom.Sem 1	453	340	113	418	0	0	0	0	0	
Bcom.Sem 2	421	311	110	384	36	216	60	66	378	98%
S.Y.Bcom	575	430	145	578	25	209	199	105	538	93%
T.Y.B.Com	403	282	121	426	18	138	157	0	313	73%

2012-2013										
B.A.Sem 1	149	73	76	161	2	23	32	0	57	35%
B.A.Sem 2	115	75	70	115	0	7	40	0	47	40%
B.A.Sem 3	89	49	40	83	3	21	26	0	50	60%
B.A.Sem 4	83	45	38	84	5	20	27	0	84	100%
T.Y.B.A.	131	82	49	126	0	0	0	0	0	
B.Com Sem 1	460	336	124	540	24	137	147	0	308	57%
B.Com Sem 2	447	324	123	447	36	216	60	0	312	69%
B.Com Sem 3	370	272	98	360	24	119	95	0	238	66%
B.Com Sem 4	358	262	96	358	34	143	89	0	266	74%
T.Y.B.Com	561	421	140	584	0	0	0	0	0	

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

Ans.

The institution facilitates student progression to higher level of education and/or towards employment by giving information through Seminars like Edwise Institute of Abroad courses/arranging campus interviews, Direct job placement , etc. The students are given the knowledge about resume writing, competitive exams and career guidance through the seminar, workshops, and orientation programs. The DATA of the students are provided to well known companies and industries for the direct job placement.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Ans.

The institute provides the special support to students, who are at risk of failure and drop out by arranging extra classes after/during college hours, and encouraging the students by participation in other co curricular activities, they are given the second chance; the Institution helps these types of students to call upon them by phone, by mail etc. Some times bridge courses are arranged for these types of students by the Institution. By the latest norms of the University the students can forward till fifth semester without being declared fail. However in sixth semester they have to clear the back papers.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

Ans.

Bhavan's Arts and Commerce College aims at all round development of students. It is the establishment of Bharatiya Vidya Bhavan, the first of its kind in the country to voice the cultural heritage of India to the world. The BVD Ahmedabad proudly bears and carries forward the tradition of its parental institution. The college holds numerous co-curricular and extra curricular activities for students round the year. It also sends students to other institutions to participate in inter college cultural and sports competitions. There is a Cultural Committee in the college which looks after the co-curricular and cultural activities within the college as well as outside it at other places. Prof. Niranjana Brahmbhatt and Dr. Swati Kapadia are the members of the co-curricular and Cultural Committee.

Dr.P.C.Chavda, the Physical Instructor of the college, looks after sports related activities.

Youth Festival is a major Cultural event in an academic year. It is a project of the Gujarat University. All the colleges affiliated to the Gujarat University have been divided into six zones. The cultural inter college competitions are conducted by the University at 2 levels- 1 Zonal 2 Inter Zonal. Students who win at Zonal level, participate in inter zonal competitions. In each of the six zones, the Youth Festival is hosted by a college of that zone Inter Zonal Youth Festival is again, hosted by a college.

Students participate enthusiastically every year in the Youth Festival. The college bears total expenditure of student participation in the Youth Festival. Professional trainers are engaged to train the students for events like folk dance, group song, light vocal, skit, mime and mono acting. The college also provides accompaniment (musicians, etc.) to students. The Cultural Committee guides the participants for all competitions. The faculty accompanies the students at the venue of

competitions. The Principal takes a deep interest in the Youth Festival and all other cultural and sports activities done in the college and also offered by the college.

In the year 2012-13 the college hosted the Youth Festival in the City Zone – the biggest zone with 105 colleges. About 40 colleges participated in about 28 dance, drama, music and fine arts competitions. The college successfully organised and conducted the mega event. The whole staff – teaching and non teaching – worked for successful organisation of the Youth Festival.

Like Youth Festival, there is University Sports Festival as well. The Physical Instructor of the college trains the students and also accompanies them at the competition venue.

The details of student participation in the major co curricular and extra curricular activities in the last years are stated below: 2009-10:

August 2009 – Inter college Literary Quiz organised by L & C Mehta Arts College, Ahmedabad – A team of 3 students from Department of English participated in it

Sept. 5 2009 – Celebration of Teacher’s Day – Students play the role of teachers and engage classes

September 2009 – Youth Festival at S. V. Commerce College – Students participated in Skit, Mime, Mono Acting, Mimicry, Light Vocal, Group Song (Indian), Elocution, Debate, Poetry Recitation, Rangoli, On the spot Painting, Poster Making and Collage.

October 2009 – Inter zonal Youth Festival, hosted by J. G. College of Commerce

December 2009 – Students were sent to participate in Kaleidoscope – a festival with cultural competitions organised by J. G. College of Commerce, Ahmedabad. students participated in Bridal Make up and Old film songs competitions.

January 2010 – Fun week in the college (Anand Saptah) Celebration of Days like Role Model Day, Environment Day, Saree and Saree Day and Traditional Day

Competitions held during this week – Essay writing, Elocution, Extempore, Poetry recitation, Skit, Mimicry, Quiz, Solo and Group Dance, Filmy – non filmy songs, Rangoli, Mehendi, Hair styling, and Garba

2010-11 –

July 2010 – Orientation of students on the college campus

Sept. 5 2010 - Celebration of Teacher’s Day – Students play the role of teachers and engage classes

Sept. 2010 – Youth Festival hosted by S. V. Arts College, Ahmedabad – Students participated in Skit, Mime, Mono Acting, Mimicry, Light Vocal, Group Song (Indian), Elocution, Debate, Poetry Recitation, Rangoli, On the spot Painting, Poster Making, Collage and Indian Classical Instrumental

Formation of the Students’ Union The Government of Gujarat gave a seven aspect project to all colleges – saptadhara The seven Dhara for the overall development of the students are – Gyana Dhara, -----

As part of saptadhara the colleges are instructed to conduct activities at multiple levels (college, zone, district). The college conducts all the events under saptadhara.

Principal Dr. Neerja Arun was appointed as the District Co-ordinator. She served as one till 2012.

Moreover 2010-11 was celebrated as Swarnim Gujarat (50 years of the establishment of the state) The Government gave different projects like “Vanche Gujarat”, Gujarat Quiz to colleges and zones and districts.

December 2010 - Kaleidoscope – cultural festival of J.G. College of Commerce

December 2010 - Munshi Vyakhyan Mala – Dr.J.C.Sharma and Dr. Kavita Sharma from Delhi were invited as the Guest speakers.

January 2011 - Anand Saptah was celebrated as Saptadhara saptah and all cultural competition were held during the week.

January 2011 – Mohanveena recital renowned Pandit Vishba Mohan Bhatt in the college auditorium

2011-12

July 2011 – Orientation of semester 1 students, familiarising them with the newly introduced and implemented CBCS Semester system, syllabus as well as college

Sept. 2011 – Youth Festival at S. V. Arts College, Ahmedabad

October 2011 – Inter zonal Youth Festival – students, who had won in the zone, participated – students participated in Classical Instrumental and Mimicry competitions

Nov. 2011 – Students were actively involved in organising one day national seminar on Human Rights for Women and Children: Concerns and Initiatives. Some students attended the seminar as participants, some served as volunteers

Dec. 2011 – Kaleidoscope – the cultural festival at J. G. College of Commerce

Jan. 2012 – Saptadhara Saptah in the college

Jan. 2012 – A student of the college, Kuril Sujita, participated in the Indian Light Vocal competition organised by M. P. Arts College for Girls, Ahmedabad.

Feb. 2012 – Students participated in the all Gujarat Inter College One act Play competition ‘Veenaveli’, organised by H. K. Arts College, Ahmedabad

2012-13:

July 28 2012 – Students actively and enthusiastically took part in organising one day national seminar organised by the college on Indian-ness in Post Independence Indian English writings. All students of English Department from F. Y. to M. A. attended the seminar as participants.

The college is celebrating the 75th year of the establishment of Bharatiya Vidya Bhavan and 125th birth year of its great founder Shri K. M. Munshiji. As part of celebration the college has been throbbing with numerous co curricular and extra curricular activities in which students as well as faculty actively participate. The college has been organising several cultural, academic and research activities. The State Bank of India has extended financial support in this maga project. The activities done by the college and student participation in events in and other colleges are as under:

1 .Sept. 2012 – The college hosted the Gujarat University Youth Festival in the City Zone. About

students from 40 colleges of the zone participated in 30 different cultural competitions in Music, Fine Arts,

Dance, Academic and dramatics. Details of student participation from the college are as under:

A Elocution – Rajvi Vyas – B. Com.. Semester 1

B Extempore – Khushboo Vyas – B. Com. Semester 3

C Poetry Recitation -- Rajvi Vyas – B. Com.. Semester 1

D Clay Modelling – Divya Hundia –B. A. Sem. 3

E Poster Making – Heena Shekh – T. Y. B. A.

F Cartooning – Rakesh Kushwaha B.A. Sem. 3

G On the Spot Painting - Rakesh Kushwaha B.A. Sem. 3

H Rangoli – Kajal - B.A. Sem. 3

I Light Vocal (Indian) – Kuril sujita T. Y. B. A.

J Group Song (Indian) – Sohil Jilan, Ali, Vikas, Rohit

K Western Vocal Solo - Nurul – B. Com. Sem. 1

L Classical Instrumental – BhaviK Sem. 3

M Folk Dance – Chandani and Group

N Skit – Pooja and Group

O Mime – Jinesh and Group

P Mono Acting – Keyur Kapadia - M.A. Sem. 3

Q Quiz – Roshani and Group

Moreover, about 60 students participated in the Rally on the day of

Inauguration.

100 students served efficiently as volunteers.

- A. October 2012 – Inter Zonal Youth Festival at Viramgam – The college students participated in Extempore,
- B. Classical Instrumental, western vocal solo, Poster Making, Cartooning, Poetry recitation and Skit
- C. The official launching of the Twin Celebration in the esteemed presence of Pujya Shri Morari Bapu.
- D. Dec. 2012 – Kaleidoscope at J. G. College of Commerce
- E. Dec. 2012 – Students served as volunteers as well as helped in organising the event – a 3 day Global
- F. Conference on *symbols and Theories of world democracies and World cultures*.
- G. Dec. 2012 – Students participated in Inter college Collage and Drawing competitions organised by K.K.
- H. Shah Jarodwala Science College, Maninagar.
- I. Jan. 2013 – Khushboo and Bibin participated in Inter college Debate competition – sardar Trophy
- J. organised by s. V. Arts college.
- K. Jan. 2013 – 5 students were sent by the college to Pune to attend Indian Student Parliament.
- L. Jan. 2013 – Shikha and Saubhagsinh from B.A. Sem. 3 participated in Inter college Essay writing competition at Umia College, Ahmedabad and wrote a prepared essay on Indianness in Indian writing in English.
- M. Feb. 2013 – Students participated in Saptadhara competitions of the District. Sohil participated in Essay writing, Pooja in Poetry recitation, Khushboo in Elocution and Debate and Bibin in Debate at R. H. Patel Arts and Commerce College; Manisha participated in Rangoli and Rakesh in Poster Making at Sahjamamd College; Sumit and group participated in Skit at H. K. Arts College and Bhavik participated in Classical Instrumental at the University Senate Hall.
- N. 8 Feb. 2013 – On Nirvan Divas of Shri Munshiji Ms Mallika Sarabhai, a social activist, was invited at the college to address the faculty and the students. She gave a call to join the launching of the campaign Ahmedabad Rising on 14 February 2013. Many students joined the programme on 14 February.
- O. April 2013 - Spic Machay performance in college – The college has been the first member in the city to become a member of the Spic Machay.
- P. June 2013 - As part of twin celebration, a play written by Shri Munshiji was staged in Jayshankar Sundari Hall in the presence of the regional assistant Director, SBI Mr. Pradeep Sharma, Pro VC of the Gujarat University, Dr. Mukul Shah, members of the Managing body, Principals, faculty, students and invited guests.

PARTICIPATION AND ACHIEVEMENTS IN SPORTS

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Ans.

As mentioned, students are motivated, guided and supported by the college to participate in co curricular, extracurricular, cultural and sports activities. The college can rightly take pride for achievement of students. The achievement of students in the last four years is briefly stated below:

2009-10:

1. Vikas Singh was selected in Light Vocal competition in Youth Festival. He represented the zone in Inter Zonal competition. 2010-11
2. The Indian Group Song prepared by students (Vikas and Group) was selected in the City Zone Youth Festival.
3. A student of the college secured first position in Economics (main) at T. Y. B. A. examination.

2011-12:

1. Amita Bhati, a student of the final year B. A. won second prize in inter college Bridal Make up competition organised by J. G. College of Commerce.
2. Students (Sumit Pooja and Group) won second prize in Inter college Street Play Competition organised by J. G. College of Commerce.
3. Jagdish, a student of second B. A. won a prize in the city zone Youth Festival in Mimicry Competition. He represented the Zone in Inter Zonal Youth Festival.
4. Bhavik, a student of B. Com. Semester won a prize in the City Zone Youth Festival in Classical Instrumental (Tabla) Competition. He too, represented the Zone in Inter Zonal Youth Festival.
5. Shagufta Ali, a student of B. Com. Semester won third prize in Inter College Spelling Competition organised by H. L. Institute of Commerce.

2012=13:

1. Students won prizes in the City Zone Youth Festival and represented the Zone in Inter Zonal Youth Festival in the following events:
 - Khushboo Vyas – Extempore
 - Rajvi Vyas – Poetry Recitation
 - Nurul – Western Vocal Solo
 - Sumit and Group – Skit
 - Bhavik – Classical Instrumental
 - Heena – Poster Making
 - Rakesh – Cartooning
2. Bibin and Khushboo won the first prize and the trophy in Debate Competition at S. V. Arts College.
3. Khushboo won the first prize as the best speaker in the above stated Debate Competition.
4. Vikas won the first prize in Inter College Old Film Songs Competition organised by J. G. College of Commerce.
5. Khushboo won a Gold Medal and a special prize from Nokia for best performance in writing skills.

GAME	2009-10			2010-11			2011-12			2012-13		
	Inter College	A'bad Zone	Inter Uni.	Inter College	A'bad Zone	Inter Uni.	Inter College	A'bad Zone	Inter Uni.	Inter College	A'bad Zone	Inter Uni.
Judo	02	-	-	-	-	-	01	01	-	-	-	-
Swimming	01	-	-	05	01	-	02	01	-	-	-	-
Chess	03	-	-	03	-	-	03	-	-	03	-	-
Cross country	04	-	-	01	01	-	03	01	-	04	-	-
Kho-Kho	12	-	-	12	-	-	-	-	-	-	-	-
Handball	12	-	-	10	-	-	10	-	-	-	-	-
Cricket	15	-	-	14	-	-	14	-	-	14	-	-
Softball	12	RunnersUp	04	12	RunnersUp	04	11	04	02	10	03	01
Boxing	05	01	01	08	03	01	03	01	01	05	02	-
Football	16	-	-	16	-	-	-	-	-	-	-	-
Chimanbhai Cricket Cup	16	-	-	-	-	-	14	-	-	14	-	-
Badminton	01	-	-	03	-	-	03	-	-	04	-	-
B. B. & Power Lifting	01	-	-	-	-	-	-	-	-	-	-	-
Volley Ball	12	-	-	-	-	-	01	-	-	-	-	-
Athletics	07	-	-	11	-	-	01	01	-	-	-	-
Kabaddi	-	-	-	08(g)	03	01	08	02	01	-	-	-
Wrestling	-	-	-	04	01	-	03	-	-	-	-	-
Lawn Tennis	-	-	-	01	-	-	01	-	-	-	-	-

Moreover, every year many students pass in First class and go for professional courses.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

Ans.

A The college forms the Students' union every year. The General secretary and the Ladies' Representative are students of the final year. On the Annual Day, celebrated at the end of the cultural week both these representatives reflect on their experiences in the college.

B Feedback forms are given to graduates and studied by the college.

C The Principal and at times, even the management frequently holds meetings with the teaching staff as well as with the administrative staff. Feedback and suggestions are taken from the employees and worked upon. Employees too, are involved in decision making by the principal. Apart from official meeting also, employees are free to walk into the Principal's Cabin for suggestions and feedbacks.

D The college has different committees consisting of teachers for different purposes. For eg Examination Committee, Cultural Committee, Discipline Committee. The principal and the Committee work together for students.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/materials brought out by the students during the previous four academic sessions.

Ans.

The college has an online magazine *Anugunj*. Articles by students are included in it.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Ans.

The college has a student council. Every year a new student's council is formed. Students with highest percentage of marks in each division of classes become a member of the students' council. In the first meeting of the students' council, cultural secretary, general secretary and ladies representatives are appointed at the central level of the college.

The class representatives arrange class picnic with the consent of the Principal. The members of the students' council participate as well as serve as volunteers in co-curricular and extra curricular activities. For example, on the teachers' day, when students play the role of the teachers, the general secretary handles the college as the Principal.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

Ans

The college involves students at mass level in all academic and administrative activities. There is an online magazine which is entirely handled by the students only.

The students' body is involved in admission process and helps in data entry and listing of students. They also mentor the students of lower semester.

The cultural activities are held by due deliberations with the students.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

Ans.

The college has an alumni association. Each year graduating students are registered free of cost in the association. Annually, at least one programme is held for the alumni by the college.

The members are informed by advertisements in the dailies in addition to the sms, phone calls and e mails provided in the consortium. In this Twin Celebration year, the alumni as well as former faculty are also actively involved. On 7th November 2012 special programme for the alumni and the retired faculty was arranged in the association with ICCR in which the alumni itself performed.

A unique alumni card was also launched on this day.

This may be noted humbly that the former faculty is invited in each and every academic and cultural programme, arranged by the college in this Twin Celebration.

The former Principal of the College was felicitated on the occasion of the inauguration ceremony of the Youth Festival of Gujarat University when the college hosted the event.

The former faculty actively participated in the following events:

- 1 November: Alumni association meet**
- 2 December: Launch of twin Celebration at Karnavati Club**
- 3 December 2012: Global Conference**
- 4 February 2013: Talk by Mallika sarabhai**
- 5 April 2013 : Spic macay Program of Mohiniattam by Vadika Maithil**
- 6 May 2013: Book Fair by Ahmedabad Municipal Corporatio**
- 7 June 2013: Drama by Munshi: Chhaye tej Theek**

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

1.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

The Vision Statement

Bhavan's Sheth R. A. College of Arts and Commerce will be a valued and vital community partner striving to enrich our expanding community and prepare our students to live and work in a locally challenging and diverse and demanding global environment.

The Mission Statement

Bhavan's Sheth R. A. College of Arts and Commerce, a comprehensive community college is an accessible, affordable learner-centered institution dedicated to student success serving the interior city area of Ahmedabad and beyond and will continually strive to impart quality education to enable its stakeholders to face the emerging challenges of the future.

The steps as mentioned below ensure that the vision and mission are in tune with the college policies and also help to translate the policies into activities:

The Facts And Figures

☉ The College has a leading status in Gujarati and English Medium for the courses in BA Hons., B.Com

☉ Hons. and MA English.

Our College which was established in the year 1965 has made its mark and significant headway as a recognized post-graduate educational institution up to the research level having created a record number of graduates, postgraduates and research scholars. Apart from its distinguished faculty and excellent results, it enjoys an enviable reputation of a seat of learning, rich cultural heritage and performing society oriented responsibilities. It is well-known for the depth of its intelligence and

the height of its excellence. A number of growing activities at local, State, National and International level will stand testimony of its ever-growing name and fame.

The Management

The Management is a blend of Industrialists, Legal experts, Businessmen, Educationists and Professionals. The Management of the College feels a deep empathized and personal responsibility to their staff. It seeks to create and maintain an environment where the teaching, non-teaching staff and students are provided the opportunity to develop to their maximum potential. Team building and synergized efforts at value creation is the focal point of their efforts. The College can boast of a progressive Management with no interference and has in place an efficient internal monitoring system. The Management believes in a democratic style of managing its educational institution. The Management can authoritatively place on record that it has developed cordial relationships with one and all. The Management is constantly and continuously involved in the decision – making process. The Management endorses that the focal point of the learning process is the infrastructure at the College which it has whole-heartedly planned and provided in order to achieve academic excellence. The growth of infrastructure will continue to keep pace with the growth of academics. The Management is committed to provide quality education. The Management conducts educational institutions right from UG to Research in the fields of Arts and Commerce Studies.

The Educational Institution

The College is at the fountain head of education, setting new boundaries, conquering new horizons. The College has undergone a major restructuring, providing a new modern contemporary look with ITC equipped infrastructure, renovated portions of building, support services and inducing some of the best practices to achieve its mission.

The College has a techno-savvy look with state-of-the-art infrastructural facilities. The College takes pride in creating a teacher-student harmony in a perfect learning ambience. The College has achieved a mutually satisfying relationship between faculty, staff and students with striking results. The College has the added facility of Continual education Center in the form of evening courses. The College strictly observes the UGC stipulated 180 teaching days in every academic year. The College has an elite Alumni Association which enhances its prestige. The College has a well-contented teaching and non-teaching staff. The College caters to the educational needs of students by offering research guidance right upto the Ph.D. level in English, M.Phil, and Ph.D. degrees in the subject of Indian Diasopra, and at the undergraduate level in the fields of Arts and Commerce Studies. By way of value education, its faculty also help Management in conduction short-term Certificate Course in Proficiency in English, photography, web page and animation courses, clinical psychology and preparation of Competitive Examination.

The College pays undivided attention to NSS activities and encourages students to take up NCC. The College can boast of one NCC cadet who is the only student from Gujarat who is selected at the national level to represent the country. He is also the best cadet from Gujarat Corps. The College has a number of Cultural Societies whose live-wire members conduct diversified activities. The College ensures merit-based admissions and adopts a transparent admission policy. The College strives to impart high caliber of education by increasing the students' receptivity and ensures the students' all – round development by achieving excellence. The College endeavours to relate the student profile with the job profile through an indirect and informal interface with industry.

The College religiously observes the Statutes, Ordinances and Regulations of the Gujarat University.

The College has evolved an efficient mechanism to recruit qualified staff. The College has from time – to – time developed procedures for student support and progression. The College has instituted Merit Medals for its students. The College organizes remedial classes for the weaker students. The College has a wi-fi enabled campus, dynamic Website, free E-mail and Internet facilities for students and a Communication Gallery with in-house and online counseling Center. The College has an open and participative mechanism for evaluation of teaching and research.

The College conducts guest lectures and organizes Seminars and Workshops at State, national and International levels for faculty, researchers and students. The College has in place a Suggestion Box for workable suggestions from the student community. It also arranges monthly meeting with Management for healthy interaction which also takes care of any grievances if happen. The College believes in the concept of Administrative and Academic Audit. The College has allocated space for parking of vehicles of staff members and two-wheelers of students. The College promotes faculty participation in consultancy work. The College adopts effective and efficient strategies for resource allocation, mobilization and management where financial and accounting procedures are standardized. The College makes optimum utilization of the infrastructure. The College works in harmony towards attainment of a common goal. The College has a First Aid room. The College publishes an online magazine titled Anugoonj and an international journal *Bhartiya*

The College always has an informal pro-active interaction with parents for concrete suggestions. The College believes in maintaining order a place for everything and everything in its place. The College shows sensitivity to changing educational and social demands. The College stimulates creativity and innovations.

The College motto is:

“Let noble thoughts come to us from all sides” – Rigveda, 1-89-1

The College puts a high premium on teamwork. The College has evolved a mechanism for internal quality checks. The College can boast of a teaching staff on a permanent basis drawing the UGC recommended pay scales. The College organizes one week long cultural activities based Anand Saptah. The College is affiliated to Gujarat University on a permanent basis and is included under Section 2 (f) and 12 B of the UGC Act, 1956. The College has received grant for the College With Potential for Excellence from UGC. The College has a spacious playground on contractual basis.

The Principal

Dr Neerja A Gupta, the Principal is the Senate member and Advisor for 9 programs at Gujarat University. She has done BA Hons, MA, M.Phil, Ph.d. in English and another degree of Advanced Research in Russian literature from Moscow University from Russia.

She is International Academic Co-Chair for Global organization of People of Indian Origin, USA.

She is one of the appointees by Pope from Vatican City for interreligious Dialogue between Christianity and Hinduism.

She has received the Shiksha Bharti Puruaskar in 2011 from a leading organization in New Delhi.

She is a regular faculty in Orientation and refresher Courses through out the country.

She has visited more than 30 countries to attend conferences, seminars etc. as keynote speaker, Plenary speaker and chaired a number of academic sessions.

She is also on panel of fourteen International and 17 Indian Universities.

Her area of specification are Indian Poetics, ELT, Modern Literature, Indian Diaspora Studies, Indian Culture and Religion, Gandhian Philosophy, Indian Heritage, Comparative Poetry/ Drama, Nationalism and Indian Diaspora, tribal art and culture.

She is affiliated with a number of International journals as editor and reviewer.

She has authored 9 books and has widely travelled in India and abroad to follow academic pursuit in National and International Conferences. Her major publications of the books are: *Going to Wipe their tears: Gandhi's Biography, Ecology and Literature: A Global Perspective, A Handbook of Indian Aesthetics and An Anthology of criticism of Amitaav Ghosh, An Anthology of Contemporary Writings of Indian Diaspora, Summarizing History of Indian Diaspora, An E Card from Across the Border-Writings of Diaspora, GOPIO Writing series, Human Rights Related to Women and Children.*

More than 54 articles and research papers of her are published in various national and international publications and journals.

At present she is guiding 5 Ph.D students and 16 M. Phil. Students whereas 3 of the research scholars have completed Ph.D under her supervision.

She is a Ph.D guide at Gujarat University, Pacific University, Mahatama Gandhi Antarrashtriya Hindi Vishwavidyalaya and J J Tibrewala University, Mumbai.

She joined as the Principal in 2008 and the last five years at the position of Principal has given her the driving opportunity to one of the oldest colleges of Gujarat.

The changes in academic and administrative scenes bore positive results as soon as she took over as the Principal. **The College results have improved to 94 % (Which ranged between 64%-68 % earlier).**

Immediately after, within 7 months of her joining, in 2009, *India today* rated Bhavan's as one of the best 50 Commerce Colleges in the country. The College which was deprived of funds for many years got the grants in last two years worth Rs. 45 lakhs under additional development scheme and as 1 crore under CPE from UGC under her representations and proposals.

In 2011 *The Week* rated the College for Commerce Faculty as one of the best 25 Colleges in the country and *India Today* rated it among best 50 Colleges in the country for Arts faculty.

Under her aegis, this year only the College is shortlisted by CNN-IBN for young Leaders of India award for 2011-2012.

Today the college can boast of 100 % multimedia classroom with hi-end interactive facilities for faculty and students.

The Government of Gujarat has acknowledged my efforts in the field of education and has appointed her as member of a number of tender committees for Higher Education. She has also served as the debut of Gujarat Knowledge Consortium as coordinator of district. She is also been appointed to a number of policy making bodies for higher Education in Gujarat State.

Her role at Gujarat University is much larger as she has been one of the policy makers for bringing the Global environment to Gujarat University. Under Study Abroad program GU has 277 students from different countries. She looked after the ministry of Human resource development of India and embassies of different countries for MOUs with Gujarat University. She is also part of system to bring Choice based semester System at Gujarat University. She is also the member of Vice Chancellor's Core committee.

Her acumen in handling difficult situations, handling extreme conditions and ability to cope up pressures to adhere to the policies has infused tremendous confidence among fraternity and students. She enjoys a deep respect from her friends, colleagues and students.

The Teaching Staff

The dedicated faculty, spearheaded by a spirited Principal, has a pivotal role to play in the students' successful future. The Teaching Staff is fully qualified experienced and committed – holding academic and professional degrees such as Ph.D. & M.Phil. The College has out of a complement of 23 members: 3 - Ph.Ds. 11 - M.Phils 1 - Faculty members having cleared the National Eligibility Test (NET). The Faculty conducts and participates in Workshops, Seminars, Conferences at National and International level and Refresher Courses. Staff Members – Teaching and Non-teaching - have religiously performed election duty, time and again. Our guest faculty consists of specialists drawn from different walks of life. The Faculty members have also published articles at international level and books. Faculty members have published research-

related articles. The College has evolved a system to evaluate the performance of teachers through the Student Appraisal Forms and information is used as a feedback for quality improvement of teachers. A few of the teaching staff members are members of the Board of Studies, Gujarat University.

The Faculty is encouraged to accelerate academic progress and professional advancement. Three Faculty members are pursuing their Ph.D. degrees in their respective fields of specializations.

The Students

Students, with their ambitious zeal and spontaneous enthusiasm are encouraged to enrich and fuel the drive of their teachers to excel at what they already are doing – imparting quality education. The students are provided with new working aids that are sure to establish the College as a premier seat of learning. The learning process – curricular, co-curricular and extra-curricular – extension activities evolve and revolve a round the students. The students at the College face no discrimination of any kind. The students are blessed with a pro-active work culture – independence in thoughts, words and deeds within the framework of rules and regulations. The students are provided with study-material and hi-tech teaching-aids. The Students' Council is encouraged to express their healthy views for the development of the College. An excellent communication network for the students exist at the College for a free and frank, formal and informal tete-a-tete.

The Non-Teaching Staff

The College has a small number of non-teaching staff; The post of Librarian, Accountant and Clerk is vacant at present and office and library work under the management appointees. One Class IV employees are pursuing their Graduation degrees. Many of the non-teaching staff members are Computer literate. User-friendly approach of the Non-teaching staff has been praised by the faculty and students at par.

The Research Centre

The College has a university recognized Research Centre at the College. 11 research scholars have registered their candidature to obtain Ph.D. degree in the subject of English and Accountancy and 18 for M.Phil. since then three have already obtained PhD under Dr Neerja A Gupa and Dr Alkesh A Patel.

In House Publication House

The college has a very renowned publication house under the aegis of Bhavan's Book University, Mumbai and has undertaken the job of publishing some worthy editions of academic value. The cost is also being sponsored by Public institutions like the State Bank of India.

This year the college shall publish four books while in past three years college has already published three books. A prestigious journal Bhartaiya Manyaprad has also been started on tri annual basis from this June. This consists an editorial board from all over India involving leading personalities from the country.

The Library

The College Library is the breeding ground for tomorrow's intellectuals. The College Library is the lifeline of information to the students for their in-depth studies. Fully computerized library admeasuring 4518 Sq.mts.. with over 21500 books, Journals, Magazines and Reference Material, Display boards and other library peripherals, Internet facility and Reprographic facility. The College is an Institutional member of the British Council Library. It has the open access methodology.

Library also has Advisory Committee for the Library. Easy accessibility to library staff and on-the-spot guidance and assistance. Computerized circulation through barcode system. Collection development of Library

- Books
- Journals
- Archive

The Teaching Methodology

To monitor the overall performance of students in addition to the regular course of studies, the College uses the following to enhance the conceptual and analytical skills of the students on a regular basis:

Presentations :

Students make presentations on topics of their interests on even current topics, which may not be a part of their syllabus. This increases their knowledge and gives them an opportunity to improve their presentation skills and confidence.

Group Discussions :

Class discussions on topics of economic and social importance are conducted. This increases their awareness of current affairs and improves their analytical ability. It also helps them to build team-spirit and enhances their leadership qualities.

Role Plays :

The intention is to stimulate the situations in an office setting and look at problems from a real life perspective. This helps the students in preparing for all kinds of situations that one may face in an organization.

Guest Lectures :

Speakers from corporate and the academic fraternities share their views and ideas with students so as to deepen their understanding of various concepts.

Video Sessions :

By showing them movies on various management-related themes from our collection and from other libraries like the British Council Library so that students comprehend various concepts.

Jobs :

The students are encouraged to take up earn while you learn. Such students are given special liverages by the institutions.

The Teaching Aids

Quantitatively speaking, the right working ambience of the College increases the students' receptivity. The College provides the following Working / Teaching Aids:

1 Over Head Projectors, 1 Multi-Media Projector, 1 Visual Presenter, 1 Slide Projector, Language Lab with six computers and 10 recorder based equipments, Public Address Systems, Web-Site, E-

mail, Internet Facilities,, Television, Record Player, DVD Player, Sound systems, 4 Laser Printers, tqo multi piurpose printers, VCR, Audio Cassette Player.

The Examination System and Results

The College has been producing excellent results in the Arts/Commerce. The College has a transparent system for printing of Question papers which is highly confidential in nature. The college also has a center for online exams. The college adopts continual evaluation system as well as periodical evaluation system.

The Computer Centre

The college has three computer laboratories. Enter the world of Hi-Tech computers. The word that means power to the knowledgeable. The College has a state-of-the-art fully equipped Computer Centre. The Computer Centre has 19 Computers. All our computers have licensed software for operating systems (Windows and LINUX) and work in a networked environment connected with Laser and Inkjet Printers and C.D. –Writer.

The Auditorium

The College has a 450 seater state-of-the-art Auditorium, one 150 seater AC Seminar Hall and two 100 seater AC seminar halls.

The Audio - Visual Room

The College has a state-of-the-art Audio –Visual Room with acoustic – panels. The Audio-Visual Room has sitting capacity of 60. Al the venues provide the following facilities :

Wi-fi Multimedia Projector directly connected to

- a) VCR Player
- b) VCD / DVD Player
- c) Computer System
- d) T.V.
- e) Internet
- f) Laptop

Hi end accounstic sound system with Speakers and Visual Presenter.

Sports facilities

The College has contractual arrangements for outdoor sports..

Physical activities in terms of sports are enthusiastically supported by the College.

The sports department provides the following facilities :

1) Table Tennis Tables, softball, volleyball, basket ball, kabbaddi, badminton, carom, chess, football, cricket for the students.

Our students have excelled in many events at Inter-collegiate level and two of our students have won prizes at Judo and softball at the State level and at the National level. he College encourages it's students to participate in Inter-Collegiate sports/games/competitions which is like second nature to the College.

The Curricular, Co-Curricular, Extra- Curricular and Extension

Activities

The College believes in the adage that “All work and no play makes Jack a dull boy.

The College takes keen interest in :

Students’ Counselling, AIDS Awareness Programmes, Blood Donation Camps, Environmental Awareness, Community Services and Social Work Assignments, Health and Hygiene Awareness.

The Office

The College Office provides the following facilities:

Fully automated admission, administration, finance and examination system enabled a spacious Office which is the back bone to run the Computerized Accounting Systems, Computerized Office Procedures, Computer Facilities, Efficient and effective system of Record Management.

The Canteen

The College Canteen-way to the student’s mind is through the stomach Fun place. Meeting ground. Breaking the ice. And also a fiercely guided home turf. Strictly for students. With a menu that satisfies the student’s voracious appetite after a hard day’s work. The College Canteen provides the following facilities :

Wholesome eatables, sort-drinks, tea and coffee, Hygienic Storage of Food on reasonable rates

The Counselling / Womens’ Development / Placement Cell’s

The College Counselling & Womens’ Development provide the following facilities:

Free legal assistance, Therapy Sessions (individual), Work-shops conducted by experts, Career Guidance Orientation, Visiting Therapist for Counselling, Poster Competitions on women oriented topics, Trained Counsellor at the College., the college also has an online counseling cell which enables students to hide their identity still get the benefits of counseling.

The College has a Grievance Redressal Cell to tackle any complaint which surfaces on – the – spot.

The Health Centre

Health is wealth. The College believes in a healthy mind and a healthy body. The Health Centre provides the following facilities : First Aid, Minor Medical Treatment, Attention of a Panel of Doctors on call, Emergency Telephone Numbers, Lectures by Eminent Specialists.

The Alumni Association

The College has a proactive Alumni Association. It promotes college among the community, takes part in academics and extra curricular activities and become an important stakeholder in maintain and enhancing the prestige of the college.

Past, Present and Future

Past: The College, which was established in the year 1965, had Arts and Science faculties. In 1967 College was bifurcated. In 1969 the Commerce faculty was added. It has always played a pivotal roll in bringing quality in education and the lives of faculty. Its faculty became the Vice Chancellor of South Gujarat University, Gujarat University and Pro Vice Chancellor of Gujarat University. One faculty received President of India Award and one received State of Gujarat Award. One student topped the University in the first passing batch of the college. The College started the tradition of week long Anand saptah for cultural activities.

Present: The College, from a tiny acorn has now grown into a mighty oak tree in record time. It is now a recognized seat of learning and faculty and students are really proud to wear their educational institution on their front sleeve. It finds its rightful place on the educational map of Ahmedabad. It has its own International Research Journal and its faculty enjoys participation at University in decision making and education process. It already has international students from foreign universities and conforms to international standards of education.

Future: The College will take concrete steps :

To produce research-related publications: Monographs, Research, Papers and Research Bulletins.
To introduce courses for competitive examinations which are professional in nature. e.g. IAS and IPS. To start Training Programmes and Certificate Courses in specialized fields.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The management of the College is very dynamic, visionary and progressive. It comprises of the leading reputed and aristocratically acclaimed personalities of Ahmedabad. The diversified Professions of the managing committee help the institute to grow multi dimensionally.

BHAVAN is managing the College by a local Committee consisting of eminent persons of the city . Shri Rohit Mehta is the present Chairman of our Committee. Shri Mehta is an industrialist, Managing Director of Rohit Group of Enterprises and the Past International President of Lions Club. He was the Chairman of Gujarat Narmada Valley Fertilizers Company Limited. The then Hon'ble Chief Justice Shri J.M. Shelat, Hon'ble Chief Justice shri P.N.Bhagwati, Hon'ble Chief Justice Shri B.J.Diwan, all of Gujarat High Court, were our former Chairmen. A full time coordinator is appointed by the Management to coordinate activities all the units under Bhavan's Kendra at Ahmedabad, for the purpose of its smooth functioning. One of the member Shri Sudhirbhai Nanavati is a well know lawyer –educationist of India.

The Board's primary functions are policy making and responsibility for sound resource management of the corporation. The Board determines the general, educational, and financial policies, and has the power to determine and periodically review the purpose and mission of the corporation, and to oversee and approve the budget of the corporation. The Board establishes policy guidelines for the endowment and for all investments and major fund raising efforts. The Board establishes, reviews, and approves substantive changes in the educational programs, and approves and authorizes all earned and honorary degrees in tune the affiliating University. The Board authorizes the purchase, management, and sale of all land, buildings, or major equipment for use of the corporation, and authorizes the construction of new buildings and major renovations of existing buildings. The Board authorizes the incurring of debts by the corporation.

There are at least three regular meetings of the Board annually, held on the date and at the place designated by the Board, the Chairman, the President, or the Secretary. All Trustees must disclose to the Board any possible conflict of interest.

Each member of the managing committee is a versatile personality, devoted selflessly towards the growth of the institute. The managing committee respect the authority of the Principal, hence does not interfere in day to day management .Principal is autonomous in functionary as the supreme authority of the college.

However this does not yield is a sense of neglect towards the College and the management participates very actively in adhering to its leadership role. To ascertain professional management of the College the Committee has appointed a coordinator Lt.Col.(Rtd.) D.K. Sharma to coordinate both ways. He is available daily 11.00 a.m. to 6.00 p.m in the College premises in his office. The management takes input from the principal every 3 month, 6 month and annually which covers following terms:

- a. No of students in each class
- b. Result in detail to each class
- c. Works undertaken by College
- d. Involvement of faculty in research / Ph.D / innovative field etc.
- e. Achievement by College / faculty / students
- f. Any other matter to be informed to the management
- g. No of faculty / management appointee / visiting / full time etc.
- h. Budget / expenditure / income / savings

The management thereafter meets always with coordinator and principal and takes stock in detail. The meeting between coordinator and the principal however takes place every month

6.1.3 What is the involvement of the leadership in ensuring :

- the policy statements and action plans for fulfillment of the stated mission**
- formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
- Interaction with stakeholders**
- Proper support for policy and planning through need analysis ,research inputs and consultations with the stakeholders**
- Reinforcing the culture of excellence**
- Champion organizational change**

Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan: The Institute moves with long term and short term plans. It draws long term plans for next five to six years and short term plans for six months to one year. The work review involves regular monitoring, audit and feedback mechanisms. The plans are made for infrastructural development, curriculam designing and progression status.

Interaction with stakeholders

The institute conducts regular interaction events with all major stakeholders. The employers, industries and parents are involved in all major decisions. They are also kept infirmed about the major happenings. Alumni and sponsoring agency play a pivotal role in maintain contacts and interactions with stakeholders fom the society.

- Proper support for policy and planning through need analysis ,research inputs and consultations with the stakeholders**

It's a matter of satisfaction that all the stakeholders take keen interest in the Institute and its happening.. The orientation programs are conducted by the employers and different strata of the society. Same way students are in direct interaction with the staff and principal.

The college has a unique tradition of having one annual panel discussion in which the stakeholders from the society participate. This gives an additional opportunity to understand the latest trends and views.

This year the panel discussion was attended by leading people from the Times of India Group, ONGC, State bank Of India, National Institute of Design (NID) and a leading publisher Jamnadas & Co.

□ Reinforcing the culture of excellence

The fact is that the college has untiring culture of excellence. It has received the most prestigious grants from UGC under the scheme of College with Potential for Excellence. This has given a rare opportunity to upgrade the overall environment in the college. In addition to this, twin celebrations of the college has enabled to celebrate academics and cultural events at the college at national and International levels.

A committee comprising leading academicians and planners has been formed from the country who gives its inputs from time to time as advisors. The persons involved in this committee are of the stature of Former External Affairs Secretary of India, Secretary cum treasurer of IPSA, India, Vice Chancellor of Ganpat University among others.

□ Champion organizational change

The College is well aware of the challenges and requirement at the higher education level in the society. Not only at the State level but at the national and International level too the college is ready to meet challenges. It has off-late improved its infrastructure, IT facilities, research oriented activities, Students progression activities and involvement of the society. The college has been taken up as the Model College by the department of higher Education to initiate interdisciplinary Choice Based courses, first time in India. Similarly, Government of Canada has invited the principal of the college in personal capacity to visit 8 Universities in Canada to explore the possibilities of coordinated courses and student and faculty exchanges.

The constant upgradation of academics and research activities have resulted into earning a unique position in the society.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

Ans.

The Principal is the Head of the institution under whom several Heads of the subject-department are working. The respective staff is under the Head of the Department. The staff is reporting to their respective Heads and the Heads are directly reporting to the Principal. Thus, internal coordination and monitoring is thoroughly done.

The Principal is in constant touch with the management and the cordial understanding from Staff to management makes the evaluation and suggestion easy.

The principal hold two meetings a month with the staff and one with the coordinator. However the management meeting takes place twice a year. This smoothen the process of effective implementation of policies.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

Ans.

The management is very proactive as far as the academic leadership is concerned. It allows faculty to leave on duty to attend any academic event. Apart from leave it also helps the faculty in registration and research activities. The management also gives consent for any academic course useful for the students and bears the financial burden to run the course without burdening the students. Every year five to six such courses are run by the management for the students. The course for English Speaking is made compulsory for the BA with English as major students free of cost and management has been bearing its cost. There are many such examples which show that the College has very conducive atmosphere to run the academic courses and management is all out to provide adequate leadership to the academics.

6.1.6 How does the college groom leadership at various levels?

Ans.

The college has a democratic atmosphere and has appointed a number of committees headed by different faculty irrespective of their junior or senior status. The extracurricular and curricular activities are given to faculty members by rotation which gives them ample space to groom the required leadership. The students are also made incharge of certain activities and report back to the faculty and the principal. The College Students' Union takes active part in various activities. Same way the librarian, accountant and non-teaching staff is given independent charge of certain activities.

This ensures equal participation and equal opportunities to everyone.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

Ans.

The college has its own mechanism of delegation. It doesn't interfere in day to day functioning of the departments. The departments are free to select the courses as per the availability of the faculty. It also allows to draw the respective time table and designing of soft skill and foundation courses. Some departments which have optional courses are independent enough to select the choices. The departments are also free to organize departmental seminars, quiz, presentation sessions and movie, industrial visit or employment oriented events of their own.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Ans.

Yes. The college has the atmosphere of participative management. A number of faculty members are included in policy making for the college. The members are also involved in making proposal for grants and utilization of grants. The members also take decision about the latest publications, celebration and nature of celebration of important events, representing college at the University etc. The members are also made incharge cum coordinator/s of courses run by management during the academic sessions.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

For last five years the college has developed a strategic environment for development. It has planned the growth in systematic manner. The challenges were many and the biggest challenge

was the space and infrastructure. The college has managed to avail more space from its sister institution to meet the requirements of Seminar auditorium, AV room, E lecture theatre, Language laboratory and common instruction cum presentation rooms. In the first phase the college availed the space. Simultaneously the college drew a list of requirements which were mandatory to improve the academic and extra curricular activities of the college. The college applied and availed grants in a number of heads from UGC and other public sector organizations to meet the requirements related to infrastructure.

Once the facilities improved the college concentrated on the courses, increasing the sphere of courses and appointed faculty on contractual basis to avoid gaps in teaching and learning.

The college also decided not to shut down any course due to the dearth of faculty and run on management's cost such courses for more than 5 years, incurring losses to the management but not to the students.

Thus the college has attempted to not only maintain but also to improve quality of the education. The same is reviewed by faculty, students and management from time to time and necessary amendments are done whenever required.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The college is heading for including more PG courses, multidisciplinary courses and increasing number of subjects to be offered to the students of Arts. It also plans to develop its infrastructure. At present college lacks in ambience and refurbishing some of the basic amenities. The college aims at providing and improving both as soon as possible. It also plans to enhance its research oriented activities. One such major event is being availed by the College where one International Body shall organize first ever conference in India giving College the opportunity to organize the international conference in 2014.

6.2.3 Describe the internal organizational structure and decision making processes.

Ans.

This prestigious institution of higher education is a constituent part of Bharatiya Vidya Bhavan, Mumbai established by the great visionary educationist late Shri K.M. Munshi in 1965 in Ahmedabad with a specific objective of propagating India's most valuable treasure of cultural heritage to up coming generations along with modern University education. The founder, Kulpati Dr.K.M. Munshi, therefore took up this great task as a challenge to be realized through complete dedication, devotion and dynamism.

The Managing Committee of Ahmedabad Kendra of Bharatiya Vidya Bhavan at present is constituted by the following most Learned and noble members of the city's leading families whose aristocratic, philanthropic and progressive outlook have always proved a boosting force for the development of the college under their command with parental care.

(1) Shri Rohitbhai C. Mehta - Chairman
(2) Shri Vipinbhai S. Parikh - Vice-Chairman
(3) Shri Mukesh S Patel - Hon. Secretary
(4) Shri H.M. Talati - Treasurer
(5) Shri Navnitbhai G. Chokshi - Member

(6) Shri Janakbhai Parikh - Member
(7) Shri Sudhirbhai Nanavati - Member
(8) Shri Prakashbhai Bhagawati- Member

Moreover, Lt. Col. (Retired) Shri D.K.Sharma is enthusiastically working as Co-ordinator, Principal Dr Neerja A Gupta is providing an exemplary role model as an educationist and an able administrator of the college since 2008.

As clarified earlier, the college is a constituent part of the Bharatiya Vidya Bhavan, Mumbai but for purpose of academic goals and pursuit of knowledge in various subjects, the college is affiliated to Gujarat University vide the sanction of UGC; therefore the terms and conditions of all academic pursuits are mandatorily binding to the college regarding admission to under graduate classes, syllabus, Terms duration, fee structure, Test and Internal Examination and requisite qualifications of the teaching and non-teaching staff for recruitment and promotion.

Principal is the Head of the institute and looks after administration and academic activities of the College through Heads of each subject Departments. The Heads have to look after administration and academic activities of the Department. The Head report to the Principal. The members of faculty are in close contact with their respective Head of the subject-Department. The administrative office and Accounts Dept. directly functions under the Principal.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

□ Teaching & Learning

Ans.

To improve the quality of teaching and learning the college has adopted new and contemporary courses, improved infrastructure, appointed new faculty members on contractual basis and upgraded the library to open access fully automated system. It also established the tradition of students' seminar, presentations, quiz, movie sessions, colloquia, e lectures, BISAG lectures, Intercative multi media classrooms, fully equipped computer labs, language labs, online examination system, dynamic website, IT equipped reading room and addon courses.

A number of faculty members including principal are much sought after by the electronic and print media as an expert for TV and radio. The leading educational Institutions and Universities keep inviting College faculty and students to participate in different academic events. This enhances the experience and enriches the college in return.

□ Research & Development

The college has made a reputation of organizing research oriented activities not only at State but also at Nation and International level. Its in house publication department provides an opportunity to bring out relevant publications involving leading scholars of India.

The college continuously organizes seminars, conferences, workshops, panel discussion, Publishing, and attending other events. The college also has a number of faculty members who are guides for Ph.D, M.Phil and orientation and refresher courses.

The college continuously motivates such activities.

The faculty members have applied for different projects such as organizing seminars and conferences and have been holding such events.

However there is no individual project granted to any member inspite of applying for it many times to UGC.

The college is selected by the Knowledge Consortium of Gujarat to conduct regular programs for research and development activities where the college acts as venue and faculty both.

□ **Community engagement**

The college is quite proactive in social concerns. It plays a pivotal role in engaging society in the institutional activities. Involvement of State bank of india, ONGC, NOGo etc are examples that the College keep on organizing events which attract the society to become the stakeholder in its activities. In addition to this the college also welcome a number of industries which offer employment facilities to the students and allows them to organize seminar and orientation programs from time to time. This also brings opportunity to interact with the society at large and communities.

□ **Human resource management**

The college is a grant-in-aid college which runs simply on the grants. For last 25 years the State Government has not raised the college amount of College share. On the other hand for last 15 years the state Government has not appointed even a single faculty or non-teaching staff on full scale. In such conditions the Human Resource management becomes a challenge for the college. Still with the active support of the management and sponsorship from the Public and Private sector the college is able to organize all important functions and activities. This includes appointing faculty and staff members of contract basis, visiting basis and appointing a technical person to run and maintain equipments in the college.

□ **Industry interaction**

The college has an open policy for the industry and it welcomes the industry visits as well as visit from the industry to the college. At times there is a requirement which is requested by the industry in such cases the college provides the contact data to the industry, it also organizes the training schedules, seminars and orientation session along with the industrial partners. This enables a number of job opportunities to the students.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The institutions has a very regulated mechanism to report back to the management and the stakeholders. It includes personal briefings, media reports, advertisement and website publishing techniques for making the information widely known.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The management shows it immense trust in the Institutional activities. The members keep visiting the college to attend one or the other events in guest capacity. During such visits the faculty holds discussion with management and during such interaction the required encouragement is provided to the faculty. In addition to this the college has provided personal laptops and free wi-fi facility

on behalf of management. The conducive atmosphere in the college enables faculty members to work towards the progression of the institution.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The major actions that management resolved as under which were brought into action during past one year:

1. Developing one big hall into fully equipped state of art seminar auditorium
2. Improving inhouse facilities
3. Enhancing maintenance work
4. Including more courses for students
5. Appointing more faculty on contract basis
6. Appointing support staff on contract basis
7. Creating a public image through media and reaching out personally to the society ad community
8. Organizing global and national events
9. Commemmorating important events involving nation wide institutions
10. Renovating big auditorium
11. Appointing Institution advisor from the country
12. Raising more public money to improve and enhance activities
13. Reducing the oss by raising donations
14. Coordinating with the local authorities for improved facilities like approach and road for the college
15. Inviting dignitaries more frequently to the college to convert into happening place
16. Organizing events on behalf of government and University at the state and national level.
17. Bring out in house publications.
18. Improving the ambience of the college

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If ‘yes’, what are the efforts made by the institution in obtaining autonomy?

The university doesn't provide full autonomy however he newly introduced Choice based credit System des give freedom to select the courses and implement them. It also allowed only this college to conduct Multidisciplinary Choice based course on behalf of Gujarat University allowing other colleges to send students a a model college.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

The college is very sensitive to the grievans. It invites formal an informal methods of grievance. There is a grievance cell which works on the suggestions and complaints. The best efforts are made to resolve the issues raised by students and staff members immediately.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

No. There is no court case filed by or against the Institute.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Yes. The college has formal and informal mechanism to analyze the students feedback. The ext students have a typical form of feedback which makes us review the policy and lanning for the future year. The regular students are asked to give feedback at the end of each semester which is duly analyzed and conveyed to he respective department . All heds of the departments are members of feedback committess.

1.2 Faculty Empowerment Strategies

The institution organizes a number of training and orientation session for the faculty in house. At the same time the faculty and staff members are constantly encouraged to atnd to other orientation and training programs. The faculty is empowered at multi scales incuding physical facilities like laptops, wi-fi, computer, pendrives, hard disks, books, research material, inter library loan services, contribution to latest journals and magazines, availability of monographs etc. , updated knowledge of events related to academis and research, latest trend in education information, library services, academic sessions, guest lectures, lecture series, inhouse panel discussions and meetings.

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The college has established hi-end IT and knowledge based infrastructure in the campus. To achieve this the college takes undermentioned steps:

Upgrading the infrstructure

Upgrading the library facilities

Run important services like library, tehcnical assistance, research oriented services, e lecture recording studio on contractual basis.

Conduct continuous orientation and traning programs as and when new technological or academic infrastructure is created.

Organize national and international conferences, seminars and panel discussions to enhance academic interaction and exchanges

MOU with foreign Universities for faculty exchange and student exchange

Specialized Skype lectures from foreign universities

Award duty leave to attend seminars, workshops, conferences and various other academic and research oriented events through out the world

Conduct in house training sessions to avail finds for faculty development procedures

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The institutions has spread out pograms for the training, re-training, and motivating the employees with new roles and responsibilities . these are as under:

- 1 Regular in house training programs for new courses, infrastructures, ICT devices and new setup
- 2 Encouraging faculty to jon latest refresher and orientation programs as per need
- 3 Guest lectures on emergent issues
- 4 Online training programs on required fields
- 5 Role sharing by rotation for new initiatives, courses, running the courses, co-curricular activities
- 6 Inhose lecture series
- 7 Book publications by bhavan's Publication House Ahmedabad Kendra
- 8 Promoting to take initiatives at College, university and National levels
- 9 Participating in International events through college MOUs

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The Institution has college software. Through this software under faculty programme there is a provision which allows the faculty members to update each and every information which is required academically and professionally.

Apart from this there is an inhouse IQAC cell which compulsorily collects any information which is new addition to the faculty's profile. This also enables the college to capture the activities of the faculty.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The valuable information that the faculty furnishes is used at various levels. Most importantly, these information belong to different fields like academic, administrative, cultural, socity oriented, service oriented, professional, curricullam development, working as guide for research programmes like Ph.D and M. Phil., visitng faculty etc.

Accordingly these information is passed through personal meetings, letters, visits and inhouse seminars to the concerned stakeholders.

Many a times the faculty themselves approach the stakeholders and furnish the information.

College also brings out the advertisements in the newspapers.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

For teaching staff:

The Institution helps the teaching staff for the Research initiatives; the Institution has credit societies to over come the financial problems, for the teaching staff Duty Leaves (DL) are granted for various research oriented works, the Institution also arrange the co-curricular activities for the teaching staff improvements.

Hundred percent staff takes advantage of all these schemes.

For Non-Teaching Staff:

The non-teaching staff is motivated to avail training and participate in in-house and outside campus arranged training and workshop programs. They are also given the allowances, computer trainings and duty leaves under the welfare scheme.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The inhouse cordial atmosphere, understanding at the administrative and managerial level and motivating atmosphere enhances the chances of retainments of faculty with the college. The upgraded, advanced and newly introduced state-of-art infrastructure also provides ample comfort and conducive environment to to the faculty members.

The college keeps on arranging faculty oriented events in the campus.

This motivates the faculty members to remain with college even though they are offered positions at some other places.

6.4 Financial Management and Resource Mobilization

The college falls under grant-in-aid category. The only source of money are the state funding agencies. UGC and State Government provide development and maintenance grants to maintain the college and the courses.

Apart from this the college also applies under different schemes to these agencies and avail additional grants under several heads. In past three years the college has been able to avail the grants under these titles from these two agencies:

- 1 additional development grant: Rs 25 lakhs from UGC
- 2 College with Potential for Excellence grant: Rs 1 Crore (received 50 %) From UGC
- 3 Saptdhara grants: Rs 60.000/- From Govt of Gujarat
- 4 Organising Youth festival Rs. 3 lakhs from Gujarat University

Apart from this the college also motivates the donors and society to participate into the growth of the college. This year the College is celebrating 75th years of establishment of its trust Bharatiya Vidya Bhavan and 125th birth anniversary of its founder Dr K M Munshi. To celebrate this twin event the college has been successful in receiving a sponsorship of Rs 20 Lakhs from the State Bank of India.

Similarly the corporate sectors like ONGC is involved in arranging the NSS camps every year.

The Lions Clubs and the Rotary Clubs too get involved in form of joint activities which saves College money in organizing special events.

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The institution draws yearly plan to concentrate upon short term and long term requirement of the college. This is done with several meetings with staff and management. Quite some time major stakeholders are also invited to participate in these discussions.

The stepwise planning and implementation saves from wastage of money. A timely feedback and a monitoring of results ensure the success or failure of the monitoring decisions.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The institution is always open to internal and external audit. The IQAC cell prepares its yearly report which gives an idea about the functioning and has also served as an important tool for the internal audit. Apart from this the College management takes active interest in mapping all round development and functioning of the college. Apart from bi-annual meetings with management, intermittent visits and meetings with management gives ample opportunity for internal audit.

The college was assessed by the department of higher education of State of Gujarat under Chalo College Abhiyaan where a team of experts visited the college and evaluated its academic and administrative performance.

The major objection includes lack of teaching staff, staff on leave, lack of some infrastructural provisions like reading room or old infrastructure etc.

Some of the objections which were directly under the preview of the college have been complied with like infrastructure changes to provide more student friendly services, reading room is provided, college is equipped with wi-fi, e-library and e journals as per the demands and objections of the audits.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

Please find enclosed the audited accounts for last four years. The college faces major deficit on account of scarcity of staff. The management has to employ a number of teaching and non-teaching staff to bring some ease in the working. The deficit is tried to be managed by donations and financial support by the stakeholders.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The college has been able to avail funds from UGC and the State Government. It has availed the most prestigious grant from UGC: CPE (College with Potential for Excellence). In addition to this it has also availed sponsorships from the State Bank of India to engage in Publications, Global conference, lecture series, colloquia and seminar and symposium.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC) Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality Assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes. The college has duly established IQAC system. It has members from management, academic fraternity, society and employers. It is formed as under:

a) Head of the HEI – Chairperson : Dr Neerja Arun (Principal)

b) Five senior teachers and one senior administrative official - Members

1. Prof. R. D. Jani (Teacher), Head, Department of Economics

2. Shri Sheelnidhi B. Mehta (Teacher), Head, Department of Sociology

3. Mrs. Vidya Rao (Teacher), Head, Department of English

4. Mrs. Niranjnanaben Brahmhatt (Teacher), Head, Department of Gujarati

5. Mrs. Desdemonaben Patel (Teacher), Head, Department of Sanskrit

6. Shri B. D. Prajapati (Member of Administrative Staff), Clerk

c) Two external experts on Quality Management /

Industry / Local Community – Members

- Mrs. Sadhna Bhatt (Nominee from local society)
Director
Akashwani
Ahmedabad
- Mr. Rashmikantbhai Shah (Nominee from local society)
Proprietor
Jamnadas Publications
Ahmedabad

Coordinator of IQAC– Member Secretary

- Prof. M. T. Kahar, Head, Department of Psychology
The IQAC is functioning not only to generate annual report for NAAC but it also serves as the benchmark for different college policies.

b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

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d. How do students and alumni contribute to the effective functioning of the IQAC?

e. How does the IQAC communicate and engage staff from different constituents of the institution?

The college works on pyramid style as far as involvement of faculty . there is an internal committee which gathers regular information from the faculty. Same is communicated them through internal meetings.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If ‘yes’, give details on its operationalisation.

There is integrated approach in terms of the involvement of diverse members of the IQAC which involves college as well as external members associated with academic and administrative works through various sections of society. Faculty members undertake several quality enhancement initiatives in teaching, learning and evaluation and counsel students to improve their academic performance and overall personality. Students and teachers are encouraged to participate in conferences, present papers and publish research work in scientific journals and remain updated on their subjects. A record of such activities is maintained and analysed as part of quality assurance. Our

yearly calendar is an excellent mechanism contributing to the quality enhancement of the institution. The IQAC meetings provide opportunity to interact with members of academic and administrative fields which is very helpful in understanding and appreciating mutually their problems, concerns, suggestions and inputs. They prove to be very constructive in integrated planning and execution of IQAC’s decisions and proposals.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If ‘yes’, give details enumerating its impact.

The college gives a great importance to IQAC's suggestions. Many of the advices are effectively followed and implemented for quality improvement. But sometimes, both the teaching and non-teaching staff does require extra level of efficiency, expertise and skills for better results. The college has organized many capacity building programmes, training, skill development programmes, training programmes for interactive media and classroom teaching, computer, blog making and training for SCOPE programmes for English skills etc. The college has sent its faculty and non teaching staff for instruments, computer and software related training workshops.

The College is recognized as the Capacity Building Cell by the department of Higher Education Government of Gujarat. Every year college organizes three days workshop sponsored by Knowledge Consortium of Gujarat for the faculties from all over the Gujarat region for the preparation for the research

College organized national level conference on Human Rights on Women and Children in 2011.

To empower the faculty members with advanced technique, the institute organized this workshop which was sponsored by KCG.

UGC CPE sponsored National level seminar on Indian-ness of Writings in English.

SBI sponsored Global Conference on Global symbols and images of world democracies

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Yes. The college opened itself for external review constantly. Higher education Department of Gujarat has a program of assessment called Chalo College Abhiyaan comprising of leading academicians of the state. The college had an academic and administrative audit under this program.

Affiliated university has system of Local Investigation Committee (LIC) which physically inspects the college and also reviews the report submitted by the college regarding academic process of the college. Administrative work of the college is reviewed through the Academic and Administrative Audit (AAA) by the state government (KCG).

College was accredited by NAAC in July 2008 and is now preparing for the next NAAC accreditation in 2013, this process is also analogous to academic audit.

Parents, persons related to academic work coming from other institutes Universities, active members of civil society give their suggestions and input during their visits to the college. These suggestions and reviews are very helpful in designing quality process action plans. Through HODs and senior teachers, the Principal remains in touch with performance level of teachers, completion of syllabus and other academic requirements and shortcomings of the students and teachers.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The College is affiliated to the Gujarat University, Patan and approved by the University Grant Commission, New Delhi and State Government. All compliances are made as per the requirements of these three bodies, from time to time. The best practices of the institution are:

Continuous interaction with the university leading to the incorporation of state government suggestions and UGC guide lines.

Implementation of periodic recommendations of the local inspection committee of University.

Involving both teachers and students in activities that sensitize them to social and environmental issues.

□_Provision of well-furnished in-house infrastructure, computer laboratories, library, auditorium and basic amenities

□_The suggestions made by the external agencies such as Knowledge Consortium of Gujarat, Director of education and Commissioner of Higher Education are given importance during IQAC meetings.

□_Suggestions from alumni and experts' visits have been of great value to IQAC's planning.

As the college emphasizes more on grooming the students into professionals, highly qualified and industrially experienced faculties have been appointed. As per the suggestion of the IQAC, college has improved various innovative teaching methodologies.

College has various ways of reviewing its teaching and learning process

□_College takes feedback from students, parents and other persons regarding needs and changes in current teaching and learning work

□_College is one of the many sister institutes managed by the common managements, this allows to share certain common issues related to teaching and learning with other colleges.

□_Visits of other institutes made by the members of the college are also very important, as they provide comparative analysis of college activities with other institutes working effectively.

□_Feedbacks from participants and experts during and after seminars and training

□_programmes help us in assessing our teaching and learning process's outcome (Effects).

□_The HODs and Principal keep evaluating and reviewing teaching and learning processes of departments and the college respectively.

□ These reviews, analysis and suggestions are discussed mostly in the meetings of HODs with the Principal and sometimes with the management also if required. The necessary steps are taken at departmental, college and management levels to ensure quality teaching and learning. The classroom tests, classroom attendance, interaction and performance of students during classroom teaching and practical are observed and analysed by individual teachers. They provide their inputs to the HODs mainly, and sometimes to the principal also.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

As the college emphasizes more on grooming the students into professionals, highly qualified and industrially experienced faculties have been appointed. As per the suggestion of the IQAC, college has improved various innovative teaching methodologies.

College has various ways of reviewing its teaching and learning process

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6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders? Any other relevant information regarding Governance Leadership and Management which the college would like to include.

College communicates with the stake holders through various ways:

□_Apart from the college web site, the institution communicates its quality assurance policies, mechanisms, outcomes and other events by newsletters. Meetings with stake holders in this regard are arranged every year.

□_Students are most vital member of the entire process. The students are in continuous and direct contact with staff members of the college. They are made aware with quality action plans and process formulated by college. They are specifically given details of innovations regarding new schemes and programs related to research courses. They are also informed about how such innovations would be helpful in making teaching and learning more interesting. They are also asked regarding their views about entire process.

□_External members are part of IQAC where external members give their contribution in process and mechanisms.

□_Past and present students are members of the group made by college on social networking sites (Facebook).

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

Bharatiya Vidya Bhavan Society is registered trust with vision of igniting flame of education in economically backward society of Ahmedabad region.

A managing committee is centre of decision making and formulating various quality improvement decisions. Members of managing committee are highly educated intellectual persons. They are working as industrialist, Lawyers and Businessmen and serving society in many different ways. Because their roots are in Ahmedabad, they are also concerned about status of institute and management. Managing committee implements their prospective plans through Ahmedabad based local governing body.

Bharatiya Vidya Bhavan has formulated an effective financial policy for various staff members working in different educational institutes under Bharatiya Vidya Bhavan.. This includes salary structure, financial saving scheme in the form of EPF. Management helps students with poor economic condition by waiving fee of certain students.

□_Faculty members of institute and management are also members of various university bodies, NGOs, research journals where they immensely contribute in formulation of policies through broader quality process.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

We have tried to develop awareness for ecological concerns. The scarcity of place within the

campus has led to undertake activity to make the pavement opposite to college green. The staff and students have planted more than 5000 plants. The campus is more eco-conscious and it is FREE PLASTIC ZONE. We celebrate world environment day, ozone day etc. for environment consciousness. We are going to plan for maximum utilisation of solar energy through solar lighting and solar heater in our campus. Administrative office is fully computerized and almost all the correspondences are made through email and SMS which minimize the use of paper. Disposable materials give preference at almost all functions.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- Energy conservation - Strict measures in using the electricity and encouraging saving the current attitudes
- among staff and students.
- Use of renewable energy - Planned to install solar units inside the campus.
- Water harvesting - Installed in various places inside the campus
- Plantation - For making green campus, Staff and students have planted more than 5000 trees opposite to the campus. Moreover, NSS and NCC units provide their extension services in the campus and outside of the campus for tree plantation.
- In addition to that during recent Uttarakhand calamity the college has taken a lead and has adopted a village which was washed away in the Cloud Burst. It is now being developed again in eco-friendly conditions.
- Hazardous waste management - Effective housekeeping system is practiced where hazardous waste management is effectively taken care. The campus is more eco-conscious and it is FREE PLASTIC ZONE. paper waste is discarded by fire,

7.2.1 Innovations Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college. Use of new technology for better output:

- E-waste management - Strict procedures are followed where the e-waste management is taken care by the management and housekeeping systems.

Admission process, examination process and other office work are made more accurate, speedy and eco-friendly through adopting atomization functioning. Faculty training in concerned subjects is made available within and outside the campus.

Society oriented work like rehabilitation work in Uttarakhand has been undertaken by Principal and students. This includes adopting a village for eco friendly rehabilitation rebuilding in association with Government of Uttarakhand, Parmarth Niketan and other NGOs.

An attached list of 15 villages shall show the implementation of solar lights in Uttarakhand in

disaster hit areas. The activity is taken up uniquely by the college which also becomes the only college in Gujarat to undertake this type of activity.

ICT based teaching methodology is given preference, almost all the labs are upgraded with LCD projectors and Wi-Fi enabled campus and internet facility and created power point presentations and other e-contents for smart teaching.

Library up-gradation with increase in number of subjective reference books, e- books, research journals, periodicals, newsletters. Collaborations with British Library, Inlibnet and Open source E libraries are made for the benefit of the research students of the respective subjects.

Information and notices are circulated through SMS, the college newsletter, website and e-mail.

Virtual Research cell is regularly maintained at the college website for contemporary participation in the research activities.

Students and parents are invited to give their suggestions, feedbacks and comments through college web-site. Admission forms and other administrative forms are available on the college website and students can fill up its online.

Campus activities are monitored through CCTV cameras which help to maintain discipline and security.

RO filter with cooler is made available to provide safe drinking water.

An international conference organized by GLOCALL, (Global organization for Computer Application in Language learning), Australia shall be organized for the first time in India in November 2014. The prestigious conference has chosen our Institution the India venue. A call shall be issued in Vietnam in November 2013 in this regard.

Best Practices:

Title of the best practice

1. ICT Enabled Culture

In past four years the college has improved drastically its infrastructure to match with the ICT needs to upgrade teaching-learning, research and administrative and financial functioning.

To achieve this college has implanted Wi-fi in the entire campus. The faculty is provided with the laptops, the administrative, financial, library and all support services are made paperless by desktop software system with a dedicated server.

The language lab is fully functional

One online examination laboratory is also established in the college. This shall enable online competitive exams in future.

Apart from this all student registration and examination process is also brought on the interface.

The college has dynamic website which allows daily updating of information.

In addition to this a virtual research cell is also placed at the website which links to penultimate information about conferences, seminars, funding agencies and proceedings through out the world

An online placement cell is available to students on the website which allows 300 employers to select from the college students' data.

2. Title of the best practice

State of art Auditorium:

The college has one 200 seated fully A/C multimedia equipped auditorium. It has fully motorized automated projector screen. Fully carpeted, cushioned chairs and decent dais facilities are maintained for this high-end auditorium.

3. Title of the best practice

MOU with International Universities The college has entered into MOU and mode of functioning with reputed global universities as under:

Date: 29/04/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Sydney University: Cape Breton University Remark: Verschuren Centre	Dale Keefe (Dean of Research & Graduate Studies, Professor of Chemistry, Marvin Harvey Building)	<input checked="" type="checkbox"/> 1. Faculty & Student Exchange <input type="checkbox"/> 2. <input checked="" type="checkbox"/> 3. Joint Research Program <input checked="" type="checkbox"/> 4. Student Exchange for internship / Summer Projects

Functional Understandings:

Delegate Name: Dr. Gupta Neerja Arun		
Date: 28/04/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Sydney University: The Cape Breton Craft Centre for Craft & Design Remark: Centre for Craft & Design	Dawn Henwood (VP – Instructional Design & Curriculum - Smartfirm)	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Faculty & Student Exchange Joint Research Program
Date: 29/04/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Sydney University: Cape Breton University Remark: Verschuren Centre	Keith Brown (VP External, Purdy Crawford Chair in Aboriginal Business Studies, Professor of Marketing)	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Faculty & Student Exchange Joint Research Program Student Exchange for internship / Summer Projects

Date: 01/05/2013	Meetings with:	Outcome (Select appropriate option) :
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Place: Prince Edward Island University: University of Prince Edward Island Remark: Faculty Lounge, Main Building	Dr. Barbara Campbell (Director - International Relations, Associate Professor, School of Nursing)	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	Faculty & Student Exchange Joint Program 2+2 or 3+1 or <hr/>
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Date: 01/05/2013	Meetings with:		Outcome (Select appropriate option) :
Place: Prince Edward Island University: University of Prince Edward Island Remark: Faculty Lounge, Main Building	Ms. Sherilyn Acorn (International Partnership Coordinator)	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	Faculty & Student Exchange Joint Program 2+2 or 3+1 or

Date: 01/05/2013	Meetings with:		Outcome (Select appropriate option) :
Place: Prince Edward Island University: University of Prince Edward Island Remark: Faculty Lounge, Main Building	Dr. Richard Lemm (Department of English)	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	Faculty & Student Exchange Joint Program 2+2 or 3+1 or <hr/> Joint Research Program Student Exchange for internship / Summer Projects

Date: 01/05/2013	Meetings with:		Outcome (Select appropriate option) :
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Place: Prince Edward Island University: University of Prince Edward Island Remark: Faculty Lounge, Main Building	Mamdouh Elgharib (International Relations office)	<input type="checkbox"/>	Joint Research Program
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Date: 02/05/2013	Meetings with:		Outcome (Select appropriate option) :
Place: Moncton University: University of Moncton Remark: Atlantic Metropolis Centre	Dr Chedly Belkhodja (Professor of political science & co-director)	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	Faculty & Student Exchange Joint Program 2+2 or 3+1 or <hr/> Joint Research Program Student Exchange for internship / Summer Projects

Date: 02/05/2013	Meetings with:		Outcome (Select appropriate option) :
Place: Moncton University: University of Moncton Remark: Room 017A, Arts	Dr Ibrahim Ouattara (Professor – Philosophy & Social Philosophy)	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	Faculty & Student Exchange Joint Program 2+2 or 3+1 or <hr/> Joint Research Program Student Exchange for internship / Summer Projects

Date: 02/05/2013	Meetings with:		Outcome (Select appropriate option) :
Place: Moncton University: University of Moncton Remark: Room 279, Taillon	Gilles Roy (Professor)	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	Faculty & Student Exchange Joint Research Program Student Exchange for internship / Summer Projects

Date: 03/05/2013	Meetings with:		Outcome (Select appropriate option) :




Place: New Brunswick University: University of New Brunswick Remark: UNB Campus	Dean of Arts	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Faculty & Student Exchange Joint Research Program Student Exchange for internship / Summer Projects
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Date: 03/05/2013	Meetings with:		Outcome (Select appropriate option) :
Place: New Brunswick University: University of New Brunswick Remark: UNB Campus	Veronica McGinn (Project Coordinator, Centre for Property Studies)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Faculty & Student Exchange Joint Research Program Student Exchange for internship / Summer Projects

Date: 03/05/2013	Meetings with:		Outcome (Select appropriate option) :
Place: New Brunswick University: University of New Brunswick Remark: UNB Campus	Karina LeBlanc (Executive Director – Pond Deshpande Centre)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Faculty & Student Exchange Joint Research Program Student Exchange for internship / Summer Projects

Date: 04/05/2013	Meetings with:		Outcome (Select appropriate option) :
Place: Newfoundland & Labrador University: Memorial University Remark: Coffee Matters, Military Road	Dr. Jamie Skidmore Assistant professor, Department of English Faculty of Arts	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Faculty & Student Exchange Joint Research Program Student Exchange for internship / Summer Projects

Delegate Name: Dr. Gupta Neerja Arun		
Date: 04/05/2013	Meetings with:	Outcome (Select appropriate option) :

Place: Newfoundland & Labrador University: Memorial University Remark: Sheraton Hotel	Dr. Sean McGrath Associate Professor, department of philosophy Faculty of Arts	   Faculty & Student Exchange Joint Research Program Student Exchange for internship / Summer Projects
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4. Title of the best practice

Global and national Conferences

The college has arranged a number of prestigious Global and national conferences inviting very prestigious and recognized personalities from India and abroad. These occasions also witnessed some very prestigious publications of edited and authored books.

The conference on unique themes like Human Rights related to Women and Children, Symbols and theories of World democracies and Indian-ness in Indian English Literature are some of the themes for national and global conferences.

5. Title of the best practice

Society oriented services: disaster management at Uttrakhand

The college is quite active on the disaster management activity under its policy to reach out to the society. In fact it is the only institute in the whole State of Gujarat or rather India which reached out to Uttrakhand taking a team of students and played a very positive and active role in rebuilding and rehabilitation activities. The immediate decision and support from management has always motivated the college in this direction. Apart from distributing materials like medicine, Ration, clothes, utensils, solar lights etc the college has also undertaken an activity of rebuilding ecologically sound villages.

6. Title of the best practice

In-house training

The college has arranged a number of in-house trainings for its faculty to manage the IT infrastructure independently

The college has also organized a number of training sessions for the students for theatre, dance, photography, competitive exams, fashion designing, disaster management etc.

7. Title of the best practice

Book Publishing

The college has published three books in last four years. It is going to release another three by December. Edited and authored by renowned writers and scholars of India the college stands unique in this regards,

Till date following titles are already published:

- I. Human Rights related to Women and Children: Concerns and initiatives (Bhartiya Vidya Bhavan's Pub. , Ahmedabad. 2011)
- II. Voices and Versions: Indian Diaspora, (Creative Publications, New Delhi, 2012)

The forthcoming books include:

- 1 Contemporary Writings of Indian Diaspora : Poetry, (Bhartiya Vidya Bhavan's Pub. ,
- 2 Ahmedabad. 2013)

- 3 Thinking Politically: Authored Dr Sanjeev Kumar Sharma (Bhartiya Vidya Bhavan's Pub. , Ahmedabad. 2013)
- 4 An E card from Across the Border (Bhartiya Vidya Bhavan's Pub. , Ahmedabad. 2013)

1. Title of the best practice

In-house Journal:

Bhartiya Manyaprad: an in-house ISSN journal in print is started from July this year. This is a multicultural journal with an advisory board consisting of very prestigious and learned personalities from various walks of life in India and an invited Executive Editor.

2. Title of the best practice

TWIN CELEBRATION: Bharatiya Vidya bhavan is celebrating 75th year of ts establishment and 125th yuear of its founder dr K M Munshi. On this occasion the collge has single handedly organized year long activities in research, cultural aspects, lecture series, drama and publication. Following events have been planned and executed during Twin celebrations:

Item/ Programme	Participation
Youth festival at Gujarat University level	5000 participants
ALUMNI ASSOCIATION MEET	Alumni Meet along with ICCR
Launch of year long activities	Res. Morari Bapu launched year long ceremony
GLOBAL CONFERENCE OF BHAVAN'S KENDRAS	Worldwide kendras Directors and Heads
Drama on Munshiji	Eminent audience
LECTURE SERIES ON MONTHLY BASIS from January 2013	One director from each Kendra from India per month.
CULTURAL EVENTS ON MONTHLY BASIS IN ASSOCIATION WITH SAPTAK SCHOOL From January 2013	Eminent artist from Saptak
Book release on Bhavan's & Munshiji	Eminent people of Gujarat/ Mumbai
Stayamev	

Jayate Songs by Amir Khan's team as Culmination of Twin celebrations	
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The State bank of India has given massive financial support to carry on this activity.

Evaluative Report of the Departments

1. Name of the department : **ACCOUNTANCY**
2. Year of Establishment : **1965**
3. Names of Programmes / Courses offered : **B.com Hons.**
4. Names of Interdisciplinary courses and the departments/units involved:

Foundation Courses(FC)		
Course	Discipline	Semester
Tally	Commerce	Semester-I
Financial Services	Commerce	Semester-VI
Broadcast & Telecast Journalism	Arts	Semester-III

5. Annual/ semester/choice

based credit system (programme wise):

Table - 1 Core Structure for B. Com. - CBCS Programme

Semester -I		
Course Type	Course No.	Credit
Soft Skill	SS 101 A/B/C/D/E	2
Foundation Courses	FC 101 A/B/C/D/E/F	2
Core-Fundamentals of Business Economics - I	CC 101	3
Core-Human Resource Management	CC 102	3
Core-Accountancy - I	CC 103	3
Core-Communications In Business	CC 104	3
Core-General English: Text & Composition	CC 105	3
Core Elective – A- Financial Accounting – I	CE 101 A/B/C/D/E/F/G/H	3

B- Basic Statistics – I C- Sales Management D- Internet and Web Page Development Using HTML E- Fundamentals of Banking – I F- Fundamentals of Banking - I (Banking & Insurance) G- Fundamentals of International Business H- Principles of Marketing		
Subject Elective – A. Financial Accounting – I B. Basic Statistics – I C. Internet and Web Page Development Using HTML D. Secretarial Practice – I E. Sales Management	SE101 A/B/C/D/E	3
Total Credits		25
Total Credits Without SS and FC		21
Semester - II		
Course Type	Course No.	Credit
Soft Skill	SS 102 A/B/C/D/E	2
Foundation Courses	FC 102	2
Core - Fundamentals of Business Economics – II	CC 106	3
Core - Fundamentals of Marketing Management	CC 107	3

Core - Accountancy - II	CC 108	3
Core -Business Correspondence	CC 109	3
Core -General English : Grammar and Composition	CC 110	3
Core Elective – A. Financial Accounting – II B. Operations Research C. Distribution Management D. Web page designing Using Flash & Dream Weaver E. Fundamentals of Banking – II F. Fundamentals of Insurance G. Foreign Exchange and Balance of Payments H. Personal Selling	CE 102 A/B/C/D/E/F/G/H	3
Subject Elective – A. Financial Accounting – II B. Operations Research C. Web page designing Using Flash & Dream Weaver D. Secretarial Practice E. Distribution Management	SE 102 A/B/C/D/E	3
Total Credits		25
Total Credits Without SS and		21

FC		
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Semester - III		
Course Type	Course No.	Credit
Soft Skill	SS 201 A/B/C/D/E	2
Foundation Courses	FC 201 A/B/C/D/E	2
Core -ECONOMICS OF GOVERNMENT FINANCE	CC 201	3
Core -INDIAN FINANCIAL SYSTEM	CC 202	3
Core -TAXATION – I	CC 203	3
Core - COMMERCIAL COMMUNICATION- III	CC 204	3
Core - FUNDAMENTAL STATISTICS – I	CC 205	3
Core Elective – A. COST ACCOUNTING – I B. Statistics – III C.	CE 201 A/B/C/D/E/F/G/H	3
Core Elective – A. Corporate Accounting B. Statistics – IV C.	CE 202 A/B/C/D/E/F/G/H	3
Total Credits		25
Total Credits Without SS and FC		21
Semester - IV		
Course Type	Course No.	Credit
Soft Skill	SS 202 A/B/C/D	2
Foundation Courses	FC 202 A/B/C/D/E	2
Core -ECONOMICS OF GROWTH AND FINANCE	CC 206	3
Core -PRODUCTION MANAGEMENT	CC 207	3

Core -TAXATION – II	CC 208	3
Core - ORGANIZATIONAL COMMUNICATION	CC 209	3
Core - FUNDAMENTAL STATISTICS – II	CC 210	3
Core Elective – A. Cost Accounting – II B. STATISTICS – V C. Organizational Behaviour D. E – Commerce - II E. BANKING REGULATIONS F. – G. – H. DISTRIBUTION AND RETAILING	CE 203 A/B/C/D/E/F/G/H	3
Core Elective – A. Auditing - I B. STATISTICS – VI C. Advanced Financial Management D. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> E. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> F. – G. – H. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	CE 204 A/B/C/D/E/F/G/H	3
Total Credits		25
Total Credits Without SS and FC		21
Semester - V		
Course Type	Course No.	Credit

Soft Skill	SS 301 A/B/C/D	2
Foundation Courses	FC 301 A/B/C/D/E	2
Core	CC 301	3
Core -Marketing Management in Practice	CC 302	3
Core -Business Laws – I	CC 303	3
Core	CC 304	3
Core -Fundamental Statistics – III	CC 305	3

Core Elective – A. COSTS AND FINANCIAL ACCOUNTING B. Statistics VII C. Strategic Management	CE 301 A/B/C/D/E/F/G/H	3
Core Elective- A. MANAGEMENT ACCOUNTING I B. Statistics VIII C. Market Research	CE 302 A/B/C/D/E/F/G/H	3
Total Credits		25
Total Credits Without SS and FC		21
Semester - VI		
Course Type	Course No.	Credit
Soft Skill	SS 302 A/B/C/D	2
Foundation Courses	FC 302 A/B/C/D/E	2
Core	CC 306	3
Core	CC 307	3
Core -Business Laws – II	CC 308	3
Core	CC 309	3
Core - Fundamental Statistics - IV	CC 310	3
Core Elective – A. MANAGEMENT ACCOUNTING II	CE 303 A/B/C/D/E/F/G/H	3

B. Statistics IX		
C. Management Information System		
Core Elective- A. AUDITING II	CE 304 A/B/C/D/E/F/G/H	3
B. Statistics X		
C. Marketing Management		
Total Credits		25
Total Credits Without SS and FC		21

6. Participation of the department in the courses offered by other departments: **Yes.** The department develops and teaches the foundation and softskill courses for B A Hons and B Com Hons classes in value added subjects.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.:

H. B. (RPI-MUMBAI, COURSES FOR JOURNALISM AND PUBLIC RELATION COMPUTER APPLICATIONS) , CERTIFICATE COURSE IN HUMAN RIGHTS UNDER UGC, SCOPE-SOCIETY , ON BEHALF OF GUJARAT UNIVERSITY... WEB DESIGNING THROUGH ANIMATION, COMPETITIVE EXAMS ...

8. Details of courses/programmes discontinued (if any) with reasons: **NA**

9. Number of teaching posts:

	Sanctioned	Filled
Professors	-	-
Associate Professors	1	01
Asst. Professors	5-	-0
Part Time Lecturer	01	01
Contractual Basis	02	02

10. Faculty profile with name, qualification, designation, specialization,

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph. D students guided for the last 4 years
Mr. B J Shah	M.com	Associate Professor	Accountancy	39 years	Nil
Mr. Y N	M.com	Part Time	Accountancy	21 years	Nil

Vyas		Lecturer			
Mr. Tejas Shah	M.COM., M.Phil., B.ED., GSLET, NET PERSUING Ph.D	Adhyapak sahayak	Accountancy	1 year	Nil
Dr. V M Nayak	M.Com., MBA, Ph.D.	Adhyapak sahayak	Accountancy	1 year	Nil

11. List of senior visiting faculty: **1**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **36**
13. Student -Teacher Ratio (programme wise): **300:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Two sanctioned and filled Nil**
15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil/PG.:
M.Phil, Ph.D. 1
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre /facility recognized by the University: **yes 1, Singhania University**
19. Publications: **Nil**
- *a) Publication per faculty: **Nil**
- *Number of papers published in peer reviewed journals (national / international) by faculty and students: **NA**
- *Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **NA**
- *Monographs: **NA**
- *Chapter in Books: **NA**
- *Books Edited: **NA**
- *Books with ISBN/ISSN numbers with details of publishers: **5**
- *Citation Index: **NA**
- *SNIP: **NA**
- *SJR: **NA**
- *Impact factor: **NA**
- *h-index: **NA**
20. Areas of consultancy and income generated: **Academic, Professional. Nil**
21. Faculty as members in: **1**
- a) National committees b) International Committees c) Editorial Boards.....:
22. Student projects: **6**
- a) Percentage of students who have done in-house projects including inter departmental/programme: **96 %**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: **21 %**
23. Awards/ Recognitions received by faculty and students: **Nil**
24. List of eminent academicians and scientists/ visitors to the department: **Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding: Nil

A) National: Nil B) International: Nil

26. Student profile programme/course wise:

Name of the course/program (refer question no.4)	Applications received	Selected	Enrolled *M *F	Pass percentage
FYBCOM-2009-10	4500	509	385 - 124	72%
SYBCOM-2009-10	4500	351	251 - 100	81%
TYBCOM-2009-10	4500	220	154 - 66	64%
FYBCOM-2010-11	4500	630	474 - 156	84%
SYBCOM-2010-11	4500	444	316 - 128	84%
TYBCOM-2010-11	4500	308	213 - 95	77%
BCOM SEM-I 2011-12	4500	453	340 - 113	-
BCOM SEM-II 2011-12	4500	421	311 - 110	98%
SYBCOM-2011-12	4500	575	430 - 145	93%
TYBCOM-2011-12	4500	403	282 - 121	73%
BCOM SEM-I 2012-13	4500	460	336 - 124	All Promoted
BCOM SEM-II 2012-13	4500	447	324 - 123	All Promoted
BCOM SEM-III 2012-13	4500	370	272 - 98	All Promoted
BCOM SEM-IV 2012-13	4500	358	262 - 96	All Promoted
TYBCOM-2012-13	4500	561	421 - 140	PENDING

*M= Male *F= Female

27. Diversity of Students

Name of the course	% of students from the same state	% of students from other State	%of students from abroad
B. Com.	100 %	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? **formal data not available**

29. Student progression

Student Progression	Against % enrolled
UG to PG	35%
PG to M. Phil.	2%

PG to Ph. D	NA
Ph. D to Post – Doctoral	NA
Employee Campus selection Other than campus recruitment	45%
Entrepreneurship/ Self-employment	35%

30. Details of Infrastructural facilities:

- a) Library: **Yes**
b) Internet facilities for Staff & Students: **Yes**
c) Class rooms with ICT facility: **Yes**
d) Laboratories: **1**

31. Number of students receiving financial assistance from college, university, government or other agencies:

Scholarship Statement of 2009-10 to 2012-13

Year	Name of scholarship	Male	Female
2009-10	Minority	1	-
	Baxi punch	84	58
	NT/DNT	16	-
	Handicap	1	-
	S.C	107	30
	E.B.C.	2	-
	S.T.	19	-
	Total	230	88
2010-11	Minority	22	3
	Baxi punch	76	64
	Handicap	3	-
	S.C	102	36
	S.T.	6	7
	Total	209	110
2011-12	Baxi Punch	18	22
	Handicap	1	-
	S.C.	102	80
	Total	121	102
2012-13	Baxi Punch	118	33
	S.C.	-	28
	Total	118	61

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

- Specials seminars and programs are arranged by the institute for students:
- The art of living conducted one day seminar in the college “Walk Like A King” on 30, August 2012.
- A work Shop in Financial Education by The institute of Charter Accountants of India on (Date)

- The CFA Group, Ahmedabad guided the students in one day seminar giving information about MBA course and also discussing topic like Stress Management, Personality Development, Communication Skill, Resume Writing, Time Management and Interview tips on (Date)
- On behalf of Adani, AICI conducted one day seminar on Campus to Corporate on 12, October 2012.
- One day seminar for Foreign University Courses Guidance by Edwise International on 3, August 2012.
- An informative seminar about IT studies TCIL by Gujarat Center of Co-Operative Management 2nd January 2013.
- One day seminar Skill oriented courses on Career Guidance by Career Launcher India Ltd. on 17, January 2013.
- One day seminar on Career Guidance by IFBI and axis bank, Ahmedabad Center on 19th January 2013.
- Seminar on Thelesimia Awaremess by Lions Club on 21st January 2013.
- One day seminar on T.I.M.E (Triumphant Institute of Management Education Pvt. Ltd) on 22nd January 2013.
- One day seminar by Fed Uni. -Programs Information Center on 29th January 2013.
- Campus Recruitment by IBM on 9th February 2013.

33. Teaching methods adopted to improve student learning: **CLASS ROOM TEACHING, USE OF IT, Audio Video**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **NA**

35. SWOT analysis of the department and Future plans:

STRENGTH: LEARNED FACULTY, WIFI CAMPUS, IT TECHNOLOGY, INTERACTIVE BOARD, DIGITAL LIBRARY, COMPUTER LAB, PARKING FACILITY ETC.

WEAKNESS: LACK OF STAFF, LACK OF SPACE IN LIBRARY,

OPPORTUNITY: CO-EDUCATION, STUDY ABROAD,

THREAT: LATEST COURSES

Evaluative Report of the Departments

1. Name of the department: **COMMERCE**
2. Year of Establishment: **1965**
3. Names of Programmes / Courses offered : **B.com Hons.**
4. Names of Interdisciplinary courses and the departments/units involved:

Foundation Courses(FC)			Soft Skill Courses(SC)		
Course	Discipline	Semester	Course	Discipline	Semester
Time Management	Commerce	Semester-I	Leadership Development	Commerce	Semester-II
Human Society & Ethics	Arts	Semester-I	Research Skills	Commerce	Semester-IV
Tourism Management	Commerce	Semester-III	Presentation Skills	Commerce	Semester-V
Office & Administrator Supports	Arts	Semester-V	Business History	Commerce	Semester-VI
			Personality Development	Arts	Semester-II
			Human Resource Development	Arts	Semester-III
			Journalism	Arts	Semester-VI

5. Annual/ semester/choice based credit system (programme wise)

Table - 1 Core Structure for B. Com. - CBCS Programme

Semester -I

Course Type	Course No.	Credit
Soft Skill	SS 101 A/B/C/D/E	2
Foundation Courses	FC 101 A/B/C/D/E/F	2
Core	CC 101	3
Core	CC 102	3
Core	CC 103	3
Core	CC 104	3
Core	CC 105	3
Core Elective	CE 101 A/B/C/D/E/F/G/H	3
Subject Elective	SE101 A/B/C/D/E	3
Total Credits		25
Total Credits Without SS and FC		21

Semester - II

Course Type	Course No.	Credit
Soft Skill	SS 102 A/B/C/D/E	2
Foundation Courses	FC 102	2
Core	CC 106	3
Core	CC 107	3
Core	CC 108	3
Core	CC 109	3
Core	CC 110	3
Core Elective	CE 102 A/B/C/D/E/F/G/H	3
Subject Elective	SE 102 A/B/C/D/E	3
Total Credits		25
Total Credits Without SS and FC		21

Semester - III

Course Type	Course No.	Credit
Soft Skill	SS 201 A/B/C/D/E	2
Foundation Courses	FC 201 A/B/C/D/E	2
Core	CC 201	3
Core	CC 202	3
Core	CC 203	3
Core	CC 204	3
Core	CC 205	3

Core Elective	CE 201 A/B/C/D/E/F/G/H	3
Core Elective	CE 202 A/B/C/D/E/F/G/H	3
Total Credits		25
Total Credits Without SS and FC		21

Semester - IV

Course Type	Course No.	Credit
Soft Skill	SS 202 A/B/C/D	2
Foundation Courses	FC 202 A/B/C/D/E	2
Core	CC 206	3
Core	CC 207	3
Core	CC 208	3
Core	CC 209	3
Core	CC 210	3
Core Elective	CE 203 A/B/C/D/E/F/G/H	3
Core Elective	CE 204 A/B/C/D/E/F/G/H	3
Total Credits		25
Total Credits Without SS and FC		21

Semester - V

Course Type	Course No.	Credit
Soft Skill	SS 301 A/B/C/D	2
Foundation Courses	FC 301 A/B/C/D/E	2
Core	CC 30	3
Core	CC 30	3
Core	CC 30	3
Core	CC 30	3
Core	CC 30	3

Core Elective	CE 301 A/B/C/D/E/F/G/H	3
Core Elective	CE 302 A/B/C/D/E/F/G/H	3
Total Credits		25
Total Credits Without SS and FC		21

Semester - VI		
Course Type	Course No.	Credit
Soft Skill	SS 302 A/B/C/D	2
Foundation Courses	FC 302 A/B/C/D/E	2
Core	CC 306	3
Core	CC 307	3
Core	CC 308	3
Core	CC 309	3
Core	CC 310	3
Core Elective	CE 303 A/B/C/D/E/F/G/H	3
Core Elective	CE 304 A/B/C/D/E/F/G/H	3
Total Credits		25
Total Credits Without SS and FC		21

6. Participation of the department in the courses offered by other departments: **Yes**. The department develops and teaches the foundation and softskill courses for B A Hons and B Com Hons classes in value added subjects.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: H. B. (RPI-MUMBAI, COURSES FOR JOURNALISM AND PUBLIC RELATION COMPUTER APPLICATIONS) , CERTIFICATE COURSE IN HUMAN RIGHTS UNDER UGC, SCOPE-SOCIETY, ON BEHALF OF GUJARAT UNI RUN BY GUJARAT UNIVERSITY... WEB DESIGNING THROUGH ANIMATION, FASHION DESIGNING, CLINICAL PSYCHOLOGY, PHOTOGRAPHY, COMPETITIVE EXAMS...

8. Details of courses/programmes discontinued (if any) with reasons: **NA**

9. Number of teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	02	01
Asst. Professors	-01	0-
Contractual Basis	-01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experien	No. of Ph. D students
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				ce	guided for the last 4 years
Dr. T K Thakur	M.Com.,B.Ed , ICWA. Ph.D	Associate Professor	Marketing	31 years	Nil
Mr. Tejas Shah	M.COM., M.Phil., B.ED., GSLET, NET PERSUIN G Ph.D	Adhyapak sahayak	Accountancy	1 year	Nil

11. List of senior visiting faculty: 5
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 18%
13. Student -Teacher Ratio (programme wise) : 300:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil
15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil/PG. :
M.Phil. 1, Ph.D. 1
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: NA
18. Research Centre /facility recognized by the University: Yes, Guide for Ph.D. and M. Phil. At JJTU
19. Publications: 6
- *a) Publication per faculty: Nil
- *Number of papers published in peer reviewed journals (national / international) by faculty and students Nil
- *Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) Nil
- *Monographs Nil
- *Chapter in Books 6
- *Books Edited Nil
- *Books with ISBN/ISSN numbers with details of publishers Nil
- *Citation Index Nil
- *SNIP Nil
- *SJR Nil
- *Impact factor Nil
- *h-index Nil
20. Areas of consultancy and income generated: Cultural programmes by Ahmedabad Municipal Corporation, One, Income NIL
21. Faculty as members in: Nil
- a) National committees b) International Committees c) Editorial Boards....
22. Student projects: Nil

a) Percentage of students who have done in-house projects including inter departmental/programme: **96%**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: **Nil**

23. Awards/ Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists/ visitors to the department: **Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding: **Nil**

A) National **Nil** B) International **Nil**

26. Student profile programme/course wise

Name of the course/program (refer question no.4)	Applications received	Selected	Enrolled *M *F	Pass percentage
FYBCOM-2009-10	4500	509	385 - 124	72%
SYBCOM-2009-10	4500	351	251 - 100	81%
TYBCOM-2009-10	4500	220	154 - 66	64%
FYBCOM-2010-11	4500	630	474 - 156	84%
SYBCOM-2010-11	4500	444	316 - 128	84%
TYBCOM-2010-11	4500	308	213 - 95	77%
BCOM SEM-I 2011-12	4500	453	340 - 113	-
BCOM SEM-II 2011-12	4500	421	311 - 110	98%
SYBCOM-2011-12	4500	575	430 - 145	93%
TYBCOM-2011-12	4500	403	282 - 121	73%
BCOM SEM-I 2012-13	4500	460	336 - 124	□□□ □□□□□□□□
BCOM SEM-II 2012-13	4500	447	324 - 123	□□□ □□□□□□□□
BCOM SEM-III 2012-13	4500	370	272 - 98	□□□ □□□□□□□□
BCOM SEM-IV 2012-13	4500	358	262 - 96	□□□ □□□□□□□□
TYBCOM-2012-13	4500	561	421 - 140	PENDING

*M= Male *F= Female

27. Diversity of Students

Name of the course	% of students from the same state	% of students from other State	%of students from abroad
B. Com.	100 %	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?: **Nil**

29. Student progression

Student Progression	Against % enrolled
UG to PG	35%
PG to M. Phil.	2%

PG to Ph. D	NA
Ph. D to Post – Doctoral	NA
Employee Campus selection Other than campus recruitment	45%
Entrepreneurship/ Self-employment	35%

30. Details of Infrastructural facilities

- a) Library: **YES**
b) Internet facilities for Staff & Students: **YES**
c) Class rooms with ICT facility: **YES**
d) Laboratories: **Yes 1**

31. Number of students receiving financial assistance from college, university, government or other agencies:

Scholarship Statement of 2009-10 to 2012-13

Year	Name of scholarship	Male	Female
2009-10	Minority	1	
	Baxi punch	84	58
	NT/DNT	16	
	Handicap	1	
	S.C	107	30
	E.B.C.	2	
	S.T.	19	
	Total	230	88
2010-11	Minority	22	3
	Baxi punch	76	64
	Handicap	3	
	S.C	102	36
	S.T.	6	7
		Total	209
2011-12	Baxi Punch	18	22
	Handicap	1	
	S.C.	102	80
		Total	121
2012-13	Baxi Punch	118	33
	S.C.		28
		Total	118

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

- Specials seminars and programs are arranged by the institute for students:
- The art of living conducted one day seminar in the college “Walk Like A King” on 30, August 2012.
- A work Shop in Financial Education by The institute of Charter Accountants of India on (Date)

- The CFA Group, Ahmedabad guided the students in one day seminar giving information about MBA course and also discussing topic like Stress Management, Personality Development, Communication Skill, Resume Writing, Time Management and Interview tips on (Date)
- On behalf of Adani, AICI conducted one day seminar on Campus to Corporate on 12, October 2012.
- One day seminar for Foreign University Courses Guidance by Edwise International on 3, August 2012.
- An informative seminar about IT studies TCIL by Gujarat Center of Co-Operative Management 2nd January 2013.
- One day seminar Skill oriented courses on Career Guidance by Career Launcher India Ltd. on 17, January 2013.
- One day seminar on Career Guidance by ifbi and axis bank, Ahmedabad Center on 19th January 2013.
- Seminar on Thelesimia Awaremess by Lions Club on 21st January 2013.
- One day seminar on T.I.M.E (Triumphant Institute of Management Education Pvt. Ltd) on 22nd January 2013.
- One day seminar by Fed Uni. -Programs Information Center on 29th January 2013.
- Campus Recruitment by IBM on 9th February 2013.

33. Teaching methods adopted to improve student learning: **CLASS ROOM TEACHING, USE OF IT, Audio Video**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **Yes, NSS, NCC, Socialilly oreinted causes like disaster management**

35. SWOC analysis of the department and Future plans:

STRENGTH: WELL QUALIFIED FACULTY, WIFI CAMPUS, IT TECHNOLOGY, INTERACTIVE BOARD, DIGITAL LIBRARY, COMPUTER LAB, PARKING FACILITY ETC.

WEAKNESS: LACK OF STAFF, OVERSIZED FACULTY WHICH RESULTS IN LACK OF PRACTICAL TRAININGS AND PROJECTS, SEMSTER SYSTEM GIVES LESS TIME FOR PRACTICAL LEARNING PROCESS, LACK OF SPACE IN LIBRARY,

OPPORTUNITY: CO-EDUCATION, STUDY ABROAD MOUs,

THREAT: NO INHOUSE PG PROGRAMME. LACK OF INTEREST IN RESEARCH IN COMMERCE

Evaluative Report of the Departments

1. Name of the department: **ECONOMICS**

2. Year of Establishment: **1965**

3. Names of Programmes / Courses offered : **B. Com Hons. , B.A. Hons.**

4. Names of Interdisciplinary courses and the departments/units involved

Foundation Courses(FC)			Soft Skill Courses(SC)		
Course	Discipline	Semester	Course	Discipline	Semester
Service Management	Commerce	Semester-III	E-communication	Arts	Semester-III
World Trade Organisation	Commerce	Semester-IV			
Business Ethics	Commerce	Semester-V			
Human Society & Ethics	Arts	Semester-I			
Data Analysis	Arts	Semester-VI			

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5. Annual/ semester/choice based credit system (programme wise) CBCS-Semester system

Table - 1 Core Structure for B. Com. - CBCS Programme

Semester - I		
Course Type	Course No.	Credit
Soft Skill	SS 101 A/B/C/D/E	2
Foundation Courses	FC 101 A/B/C/D/E/F	2
Core	CC 101	3
Core	CC 102	3
Core	CC 103	3
Core	CC 104	3
Core	CC 105	3
Core Elective	CE 101 A/B/C/D/E/F/G/H	3
Subject Elective	SE101 A/B/C/D/E	3
Total Credits		25
Total Credits Without SS and FC		21
Semester - II		
Course Type	Course No.	Credit
Soft Skill	SS 102 A/B/C/D/E	2
Foundation Courses	FC 102	2
Core	CC 106	3
Core	CC 107	3
Core	CC 108	3
Core	CC 109	3
Core	CC 110	3
Core Elective	CE 102 A/B/C/D/E/F/G/H	3
Subject Elective	SE 102 A/B/C/D/E	3
Total Credits		25
Total Credits Without SS and FC		21
Semester - III		

Course Type	Course No.	Credit
Soft Skill	SS 201 A/B/C/D/E	2
Foundation Courses	FC 201 A/B/C/D/E	2
Core	CC 201	3
Core	CC 202	3
Core	CC 203	3
Core	CC 204	3
Core	CC 205	3
Core Elective	CE 201 A/B/C/D/E/F/G/H	3
Core Elective	CE 202 A/B/C/D/E/F/G/H	3
Total Credits		25
Total Credits Without SS and FC		21
Semester - IV		
Course Type	Course No.	Credit
Soft Skill	SS 202 A/B/C/D	2
Foundation Courses	FC 202 A/B/C/D/E	2
Core	CC 206	3
Core	CC 207	3
Core	CC 208	3
Core	CC 209	3
Core	CC 210	3
Core Elective	CE 203 A/B/C/D/E/F/G/H	3
Core Elective	CE 204 A/B/C/D/E/F/G/H	3
Total Credits		25
Total Credits Without SS and FC		21
Semester - V		
Course Type	Course No.	Credit
Soft Skill	SS 301 A/B/C/D	2
Foundation Courses	FC 301 A/B/C/D/E	2
Core	CC 30	3
Core	CC 30	3
Core	CC 30	3
Core	CC 30	3
Core	CC 30	3

Core Elective	CE 301 A/B/C/D/E/F/G/H	3
Core Elective	CE 302 A/B/C/D/E/F/G/H	3
Total Credits		25
Total Credits Without SS and FC		21
Semester - VI		
Course Type	Course No.	Credit
Soft Skill	SS 302 A/B/C/D	2
Foundation Courses	FC 302 A/B/C/D/E	2
Core	CC 306	3
Core	CC 307	3
Core	CC 308	3
Core	CC 309	3
Core	CC 310	3
Core Elective	CE 303 A/B/C/D/E/F/G/H	3
Core Elective	CE 304 A/B/C/D/E/F/G/H	3
Total Credits		25
Total Credits Without SS and FC		21

Table – 2 Core Structure for B. A. - CBCS Programme Semester - I

Courses	Lectures	Others	Total Credits
Core CC 101- Elementary Economics-1	3	1	4
Core CC 102- Indian Economy-1	3	1	4
Elective (EC I)101- Elementary	3	1	4

Economic s-1 Elective (EC I) 102- Indian Economy- 1 Elective (EC II) 101- Indian Economy- 1 Foundatio n FC 101 Soft Skill SS 101 Comp Eng 101 Comp Lang 101	3 1 1 1 1 2 2	1 1 1 1	4 2 2 2 2
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TOTAL CREDITS 26

Semester - II

Courses	Lectures			Others	Total Credits
Core CC 111- Elementary Economics-2	3	1	4		
Core CC 112 – Indian Economy-2	3	1	4		
Elective (EC I) 111 Elementary Economics-2	3	1	4		
Elective (EC I) 112 Indian Economy-2	3	1	4		
Elective (EC II) 112 Indian Economy-2	1	1	2		
Foundation FC 111	1	1	2		
Soft Skill SS 111	1	1	2		
Comp Eng 101	2		2		
Comp Lang 101	2		2		

TOTAL CREDIT 26

Semester – III

Courses	Lectures			Others	Total Credits		
Core 201	3	1	4				
Core 202	3	1	4				
Core 203	3	1	4				
Elective 202	3	1	4	Elective 201	3	1	4
				Foundation 201		1	1
Soft Skill 201	1	1	2				
Comp Eng 201	2		2				

TOTAL CREDITS 26

Semester - IV

Courses	Lectures	Others	Total Credits
----------------	-----------------	---------------	----------------------

Core 211	3	1	4
Core 212	3	1	4
Core 213	3	1	4
Elective 211	3	1	4
Elective 212	3	1	4
Foundation 211	1	1	2
Soft Skill 211	1	1	2
Comp Eng 211	2		2
TOTAL CREDITS	26		

Semester - V

Courses	Lectures	Others	Total Credits
Core 301	3	1	4
Core 302	3	1	4
Core 303	3	1	4
Core Elective 304	3	1	4
Core Elective 305	3	1	4
Foundation 301	1	1	2
Soft Skill 301	1	1	2
Comp eng 301	2		2

TOTAL

CREDITS

26

Semester - VI

Courses	Lectures	Others	Total Credits
Core 311	3	1	4
Core 312	3	1	4
Core 313	3	1	4
Core Elective 314	3	1	4
Core Elective 315	3	1	4
Foundation 311	1	1	2
Soft Skill 311	1	1	2
Comp eng 311	2		2

TOTAL CREDITS 26

6. Participation of the department in the courses offered by other departments: [All courses offered for Foundation and Soft Skill courses are taught by the department which are multidisciplinary in nature.](#)

7. Courses in collaboration with other universities, industries, foreign institutions, etc.:

H. B. (RPI-MUMBAI, COURSES FOR JOURNALISM AND PUBLIC RELATION COMPUTER APPLICATIONS) , CERTIFICATE COURSE IN HUMAN RIGHTS UNDER UGC, SCOPE-SOCIETY

8. Details of courses/programmes discontinued (if any) with reasons: **NIL**

9. Number of teaching posts

	Sanctioned	Filled
Professors	-	
Associate Professors	-	
Asst. Professors	0	
Contractual Basis	5	2
Part Time Lecturer	-	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.

/Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph. D students guided for the last 4 years
Dr. Deepak Bhavsar	M.A.,M.Phil. Ph.D., GSLET	Adhyapak Sahayak	Economics	1 year	Nil
Mr. N B Patel	M.A.,B.Ed., M.Phil., SLET	Adhyapak Sahayak	Economics	1 year	Nil
Mr. B I Motwani	M.A., M.Phil	Part time	Economics	17 years	Nil

11. List of senior visiting faculty: **1**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **4%**
13. Student -Teacher Ratio (programme wise): **554:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **sanctioned 5 and filled 2.5**
15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil/PG. : **Ph.D 1, M.Phil 3**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre /facility recognized by the University: **NIL**
19. Publications: **NIL**
- *a) Publication per faculty: **NIL**
- *Number of papers published in peer reviewed journals (national / international) by faculty and students: **NIL**
- *Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **NIL**
- *Monographs: **NIL**
- *Chapter in Books: **NIL**
- *Books Edited: **NIL**
- *Books with ISBN/ISSN numbers with details of publishers: **NIL**
- *Citation Index: **NIL**
- *SNIP: **NIL**
- *SJR: **NIL**
- *Impact factor: **NIL**
- *h-index: **NIL**
20. Areas of consultancy and income generated: **EXPERT LECTURES AT BHAVNAGAR UNIVERSITY**
21. Faculty as members in: **AS CARE TAKER IN NCC**
- a) National committees b) International Committees c) Editorial Boards....
22. Student projects: **NIL**
- a) Percentage of students who have done in-house projects including inter departmental/programme: **NIL**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: **NIL**
23. Awards/ Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/ visitors to the department: **NIL**

25. Seminars/ Conferences/Workshops organized & the source of funding : **NIL**

A) National: **NIL** B) International: **NIL**

26. Student profile programme/course wise:

Name of the course/program (refer question no.4)	Applications received	Selected	Enrolled *M *F	Pass percentage
FYBCOM-2009-10	4500	509	385 - 124	72%
SYBCOM-2009-10	4500	351	251 - 100	81%
TYBCOM-2009-10	4500	220	154 - 66	64%
FYBCOM-2010-11	4500	630	474 - 156	84%
SYBCOM-2010-11	4500	444	316 - 128	84%
TYBCOM-2010-11	4500	308	213 - 95	77%
BCOM SEM-I 2011-12	4500	453	340 - 113	All Promoted
BCOM SEM-II 2011-12	4500	421	311 - 110	98%
SYBCOM-2011-12	4500	575	430 - 145	93%
TYBCOM-2011-12	4500	403	282 - 121	73%
BCOM SEM-I 2012-13	4500	460	336 - 124	All Promoted
BCOM SEM-II 2012-13	4500	447	324 - 123	All Promoted
BCOM SEM-III 2012-13	4500	370	272 - 98	All Promoted
BCOM SEM-IV 2012-13	4500	358	262 - 96	All Promoted
TYBCOM-2012-13	4500	561	421 - 140	All Promoted
B.A.	70	49		

Year	Name of the course/program (refer question no.4)	Applications received	Selected	Enrolled *M *F	Pass percentage
2009-2010	F.Y.B.A.	243	31	21	67.74
	S.Y.B.A.	198	38	26	68.42
	T.Y.B.A.	189	42	37	88.10
2010-2011	F.Y.B.A.	155	19	10	52.63
	S.Y.B.A.	132	18	18	100.00
	T.Y.B.A.	171	27	18	66.67
2011-2012	BA SEM-I	153	22	22	All Promoted
	BA SEM-II	153	22	22	All Promoted
	S.Y.B.A.	140	18	16	88.89
	T.Y.B.A.	114	18	13	72.22
2012-2013	BA SEM-I	149	46	46	All Promoted

	BA SEM-II	149	46	46	All Promoted
	BA SEM-III	89	24	24	All Promoted
	BA SEM-IV	89	24	24	All Promoted
	T.Y.B.A.	131	23	23	100.00

27. Diversity of Students

Name of the course	% of students from the same state	% of students from other State	% of students from abroad
B. Com.	100%	Nil	Nil
B.A.	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? **NIL**

29. Student progression

Student Progression	Against enrolled %
UG to PG	Good number of students
PG to M. Phil.	Nil
PG to Ph. D	Nil
Ph. D to Post – Doctoral	Nil
Employee Campus selection Other than campus recruitment	Nil
Entrepreneurship/ Self- employment	Nil

30. Details of Infrastructural facilities

- a) Library: **Yes**
- b) Internet facilities for Staff & Students: **Yes**
- c) Class rooms with ICT facility: **Yes**
- d) Laboratories: **No**

31. Number of students receiving financial assistance from college, university, government or other agencies

Scholarship Statement of 2009-10 to 2012-13

Year	Name of scholarship	Male	Female
2009-10	Minority	1	
	Baxi punch	84	58
	NT/DNT	16	
	Handicap	1	
	S.C	107	30
	E.B.C.	2	
	S.T.	19	
	Total	230	88

2010-11	Minority	22	3
	Baxi punch	76	64
	Handicap	3	
	S.C	102	36
	S.T.	6	7
	Total	209	110
2011-12	Baxi Punch	18	22
	Handicap	1	
	S.C.	102	80
	Total	121	102
2012-13	Baxi Punch	118	33
	S.C.		28
	Total	118	61

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

- Specials seminars and programs are arranged by the institute for students:
 - The art of living conducted one day seminar in the college “Walk Like A King” on 30, August 2012.
 - A work Shop in Financial Education by The institute of Charter Accountants of India on (Date)
 - The CFA Group, Ahmedabad guided the students in one day seminar giving information about MBA course and also discussing topic like Stress Management, Personality Development, Communication Skill, Resume Writing, Time Management and Interview tips on (Date)
 - On behalf of Adani, AICI conducted one day seminar on Campus to Corporate on 12, October 2012.
 - One day seminar for Foreign University Courses Guidance by Edwise International on 3, August 2012.
 - An informative seminar about IT studies TCIL by Gujarat Center of Co-Operative Management 2nd January 2013.
 - One day seminar Skill oriented courses on Career Guidance by Career Launcher India Ltd. on 17, January 2013.
 - One day seminar on Career Guidance by ifbi and axis bank, Ahmedabad Center on 19th January 2013.
 - Seminar on Thelesimia Awaremess by Lions Club on 21st January 2013.
 - One day seminar on T.I.M.E (Triumphant Institute of Management Education Pvt. Ltd) on 22nd January 2013.
 - One day seminar by Fed Uni. -Programs Information Center on 29th January 2013.
 - Campus Recruitment by IBM on 9th February 2013.

33. Teaching methods adopted to improve student learning: **CLASS ROOM TEACHING, USE OF IT, Audio Video**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **Nil**
35. SWOT analysis of the department and Future plans:
STRENGTH: WIFI CAMPUS, IT TECHNOLOGY, INTERACTIVE BOARD, DIGITAL LIBRARY, COMPUTER LAB, PARKING FACILITY ETC.
WEAKNESS: CLEANLINESS, LACK OF SPACE IN LIBRARY, LACK OF STAFF
OPPORTUNITY: CO-EDUCATION, STUDY ABROAD,
THREAT: NIL

Evaluative Report of the Departments

1. Name of the department: **ENGLISH**

2. Year of Establishment: **1965**

3. Names of Programmes / Courses offered : **B.A. Hons./B.com Hons. / MA/ M.Phil/ Ph.D**

4. Names of Interdisciplinary courses and the departments/units involved

Foundation Courses(FC)			Soft Skill Courses(SC)		
Course	Discipline	Semester	Course	Discipline	Semester
Cyber Laws	Commerce	Semester-VI	E-Communication	Commerce	Semester-III
Adobe Photoshop	Arts	Semester-V	Computer Skills	Commerce	Semester-III
			Handling of Household Equipments	Commerce	Semester-V
			Handling of Household Equipments	Arts	Semester-V

5. Annual/ semester/choice based credit system (programme wise)

Table - 1 Core Structure for B. Com. - CBCS Programme

Semester - I		
Course Type	Course No.	Credit
Soft Skill	SS 101 A/B/C/D/E	2
Foundation Courses	FC 101 A/B/C/D/E/F	2
Core	CC 101	3
Core	CC 102	3
Core	CC 103	3
Core	CC 104	3
Core	CC 105	3
Core Elective	CE 101 A/B/C/D/E/F/G/H	3
Subject Elective	SE101 A/B/C/D/E	3
Total Credits		25
Total Credits Without SS and FC		21
Semester - II		
Course Type	Course No.	Credit
Soft Skill	SS 102 A/B/C/D/E	2
Foundation Courses	FC 102	2
Core	CC 106	3

Core	CC 107	3
Core	CC 108	3
Core	CC 109	3
Core	CC 110	3
Core Elective	CE 102 A/B/C/D/E/F/G/H	3
Subject Elective	SE 102 A/B/C/D/E	3
Total Credits		25
Total Credits Without SS and FC		21

Semester - III		
Course Type	Course No.	Credit
Soft Skill	SS 201 A/B/C/D/E	2
Foundation Courses	FC 201 A/B/C/D/E	2
Core	CC 201	3
Core	CC 202	3
Core	CC 203	3
Core	CC 204	3
Core	CC 205	3
Core Elective	CE 201 A/B/C/D/E/F/G/H	3
Core Elective	CE 202 A/B/C/D/E/F/G/H	3
Total Credits		25
Total Credits Without SS and FC		21
Semester - IV		
Course Type	Course No.	Credit
Soft Skill	SS 202 A/B/C/D	2
Foundation Courses	FC 202 A/B/C/D/E	2
Core	CC 206	3
Core	CC 207	3
Core	CC 208	3
Core	CC 209	3
Core	CC 210	3
Core Elective	CE 203 A/B/C/D/E/F/G/H	3
Core Elective	CE 204 A/B/C/D/E/F/G/H	3

Total Credits		25
Total Credits Without SS and FC		21
Semester - V		
Course Type	Course No.	Credit
Soft Skill	SS 301 A/B/C/D	2
Foundation Courses	FC 301 A/B/C/D/E	2
Core	CC 30	3
Core	CC 30	3
Core	CC 30	3
Core	CC 30	3
Core	CC 30	3
Core Elective	CE 301 A/B/C/D/E/F/G/H	3
Core Elective	CE 302 A/B/C/D/E/F/G/H	3
Total Credits		25
Total Credits Without SS and FC		21
Semester - VI		
Course Type	Course No.	Credit
Soft Skill	SS 302 A/B/C/D	2
Foundation Courses	FC 302 A/B/C/D/E	2
Core	CC 306	3
Core	CC 307	3
Core	CC 308	3
Core	CC 309	3
Core	CC 310	3
Core Elective	CE 303 A/B/C/D/E/F/G/H	3
Core Elective	CE 304 A/B/C/D/E/F/G/H	3
Total Credits		25
Total Credits Without SS and FC		21

Table – 2 Core Structure for B. A. - CBCS Programme

Semester - I

Courses	Lectures	Others	Total Credits
Core CC 101- Introduction to Literature	3	1	4
Core CC 102- Foundation Studies in English	3	1	4
Elective (EC I)101- Introduction to Literature	3	1	4
Elective (ECI) 102- Foundation Studies in English	3	1	4
Elective (EC II) 101- Prose Fiction and Language Work	1	1	2
Foundation FC 101	1	1	2
Soft Skill SS 101	1	1	2
Comp Eng 101	2		2
Comp Lang 101	2		2

TOTAL CREDITS 26

Semester - II

Courses	Lectures	Others	Total Credits
Core CC 111 History of English Literature: 1558-1625	3	1	4
Core CC 112 History of English Literature: 1625-1660	3	1	4
Elective (EC I)111 Prose Fiction and Language Work	3	1	4

Elective (EC I)112	3	1	4
Elective (EC II)112	1	1	2
Foundation FC 111	1	1	2
Soft Skill SS 111	1	1	2
Comp Eng 101	2		2
Comp Lang 101	2		2

TOTAL CREDIT 26

Semester – III

Courses	Lectures	Others	Total Credits
Core 201 -	3	1	4
History of English Literature (1660-1741)			
Core 202	3	1	4
Form of Literature : Comedy			
Core 203	3	1	4
Literary Criticism			
Elective 201	3	1	4
History of English Literature (1660-1741)			
Elective 202	3	1	4
Form of Literature : Comedy			
Foundation 201		1	1
Soft Skill 201	1	1	2
Comp Eng 201		2	2

TOTAL CREDITS 26

Semester - IV

Courses	Lectures	Others	Total Credits
Core 211	3	1	4
History of English Literature: 1798-1832			
Core 212	3	1	4
Indian English Literature			
Core 213	3	1	4
Literary Criticism			
Elective 211	3	1	4
History of English Literature: 1798-1832			
Elective 212	3	1	4
Indian English Literature			
Foundation 211	1	1	2
Soft Skill 211	1	1	2
Comp Eng 211		2	2

TOTAL CREDITS 26

Semester - V

Courses	Lectures	Others	Total Credits
Core 301	3	1	4
History of English Literature: 1832--1890			
Core 302	3	1	4
Form of Literature : Novel			
Core 303	3	1	4
Literary Criticism			
Core Elective 304	3	1	4
(EA) Indian English Literature			
(EB) Indian Writing in English Translation			
(EC) Comparative Literature			
Core Elective 305	3	1	4

(EA) Introduction to English Language and Spoken English			
(EB) Literature and Gender			
(EC) Literature into Films - I			
Foundation 301	1	1	2
Soft Skill 301	1	1	2
Comp eng 301	2		2

TOTAL

CREDITS

26

Semester - VI

Courses	Lectures	Others	Total Credits
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Core 311	3	1	4
History of English Literature: 1890-1939			

Core 312	3	1	4
Form of Literature : Tragedy			

Core 313	3	1	4
Literary Criticism			

Core Elective 314	3	1	4
(EA) American Literature			

(EB) World Classics in Translation

(EC) Commonwealth Literature

Core Elective 315	3	1	4
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(EA) English Language Teaching and Spoken English

(EB) Women's Writing

(EC) Literature into Films - II

Foundation 311	1	1	2
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Soft Skill 311	1	1	2
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Comp eng 311	2		2
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TOTAL CREDITS 26

6. Participation of the department in the courses offered by other departments: [All courses offered for Foundation and Soft Skill courses are taught by the department which are multidisciplinary in nature.](#)

7. Courses in collaboration with other universities, industries, foreign institutions, etc.:

Indian Diaspora, H. B. (RPI-MUMBAI, COURSES FOR JOURNALISM AND PUBLIC RELATION COMPUTER APPLICATIONS) , CERTIFICATE COURSE IN HUMAN RIGHTS UNDER UGC, SCOPE-SOCIETY, ON BEHALF OF GUJARAT UNIVERSITY... WEB DESIGNING THROUGH ANIMATION, FASHION DESIGNING, CLINICAL PSYCHOLOGY, PHOTOGRAPHY, PREPARATION FOR COMPETITIVE EXAMS.

MOU with International Universities

The college has entered into MOU and mode of functioning with reputed global universities as under:

FULL MOU

Date: 29/04/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Sydney University: Cape Breton University Remark: Verschuren Centre	Dale Keefe (Dean of Research & Graduate Studies, Professor of Chemistry, Marvin Harvey Building)	<input checked="" type="checkbox"/> 5. Faculty & Student Exchange <input checked="" type="checkbox"/> 6. Joint Research Program <input checked="" type="checkbox"/> 7. Student Exchange for internship / Summer Projects

Functional Understandings:

Delegate Name: Dr. Gupta Neerja Arun		
Date: 28/04/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Sydney University: The Cape Breton Craft Remark: Centre for Craft & Design	Dawn Henwood (VP – Instructional Design & Curriculum - Smartfirm)	<input checked="" type="checkbox"/> 1. Faculty & Student Exchange <input checked="" type="checkbox"/> 2. Joint Research Program
Date: 29/04/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Sydney University: Cape Breton University Remark: Verschuren Centre	Keith Brown (VP External, Purdy Crawford Chair in Aboriginal Business Studies, Professor of Marketing)	<input checked="" type="checkbox"/> 1. Faculty & Student Exchange <input checked="" type="checkbox"/> 2. Joint Research Program <input checked="" type="checkbox"/> 3. Student Exchange for internship / Summer Projects

Date: 01/05/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Prince Edward Island University: University of Prince Edward Island Remark: Faculty Lounge, Main Building	Dr. Barbara Campbell (Director - International Relations, Associate Professor, School of Nursing)	<input checked="" type="checkbox"/> 1. Faculty & Student Exchange <input checked="" type="checkbox"/> 2. Joint Program 2+2 or 3+1 or _____

Date: 01/05/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Prince Edward Island University: University of Prince Edward Island Remark: Faculty Lounge, Main Building	Ms. Sherilyn Acorn (International Partnership Coordinator)	<input checked="" type="checkbox"/> 1. Faculty & Student Exchange <input checked="" type="checkbox"/> 2. Joint Program 2+2 or 3+1 or _____

Date: 01/05/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Prince Edward Island University: University of Prince Edward Island Remark: Faculty Lounge, Main Building	Dr. Richard Lemm (Department of English)	<input checked="" type="checkbox"/> 1. Faculty & Student Exchange <input checked="" type="checkbox"/> 2. Joint Program 2+2 or 3+1 or _____ <input checked="" type="checkbox"/> 3. Joint Research Program <input checked="" type="checkbox"/> 4. Student Exchange for internship / Summer Projects

Date: 01/05/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Prince Edward Island University: University of Prince Edward Island Remark: Faculty Lounge, Main Building	Mamdouh Elgharib (International Relations office)	<input type="checkbox"/> 1. Joint Research Program

Date: 02/05/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Moncton University: University of Moncton Remark: Atlantic Metropolis Centre	Dr Chedly Belkhodja (Professor of political science & co-director)	<input checked="" type="checkbox"/> 1. Faculty & Student Exchange <input checked="" type="checkbox"/> 2. Joint Program 2+2 or 3+1 or <input checked="" type="checkbox"/> 3. Joint Research Program <input checked="" type="checkbox"/> 4. Student Exchange for internship / Summer Projects

Date: 02/05/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Moncton University: University of Moncton Remark: Room 017A, Arts	Dr Ibrahim Ouattara (Professor – Philosophy & Social Philosophy)	<input checked="" type="checkbox"/> 1. Faculty & Student Exchange <input type="checkbox"/> 2. Joint Program 2+2 or 3+1 or <input checked="" type="checkbox"/> 3. Joint Research Program <input checked="" type="checkbox"/> 4. Student Exchange for internship / Summer Projects

Date: 02/05/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Moncton University: University of Moncton Remark: Room 279, Taillon	Gilles Roy (Professor)	<input checked="" type="checkbox"/> 1. Faculty & Student Exchange <input checked="" type="checkbox"/> 2. Joint Research Program <input checked="" type="checkbox"/> 3. Student Exchange for internship / Summer Projects

Date: 03/05/2013	Meetings with:	Outcome (Select appropriate option) :
Place: New Brunswick University: University of New Brunswick Remark: UNB Campus	Dean of Arts	<input checked="" type="checkbox"/> 1. Faculty & Student Exchange <input checked="" type="checkbox"/> 2. Joint Research Program <input checked="" type="checkbox"/> 3. Student Exchange for internship / Summer Projects

Date: 03/05/2013	Meetings with:	Outcome (Select appropriate option) :
Place: New Brunswick University: University of New Brunswick Remark: UNB Campus	Veronica McGinn (Project Coordinator, Centre for Property Studies)	<input checked="" type="checkbox"/> 1. Faculty & Student Exchange <input checked="" type="checkbox"/> 2. Joint Research Program <input checked="" type="checkbox"/> 3. Student Exchange for internship / Summer Projects

Date: 03/05/2013	Meetings with:	Outcome (Select appropriate option) :
Place: New Brunswick University: University of New Brunswick Remark: UNB Campus	Karina LeBlanc (Executive Director – Pond Deshpande Centre)	<input checked="" type="checkbox"/> 1. Faculty & Student Exchange <input checked="" type="checkbox"/> 2. Joint Research Program <input checked="" type="checkbox"/> 3. Student Exchange for internship / Summer Projects

Date: 04/05/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Newfoundland & Labrador University: Memorial University Remark: Coffee Matters, Military Road	Dr. Jamie Skidmore Assistant professor, Department of English Faculty of Arts	<input checked="" type="checkbox"/> 1. Faculty & Student Exchange <input checked="" type="checkbox"/> 2. Joint Research Program <input checked="" type="checkbox"/> 3. Student Exchange for internship / Summer Projects

Delegate Name: Dr. Gupta Neerja Arun		
Date: 04/05/2013	Meetings with:	Outcome (Select appropriate option) :
Place: Newfoundland & Labrador University: Memorial University Remark: Sheraton Hotel	Dr. Sean McGrath Associate Professor, department of philosophy Faculty of Arts	<input checked="" type="checkbox"/> 1. Faculty & Student Exchange <input checked="" type="checkbox"/> 2. Joint Research Program <input checked="" type="checkbox"/> 3. Student Exchange for internship / Summer Projects

8. Details of courses/programmes discontinued (if any) with reasons: **NIL**

9. Number of teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	06	05
Asst. Professors	01	00
Contractual Basis	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph. D students guided for the last 4 years
Prin. Dr. Neerja Arun	M.A., M.Phil, Ph.D., DCA, Advanced Diploma in Teaching and Research.(Russia)	Principal	Poetics/ Poetry/Indian Diaspora	24	2 completed 7 ongoing
Dr. Vidya G Rao	M.A., M.Phil, Ph.D	Associate Professor	Diaspora Studies	20 years	
Dr. Swati S	M.A, M.Phil,	Associate	Indian	21 years	

Kapdiya	Ph.D	Professor	Literature		
Dr. Alkesh A Patel	M.A., B.Ed.,Ph.d	Associate Professor		17 years	1 completed
Smt. Mrunalini P Thakar	M.A.,B.Ed	Associate Professor		4years	

11. List of senior visiting faculty: **8**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **25%**
13. Student -Teacher Ratio (programme wise): 396: 5
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**
15. Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ MPhil/PG.: **M.Phil: 3, Ph.D.: 4**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **One**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. Research Centre /facility recognized by the University: **Two**
19. Publications: **19**
- *a) Publication per faculty **17+1+1**
- *Number of papers published in peer reviewed journals (national / international) by faculty and students: **13**
- *Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **Nil**
- *Monographs: **Nil**
- *Chapter in Books: **8**
- *Books Edited: **4**
- *Books with ISBN/ISSN numbers with details of publishers: **9**
- *Citation Index: **Nil**
- *SNIP: **Nil**
- *SJR: **1**
- *Impact factor: **NA**
- *h-index: **Nil**
20. Areas of consultancy and income generated: **Academic, Professional, Official, Cultural, Social. Income generated NIL**

21. Faculty as members in: **1, senate member, Chairperson BOS: Indian Diaspora,**
a) National committees b) International Committees c) Editorial Boards

- **Senate Member:** Gujarat University, Ahmedabad
- **Member,** Vice chancellor 's core committee
- **Chairperson** Board of studies, Indian Diaspora
- **Director,** IAS Study Training Center, Gujarat University
- **Coordinator;** CBCS Program, Arts Faculty Gujarat University

- **Chairperson:** Academic and Administrative Audit AAA, Gujarat State peer team/s
- **Member IQAC / NAAC** Gujarat Government
- **Member tender committees,** Higher Education, Gujarat Government
- **Coordinator:** Content Development for University Granth Nirman Board for Commerce and Humanities (All subjects), Physical Education for higher education department, Gujarat Government
- **Advisor,** Gujarat University Study Abroad Program (SAP), for following faculties/ Institutes:
 10. Study Abroad Program
 11. M. Phil. in Indian Diaspora
 12. **Integrated Ph.D Program in Indian Diaspora**
 13. Special courses for NRIs and Foreign Students
 14. International Programs for Professionals
 15. Institute of International Studies
 16. Courses in World Languages
 17. Organizational Communication
 18. Ministries/ Outer agencies/ International Universities/ Foreign Scholarships
- **Member,** Board of Studies, English, Gujarat University 2009-2012

Advisor

- ICCR
- Diaspora Course in Mahatma Gandhi Antarashtriya Hindi Vishvavidyala, Wardha
- Central University, Gandhinagar
- CBCS, (Choice Based Credit System) Gujarat University
- CBCS, Maharashtra State
- Content development: Gujarat Government Higher Education Department

International Academic Co-Chair, GOPIO, New York
USA On Panel of Different Universities as expert/ advisor/ guest speaker

International

1. Pennsylvania University
2. Wroclaw University
3. Denver University
4. Nottingham University
5. Fairleigh Dickinson University, NJ

6. Otemon Gaikun University, Osaka, Japan
7. SOAS London
8. Patrick Lumbumba People's Friendship University, Moscow
National
9. Sant Tukaram University, Nagpur
10. English and Foreign language University, (EFLU) Hyderabad.
11. Mohanlal Sukhadia University, Udaipur
12. Mahatma Gandhi Hindi Vishwavidyalaya, Wardha
13. Pandit Ravishankar Shukla University, Raipur Chhatisgarh
14. Central University, Gandhinagar
15. CCS University, Meerut
16. Sant Gadge Baba University, Amravati

Professional Affiliation:

- i. Editorial Board: International Scientific Journal, USA
- ii. **Chief Editor:** Bhartiya, an online journal for Bhartiya Vidya Bhavan
- iii. WARLI Foundation (A trust to promote tribal art and culture)
- iv. Mapin Publication (An international publication)
- v. Co Editor, New Contemplative Review, Nottingham University
- vi. The Editorial Board, Kim Long, EAPSU ONLINE, Shippensburg University, Shippensburg
- vii. Editorial Board, Journal of Buddhist Ethics, along with Aaron Ogletree
- viii. ASLE Foundation, India
- ix. Forum on Contemporary Theory, Shreveport, USA
- x. Lions Clubs International

**On Panel of Different Universities as expert/
advisor/ guest speaker**

International

17. Pennsylvania University
18. Wroclaw University
19. Denver University
20. Nottingham University
21. Fairleigh Dickinson University, NJ
22. Otemon Gaikun University, Osaka, Japan
23. SOAS London
24. Patrick Lumbumba People's Friendship University, Moscow

National

25. Sant Tukaram University, Nagpur
26. English and Foreign language University, (EFLU) Hyderabad.

27. Mohanlal Sukhadia University, Udaipur
28. Mahatma Gandhi Hindi Vishwavidyalaya, Wardha
29. Pandit Ravishankar Shukla University, Raipur Chhatisgarh
30. Central University, Gandhinagar
31. CCS University, Meerut
32. Sant Gadge Baba University, Amravati

Invited Faculty

1. IIM Ahmedabad
2. Wardha Hindi Vishwavidyalaya
3. Central University, Gandhinagar
4. Bhavan's H. B. Institute of Communication and Management
Ahmedabad
5. Akashvaani
6. Doordarshan
7. Industrial Training Institute, Sarkhej, Ahmedabad

.....

22. Student projects: **182 college projects**

a) Percentage of students who have done in-house projects including inter departmental/programme: **4**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: **1 Vodafone creative writer (Khushboo Vyas)**

23. Awards/ Recognitions received by faculty and students:

Prizes/ Medals/Awards/ Honours

- 1. Invited by Government of Canada under Mission education to visit Canadian State Universities as an educational delegation from Gujarat. April 26th 2013 to May 7th 2013**
- 2. Invited by COTEFL , Indonesia as invited speaker at international conference 11th 12th May 2013**
- 3. One of the Best paper Presenters: International Conference on Tribal development; Pacific University, Udaipur 2012**
- 4. Shiksha Bharti Puruskar, 2011: achievers Foundation of India**
- 5. Best President of the Multiple District 323: Lions Clubs international**

24. List of eminent academicians and scientists/ visitors to the department:

- a. [Dr Komalesha, IIT Kharagpur](#)
- b. [Dr Sanjeev Sharma, CCS, Meerut University](#)
- c. [Prof. Z N Patil, EFLU, Hyderabad](#)
- d. [Shri Rajendra Shukla, Sahitya Puraskar Awardee, eminent Gujarati Poet](#)
- e. [Dr Indira nityanandam, OPrincipal: S R Mehta Arts College, Ahmedabad](#)
- f. [Dr Star Payal Iyer: Principal, R H Patel College of Arts and Commerce](#)
- g. [Ms Shilpa Das, Faculty NID](#)
- h. [Dr I S Mathur: Mathai Chair NID](#)
- i. [Mr C Gopinath: Ex secretary general of India](#)
- j. [Shri J C Sharma; Ex Secretary, MEA of India](#)
- k. [Dr Kavita Sharma: Director, India International center, Delhi](#)

- l. Mr Vadika Maithil: SPIC MACAY
- m. Ms. Mallika Sarabhai
- n. Dr Sushma Jacob;: Coordinator SPIC MACAY
- o. Shri Krishna Mohan Bhatt, Eminent Sitarist
- p. Dr Jayanti Ravi, Commissioner of Higher Education, State of Gujarat
- q. Mr Raju Rangan, CGM, State bank of India
- r. Mr Amit Kumar, GM, ONGC
- s. Dr Anand Bhatt, KCG Coordinator

25. Seminars/ Conferences/Workshops organized & the source of funding: 2

A) National: 1: Indian-ness in Post Independence Indian English Literature CPE Grants UGC

B) International: 1: Symbols and Theories of World democracies: Funded by The State Bank of India

26. Scholarship Statement of 2009-10 to 2012-13

Year	Name of the course/program (refer question no.4)	Applications received	Selected	Enrolled	Pass percentage
2009-2010	F.Y.B.A.	243	31	21	67.74
	S.Y.B.A.	198	38	26	68.42
	T.Y.B.A.	189	42	37	88.10
2010-2011	F.Y.B.A.	155	19	10	52.63
	S.Y.B.A.	132	18	18	100.00
	T.Y.B.A.	171	27	18	66.67
2011-2012	BA SEM-I	153	22	22	All Promoted
	BA SEM-II	153	22	22	All Promoted
	S.Y.B.A.	140	18	16	88.89
	T.Y.B.A.	114	18	13	72.22
2012-2013	BA SEM-I	149	46	46	All Promoted
	BA SEM-II	149	46	46	All Promoted
	BA SEM-III	89	24	24	All Promoted
	BA SEM-IV	89	24	24	All Promoted
	T.Y.B.A.	131	23	23	100.00

27. Diversity of Students

Name of the course	% of students from	% of students from	% of students from
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	the same state	other State	abroad
B. Com.	74%	26%	-
B.A.	64%	36%	6.08
MA	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?: Nil

29. Student progression

Student Progression	Against % enrolled
UG to PG	55%
PG to M. Phil.	2%
PG to Ph. D	NA
Ph. D to Post – Doctoral	NA
Employee Campus selection Other than campus recruitment	12%
Entrepreneurship/ Self- employment	1% (NA)

30. Details of Infrastructural facilities

a) Library: Yes

b) Internet facilities for Staff & Students: Yes

c) Class rooms with ICT facility: Yes

d) Laboratories: Yes

31. Number of students receiving financial assistance from college, university, government or other agencies: Yes

Scholarship Statement of 2009-10 to 2012-13

Year	Name of	Male	Female
2009-10	Minority	1	
	Baxi	84	58
	NT/DNT	16	
	Handicap	1	
	S.C	107	30
	E.B.C.	2	
	S.T.	19	
	Total	230	88
2010-11	Minority	22	3
	Baxi	76	64
	Handicap	3	
	S.C	102	36
	S.T.	6	7
	Total	209	110
2011-12	Baxi	18	22
	Handicap	1	
	S.C.	102	80
	Total	121	102
2012-13	Baxi	118	33
	S.C.		28
	Total	118	61

- 32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Specials seminars and programs are arranged by the institute for students:
 - The art of living conducted one day seminar in the college “Walk Like A King” on 30, August 2012.
 - A work Shop in Financial Education by The institute of Charter Accountants of India on (Date)
 - The CFA Group, Ahmedabad guided the students in one day seminar giving information about MBA course and also discussing topic like Stress Management, Personality Development, Communication Skill, Resume Writing, Time Management and Interview tips on (Date)
 - On behalf of Adani, AICI conducted one day seminar on Campus to Corporate on 12, October 2012.
 - One day seminar for Foreign University Courses Guidance by Edwise International on 3, August 2012.
 - An informative seminar about IT studies TCIL by Gujarat Center of Co-Operative Management 2nd January 2013.
 - One day seminar Skill oriented courses on Career Guidance by Career Launcher India Ltd. on 17, January 2013.
 - One day seminar on Career Guidance by ifbi and axis bank, Ahmedabad Center on 19th January 2013.
 - Seminar on Thelesimia Awaremess by Lions Club on 21st January 2013.
 - One day seminar on T.I.M.E (Triumphant Institute of Management Education Pvt. Ltd) on 22nd January 2013.
 - One day seminar by Fed Uni. -Programs Information Center on 29th January 2013.

Campus Recruitment by IBM on 9th February 2013.

33. Teaching methods adopted to improve student learning: CLASS ROOM TEACHING, LANGUAGE LABORATORY, DELL LABORATORY, USE OF IT, Audio Visual

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: YES at a larger scale:

1. Interaction with Public Sector units and organising a number of cultural and intellectual events
- 2 Promoting young and budding artists
- 3 Utrakhand rehabilitation activity: appointed as Chief Nodal Officer on behalf of disaster management cell of Govt of Utrakhand for rebuilding villages on Green concept with entire town planning and landscaping
- 4 Distribution of relief materil like ration, Blankets, medicines, Torches, Solar lights, water purifying pouches etc.
- 5 Arranging Public health chekckup Camps in association with Lions Clubs for Villagers

35. SWOC analysis of the department and Future plans:

STRENGTH: VERY WELL EQUIPPED FACULTY, SOCIALLY CHARGED ENVIRONMENT, ENRICHED LIBRARY, INHOUSE PUBLICATION UNIT, INTERNATIONAL JOURNAL, MULTICULTURAL ENVIRONMENT IN THE DEPARTMENT, DIVERSITY OF EXPERTISE, RICH EXPERIENCE IN RESEARCH AND PUBLISHING, WIFI CAMPUS, IT TECHNOLOGY, INTERACTIVE BOARD, DIGITAL LIBRARY, COMPUTER LAB, PARKING FACILITY

WEAKNESS: LOW STUDENT PROFILE, LACK OF FACULTY, LACK OF SPACE IN LIBRARY,

OPPORTUNITY: CO-EDUCATION, STUDY ABROAD MOU, MOTIVATING MANAGEMENT,

THREAT: NON-CONDUCTIVE ENVIRONMENT, LACK OF EMPLOYMENT OPPORTUNITY, VERNACULAR ATMOSPHERE

Evaluative Report of the Departments

1. Name of the department : **GUJARATI**

2. Year of Establishment : **1965**

3. Names of Programmes / Courses offered : **B.A. Hons.**

4. Names of Interdisciplinary courses and the departments/units involved:

Foundation Courses(FC)			Soft Skill Courses(SC)
Course	Discipline	Semester	Course
Human Rights	Commerce	Semester-I	Indian Culture and Heritage
Right to Information	Commerce	Semester-IV	Writing Skills
Indian Epic Tradition	Arts	Semester-I	National Ethics
Writing Skills in Gujarati	Arts	Semester-I	World Religion
Dress Design	Arts	Semester-IV	Basic of Self Performing Arts
Translation studies	Arts	Semester-IV	

Gender Studies	Arts	Semester-VI	
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5. Annual/ semester/choice based credit system (programme wise):

Table – 1 Core Structure for B. A. - CBCS Programme Semester - I

Courses	Lectures	Others	Total Credits
Core CC 101	3	1	4
Core CC 102	3	1	4
Elective (EC I)101	3	1	4
Elective (EC I) 102	3	1	4
Elective (EC II) 101	1	1	2
Foundation FC 101	1	1	2
Soft Skill SS 101	1	1	2
Comp Eng 101	2		2
Comp Lang 101	2		2

TOTAL CREDITS 26

Semester - II

Courses	Lectures	Others	Total Credits
Core CC 111	3	1	4
Core CC 112	3	1	4
Elective (EC I)111	3	1	4
Elective (EC I)112	3	1	4
Elective (EC II)112	1	1	2
Foundation FC 111	1	1	2
Soft Skill SS 111	1	1	2
Comp Eng 101	2		2
Comp Lang 101	2		2

TOTAL CREDIT 26

Semester – III

Courses	Lectures	Others	Total Credits
Core 201	3	1	4
Core 202	3	1	4
Core 203	3	1	4
Elective 202	3	1	4
Soft Skill 201	1	1	2
Comp Eng 201	2		2
Elective 201	3	1	4
Foundation 201		1	1

TOTAL CREDITS 26

Semester - IV

	Courses	Lectures	Others	Total Credits
Core 211	3	1	4	
Core 212	3	1	4	
Core 213	3	1	4	
Elective 211	3	1	4	
Elective 212	3	1	4	
Foundation 211	1	1	2	
Soft Skill 211	1	1	2	
Comp Eng 211		2		2

TOTAL CREDITS 26

Semester - V

	Courses	Lectures	Others	Total Credits
Core 301	3	1	4	
Core 302	3	1	4	
Core 303	3	1	4	
Core Elective 304	3	1	4	
Core Elective 305	3	1	4	
Foundation 301	1	1	2	
Soft Skill 301	1	1	2	
Comp eng 301		2		2

TOTAL

CREDITS

26

Semester - VI

	Courses	Lectures	Others	Total Credits
Core 311	3	1	4	
Core 312	3	1	4	
Core 313	3	1	4	
Core Elective 314	3	1	4	
Core Elective 315	3	1	4	
Foundation 311	1	1	2	
Soft Skill 311	1	1	2	
Comp eng 311		2		2

TOTAL CREDITS 26

6. Participation of the department in the courses offered by other departments: **All multidisciplinary courses taught under Foundation and Softskill courses to BA and BCOM HONS classes**

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**

8. Details of courses/programmes discontinued (if any) with reasons: **NA**

9. Number of teaching posts:

		Filled
Professors	-	-
Associate Professors	02	02
Asst. Professors	-	-
Contractual Basis	01-	-00

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph. D students guided for the last 4 years
Smt. Niranjanaben M Brahmbhatt	M.A. / M.Phil Persuing Ph.D.	Associate Professor	Medieval Guj. Litrature	23 years	Nil
Mr. N M Bhoya	M.A.	Associate Professor	Prose and Poetry	18years	Nil

11. List of senior visiting faculty: **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil**
13. Student -Teacher Ratio (programme wise): **33:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**
15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil/PG.: **1 M. Phil**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NA**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **NA**
18. Research Centre /facility recognized by the University: **Nil**
19. Publications: **3**
 - *a) Publication per faculty: **2+1**
 - *Number of papers published in peer reviewed journals (national / international) by faculty and students: **2**
 - *Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **NA**
 - *Monographs: **NA**
 - *Chapter in Books: **1**
 - *Books Edited: **NA**
 - *Books with ISBN/ISSN numbers with details of publishers:
 - *Citation Index: **NA**
 - *SNIP: **NA**
 - *SJR: **NA**
 - *Impact factor: **NA**
 - *h-index: **NA**
20. Areas of consultancy and income generated: **Nil**
21. Faculty as members in: **Nil**
 - a) National committees b) International Committees c) Editorial Boards.....: **NA**
22. Student projects: 12
 - a) Percentage of students who have done in-house projects including inter departmental/programme: **12**
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: **Nil**
23. Awards/ Recognitions received by faculty and students: **Nil**
24. List of eminent academicians and scientists/ visitors to the department: **Shri Dinkar Shukla, Eminent Gujarati Writer**
25. Seminars/ Conferences/Workshops organized & the source of funding: **Nil**

A) National: Nil B) International: Nil

26. Student profile programme/course wise

Year	Name of the course/program (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
2009-2010	F.Y.B.A.	243	39	22		56.41
	S.Y.B.A.	198	31	26		83.87
	T.Y.B.A.	189	30	26		86.67
2010-2011	F.Y.B.A.	155	32	18		56.25
	S.Y.B.A.	132	17	17		100.00
	T.Y.B.A.	171	25	14		56.00
2011-2012	BA SEM-I	153	24	24		All Promoted
	BA SEM-II	153	24	24		All Promoted
	S.Y.B.A.	140	27	19		70.37
	T.Y.B.A.	114	15	4		26.67
2012-2013	BA SEM-I	149	15	15		All Promoted
	BA SEM-II	149	15	15		All Promoted
	BA SEM-III	89	7	7		All Promoted
	BA SEM-IV	89	7	7		All Promoted
	T.Y.B.A.	131	23	23		100.00

27. Diversity of Students

Name of the course	% of students from the same state	% of students from other State	% of students from abroad
B. A.	96 %	4%-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? NA

29. Student progression

Student Progression	Against % enrolled
UG to PG	80%
PG to M. Phil.	50%
PG to Ph. D	NA
Ph. D to Post – Doctoral	NA
Employee	NA
Campus selection	
Other than campus recruitment	
Entrepreneurship/ Self- employment	NA

30. Details of Infrastructural facilities:

- a) Library: **Yes**
 b) Internet facilities for Staff & Students: **Yes**
 c) Class rooms with ICT facility: **Yes**
 d) Laboratories: **Yes Language laboratory and DELL**

31. Number of students receiving financial assistance from college, university, government or other agencies:

Scholarship Statement of 2009-10 to 2012-13

Year	Name of scholarship	Male	Female
2009-10	Minority	1	-
	Baxi punch	84	58
	NT/DNT	16	-
	Handicap	1	-
	S.C	107	30
	E.B.C.	2	-
	S.T.	19	-
	Total	230	88
2010-11	Minority	22	3
	Baxi punch	76	64
	Handicap	3	-
	S.C	102	36
	S.T.	6	7
	Total	209	110
2011-12	Baxi Punch	18	22
	Handicap	1	-
	S.C.	102	80
	Total	121	102
2012-13	Baxi Punch	118	33
	S.C.	-	28
	Total	118	61

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

- Specials seminars and programs are arranged by the institute for students:
- The art of living conducted one day seminar in the college “Walk Like A King” on 30, August 2012.
- A work Shop in Financial Education by The institute of Charter Accountants of India on (Date)
- The CFA Group, Ahmedabad guided the students in one day seminar giving information about MBA course and also discussing topic like Stress Management, Personality Development, Communication Skill, Resume Writing, Time Management and Interview tips on (Date)
- On behalf of Adani, AICI conducted one day seminar on Campus to Corporate on 12, October 2012.

- One day seminar for Foreign University Courses Guidance by Edwise International on 3, August 2012.
- An informative seminar about IT studies TCIL by Gujarat Center of Co-Operative Management 2nd January 2013.
- One day seminar Skill oriented courses on Career Guidance by Career Launcher India Ltd. on 17, January 2013.
- One day seminar on Career Guidance by ifbi and axis bank, Ahmedabad Center on 19th January 2013.
- Seminar on Thelesimia Awareness by Lions Club on 21st January 2013.
- One day seminar on T.I.M.E (Triumphant Institute of Management Education Pvt. Ltd) on 22nd January 2013.
- One day seminar by Fed Uni. -Programs Information Center on 29th January 2013.
- Campus Recruitment by IBM on 9th February 2013.

33. Teaching methods adopted to improve student learning: **CLASS ROOM TEACHING, USE OF IT, Audio Video**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **NA**

35. SWOT analysis of the department and Future plans:

STRENGTH: KNOWLEDGEABLE FACULTY, MULTI TASKING FACULTY, WIFI CAMPUS, IT TECHNOLOGY, INTERACTIVE BOARD, DIGITAL LIBRARY, LANGUAGE LAB, PARKING FACILITY ETC.

WEAKNESS: LESS NUMBER OF STUDENTS, LESS OPPORTUNITIES IN PUBLICATION, LESS RESEARCH ACTIVITIES IN THE STATE

OPPORTUNITY: CO-EDUCATION, STUDY ABROAD MOUs, BHAVAN'S ARCHIVE, ENRICHED LIBRARY.

THREAT: LESS INTEREST IN HUMANITIES AND LANGUAGES IN GENERAL, LESS EMPLOYMENT OPPORTUNITIES

Evaluative Report of the Departments

1. Name of the department : **PSYCHOLOGY**

2. Year of Establishment : **1965**

3. Names of Programmes / Courses offered : **B.A. Hons.**

4. Names of Interdisciplinary courses and the departments/units involved:

Foundation Courses(FC)			Soft Skill Courses(SC)		
Course	Discipline	Semester	Course	Discipline	Semester
Environmental Study	Commerce	Semester-II	Stress Managements	Commerce	Semester-I
Disaster Management	Commerce	Semester-V	Team Building	Commerce	Semester-II

Environmental Study	Arts	Semester-II	Presentation Skills	Commerce	Semester-IV
			Presentation Skills	Commerce	Semester-V
			Stress Managements	Arts	Semester-I
			Leadership Development	Arts	Semester-II
			Presentation Skills	Arts	Semester-IV
			Child Counseling	Arts	Semester-V

5. Annual/ semester/choice based credit system (programme wise):

Table – 1 Core Structure for B. A. - CBCS Programme Semester - I

Courses	Lectures	Others	Total Credits
Core CC 101	3	1	4
Core CC 102	3	1	4
Elective (EC I)101	3	1	4
Elective (EC I) 102	3	1	4
Elective (EC II) 101	1	1	2
Foundation FC 101	1	1	2
Soft Skill SS 101	1	1	2
Comp Eng 101	2		2
Comp Lang 101	2		2

TOTAL CREDITS 26

Semester - II

Courses	Lectures	Others	Total Credits
Core CC 111	3	1	4
Core CC 112	3	1	4
Elective (EC I)111	3	1	4
Elective (EC I)112	3	1	4
Elective (EC II)112	1	1	2
Foundation FC 111	1	1	2
Soft Skill SS 111	1	1	2
Comp Eng 101	2		2

Comp Lang 101 2 2

TOTAL CREDIT 26

Semester – III

Courses	Lectures	Others	Total Credits
Core 201	3	1	4
Core 202	3	1	4
Core 203	3	1	4
Elective 202		3	1
			4
Elective 201		3	1
Foundation 201			1
			1
2			
Soft Skill 201	1	1	2
Comp Eng 201		2	2

TOTAL CREDITS 26

Semester - IV

Courses	Lectures	Others	Total Credits
Core 211	3	1	4
Core 212	3	1	4
Core 213	3	1	4
Elective 211	3	1	4
Elective 212	3	1	4
Foundation 211	1	1	2
Soft Skill 211	1	1	2
Comp Eng 211	2		2

TOTAL CREDITS 26

Semester - V

Courses	Lectures	Others	Total Credits
Core 301	3	1	4
Core 302	3	1	4
Core 303	3	1	4
Core Elective 304	3	1	4
Core Elective 305	3	1	4
Foundation 301	1	1	2
Soft Skill 301	1	1	2
Comp eng 301	2		2

TOTAL

CREDITS

26

Semester - VI

Courses	Lectures	Others	Total Credits
Core 311	3	1	4
Core 312	3	1	4
Core 313	3	1	4
Core Elective 314	3	1	4
Core Elective 315	3	1	4
Foundation 311	1	1	2
Soft Skill 311	1	1	2
Comp eng 311	2		2

TOTAL CREDITS 26

6. Participation of the department in the courses offered by other departments: [All courses offered for Foundation and Soft Skill courses are taught by the department which are multidisciplinary in nature.](#)

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **H. B. (RPI-MUMBAI, COURSES FOR JOURNALISM AND PUBLIC RELATION COMPUTER APPLICATIONS) , CERTIFICATE COURSE IN HUMAN RIGHTS UNDER UGC, SCOPE-SOCIETY, ON BEHALF OF GUJARAT UNI RUN BY GUJARAT UNIVERSITY... WEB DESIGNING THROUGH ANIMATION, FASHION DESIGNING, CLINICAL PSYCHOLOGY, PHOTOGRAPHY, COMPETITIVE EXAMS ...**

8. Details of courses/programmes discontinued (if any) with reasons: **NA**

9. Number of teaching posts:

	Sanctioned	Filled
Professors	-	-
Associate Professors	01	01
Asst. Professors	-	-
Part Time Lecturer	01	01
Contractual Basis	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph. D students guided for the last 4 years
Mr. Mahesh T Kahar	M.A.	Associate Professor	Clinical Psychology	38 years	Nil
Mr. Naresh B Modiya	M.A., (PG)D.C.P., B.ED, GSLET	Adhyapak Sahayak	Industrial Psychology	5 years	Nil
Mr. Pravin N Patel	M.A., B.ED	Part Time Lecturer	Industrial Psychology	5 years	Nil

11. List of senior visiting faculty: **Nil**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil**

13. Student -Teacher Ratio (programme wise): **68:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph. D/MPhil/PG.: **Nil**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**

18. Research Centre /facility recognized by the University: **Nil**

19. Publications: **4**

*a) Publication per faculty: **4**

*Number of papers published in peer reviewed journals (national / international) by faculty and students: Nil

*Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Nil

*Monographs: Nil

*Chapter in Books: Nil

*Books Edited: Nil

*Books with ISBN/ISSN numbers with details of publishers: 4

*Citation Index: Nil

*SNIP: Nil

*SJR: Nil

*Impact factor: Nil

*h-index: Nil

20. Areas of consultancy and income generated: Nil

21. Faculty as members in:

a) National committees b) International Committees c) Editorial Boards....: Nil

22. Student projects:

a) Percentage of students who have done in-house projects including inter departmental/programme: Nil

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: Nil

23. Awards/ Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists/ visitors to the department: Nil

25. Seminars/ Conferences/Workshops organized & the source of funding: Nil

A) National: Nil B) International: Nil

26. Student profile programme/course wise

Year	Name of the course/program (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
2009-2010	F.Y.B.A.	243	48	31		64.58
	S.Y.B.A.	198	50	50		100.00
	T.Y.B.A.	189	33	25		75.76
2010-2011	F.Y.B.A.	155	34	20		58.82
	S.Y.B.A.	132	28	28		100.00
	T.Y.B.A.	171	51	43		84.31
2011-2012	BA SEM-I	153	33	33		All Promoted
	BA SEM-II	153	33	33		All Promoted
	S.Y.B.A.	140	27	27		100.00
	T.Y.B.A.	114	21	12		57.14
2012-2013	BA SEM-I	149	16	16		All Promoted
	BA SEM-II	149	16	16		All Promoted
	BA SEM-III	89	19	19		All

					Promoted
	BA SEM-IV	89	19	19	All Promoted
	T.Y.B.A.	131	28	28	100.00

27. Diversity of Students

Name of the course	% of students from the same state	% of students from other State	%of students from abroad
B.A.	100%		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? **Nil**

29. Student progression

Student Progression	Against % enrolled
UG to PG	Good Number of Students
PG to M. Phil.	NA
PG to Ph. D	NA
Ph. D to Post – Doctoral	NA
Employee Campus selection Other than campus recruitment	NA
Entrepreneurship/ Self- employment	NA

30. Details of Infrastructural facilities:

- a) Library: **Yes**
- b) Internet facilities for Staff & Students: **Yes**
- c) Class rooms with ICT facility: **Yes**
- d) Laboratories: **Yes, Psychology Lab**

31. Number of students receiving financial assistance from college, university, government or other agencies:

Scholarship Statement of 2009-10 to 2012-13

Year	Name of scholarship	Male	Female
2009-10	Minority	1	-
	Baxi punch	84	58
	NT/DNT	16	-
	Handicap	1	-
	S.C	107	30
	E.B.C.	2	-
	S.T.	19	-
	Total	230	88
2010-11	Minority	22	3
	Baxi punch	76	64
	Handicap	3	-

	S.C	102	36
	S.T.	6	7
	Total	209	110
2011-12	Baxi Punch	18	22
	Handicap	1	-
	S.C.	102	80
	Total	121	102
2012-13	Baxi Punch	118	33
	S.C.	-	28
	Total	118	61

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

- Specials seminars and programs are arranged by the institute for students:
- The art of living conducted one day seminar in the college “Walk Like A King” on 30, August 2012.
- A work Shop in Financial Education by The institute of Charter Accountants of India on (Date)
- The CFA Group, Ahmedabad guided the students in one day seminar giving information about MBA course and also discussing topic like Stress Management, Personality Development, Communication Skill, Resume Writing, Time Management and Interview tips on (Date)
- On behalf of Adani, AICI conducted one day seminar on Campus to Corporate on 12, October 2012.
- One day seminar for Foreign University Courses Guidance by Edwise International on 3, August 2012.
- An informative seminar about IT studies TCIL by Gujarat Center of Co-Operative Management 2nd January 2013.
- One day seminar Skill oriented courses on Career Guidance by Career Launcher India Ltd. on 17, January 2013.
- One day seminar on Career Guidance by ifbi and axis bank, Ahmedabad Center on 19th January 2013.
- Seminar on Thelesimia Awaremess by Lions Club on 21st January 2013.
- One day seminar on T.I.M.E (Triumphant Institute of Management Education Pvt. Ltd) on 22nd January 2013.
- One day seminar by Fed Uni. -Programs Information Center on 29th January 2013.
- Campus Recruitment by IBM on 9th February 2013.

33. Teaching methods adopted to improve student learning: **CLASS ROOM TEACHING, USE OF IT, Audio Video**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **Nil**

35. SWOT analysis of the department and Future plans:

STRENGTH: WIFI CAMPUS, IT TECHNOLOGY, INTERACTIVE BOARD, DIGITAL LIBRARY, COMPUTER LAB, PARKING FACILITY ETC.

WEAKNESS: CLEANLINESS, LACK OF SPACE IN LIBRARY,

OPPORTUNITY: CO-EDUCATION, STUDY ABROAD MOUs,

THREAT: LACK OF INTEREST IN RESEARCH,

Evaluative Report of the Departments

1. Name of the department : **SOCIOLOGY**

2. Year of Establishment : **1965**

3. Names of Programmes / Courses offered : **B.A. Hons.**

4. Names of Interdisciplinary courses and the departments/units involved:

Foundation Courses(FC)			Soft Skill Courses(SC)		
Course	Discipline	Semester	Course	Discipline	Semester
Environmental Study	Commerce	Semester-II	Indian Constitution	Arts	Semester-I
Tourism Marketing	Commerce	Semester-V	Human Resource Development	Arts	Semester-III
Human Society & Ethics	Arts	Semester-I	Journalism	Arts	Semester-VI
Environmental Study	Arts	Semester-II	Fundamental Duties & Rights	Arts	Semester-VI
Travel & Tourism	Arts	Semester-III			
Gandhian Philosophy	Arts	Semester-V			
Gender Studies	Arts	Semester-VI			

5. Annual/ semester/choice based credit system (programme wise):

Table – 1 Core Structure for B. A. - CBCS Programme Semester - I

Courses	Lectures	Others	Total Credits
Core CC 101	3	1	4
Core CC 102	3	1	4
Elective (EC I)101	3	1	4
Elective (ECI) 102	3	1	4
Elective (EC II) 101	1	1	2
Foundation FC 101	1	1	2
Soft Skill SS 101	1	1	2
Comp Eng 101	2		2
Comp Lang 101	2		2

TOTAL CREDITS 26

Semester - II

Courses	Lectures			Others	Total Credits
Core CC 111	3	1		4	
Core CC 112	3	1		4	
Elective (EC I)111	3	1	1	4	
Elective (EC I)112	3	1	1	4	
Elective (EC II)112	1	1		2	
Foundation FC 111	1	1		2	
Soft Skill SS 111	1	1		2	
Comp Eng 101	2			2	
Comp Lang 101	2			2	
TOTAL CREDIT					26

Semester – III

Courses	Lectures			Others	Total Credits
Core 201	3	1		4	
Core 202	3	1		4	
Core 203	3	1		4	
Elective 201	3	1	1	4	
Elective 202	3	1	1	4	
Foundation 201	1	1		2	
Soft Skill 201	1	1		2	
Comp Eng 201	2			2	
TOTAL CREDITS					26

Semester - IV

Courses	Lectures			Others	Total Credits
Core 211	3	1		4	
Core 212	3	1		4	
Core 213	3	1		4	
Elective 211	3	1	1	4	
Elective 212	3	1	1	4	
Foundation 211	1	1		2	
Soft Skill 211	1	1		2	
Comp Eng 211	2			2	
TOTAL CREDITS					26

Semester - V

Courses	Lectures			Others	Total Credits
Core 301	3	1		4	
Core 302	3	1		4	
Core 303	3	1		4	
Core Elective 304	3	1	1	4	
Core Elective 305	3	1	1	4	
Foundation 301	1	1		2	
Soft Skill 301	1	1		2	
Comp eng 301	2			2	

TOTAL**CREDITS****26****Semester - VI**

Courses	Lectures			Others	Total Credits
Core 311	3	1		4	

Core 312	3	1	4
Core 313	3	1	4
Core Elective 314	3	1	4
Core Elective 315	3	1	4
Foundation 311	1	1	2
Soft Skill 311	1	1	2
Comp eng 311	2		2

TOTAL CREDITS 26

6. Participation of the department in the courses offered by other departments: **All courses offered for Foundation and Soft Skill courses are taught by the department which are multidisciplinary in nature.**

7. Courses in collaboration with other universities, industries, foreign institutions, etc

8. Details of courses/programmes discontinued (if any) with reasons: **NA**

9. Number of teaching posts:

	Sanctioned	Filled
Professors	-	-
Associate Professors	04	00-
Asst. Professors	-	-
Contractual Basis	-	-
Part Time Lecturer	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph. D students guided for the last 4 years
Smt. N N Rajguru	M.A.,M.Phil	Part Time Lecturer	Family Instituion, tribal studies,	19 years	Nil
Dr. Manoj N Pandya	M.A., M. Phil,Ph.D	Part Time Lecturer	Tribal Study	16years	Nil

11. List of senior visiting faculty: **Nil**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil**

13. Student -Teacher Ratio (programme wise): **169:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph. D/MPhil/PG.: **M.Phil 2. Ph.D 1**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NA**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **NA**

18. Research Centre /facility recognized by the University: **Nil**

19. Publications: **2**

*a) Publication per faculty:

*Number of papers published in peer reviewed journals (national / international) by faculty and students: **NA**

*Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **NA**

*Monographs: **NA**

*Chapter in Books: **2**

*Books Edited: **NA**

*Books with ISBN/ISSN numbers with details of publishers: **NA**

*Citation Index: **NA**

*SNIP: **NA**

*SJR: **NA**

*Impact factor: **NA**

*h-index: **NA**

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in:

a) National committees b) International Committees c) Editorial Boards.....: **NA**

22. Student projects:

a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: **Nil**

23. Awards/ Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists/ visitors to the department: **Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding: **Nil**

A) National: **Nil**

B) International: **Nil**

26. Student profile programme/course wise

Year	Name of the course/program (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
2009-2010	F.Y.B.A.	243	57	36		63.16
	S.Y.B.A.	198	43	40		93.02
	T.Y.B.A.	189	27	24		88.89
2010-2011	F.Y.B.A.	155	43	18		41.86
	S.Y.B.A.	132	32	31		96.88
	T.Y.B.A.	171	39	27		69.23
2011-2012	BA SEM-I	153	34	34		All Promoted
	BA SEM-II	153	34	34		All Promoted
	S.Y.B.A.	140	37	29		78.38
2012-2013	T.Y.B.A.	114	26	24		92.31
	BA SEM-I	149	23	23		All Promoted
	BA SEM-II	149	23	23		All Promoted
	BA SEM-III	89	22	22		All

					Promoted
	BA SEM-IV	89	22	22	All Promoted
	T.Y.B.A.	131	36	36	100.00

27. Diversity of Students

Name of the course	% of students from the same state	% of students from other State	% of students from abroad
B. A.	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? **NA**

29. Student progression

Student Progression	Against % enrolled
UG to PG	55%
PG to M. Phil.	27%
PG to Ph. D	NA
Ph. D to Post – Doctoral	NA
Employee Campus selection Other than campus recruitment	NA
Entrepreneurship/ Self- employment	NA

30. Details of Infrastructural facilities:

- a) Library: **Yes**
- b) Internet facilities for Staff & Students: **Yes**
- c) Class rooms with ICT facility: **Yes**
- d) Laboratories: **No**

31. Number of students receiving financial assistance from college, university, government or other agencies:

Scholarship Statement of 2009-10 to 2012-13

Year	Name of scholarship	Male	Female
2009-10	Minority	1	-
	Baxi punch	84	58
	NT/DNT	16	-
	Handicap	1	-
	S.C	107	30
	E.B.C.	2	-
	S.T.	19	-
	Total	230	88
2010-11	Minority	22	3
	Baxi punch	76	64
	Handicap	3	-
	S.C	102	36
	S.T.	6	7

	Total	209	110
2011-12	Baxi Punch	18	22
	Handicap	1	-
	S.C.	102	80
	Total	121	102
2012-13	Baxi Punch	118	33
	S.C.	-	28
	Total	118	61

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **Human Rights Related to Women and Children**

33. Teaching methods adopted to improve student learning: **CLASS ROOM TEACHING, USE OF IT, Audio Video**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **actively participation in Disaster management activity**

35. SWOT analysis of the department and Future plans:

STRENGTH: WIFI CAMPUS, IT TECHNOLOGY, INTERACTIVE BOARD, DIGITAL LIBRARY, COMPUTER LAB, PARKING FACILITY ETC.

WEAKNESS: LACK OF FACULTY,

OPPORTUNITY: CO-EDUCATION, STUDY ABROAD MOUs,

THREAT: LACK OF INTEREST IN THE SUBJECT, LESS EMPLOYMENT OPPORTUNITIES

Evaluative Report of the Departments

1. Name of the department: **COMPUTER SCIENCE**
2. Year of Establishment: **1965 Computer subject Start in 1986**
3. Names of Programmes / Courses offered : **B.Com Hons. And B.A. Hons.**
4. Names of Interdisciplinary courses and the departments/units involved:

Foundation Courses(FC)			Soft Skill Courses(SC)		
Course	Discipline	Semester	Course	Discipline	Semester
Cyber Laws	Commerce	Semester-VI	E-Communication	Commerce	Semester-III
Adobe Photoshop	Arts	Semester-V	Computer Skills	Commerce	Semester-III
			Handling of Household Equipments	Commerce	Semester-V
			Handling of Household Equipments	Arts	Semester-V

5. Annual/ semester/choice based credit system (programme wise): Semester wise (CBCS)

Table - 1 Core Structure for B. Com. - CBCS Programme

Semester -I		
Course Type	Course No.	Credit
Soft Skill	SS 101 A/B/C/D/E	2
Foundation Courses	FC 101 A/B/C/D/E/F	2
Core	CC 101	3
Core	CC 102	3
Core	CC 103	3
Core	CC 104	3
Core	CC 105	3
Core Elective	CE 101 A/B/C/D/E/F/G/H	3
Subject Elective	SE101 A/B/C/D/E	3
Total Credits		25
Total Credits Without SS and FC		21

Semester - II		
Course Type	Course No.	Credit
Soft Skill	SS 102 A/B/C/D/E	2
Foundation Courses	FC 102	2
Core	CC 106	3
Core	CC 107	3
Core	CC 108	3
Core	CC 109	3
Core	CC 110	3
Core Elective	CE 102 A/B/C/D/E/F/G/H	3
Subject Elective	SE 102 A/B/C/D/E	3
Total Credits		25
Total Credits Without SS and FC		21

Semester - I

Courses	Lectures	Others	Total Credits
Core CC 101	3	1	4
Core CC 102	3	1	4
Elective (EC I) 101	3	1	4
Elective (EC I) 102	3	1	4
Elective (EC II) 101	1	1	2
Foundation FC 101	1	1	2
Soft Skill SS 101	1	1	2
Comp Eng 101	2		2
Comp Lang 101	2		2

TOTAL CREDITS 26

**Semester - II
Courses**

Lectures

Others

Total

286

Credits

Core CC 111	3	1	4
Core CC 112	3	1	4
Elective (EC I)111	3	1	4
Elective (EC I)112	3	1	4
Elective (EC II)112	1	1	2
Foundation FC 111	1	1	2
Soft Skill SS 111	1	1	2
Comp Eng 101	2		2
Comp Lang 101	2		2

TOTAL CREDIT 26

6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **H. B. Institute (RPI-MUMBAI, COMPUTER APPLICATIONS) , ON BEHALF OF GUJARAT UNI RUN BY GUJARAT UNIVERSITY... WEB DESIGNING THROUGH ANIMATION,**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of teaching posts

	Sanctioned	Filled
Computer Programmer	01	01
Lecturer	01	00
	-	
	-	

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph. D students guided for the last 4 years
Mr. S M Solanki	M.Sc.,PGDC A M.Phil.	Associate Professor	E-Learning	35 Years	-

11. List of senior visiting faculty:
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **NA**
13. Student -Teacher Ratio (programme wise) **91: 1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: One **Sanctioned** and Nil filled
15. Qualifications of teaching faculty with D.Sc/ D. Litt/ Ph. D/ MPhil/Pg. **As per column 10**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre /facility recognized by the University: **DELL Laboratory**
19. Publications: **NIL**
- *a) Publication per faculty **NIL**

*Number of papers published in peer reviewed journals (national / international) by faculty and students **NIL**

*Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) **NIL**

*Monographs **NIL**

*Chapter in Books **NIL**

*Books Edited **NIL**

*Books with ISBN/ISSN numbers with details of publishers **NIL**

*Citation Index **NIL**

*SNIP **NIL**

*SJR **NIL**

*Impact factor **NIL**

*h-index **NIL**

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in: **NA**

a) National committees b) International Committees c) Editorial Boards.... **NIL**

22. Student projects: **Nil**

a) Percentage of students who have done in-house projects including inter departmental/programme **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies **NIL**

23. Awards/ Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists/ visitors to the department: **Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding **NIL**

A) National **NIL** B) International **NIL**

26. Student profile programme/course wise:

Name of the course/program (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Com	100	45	M-45		
B.A.	15	10	M-06	F- 4	
Web Designing Animation (Uni.)	55	36	M-23	F-13	

*M= Male *F= Female

27. Diversity of Students

Name of the course	% of students from the same state	% of students from other State	%of students from abroad

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? **N.A.**

29. Student progression

Student Progression	Against % enrolled
UG to PG	Good number of
PG to M. Phil.	Nil
PG to Ph. D	Nil
Ph. D to Post – Doctoral	Nil
Employee Campus selection Other than campus recruitment	Nil

Entrepreneurship/ Self- employment	Nil
------------------------------------	-----

30. Details of Infrastructural facilities:

- a) Library: **YES**
 b) Internet facilities for Staff & Students: **YES**
 c) Class rooms with ICT facility: **YES**
 d) Laboratories: **YES**

31. Number of students receiving financial assistance from college, university, government or other agencies:

Scholarship Statement of 2009-10 to 2012-13

Year	Name of scholarship	Male	Female
2009-10	Minority	1	
	Baxi punch	84	58
	NT/DNT	16	
	Handicap	1	
	S.C	107	30
	E.B.C.	2	
	S.T.	19	
	Total	230	88
2010-11	Minority	22	3
	Baxi punch	76	64
	Handicap	3	
	S.C	102	36
	S.T.	6	7
		Total	209
2011-12	Baxi Punch	18	22
	Handicap	1	
	S.C.	102	80
		Total	121
2012-13	Baxi Punch	118	33
	S.C.		28
		Total	118

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **Nil**

33. Teaching methods adopted to improve student learning: **Class Room, Use of IT, Direct teaching, Audio Video**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **Nil**

35. SWOC analysis of the department and Future plans:

STRENGTH: WIFI CAMPUS, IT TECHNOLOGY, INTERACTIVE BOARD, DIGITAL LIBRARY, COMPUTER LAB, PARKING FACILITY ETC.

WEAKNESS: CLEANLINESS, LACK OF SPACE IN LIBRARY,

OPPORTUNITY: CO-EDUCATION, STUDY ABROAD,

THREAT: NIL

Evaluative Report of the Departments

1. Name of the department : **PHYSICAL EDUCATION**
2. Year of Establishment : **1965**
3. Names of Programmes / Courses offered : **B.A. Hons. And B.com Hons.**
4. Names of Interdisciplinary courses and the departments/units involved:

Foundation Courses(FC)			Soft Skill Courses(SC)		
Course	Discipline	Semester	Course	Discipline	Semester
Yoga and Meditation	Commerce	Semester-I	Sports & Practice	Commerce	Semester-II
Drawing & Painting	Arts	Semester-III	National Ethics	Arts	Semester-I
Indian Cultural Heritage	Arts	Semester-IV	Sports & Practice	Arts	Semester-II
			First Aid & Emergency Care	Arts	Semester-III

5. Annual/ semester/choice based credit system (programme wise): **NA**
6. Participation of the department in the courses offered by other departments: **NA**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **H. B. (RPI-MUMBAI, COURSES FOR JOURNALISM AND PUBLIC RELATION COMPUTER APPLICATIONS) , CERTIFICATE COURSE IN HUMAN RIGHTS UNDER UGC, SCOPE-SOCIETY, ON BEHALF OF GUJARAT UNI RUN BY GUJARAT UNIVERSITY... WEB DESIGNING THROUGH ANIMATION, FASHION DESIGNING, CLINICAL PSYCHOLOGY, PHOTOGRAPHY, COMPETITIVE EXAMS ...**
8. Details of courses/programmes discontinued (if any) with reasons:**NA**
9. Number of teaching posts:

	Sanctioned	Filled
--	------------	--------

Professors	-	-
Associate Professors	01	01
Asst. Professors	-	-
Contractual Basis	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph. D students guided for the last 4 years
Mr. P C Chavda	M.A. / B.Ed./ D.Ed./M.P.Ed. Ph.D.	Associate Professor	Hand Ball	19 years	Nil

11. List of senior visiting faculty: **Nil**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil**

13. Student -Teacher Ratio (programme wise): **1706:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil/PG.: **As per column 10.**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NA**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **NA**

18. Research Centre /facility recognized by the University: **Nil**

19. Publications: **Nil**

*a) Publication per faculty:

*Number of papers published in peer reviewed journals (national / international) by faculty and students: **NA**

*Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **NA**

*Monographs: **NA**

*Chapter in Books: **NA**

*Books Edited: **NA**

*Books with ISBN/ISSN numbers with details of publishers: **NA**

*Citation Index: **NA**

*SNIP: **NA**

*SJR: **NA**

*Impact factor: **NA**

*h-index: **NA**

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in: **Nil**

a) National committees b) International Committees c) Editorial Boards.....: **NA**

22. Student projects:

a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: **Nil**

23. Awards/ Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists/ visitors to the department: **Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding: **Nil**

A) National: **Nil**

B) International: **Nil**

26. Student profile programme/course wise **NA**

*M= Male *F= Female

27. Diversity of Students **NA**

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? **NA**

29. Student progression

Student Progression	Against % enrolled
UG to PG	Good Number of Students
PG to M. Phil.	NA
PG to Ph. D	NA
Ph. D to Post – Doctoral	NA
Employee Campus selection Other than campus recruitment	NA
Entrepreneurship/ Self- employment	NA

30. Details of Infrastructural facilities:

a) Library: **Yes**

b) Internet facilities for Staff & Students: **Yes**

c) Class rooms with ICT facility: **Yes**

d) Laboratories: **No**

31. Number of students receiving financial assistance from college, university, government or other agencies:

Scholarship Statement of 2009-10 to 2012-13

Year	Name of scholarship	Male	Female
2009-10	Minority	1	-
	Baxi punch	84	58
	NT/DNT	16	-
	Handicap	1	-
	S.C	107	30
	E.B.C.	2	-
	S.T.	19	-
	Total	230	88
2010-11	Minority	22	3
	Baxi punch	76	64
	Handicap	3	-
	S.C	102	36

	S.T.	6	7
	Total	209	110
2011-12	Baxi Punch	18	22
	Handicap	1	-
	S.C.	102	80
	Total	121	102
2012-13	Baxi Punch	118	33
	S.C.	-	28
	Total	118	61

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

- Specials seminars and programs are arranged by the institute for students:
 - The art of living conducted one day seminar in the college “Walk Like A King” on 30, August 2012.
 - A work Shop in Financial Education by The institute of Charter Accountants of India on (Date)
 - The CFA Group, Ahmedabad guided the students in one day seminar giving information about MBA course and also discussing topic like Stress Management, Personality Development, Communication Skill, Resume Writing, Time Management and Interview tips on (Date)
 - On behalf of Adani, AICI conducted one day seminar on Campus to Corporate on 12, October 2012.
 - One day seminar for Foreign University Courses Guidance by Edwise International on 3, August 2012.
 - An informative seminar about IT studies TCIL by Gujarat Center of Co-Operative Management 2nd January 2013.
 - One day seminar Skill oriented courses on Career Guidance by Career Launcher India Ltd. on 17, January 2013.
 - One day seminar on Career Guidance by ifbi and axis bank, Ahmedabad Center on 19th January 2013.
 - Seminar on Thelesimia Awaremess by Lions Club on 21st January 2013.
 - One day seminar on T.I.M.E (Triumphant Institute of Management Education Pvt. Ltd) on 22nd January 2013.
 - One day seminar by Fed Uni. -Programs Information Center on 29th January 2013.
 - Campus Recruitment by IBM on 9th February 2013.

33. Teaching methods adopted to improve student learning: **CLASS ROOM TEACHING, USE OF IT, Audio Video**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **NA**

35. SWOT analysis of the department and Future plans:

STRENGTH: WIFI CAMPUS, IT TECHNOLOGY, INTERACTIVE BOARD, DIGITAL LIBRARY, COMPUTER LAB, PARKING FACILITY ETC.
 WEAKNESS: CLEANLINESS, LACK OF SPACE IN LIBRARY,
 OPPORTUNITY: CO-EDUCATION, STUDY ABROAD,
 THREAT: NIL

Evaluative Report of the Departments

1. Name of the department : **SANSKRIT**
2. Year of Establishment : **1965**
3. Names of Programmes / Courses offered : **B.A. Hons.**
4. Names of Interdisciplinary courses and the departments/units involved:

Foundation Courses(FC)			Soft Skill Courses(SC)		
Course	Discipline	Semester	Course	Discipline	Semester
Environmental Study	Commerce	Semester-II	National Ethics	Commerce	Semester-I
Indian Religion	Commerce	Semester-III	Indian Culture & Heritage	Arts	Semester-I
Indian Epic Tradition	Arts	Semester-I	World Religion	Arts	Semester-III
Environmental Study	Arts	Semester-II	Indian Knowledge System	Arts	Semester-IV
Translation studies	Arts	Semester-IV			
Gandhian Philosophy	Arts	Semester-V			

5. Annual/ semester/choice based credit system (programme wise):

Table – 1 Core Structure for B. A. - CBCS Programme

Semester - I

Courses

Lectur

Othe

Total

	es	rs	Credits
Core CC 101	3	1	4
Core CC 102	3	1	4
Elective (EC I)101	3	1	4
Elective (EC I) 102	3	1	4
Elective (EC II) 101	1	1	2
Foundation FC 101	1	1	2
Soft Skill SS 101	1	1	2
Comp Eng 101	2		2
Comp Lang 101	2		2

TOTAL CREDITS 26

Semester - II

Courses	Lectures	Others	Total Credits
Core CC 111	3	1	4
Core CC 112	3	1	4
Elective (EC I)111	3	1	4
Elective (EC I)112	3	1	4
Elective (EC II)112	1	1	2
Foundation FC 111	1	1	2
Soft Skill SS 111	1	1	2
Comp Eng 101	2		2
Comp Lang 101	2		2
TOTAL CREDIT			26

Semester – III

Courses	Lectures	Others	Total Credits
Core 201	3	1	4
Core 202	3	1	4
Core 203	3	1	4
Elective 202	3	1	4
Soft Skill 201	1	1	2
Comp Eng 201	2		2
Elective 201	3	1	4
Foundation 201		1	1

TOTAL CREDITS 26

Semester - IV

Courses	Lectures	Others	Total Credits
Core 211	3	1	4
Core 212	3	1	4
Core 213	3	1	4

Elective 211	3	1	4
Elective 212	3	1	4
Foundation 211	1	1	2
Soft Skill 211	1	1	2
Comp Eng 211	2		2
TOTAL CREDITS	26		

6. Participation of the department in the courses offered by other departments: **Nil**

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **H. B. (RPI-MUMBAI, COURSES FOR JOURNALISM AND PUBLIC RELATION COMPUTER APPLICATIONS) , CERTIFICATE COURSE IN HUMAN RIGHTS UNDER UGC, SCOPE-SOCIETY, ON BEHALF OF GUJARAT UNI RUN BY GUJARAT UNIVERSITY... WEB DESIGNING THROUGH ANIMATION, FASHION DESIGNING, CLINICAL PSYCHOLOGY, PHOTOGRAPHY, COMPETITIVE EXAMS ...**

8. Details of courses/programmes discontinued (if any) with reasons: **NA**

9. Number of teaching posts:

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	01	01
Contractual Basis	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph. D students guided for the last 4 years
Smt. Desdi Mona J Patel	MA / M.Phil	Assistant Professor	Sanskrit	07	Nil

11. List of senior visiting faculty: **Nil**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil**

13. Student -Teacher Ratio (programme wise): **195:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL**

15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil/PG.: **As per column 10.**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NA**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **NA**
18. Research Centre /facility recognized by the University: **Nil**
19. Publications: **Nil**
- *a) Publication per faculty:
- *Number of papers published in peer reviewed journals (national / international) by faculty and students: **NA**
- *Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **NA**
- *Monographs: **NA**
- *Chapter in Books: **NA**
- *Books Edited: **NA**
- *Books with ISBN/ISSN numbers with details of publishers: **NA**
- *Citation Index: **NA**
- *SNIP: **NA**
- *SJR: **NA**
- *Impact factor: **NA**
- *h-index: **NA**
20. Areas of consultancy and income generated: **Nil**
21. Faculty as members in: **Nil**
- a) National committees b) International Committees c) Editorial Boards.....: **NA**
22. Student projects: **Nil**
- a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: **Nil**
23. Awards/ Recognitions received by faculty and students: **Nil**
24. List of eminent academicians and scientists/ visitors to the department: **Nil**
25. Seminars/ Conferences/Workshops organized & the source of funding: **Nil**
- A) National: **Nil** B) International: **Nil**
26. Student profile programme/course wise **NA**
27. Diversity of Students

Name of the course	% of students from the same state	% of students from other State	%of students from abroad

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? **NA**

29. Student progression

Student Progression	Against % enrolled
UG to PG	Good no. Of for P.G.
PG to M. Phil.	NA
PG to Ph. D	NA

Ph. D to Post – Doctoral	NA
Employee Campus selection Other than campus recruitment	NA
Entrepreneurship/ Self- employment	NA

30. Details of Infrastructural facilities:

- a) Library: **Yes**
b) Internet facilities for Staff & Students: **Yes**
c) Class rooms with ICT facility: **Yes**
d) Laboratories: **No**

31. Number of students receiving financial assistance from college, university, government or other agencies:

Scholarship Statement of 2009-10 to 2012-13

Year	Name of scholarship	Male	Female
2009-10	Minority	1	-
	Baxi punch	84	58
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	Handicap	1	-
	S.C	107	30
	E.B.C.	2	-
	S.T.	19	-
	Total	230	88
2010-11	Minority	22	3
	Baxi punch	76	64
	Handicap	3	-
	S.C	102	36
	S.T.	6	7
		Total	209
2011-12	Baxi Punch	18	22
	Handicap	1	-
	S.C.	102	80
		Total	121
2012-13	Baxi Punch	118	33
	S.C.	-	28
		Total	118

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **FROM THE LIST OF SEMINARS**

- Specials seminars and programs are arranged by the institute for students:
 - The art of living conducted one day seminar in the college “Walk Like A King” on 30, August 2012.
 - A work Shop in Financial Education by The institute of Charter Accountants of India on (Date)
 - The CFA Group, Ahmedabad guided the students in one day seminar giving information about MBA course and also discussing topic like Stress Management, Personality Development, Communication Skill, Resume Writing, Time Management and Interview tips on (Date)

- On behalf of Adani, AICI conducted one day seminar on Campus to Corporate on 12, October 2012.
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- An informative seminar about IT studies TCIL by Gujarat Center of Co-Operative Management 2nd January 2013.
- One day seminar Skill oriented courses on Career Guidance by Career Launcher India Ltd. on 17, January 2013.
- One day seminar on Career Guidance by ifbi and axis bank, Ahmedabad Center on 19th January 2013.
- Seminar on Thelesimia Awareness by Lions Club on 21st January 2013.
- One day seminar on T.I.M.E (Triumphant Institute of Management Education Pvt. Ltd) on 22nd January 2013.
- One day seminar by Fed Uni. -Programs Information Center on 29th January 2013.
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33. Teaching methods adopted to improve student learning: **CLASS ROOM TEACHING, USE OF IT, Audio Video**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **NA**

35. SWOT analysis of the department and Future plans:

STRENGTH: WIFI CAMPUS, IT TECHNOLOGY, INTERACTIVE BOARD, DIGITAL LIBRARY, COMPUTER LAB, PARKING FACILITY ETC.

WEAKNESS: CLEANLINESS, LACK OF SPACE IN LIBRARY,

OPPORTUNITY: CO-EDUCATION, STUDY ABROAD,

THREAT: NIL

Evaluative Report of the Departments

1. Name of the department: **STATISTICS**

2. Year of Establishment: **1965**

3. Names of Programmes / Courses offered : **B.com Hons. And BA Hons.**

4. Names of Interdisciplinary courses and the departments/units involved:

Foundation Courses(FC)			Soft Skill Courses(SC)		
Course	Discipline	Semester	Course	Discipline	Semester
Broadcast & Telecast Journalism	Arts	Semester-III	First Aid & Emergency Care	Arts	Semester-III
Data Analysis	Arts	Semester-VI	Photography	Arts	Semester-V

5. Annual/ semester/choice based credit system (programme wise):

Table - 1 Core Structure for B. Com. - CBCS Programme

Semester - I		
Course Type	Course No.	Credit
Soft Skill	SS 101 A/B/C/D/E	2
Foundation Courses	FC 101 A/B/C/D/E/F	2
Core	CC 101	3
Core	CC 102	3
Core	CC 103	3
Core	CC 104	3
Core	CC 105	3
Core Elective	CE 101 A/B/C/D/E/F/G/H	3
Subject Elective	SE101 A/B/C/D/E	3
Total Credits		25
Total Credits Without SS and FC		21

Semester - II		
Course Type	Course No.	Credit
Soft Skill	SS 102 A/B/C/D/E	2
Foundation Courses	FC 102	2
Core	CC 106	3
Core	CC 107	3
Core	CC 108	3
Core	CC 109	3
Core	CC 110	3
Core Elective	CE 102 A/B/C/D/E/F/G/H	3
Subject Elective	SE 102 A/B/C/D/E	3
Total Credits		25
Total Credits Without SS and FC		21

Semester - III		
Course Type	Course No.	Credit
Soft Skill	SS 201 A/B/C/D/E	2

Foundation Courses	FC 201 A/B/C/D/E	2
Core	CC 201	3
Core	CC 202	3
Core	CC 203	3
Core	CC 204	3
Core	CC 205	3
Core Elective	CE 201 A/B/C/D/E/F/G/H	3
Core Elective	CE 202 A/B/C/D/E/F/G/H	3
Total Credits		25
Total Credits Without SS and FC		21

Semester - IV

Course Type	Course No.	Credit
Soft Skill	SS 202 A/B/C/D	2
Foundation Courses	FC 202 A/B/C/D/E	2
Core	CC 206	3
Core	CC 207	3
Core	CC 208	3
Core	CC 209	3
Core	CC 210	3
Core Elective	CE 203 A/B/C/D/E/F/G/H	3
Core Elective	CE 204 A/B/C/D/E/F/G/H	3
Total Credits		25
Total Credits Without SS and FC		21

Semester - V

Course Type	Course No.	Credit
Soft Skill	SS 301 A/B/C/D	2
Foundation Courses	FC 301 A/B/C/D/E	2
Core	CC 30	3
Core	CC 30	3
Core	CC 30	3
Core	CC 30	3
Core	CC 30	3

Core Elective	CE 301 A/B/C/D/E/F/G/H	3
---------------	---------------------------	---

Core Elective	CE 302 A/B/C/D/E/F/G/H	3
Total Credits		25
Total Credits Without SS and FC		21
Semester - VI		
Course Type	Course No.	Credit
Soft Skill	SS 302 A/B/C/D	2
Foundation Courses	FC 302 A/B/C/D/E	2
Core	CC 306	3
Core	CC 307	3
Core	CC 308	3
Core	CC 309	3
Core	CC 310	3
Core Elective	CE 303 A/B/C/D/E/F/G/H	3
Core Elective	CE 304 A/B/C/D/E/F/G/H	3
Total Credits		25
Total Credits Without SS and FC		21

Table – 2 Core Structure for B. A. - CBCS Programme Semester - I

Courses	Lectures	Others	Total Credits
Core CC 101	3	1	4
Core CC 102	3	1	4
Elective (EC I)101	3	1	4
Elective (EC I) 102	3	1	4
Elective (EC II) 101	1	1	2
Foundation FC 101	1	1	2
Soft Skill SS 101	1	1	2
Comp Eng 101	2		2
Comp	2		2

TOTAL CREDITS 26

Semester - II

Courses	Lectures			Others	Total Credits		
Core CC 111	3	1	4				
Core CC 112	3	1	4				
Elective (EC I)111	3	1	4				
Elective (EC I)112	3	1	4				
Elective (EC II)112	1	1	2				
Foundation FC 111	1	1	2				
Soft Skill SS 111	1	1	2				
Comp Eng 101	2		2				
Comp Lang 101	2		2				

TOTAL CREDIT 26

Semester – III

Courses	Lectures			Others	Total Credits		
Core 201	3	1	4				
Core 202	3	1	4				
Core 203	3	1	4				
Elective 202	3	1	4	Elective 201	3	1	4
1	2			Foundation 201		1	
Soft Skill 201	1	1	2				
Comp Eng 201	2		2				

TOTAL CREDITS 26

Semester - IV

Courses	Lectures			Others	Total Credits		
Core 211	3	1	4				
Core 212	3	1	4				
Core 213	3	1	4				
Elective 211	3	1	4				
Elective 212	3	1	4				
Foundation 211	1	1	2				
Soft Skill 211	1	1	2				
Comp Eng 211	2		2				

TOTAL CREDITS 26

Semester - V

Courses	Lectures			Others	Total Credits		
Core 301	3	1	4				
Core 302	3	1	4				
Core 303	3	1	4				
Core Elective 304	3	1	4				
Core Elective 305	3	1	4				
Foundation 301	1	1	2				
Soft Skill 301	1	1	2				
Comp eng 301	2		2				

TOTAL

CREDITS

26

Semester - VI

Courses	Lectures			Others	Total Credits		
Core 311	3	1	4				
Core 312	3	1	4				
Core 313	3	1	4				
Core Elective 314	3	1	4				

Core Elective 315	3	1	4
Foundation 311	1	1	2
Soft Skill 311	1	1	2
Comp eng 311	2		2

TOTAL CREDITS 26

6. Participation of the department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **H. B. (RPI-MUMBAI, COURSES FOR JOURNALISM AND PUBLIC RELATION COMPUTER APPLICATIONS) , CERTIFICATE COURSE IN HUMAN RIGHTS UNDER UGC, SCOPE-SOCIETY, ON BEHALF OF GUJARAT UNI RUN BY GUJARAT UNIVERSITY... WEB DESIGNING THROUGH ANIMATION, FASHION DESIGNING, CLINICAL PSYCHOLOGY, PHOTOGRAPHY, COMPETITIVE EXAMS ...**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	02	01
Asst. Professors	-	-
Contractual Basis	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph. D students guided for the last 4 years
Mr. D M Dave	M.Sc, M.Phil, B.Ed	Associate Professor	Statistics	9 Years	Nil

11. List of senior visiting faculty: **NIL**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **NIL**
13. Student -Teacher Ratio (programme wise): **1388:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**
15. Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ MPhil/PG. **As per column 10**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **NA**
18. Research Centre /facility recognized by the University: **NIL**
19. Publications: **NIL**
- *a) Publication per faculty: **Nil**

*Number of papers published in peer reviewed journals (national / international) by faculty and students: **Nil**

*Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**

*Monographs: **Nil**

*Chapter in Books: **Nil**

*Books Edited: **Nil**

*Books with ISBN/ISSN numbers with details of publishers: **Nil**

*Citation Index: **Nil**

*SNIP: **Nil**

*SJR: **Nil**

*Impact factor: **Nil**

*h-index: **Nil**

20. Areas of consultancy and income generated: **NA**

21. Faculty as members in :**NIL**

a) National committees b) International Committees c) Editorial Boards....

22. Student projects: **NIL**

a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: **Nil**

23. Awards/ Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/ visitors to the department: **NIL**

25. Seminars/ Conferences/Workshops organized & the source of funding: **NIL**

A) National: **Nil** B) International: **Nil**

26. Student profile programme/course wise

Name of the course/program (refer question no.4)	Applications received	Selected	Enrolled *M *F	Pass percentage
FYBCOM-2009-10	4500	509	385 - 124	72%
SYBCOM-2009-10	4500	351	251 - 100	81%
TYBCOM-2009-10	4500	220	154 - 66	64%
FYBCOM-2010-11	4500	630	474 - 156	84%
SYBCOM-2010-11	4500	444	316 - 128	84%
TYBCOM-2010-11	4500	308	213 - 95	77%
BCOM SEM-I 2011-12	4500	453	340 - 113	-
BCOM SEM-II 2011-12	4500	421	311 - 110	98%
SYBCOM-2011-12	4500	575	430 - 145	93%
TYBCOM-2011-12	4500	403	282 - 121	73%

BCOM SEM-I 2012-13	4500	460	336 124	-	All Promoted
BCOM SEM-II 2012-13	4500	447	324 123	-	All Promoted
BCOM SEM-III 2012-13	4500	370	272 98	-	All Promoted
BCOM SEM-IV 2012-13	4500	358	262 96	-	All Promoted
TYBCOM-2012- 13	4500	561	421 140	-	PENDING

*M= Male *F= Female

27. Diversity of Students

Name of the course	% of students from the same state	% of students from other State	%of students from abroad
B. Com.	100 %	-	-
B. A.	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? **NA**

29. Student progression

Student Progression	Against % enrolled
UG to PG	Good Number of Students
PG to M. Phil.	NA
PG to Ph. D	NA
Ph. D to Post – Doctoral	NA
Employee Campus selection Other than campus recruitment	NA
Entrepreneurship/ Self-employment	NA

30. Details of Infrastructural facilities

- Library: **Yes**
- Internet facilities for Staff & Students: **Yes**
- Class rooms with ICT facility: **Yes**
- Laboratories: **No**

31. Number of students receiving financial assistance from college, university, government or other agencies: **NIL**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **NIL**

33. Teaching methods adopted to improve student learning: **CLASS ROOM TEACHING, USE OF IT, Audio Video**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **NIL**

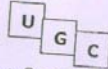
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STRENGTH: WIFI CAMPUS, IT TECHNOLOGY, INTERACTIVE BOARD, DIGITAL LIBRARY, COMPUTER LAB, PARKING FACILITY ETC.

WEAKNESS: CLEANLINESS, LACK OF SPACE IN LIBRARY,
OPPORTUNITY: CO-EDUCATION, STUDY ABROAD,
THREAT: NIL

2B 12F Status

University Grants Commission

ensuring quality higher education for all



Search :

Ministry of the Government of India

Organization

Policy

Colleges

List of Colleges-> Gujarat

- Sheth H.J. Law College, BHAVNAGAR. DIST.:Bhavnagar,GUJARAT 364 002, Yr Estd.: 1962 Status: 2(f)&12(B)
- Sheth H.P. Arts & Talod Shahkari Mandali, Commerce College TALOD. (M.G.) TA - Prantiz,DIST.:Sabar Kantha,GUJARAT-383215 Yr Estd.: 1960 Status: 2(f)&12(B)
- Sheth K.M.School of Post-Graduate Medicine and, Research Ellisbridge,Ahmedabad - 380 006,Gujarat Yr Estd.: 1976 Status: 2 (f)&12(B)
- Sheth L.H. Science College, MANSA. (N.G.) DIST.: Gandhinagar,GUJARAT_382 845, Yr Estd.: 1960 Status: 2(f)&12(B)
- Sheth M.N. Contractor College of Education, DABHOI. DIST.: Baroda,GUJARAT 391 110, Yr Estd.: 1970 Status: 2(f)&12(B)
- Sheth M.N. Science College, PATAN. (N.G.) DIST.: Patan,GUJARAT-384265, Yr Estd.: 1991 Status: 2(f)&12(B)
- Sheth Motilal Nyalchand Law College, PATAN. (N.G.) 384 265 DIST.: Patan,GUJARAT-384265, Yr Estd.: 1973 Status: 2(f)&12(B)
- Sheth Purushottamadas Thakurdas, Arts and Science College GODHRA, DIST.:Panch Mahals,GUJARAT-389001 Yr Estd.: 1960 Status: 2(f)&12(B)
- Sheth R.A. College of Arts and Commerce, Khanpur AHMEDABAD,,DIST.:Ahmadabad 380 001,Gujarat Yr Estd.: 1965 Status: 2(f)&12(B)
- Sheth R.A. College of Science, Khanpur AHMEDABAD,,DIST.:Ahmadabad,GUJARAT-380001 Yr Estd.: 1965 Status: 2(f)&12(B)
- Sheth Shoorji Vallabhdas Arts and, Commerce College MANDVI,,DIST.:Kutch,GUJARAT-370465 Yr Estd.: 1966 Status: 2(f) &12(B)
- Sheth T.C. Kapadia Arts College, BODELI. DIST.: Baroda,GUJARAT-391135, Yr Estd.: 1964 Status: 2(f)&12(B)
- Shitrikamji Bhai Chatwani Arts & J.V., Gokal Trust Commerce CollegeR Radhnapur- 385 340 (N.G.),Dist: Banas Kantha,Gujarat Yr Estd.: 1992 Status: 2(f)&12(B)
- Shree Ambaji Arts College, Kumbharia Ambaji District Banaskantha,Gujarat, Yr Estd.: 1991 Status: 2(f)&12(B)
- Shree Bharat Sarasvati Mandir Sansad Shri Mahendra, P.Box No.6,Mangrol, Junagadh,Gujarat Yr Estd.: 1988 Status: 2(f) & 12 (B)
- Shree M.R.Desai (Sanjay Farm) Arts &, Shree Ibrahimbai I Laher Kosad Commerce College,ChikhidIST.: Navsari,GUJARAT-396521 Yr Estd.: 1972 Status: 2(f)&12(B)
- Shree Meghmani Parivar & Shree Bhailalbhai A Patel, (Detrojwala) Umiya Arts & Com. College for Girls Shree Umiya Campus, Nr. Bhagwat Vidyapith,Sarkhej-Gandhinagar Highway,Sola, Ahmedabad-380060 Gujarat Yr Estd.: 1998 Status: 2(f)&12(B)
- Shree Sarvajanik College of Education, GODHRA. DIST.:Panch Mahals,GUJARAT-389001, Yr Estd.: 1970 Status: 2(f)&12(B)

LATEST LETTER OF UGC GRANTS

UNIVERSITY GRANTS COMMISSION
Western Regional Office
Ganeshkhind Road, Pune - 411 007.

Date: 2 MAR 2011
Tel: 25691477, 25696897
Fax: (020) 25691477
Web site: www.ugc.ac.in

No.F.14-29/07 (WRO)

The Accounts Officer
University Grants Commission (WRO)
Pune-411 007.

Subject: Development assistance to colleges for Merged Schemes under XIth Plan- release of grants-in-aid.
Sir/Madam,

On the basis of the recommendations of the Expert Committee which assessed the XIth Plan development proposal of Bhavan's Sheth R.A College of Arts & Commerce Bhavan's Sheth R.A College of Arts & Commerce, Khanpur, Ahmedabad Ahmedabad 380001 and UGC approval letter no F.1-1/2009(RO/Policy/Interface Meeting) dated 28.10.09, the following allocation cum sanction has already been made. Now we hereby convey release of 80% of remaining grant for Books, Journals & Equipment under the component Special grant for enhancement of initiative for capacity in colleges (Sr. No. 6). Now the total allocation for Books/Journals & Equipment becomes 100 % under this scheme so that colleges can utilize these grants more meaningfully.

Head	Grant allocated	Grant already sanctioned	(in rupees)	
			Difference of grant being sanctioned upto 60% of allocation	Head : B(i) c Total grant sanctioned
	2	3	4	5
Merged Schemes:				
1. Improvement of facilities in existing premises	150000	0		0
2. Rejuvenation of Infrastructure in Old Colleges (Established before 15 th August, 1947)		0		0
3. 'Catch-up' grant for Young Colleges				
* Building				
Books and Journals		0		0
Equipment		0		0
Total:	0	0		0
4. Colleges located in Rural/Remote/ Border/ Hill/ Tribal Areas (Certificate of location from Govt. Officer not below the rank of BDO to be furnished)				
Accommodation for teachers/ students on rental basis		0		0
Conveyance allowance to students		0		0
Developing and implementing location specific curricula		0		0
Total:	0	0		0

2. The amount of the grants shall be drawn by the Accounts Officer, DDO, UGC (WRO), Pune on the grant-in-aid bill and shall be disbursed to and credited to the Principal of the college by cheque/DD/Mail Transfer.
 3. The grant is subject to adjustment on the basis of utilization certificate in the prescribed proforma submitted by the university/ college/ institution.
 4. The university/ college shall maintain proper accounts of expenditure incurred out of the grants, which shall be utilised only on approved items of expenditure.
 5. The assets acquired wholly or substantially out of UGC grant shall not be disposed of or encumbered or utilised for purposes other than those for which the grant was given and should, at any time, the college cease to function, such assets shall back revert to the UGC.
 6. The institution should maintain an inventory of permanent or semi-permanent assets created/acquired mainly out of the grant given by the UGC. The inventory should be kept upto date and a certificate to this effect should be furnished along with the utilization certificate. A register of the assets acquired wholly or substantially out of the grant shall be maintained by the university/ college in the prescribed form.
 7. The university/college shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts for SC/ST/OBC (creamy layer).
 8. The university/college shall fully implement the Official Language Policy of the Union Government and comply with the Official Language Act, 1963 and Official Languages (use for official purposes of the Union) Rules, 1976 etc.
 9. Interest earned by the college/institution against UGC grants, if any, will be treated as an additional grant and must be specifically incorporated in the statement of expenditure while submitting it to UGC (WRO).
 10. The sanction issues in exercise of the delegation of powers vide Commission office order No. 25/92 dated May 01, 1992.
 11. An amount of Rs. _____ out of the grant of Rs. _____ sanctioned vide letter of even no. dated _____ has been utilised by the college for the purpose for which it was sanctioned and noted in Grant-in-Aid Register at page No. _____.
 12. Simple interest will be levied wherever grants remain unutilized.
 13. The funds to the extent are available under the scheme.
- * Building 1st installment of grant will be released only after the college submits all required documents in accordance with UGC guidelines. Construction / renovation of the building should not be started before receiving approval of plans (blue-print) and estimates from UGC(WRO).

Yours faithfully,

22/3/14
(Dr. G. Srinivas)
Joint Secretary

Copies forwarded for information and necessary action to:

- i) The Principal,
Bhavan's Sheth R.A College of Arts & Commerce
Khanpur
Ahmedabad - 380001
- ii) The Director, B.C.U.D.N.C.D.C., University of Gujarat.
- iii) The Director, Higher Education, Gujarat, Gandhinagar
- iv) Accountant General, Govt. of Gujarat, Gandhinagar
- iv) Guard File.

(Dr. G. Srinivas)
Joint Secretary